



# AUDITED FINANCIAL STATEMENTS

# For The Year Ended 31 March 2016

Registration No. 1431 Registered with Ministry of Education	
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# 9.27

#### STATEMENT BY SCHOOL MANAGEMENT COMMITTEE

In the opinion of the Management Committee,

- (a) the accompanying statement of financial position, statement of financial activities and statement of cash flows together with the notes thereto are drawn up in accordance with the provisions of the Singapore Charities Act, Chapter 37 (the "Charities Act") and Charities Accounting Standard ("CAS") so as to give a true and fair view of the state of affairs of the School as at 31 March 2016 and of the financial performance and cash flows of the School for the year ended; and
- (b) the accounting and other records required by the Charities Act to be kept by the School have been properly kept in accordance with the provisions of the Charities Act; and
- (c) at the date of this statement, there are reasonable grounds to believe that the School will be able to pay its debts as and when they fall due.

The School Management Committee, comprising the following, has on the date of this statement, approved and authorised these financial statements for issue.

Lai Meng Wah @ Venerable Shi Fa Zhao So Kah Lay Lim Yew Si Tan Yen Kee Lau Swee Eng, Marilynn Ong Tai Yong @ Venerable Shi Fa Zhao Poh Yong Meng, Stephen Lee Hak Boon Teo Siew Khim Chairman Secretary Honorary Treasurer Supervisor Member Member Member Member Ministry of Education representative

ON BEHALF OF THE SCHOOL MANAGEMENT COMMITTEE

Harlel

TAN YEN KEE School Supervisor

Singapore 31 August 2016

LfM YEW SI Honorary Treasurer

#### **INDEPENDENT AUDITOR'S REPORT**

#### Report on the Financial Statements

We have audited the accompanying financial statements of METTA School ("the School"), which comprise the statement of financial position as at 31 March 2016 and the statement of financial activities, statement of cash flows, for the year ended 31 March 2016 and a summary of significant accounting policies and other explanatory notes.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with the provisions of the Singapore Charities Act, Chapter 37 (the "Charities Act") and Charities Accounting Standard ("CAS"), and for devising and maintaining a system of internal accounting controls sufficient to provide a reasonable assurance that assets are safeguarded against loss from unauthorised use or disposition; and transactions are properly authorised and that they are recorded as necessary to permit the preparation of true and fair financial statements and to maintain accountability of assets.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Singapore Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the school management committee, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the financial statements are properly drawn up in accordance with the provisions of the Charities Act and Charities Accounting Standard, and so as to give a true and fair view of the state of affairs of the School as at 31 March 2016 and of the financial performance, and cash flows of the School for the year ended on that date.

#### Report on Other Legal and Regulatory Requirements

In our opinion, the accounting and other records required by the Charities Act and Rules and Regulations issued by the Ministry of Education ("MOE") and the National Council of Social Service ("NCSS"), as well as of any agreement signed with the MOE and NCSS, have been properly kept in accordance with the provisions of the Charities Act and those regulations under MOE and NCSS.

During the course of audit, nothing has come to our attention that caused us to believe that during the year: (i) the receipt, expenditure and investment of monies; and

(ii) the acquisition and disposal of assets by the School;

have not been carried out in accordance to the Rules and Regulations issued by the MOE and the NCSS, as well as of any agreement signed with the MOE and NCSS; nor that

(iii) the donations and other receipts of the School were not used for approved projects and the purposes intended.

SSOCIATES D'ARK ASSOCIATES

Public Accountants and Chartered Accountants Singapore 31 August 2016

Partner-in-charge: Si Registration number: 01

Sim Cheng Geok Helen 01213

## STATEMENT OF FINANCIAL POSITION AS AT 31 MARCH 2016

	Notes	2016 S\$	As restated 2015 S\$
ASSETS			
<b>Non-current assets</b> Property, plant and equipment	3	13,957,021	14,122,923
Current assets			
Other receivables and deposits	4	404,774	670,078
Prepayments Cash and cash equivalents	5	- 14,725,678	2,169 13,345,212
Cash and Cash equivalents	5	15,130,452	14,017,459
Total assets	-	29,087,473	28,140,382
LIABILITIES			
Current liabilities Other payables and accrued expenses	6	419,703	638,073
Other payables and accided expenses	υĮ	419,703	030,073
Total liabilities	-	419,703	638,073
NET ASSETS	=	28,667,770	27,502,309
FUNDS			
Unrestricted fund	~ [	00.770	10.010
Student welfare fund	8	<u>23,772</u> 23,772	<u> </u>
Restricted funds		20,112	10,012
Accumulated general fund	9(a)	22,393,962	21,143,864
Additional training vote fund	9(b)	13,670	11,198
Curriculum enhancement fund	9(c)	293	8,766
Annual grant for discretionary financial assistance fund Financial assistance fund	9(d) 9(a)	- 15	- 15
High needs fund	9(e) 9(f)	- 15	1,849
Opportunity fund	9(g)	34,703	15,843
Parent support group fund	9(h)	588	1,239
Project fund	9(i)	1,708,337	1,749,284
Public transport subsidy	9(j)	2,250	-
School-to-work (S2W) prototype fund	9(k)	335	616
School building fund – extension Sinking fund	9(l) 9(m)	173,298 2,582,724	179,129 2,616,669
Staff training vote fund	9(m) 9(n)	2,302,724	2,010,009
Student assistance fund	9(o)	1,718,089	1,719,818
Edusave grant	9(p)	13,379	2,918
Trailblazer fund	9(q)	2,355	2,355
	-	28,643,998	27,482,497
TOTAL FUNDS	=	28,667,770	27,502,309

	Unrestricted fund									Restricted funds								
2016	Student welfare fund S\$	Accumulated general fund S\$	Additional training vote fund S\$	Curriculum enhancement fund S\$	Discretionary financial assistance fund S\$	Financial assistance fund ne S\$	High eds fund S\$	Opportunity fund S\$	Parent support group fund S\$	Project fund S\$	Public transport subsidy S\$	School bu S2W fund fund - exte S\$		d vote fund a	Student ssistance fund S\$	Edusave grant S\$	Trailblazer fund S\$	Total S\$
INCOME Income from generated funds Voluntary income - Donations - Designated			04		Û.	00	υψ			U.	0¢	U.		у С¢	C¢	0¢	υψ	C¢.
(Note 9) - Donations – outside	-	10,000	-	-	-	-	-	-	-	-	-	-	-		-	-	-	10,000
parties - Donation income collected	14,920	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-
on behalf by related party	29,480	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-
Investment income - Interest - fixed deposit - Interest received	-	121,929 124	-	-	-	-	-	-	-	-	-	-	-		-	-	-	121,929 124
Income from charitable activities Fees received																		
<ul> <li>Project grant</li> <li>Foreign students</li> </ul>	-	- 109,170	-	-	-	-	-	-	-	-	-	-	-		-	-	-	- 109,170
- Local students	-	89,800	-	-	-	-	-	-	-	-	-	-	-		-	-	-	89,800
Ministry of Education - Grants received (net) - Provision of	-	7,086,880	24,435	61,234	30,020	-	19,280	26,520	1,261	-	6,960	-	-	- 115,129	-	26,095	-	7,397,814
administrative manager - Proto-typing vocational	-	89,124	-	-	-	-	-	-	-	-	-	-	-		-	-	-	89,124
preparation - School breakfast	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-
programme - Secondment fund - SPED Financial	-	6,177 117,390	-	-	-	-	-	-	-	-	-	-	-	 	-	-	-	6,177 117,390
Assistance Scheme	-	35,726	-	-	-	-	-	-	-	-	-	-	-		-	-	-	35,726
<ul> <li>Art grant</li> <li>ICT grant</li> </ul>	-	4,741 80,734	-	-	-	-	-	-	-	-	-	-	-		-	-	-	4,741 80,734
National Council of Social Services	-	00,734	-	-	-	-	-	-	-	-	-	-	-		-	-	-	60,734
<ul> <li>Grant received (net)</li> <li>Other income</li> <li>Grants from other</li> <li>Agencies-</li> </ul>	-	2,621,177	-	-	-	-	-	-	-	-	-	-	-		-	-	-	2,621,177
<ul> <li>Special employment credit</li> </ul>	-	36,593	-	-	-	-	-	-	-	-	-	-	-		-	-	-	36,593
- Temporary employment	-	23,928	-	-	-	-	-	-	-	-	-	-	-		-	-	-	23,928
<ul> <li>Wage credit scheme</li> <li>SG Enable VWO</li> <li>transport subsidios</li> </ul>	-	163,405 60,393	-	-	-	-	-	-	-	-	-	-	-		-	-	-	163,405 60,393
transport subsidies - NAC grant	-	18,153	-	-	-	-	-	-	-	-	-	-	-		-	-	-	18,153
Others	-	2,161	-	-		-	-	-	-	-	-	-	-			-	-	2,161
Total income	44,400	10,677,605	24,435	61,234	30,020	-	19,280	26,520	1,261	-	6,960	-	-	- 115,129	-	26,095	-	10,988,539

	Unrestricted fund								F	estricted funds									
	Student	Accumulated general fund	Additional training vote	Curriculum enhancement	Discretionary financial	Financial assistance	High	Opportunity	Parent support group fund		Public transport subsidy	SOM find	School building fund - extension	Sinking fund	Staff training	Student assistance	Edusave	Trailblazer	Tatal
2016 EXPENDITURE	welfare fund S\$	general lund S\$	fund S\$	fund S\$	assistance fund S\$	s\$	eeds fund S\$	fund S\$	group lund S\$	Project fund S\$	Subsidy S\$	S2W IUNU S\$	S\$	S\$	vote fund S\$	fund S\$	grant S\$	fund S\$	Total S\$
Cost of generating																			
funds Designated expenditure		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Costs of charitable activities																			
CCA and PVA activities	-	177,291	-	-	-	-	-	5,020	-	-	-	-	-	-	-	-	15,634	-	197,945
Classroom decoration materials	-	5,818	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,818
Home economics materials	-	10,751	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,751
Home visits Instructor assessment	-	1,095	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,095
and examination fees Library resources	-	244,360	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	244,360
Science lab resources PE equipment	-	7,510 7,726	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7,510 7,726
Project grant fund expenditure	-	9	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	9
Proto-typing of vocationa preparation	aı -	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Programme camp and trips	-	106,852	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	106,852
Pupil welfare School breakfast	40,440	214,210	-	-	-	-	-	2,640	-	-	4,710	-	-	-	-	1,729	-	-	223,289
programme Art grant fund	-	6,177	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	6,177
expenditure ICT grant fund	-	3,465	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,465
expenditure NAC grant fund	-	87,689 11,868	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	87,689
expenditure VWO transport subsidie School events and	- S -	60,393	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	11,868 60,393
activities SPED Financial	-	139,432	-	-	-	-	-	-	1,912	-	-	-	-	-	-	-	-	-	141,344
Assistance Scheme Staffing costs (Note 10)	-	35,726	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	35,726
- School - MOE seconded	-	5,802,582	21,963	56,870	-	-	21,129	-	-	-	-	-	-	-	144,063	-	-	-	6,046,607
teacher Teaching materials	-	387,118 30,954	-	- 12,837	-	-	-	-	-	-	-	-	-	-	-	-	-	-	387,118 43,791
Vocational programme training materials	-	25,582	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	25,582
Student programme	-	61,848	-	-	30,020	-	-	-	-	-	-	-	-	-	-	-	-	-	91,868
Governance and other administrative costs																			
Bank charges Cleaning services	-	1,327 70,419	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,327 70,419
Housekeeping Insurance	-	16,629 2,648	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	16,629 2,648
Licence fees Maintenance and	-	17,156	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	17,156
services Other events	-	125,664 939	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	125,664 939
Other expenses Postage	-	1,059 1,498	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,059 1,498
Printing and stationery Professional fees (Note	-	36,271	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	36,271
11) Property, plant and	-	23,578	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	23,578
equipment - Depreciation (Note 3)	-	627,557	-	-	-	-	-	-	-	40,947	-	281	5,831	33,945	-	-	-	-	708,561
- Disposal Purchase of goods and	-	2,220	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,220
services	-	110,623	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	110,623

	Unrestricted fund									Restricted funds									
2016 EXPENDITURE (continued)	Student welfare fund S\$	Accumulated general fund S\$	Additional training vote fund S\$	Curriculum enhancement fund S\$	Discretionary financial assistance fund S\$	Financial assistance fund ne S\$	High eds fund S\$	Opportunity fund S\$	Parent support group fund S\$	Project fund S\$	Public transport subsidy S\$	S2W fund S\$	School building fund - extension Sin S\$		Staff training vote fund S\$	Student assistance fund S\$	Edusave grant S\$	Trailblazer fund S\$	Total S\$
Governance and other administrative costs (continued)																			
Recruitment services	-	1,921	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,921
Rental of equipment	-	12,102	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	12,102
Security services Staffing costs (Note 10)	-	62,858 680,690	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	62,858 680,690
Utilities and	-	000,090	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	000,090
telecommunication	-	195,589	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	195,589
Total expenditure	40,440	9,419,204	21,963	69,707	30,020	-	21,129	7,660	1,912	40,947	4,710	281	5,831	33,945	144,063	1,729	15,634	-	9,818,738
NET INCOME / (EXPENDITURE)	3,960	1,258,401	2,472	(8,473)	-	-	(1,849)	18,860	(651)	(40,947)	2,250	(281)	(5,831)	(33,945)	(28,934)	(1,729)	10,461	-	1,169,804
ADJUSTMENT ON OPERATING GRANT FUNDING (Note 7)	-	(8,303)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(8,303)
GROSS TRANSFERS BETWEEN FUNDS Appropriation of net income	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	_
Transfer of funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
NET MOVEMENT IN FUNDS	3,960	1,250,098	2,472	(8,473)	-	-	(1,849)	18,860	(651)	(40,947)	2,250	(281)	(5,831)	(33,945)	(28,934)	(1,729)	10,461	-	1,161,501
TOTAL FUNDS BROUGHT FORWARD	19,812	21,143,864	11,198	8,766	-	15	1,849	15,843	1,239	1,749,284	-	616	179,129 2	2,616,669	28,934	1,719,818	2,918	2,355	27,482,497
TOTAL FUNDS CARRIED FORWARD	23,772	22,393,962	13,670	293		15	-	34,703	588	1,708,337	2,250	335	173,298 2	2,582,724	-	1,718,089	13,379	2,355	28,643,998

	fund																		
	Student welfare fund	Accumulated general fund	Additional training vote fund	Curriculum enhancement fund	Discretionary financial assistance fund	Financial assistance fund ne	High eds fund	Opportunity fund	Parent support group fund	Project fund	Public transport subsidy		School building fund - extension	Sinking fund	Staff training vote fund as	Student sistance fund	Edusave grant	Trailblazer fund	То
5 COME	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	Š\$	S\$	:
ome from																			
erated funds ntary income																			
nations – Designated																			
ote 9)	-	25,656		-	_		_	_	_			-	_			_	_	_	25,
nations – Outside		20,000																	20,
ties	19,812	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
ment income																			
rest - fixed deposit	-	79,264	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	79,
erest received	-	124	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
me from charitable																			
vities																			
received																			
ect grant	-	44,326	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	44
eign students	-	91,434	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	91
al students	-	91,780	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	91
y of Education		5 000 000	40 707	22.450	25.000		20.040	E 040	2 500			F7 000	400 700		112 105		07.050		0.000
ts received	-	5,882,098	12,767	23,159	25,000	-	30,040	5,210	2,500	-	-	57,000	190,793	-	113,195	-	27,950	-	6,369
ision of inistrative																			
ager	-	84,349	_	_	_		_	_	_		_	_	_	_	_	_	_	_	84
o-typing vocational	-	04,049	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0-
paration	-	81,401	-	-	-	-	-	-	-	-	-	-	-	-	_	-	_	-	81
ool breakfast		01,101																	
ramme	-	6,828	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	6
ondment fund	-	106,870	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	106
D Financial																			
stance																			
ieme	-	37,719	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	37
rant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
grant	-	184,090	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	18
) transport subsidies al Council of Social	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
ces																			
S grant	-	2,175,570	-	-	-	-	-	-	-	-	-	-	70,875	-	-	-	-	-	2,24
income																			
n disposal of																			
erty, plant and																			
ment	-	5,252	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	:
rom other																			
cies-																			
al employment																			
t	-	35,429	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3
orary employment																			
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
credit scheme	-	112,146	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	112
grant	-	12,474	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	12
	-	2,257	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2
	40.045	0.050.00-	/	~	<b></b>				~			57,000	<u> </u>		440.40-		07.0-0		9,617
income	19,812	9,059,067	12,767	23,159	25,000	-	30,040	5,210	2,500	-	-	57 000	261,668	-	113,195	-	27,950	-	9,61

	Unrestricted fund									Restricted funds									
2015	Student welfare fund \$\$	Accumulated general fund S\$	Additional training vote fund S\$	Curriculum enhancement fund S\$	Discretionary financial assistance fund S\$	Financial assistance fund ne S\$	High eds fund S\$	Opportunity fund S\$	Parent support group fund S\$	Project fund S\$	Public transport subsidy S\$	S2W fund S\$	School building fund - extension S\$	Sinking fund S\$	Staff training vote fund S\$	Student assistance fund S\$	Edusave grant S\$	Trailblazer fund S\$	Total S\$
EXPENDITURE	ΟΨ	Οψ	Οψ	04	04	ΟΨ	Οψ	ΟΨ	Οψ	Οψ	Οψ	04	Οψ	Οψ	ΟΨ	Οψ	Οψ	Οψ	04
Cost of generating funds Designated expenditure	-	20,473	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	20,473
Costs of charitable activities																			
CCA and PVA activities Classroom decoration	-	125,185	-	-	-	-	-	5,884	-	-	-	-	-	-	-	-	30,486	-	161,555
materials Home economics materials	-	12,557 8,949	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	12.557 8,949
Home visits	-	1,112	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-	1,112
Instructor assessment and examination fees	- 1	100.076																	100.076
Library resources	-	122,076 831	- 5,520	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	122,076 6,351
Science lab resources	-	4,348	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PE equipment Project grant fund	-	4,340	-	-	-	-	-	-	-	-		-	-	-	-				4,348
expenditure		39,290	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	39,290
Proto-typing of vocational preparation	-	114,629	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	114,629
Programme camp and trips		346	-	-	-	-	-	172	-	-	-	-	-	-	-	-	-	-	518
Pupil welfare School breakfast	-	228,114	-	-	21,180	-	-	-	-	-	-	-	-	-	-	39,939	-	-	289,233
programme		6,828	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	6,828
Art grant fund expenditure ICT grant fund expenditure		- 106,890	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	- 106,890
NAC grant fund	-																		
expenditure VWO transport subsidies	-	5,055	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,055
School events and																			
activities SPED Financial	-	106,559	-	-	-	-	-	3,667	1,261	-	-	-	-	-	-	-	-	-	111,487
Assistance Scheme	-	37,719	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	37,719
Staffing costs (Note 10) - School	-	5,073,672	9,282	49,011	-	-	32,526	-	-	-	-	53,665	-	-	116,937	-	-	-	5,335,093
- MOE seconded		200 494																	200 484
teacher Teaching materials Vocational programme	-	209,484 32,504	-	12,223	-	-	-	-	-	-	-	-	-	-	-	-	-	-	209,484 44,727
training materials	-	32,740	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	32,740
Others	-	85,816	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	85,816
Governance and other administrative costs																			
Bank charges	-	1,368	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,368
Cleaning services Housekeeping and utensils	- 8 -	61,948 19,586	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	61,948 19,586
Insurance	-	2,648	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,648
Licence fees Maintenance and services	-	8,539 167,559	-	-	-	-	-	-	-	-	-	-	-	- 6,352	-	-	-	-	8,539 173,911
Other events	-	5,441	-	-	-	-	-	-	-	-	-	-	-	- 0,002	-	-	-	-	5,441
Other expenses Postage	-	9,044 1,143	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	9,044 1,143
Printing and stationery	-	26,966	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	26,966
Professional fees (Note 11) Property, plant and	-	24,006	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	24,006
Property, plant and equipment	-																		
- Depreciation (Note 3)	-	666,487 7	-	-	-	-	-	-	-	23,009	-	2,719		22,828	-	-	-	-	726,707 7
<ul> <li>Disposal Purchase of goods and</li> </ul>	-	I	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
services	-	134,186	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	134,186

	Unrestricted									N		,							
	fund		Additional	Curriculum	Discretionary	Financial				Restricted funds	Public				Staff	Student			
	Student welfare fund	Accumulated general fund	training vote fund	enhancement fund	financial assistance fund	assistance	High eeds fund	Opportunity fund	Parent support group fund	Project fund	transport subsidy		School building	Sinking fund	training vote fund	assistance fund	Edusave grant	Trailblazer fund	Total
2015 EXPENDITURE (continued)	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	sidup idina S\$	S\$	S\$	S\$	S\$	Sinking tund S\$	S\$	S\$	S\$	S\$	S\$
Governance and other administrative costs (continued)																			
Recruitment services Rental of equipment	-	488 11,171	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	488 11,171
Security services	-	67,001	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	67,001
Staffing costs (Note 10)	-	769,708	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	769,708
Utilities and telecommunication	-	215,136	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	215,136
Total expenditure	-	8,567,609	14,802	61,234	21,180	-	32,526	9,723	1,261	23,009	-	56,384	11,664	29,180	116,937	39,939	30,486	-	9,015,934
NET INCOME / (EXPENDITURE)	19,812	491,458	(2,035)	(38,075)	3,820	-	(2,486)	(4,513)	1,239	(23,009)	-	616	250,004	(29,180)	(3,742)	(39,939)	(2,536)	-	601,622
ADJUSTMENT ON OPERATING GRANT FUNDING (Note 7)	-	(17,136)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(17,136)
GROSS TRANSFERS BETWEEN FUNDS Appropriation of net income	-	(368,595) 41,527	-	-	-	-	-	-	-	122,865	-	-	(2.850)	122,865	-	122,865	-	-	-
Transfer of funds		41,527	-	-	-	-	-	-	-	(38,677)	-	-	(2,850)	-	-	-	-	-	-
NET MOVEMENT IN FUNDS	19,812	147,254	(2,035)	(38,075)	3,820	-	(2,486)	(4,513)	1,239	61,179	-	616	247,154	93,685	(3,742)	82,926	(2,536)	-	584,486
TOTAL FUNDS BROUGHT FORWARD		20,996,610	13,233	46,841	(3,820)	15	4,335	20,356		1,688,105	-	-	(68,025)	2,522,984	32,676	1,636,892	5,454	2,355	26,898,011
TOTAL FUNDS CARRIED FORWARD	19,812	21,143,864	11,198	8,766	-	15	1,849	15,843	1,239	1,749,284	-	616	179,129	2,616,669	28,934	1,719,818	2,918	2,355	27,482,497

Legend: ICT = Info-Communication Technology VWO = Voluntary Welfare Organisation NAC = National Arts Council

CCA = Co-Curriculum Activities

PVA = Performing & Visual Arts

# STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 MARCH 2016

Cash flows from operating activities	Notes	2016 S\$	2015 S\$
Net income before tax expense		1,169,804	601,622
Adjustment for: Depreciation of property, plant and equipment	з Г	708,561	726,707
Property, plant and equipment written off	5	8	7
Adjustment to prior year grant funding Loss / (gain) on disposal of property, plant and equipment		(8,303) 2,212	(17,136) (4,242)
Interest income		(122,053)	(79,388)
		580,425	625,948
Operating profit before changes in working capital		1,750,229	1,227,570
Changes in working capital:			
Other receivables and deposits		270,225	(579,503)
Prepayments		2,169 (214,410)	- 215,800
Other payables and accrued expenses	L	57,984	(363,703)
Net cash generated from operating activities	_	1,808,213	863,867
Cash flows from investing activities			
Purchase of property, plant and equipment	3	(547,593)	(935,289)
Proceeds from disposal of property, plant and equipment		2,714	6,885
Interest received		117,132	79,388
Net cash used in investing activities		(427,747)	(849,016)
Net increase in cash and cash equivalents		1,380,466	14,851
Cash and cash equivalents at beginning of year		13,345,212	13,330,361
Cash and cash equivalents at end of year	5 _	14,725,678	13,345,212
Cash and cash equivalents comprise:			
Cash and bank balances		5,729,720	4,466,242
Fixed deposits (unsecured)	5	8,995,958	8,878,970
	5 _	14,725,678	13,345,212

#### STATEMENT OF MONTHLY PUPIL ENROLMENT ELIGIBLE FOR FUNDING FOR THE YEAR ENDED 31 MARCH 2016

					studer	nber of its under	Total number
	Number of pupils und	ler each dis (a)	ability gro	up*		nal tracks (b)	of pupils (c=a+b)
Average for the period	MID(J)+MID(S)+ASD	MID(J)	MID(S)	ASD	VOC	VOC-ASD	
April 2015	224	51	90	83	135	18	377
May 2015	224	51	90	83	135	18	377
June 2015	224	51	90	83	135	18	377
July 2015	232	54	92	86	135	18	385
August 2015	232	54	92	86	135	18	385
September 2015	234	55	93	86	135	18	387
October 2015	237	57	93	87	135**	18	390
November 2015	236	57	92	87	135**	18	389
December 2015	236	57	92	87	133**	18	387
January 2016	231	47	85	99	121**	17	369
February 2016	232	47	85	100	121**	17	370
March 2016	241	46	93	102	113**	16	370

\*Separate columns to be provided for each disability, which are:

- MID(J) Mild intellectual disability Junior students
- MID(S) Mild intellectual disability Senior students
- ASD Autism Spectrum Disorder
- VOC Vocational students

\*\*Note: Include an approved foreign student enrolled under the vocational track on concessionary fees for the period October 2015 to March 2016.

#### STATEMENT OF MONTHLY PUPIL ENROLMENT FOR INTERNATIONAL STUDENTS FOR THE YEAR ENDED 31 MARCH 2016

	Number of international pupils*	Number of international pupils**	pupils
Average for the period	(a)	(b)	(c=a+b)
April 2015	2	0	2
May 2015	2	0	2
June 2015	2	0	2
July 2015	2	0	2
August 2015	2	0	2
September 2015	2	0	2
October 2015	2	0	2
November 2015	2	0	2
December 2015	1	0	1
January 2016	3	0	3
February 2016	3	0	3
March 2016	3	0	3

\* International students who are children of employment pass holders, skilled workers and diplomatic staff.

\*\* International students who are not children of employment pass holders, skilled workers and diplomatic staff.

Note: International students are defined as those who are not of Singapore Citizen or Permanent Resident status.

#### NOTES TO THE FINANCIAL STATEMENTS 31 MARCH 2016

These accompanying accounting policies and explanatory notes form an integral part of the financial statements and should be read in conjunction therewith.

#### 1. GENERAL

Metta School (the "School") is registered with the Ministry of Education ("MOE") under the Education Act (Chapter 87) on 16 November 2001.

The registered office and principal place of operation of the School is located at 30 Simei Street 1 Singapore 529949.

It is one of the welfare centres being provided by Metta Welfare Association, which is a registered exempt charity in Singapore.

The objective of the School is to provide special education to students with mild intellectual disability and/or mild autism between ages seven (7) and eighteen (18). Students who can benefit from vocational programmes can continue to school up to twenty one (21) years old.

As at 31 March 2016, the School has 133 (2015: 119) employees.

The financial statements set out in this report have been prepared in Singapore Dollar, being the functional currency of the School.

These financial statements were authorised for issue in accordance with a resolution of the management committee passed on the date of the statement of the School management committee.

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of preparation

The financial statements have been prepared in accordance with Charities Accounting Standard ("CAS"). The financial statements have been prepared under the historical cost convention, except as disclosed in the accounting policies below.

The preparation of these financial statements in conformity with CAS requires Management to exercise its judgement in the process of applying the School's accounting policies. It also requires the use of certain accounting estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of income and expenses during the financial year. Although these estimates are based on the School Management Committee's best knowledge of current events and actions, actual results may ultimately differ from those estimates.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are disclosed in Note 2(b).

(b) Significant accounting estimates and judgements

Estimates, assumptions concerning the future and judgements are made in the preparation of the financial statements. They affect the application of the School's accounting policies, reported amounts of assets, liabilities, income and expense, and disclosures made. They are assessed on an on-going basis and are based on experience and relevant factors, including expectations of future events that are believed to be reasonable under the circumstances. Revisions to accounting estimates are recognised in the period in which the estimate is revised, if the revision affects only that period, or in the period of the revision and future periods, if the revision affects both current and future periods.

- (I) Key sources of estimation of uncertainty There is no key assumption concerning the future and other key sources of estimation uncertainty at the statement of financial position date, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.
- (II) Critical judgements made in applying accounting policies In the process of applying the School's accounting policies, the management is of the opinion that the following critical judgements involved that have a significant effect on the amounts recognised in the financial statements.
  - (a) Estimated useful lives of property, plant and equipment The School reviews annually the estimated useful lives of property, plant and equipment based on factors such as operating plans and strategies, expected level of usage and future technological developments. It is possible that future results of operations could be materially affected by changes in these estimates brought by changes in the factors mentioned.
- (c) Functional, presentation and foreign currency

The management has determined the currency of the primary economic environment in which the School operates i.e. the functional currency, to be Singapore Dollar. The receipts and payments of the School are predominantly in Singapore Dollar.

Transactions in foreign currencies are recorded in the functional currency at the rates ruling at the dates of the transactions.

(d) Property, plant and equipment

#### Recognition and measurement

Items of property, plant and equipment are initially recorded at cost. Subsequent to recognition, property, plant and equipment are stated at cost less accumulated depreciation and any accumulated impairment loss where the recoverable amount of the asset of estimated to be lower than its carrying amount.

Cost includes expenditure that is directly attributable to the acquisition of the asset. The cost of self-constructed assets includes:

- the cost of materials and direct labour;
- any other costs directly attributable to bringing the assets to a working condition for their intended use;
- when the School has an obligation to remove the assets or restore the site, an
  estimate of the costs of dismantling and removing the items and restoring the site on
  which they are located; and
- capitalised borrowing costs.

Cost may also include transfers from equity of any gain or loss on qualifying cash flow hedges of foreign currency purchases of property, plant and equipment. Purchased software that is integral to the functionality of the related equipment is capitalised as part of that equipment. When parts of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

The gain or loss on disposal of an item of property, plant and equipment (calculated as the difference between the net proceeds from disposal and the carrying amount of the item) is recognised in statement of financial activities.

When an asset is revalued, any increase in the carrying amount is credited directly to the asset revaluation reserve. However, the increase is recognised in the statement of financial activities to the extent that it reverses a revaluation decrease of the same asset previously recognised in the statement of financial activities. When an asset's carrying amount is decreased as a result of revaluation, the decrease is recognised in the statement of financial activities. However, the decrease is deducted against the asset revaluation reserve to the extent of any balance existing in the reserve in respect of that asset.

Any accumulated depreciation as at the revaluation date is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset. The revaluation surplus included in the asset revaluation reserve in respect of an asset is transferred directly to accumulated general fund on retirement of disposal of the asset.

The carrying values of the property, plant and equipment are reviewed for impairment when events or changes in circumstances indicate that the carrying value may not be recoverable.

The residual value, useful life and depreciation method are reviewed at each financial yearend to ensure that the amount, method and period of depreciation are consistent with previous estimates and the expected pattern of consumption of future economic benefits embodied in the items of property, plant and equipment.

An item of property, plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. When assets are sold or retired, their cost and accumulated depreciation are removed from the financial statements and any gain or loss resulting from their disposal is included in the statement of financial activities in the year the asset is derecognised.

#### Subsequent costs

The cost of replacing a component of an item of property, plant and equipment is recognised in the carrying amount of the item if it is probable that the future economic benefits embodied within the component will flow to the School, and its cost can be measured reliably. The carrying amount of the replaced component is derecognised. The costs of the day-to-day servicing of property, plant and equipment are recognised in the statement of financial activities.

#### Depreciation

Depreciation is based on the cost of an asset less its residual value. Significant components of individual assets are assessed and if a component has a useful life that is different from the remainder of that asset, that component is depreciated separately.

Depreciation is recognised as an expense in the statement of financial activities on a straight-line basis over the estimated useful lives of each component of an item of property, plant and equipment, unless it is included in the carrying amount of another asset. Leased assets, if any, are depreciated over the shorter of the lease term and their useful lives unless it is reasonably certain that the School will obtain ownership by the end of the lease term.

Depreciation is recognised from the date that the property, plant and equipment are installed and are ready for used, or in respect of internally constructed asset, from the date that the asset is completed and ready for use.

The estimated useful lives for the current and comparative years are as follows:

Arts and music equipment	- 5 years
Computers	- 3 years
Furniture and fittings	- 5 years
Office equipment	- 5 years
Other equipment	- 3 years
Physio and occupational equipment	- 5 years
Renovation	- 2 years
School building	- 50 years

reporting date and adjusted if appropriate.

Fully depreciated assets are retained in the financial statements until they are no longer in use.

(e) Impairment of non-financial assets

The carrying amounts of the School's non-financial assets are reviewed at each reporting date to determine whether there is any indication of impairment. If any such indication exists, the asset's recoverable amount is estimated.

An asset's recoverable amount is the higher of an asset's or cash generating unit's fair value less costs to sell and its value in use and is determined for an individual asset, unless the asset does not generate cash inflows that are largely independent of those from other assets or group of assets. In assessing value in use, the estimated future cash flows are discounted to their present value using pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset. Where the carrying amount of an asset exceeds its recoverable amount, the asset is considered impaired and is written down to its recoverable amount. Impairment losses are recognised in the statement of financial activities as "other expenses" or treated as a revaluation decrease for assets carried at revalued amount to the extent that the impairment loss does not exceed the amount held in the asset revaluation reserve for that same asset.

An assessment is made at each reporting date as to whether there is any indication that previously recognised impairment losses recognised for an asset may no longer exist or may have decreased. If such indication exists, the recoverable amount is estimated. A previously recognised impairment loss is reversed only if there has been a change in the estimates used to determine the asset's recoverable amount since the last impairment loss was recognised. If that is the case, the carrying amount of the asset is increased to its recoverable amount. That increased amount cannot exceed the carrying amount that would have been determined, net of depreciation, had no impairment loss been recognised for the asset in prior years. Reversal of an impairment loss is recognised in the statement of financial activities unless the asset is carried at revalued amount, in which case the reversal in excess of impairment loss previously recognised through the statement of financial activities is treated as revaluation increase.

After such a reversal, the depreciation charge is adjusted in future periods to allocate the asset's revised carrying amount, less any residual value, on a systematic basis over its remaining useful life.

#### (f) Non-derivative financial assets

The School initially recognises other receivables, excluding prepayments, on the date that they are originated at their transaction price, excluding transaction costs, if any. Transaction costs shall be recognised as expenditure in the statement of financial activities as incurred. Prepayments are initially recognised at the amount paid in advance for economic resources expected to be received in the future.

Other receivables are subsequently measured at cost less accumulated impairment losses. Prepayments shall be measured at the amount paid less the economic resources received or consumed during the financial year.

When there is objective evidence that the School will not be able to collect all amounts due according to the original terms of the receivables, an impairment loss is recognised. The amount of the impairment loss is measured as the difference between the carrying value of the receivables and the present value of the estimated future cash flows discounted at the original effective interest rate. The carrying amount of the receivables is reduced directly or through the use of an allowance account. The amount of the loss is recognised in the statement of financial activities.

Bad debts are written off as incurred.

If, in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss shall be reversed either directly or by adjusting an allowance account. The amount of the reversal shall be recognised in the statement of financial activities.

Financial assets and liabilities are offset and the net amount presented in the statement of financial position, when, and only when, the School has a legal right to offset the amounts and intends either to settle on a net basis or to realise the asset and settle the liability simultaneously.

(g) Cash and cash equivalents

Cash and cash equivalents comprise cash in hand, cash at bank and demand deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in their fair value. For the purpose of the statement of cash flows, pledged deposits are excluded whilst bank overdrafts that are repayable on demand and that form an integral part of the School's cash management are included in cash and cash equivalents.

(h) Impairment of financial assets

The School assesses at each reporting date whether there is any objective evidence that a financial asset or a group of financial assets is impaired.

An allowance for impairment of trade and other receivables is recognised when there is objective evidence that the School will not be able to collect all amounts due according to the original terms of the receivables. Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganisation, and default or delinquency in payments is considered indicators that the receivable is impaired. The amount of the allowance is the difference between the asset's carrying amount and the undiscounted future cash flows that the School expects to receive. The amount of the allowance for impairment is recognised in the statement of financial activities within "Governance and administrative costs".

9.44

Subsequently, if the amount of an impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the School shall reverse the previously recognised impairment loss. The reversal shall not result in any carrying amount of the financial asset (net of any allowance account) that exceeds what the carrying amount would have been had the impairment not previously been recognised. The amount of reversal is recognised in the statement of financial activities.

(i) Derecognition of financial assets

The School derecognises a financial asset when the contractual rights to the cash flows from the asset expire, or it transfers the rights to receive the contractual cash flows on the financial asset in a transaction in which substantially all the risks and rewards of ownership of the financial asset are transferred, or it neither transfers nor retains substantially all of the risks and rewards of ownership and does not retain control over the transferred asset. Any interest in transferred financial assets that is created or retained by the School is recognised as a separate asset or liability.

On derecognition of a financial asset, the difference between the carrying amount and the sum of the consideration received and any cumulative gain or loss that has been recognised directly in equity is recognised in the statement of financial activities.

(j) Related parties

A related party is defined as follows:

- (i) A person or a close member of that person's family is related to the School if that person:
  - a. Has control or joint control over the School;
  - b. Has significant influence over the School; or
  - c. Is a member of the key management personnel of the School or of a parent of the School.
- (ii) An entity is related to the School if any of the following condition applies:
  - a. The entity and the School are members of the same group (which means that each parent, subsidiary and fellow subsidiary is related to the others);
  - b. One entity is an associate or joint venture of the other entity (or an associate or joint venture of a member of a group of which the other entity is a member);
  - c. Both entities are joint ventures of the same third party;
  - d. One entity is a joint venture of a third entity and the other entity is an associate of the third entity;
  - e. The entity is a post-employment benefit plan for the benefit of employees of either the School or an entity related to the School. If the School is itself such a plan, the sponsoring employers are also related to the School;
  - f. The entity is controlled or jointly controlled by a person identified in (i);
  - g. A person identified in (i)a has significant influence over the entity or is a member of the key management personnel of the entity (or of a parent of the entity).

#### (k) Non-derivative financial liabilities

Financial liabilities are recognised when the School becomes a party to the contractual agreements of the instrument and are classified according to the substance of the contractual agreements entered into. All interest related charges are recognised in the statement of financial activities.

The School derecognises a financial liability when its contractual obligations are discharged, cancelled or expired. Financial liabilities is derecognised when the obligations under the liability is discharged or cancelled or expires. When existing financial liabilities are replaced by another from the same lender on substantially different terms of an existing liability are substantially modified, such an exchange or modification is treated as a derecognition of the original liability and the recognition of a new liability, and the difference in respective carrying amounts is recognised in the statement of financial activities.

Financial assets and liabilities are offset and the net amount presented in the statement of financial position when, and only when, the School has a legal right to offset the amounts and intends either to settle on a net basis or to realise the asset and settle the liability simultaneously.

Financial liabilities comprise other payables and accrued expenses.

(I) Provisions

Provisions are recognised when the School has a present obligation (legal or constructive) where, as a result of past event, it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation. Provisions are determined by discounting the expected future cash flows at a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the liability. The unwinding of the discount is recognised as finance cost.

The management committee reviews the provisions annually and where in their opinion, the provisions are inadequate or excessive, due adjustment is made.

- (m) Employee benefits
  - (i) Defined contribution plans

A defined contribution plan is a post-employment benefit plan under which an entity pays fixed contributions into a separate entity and will have no legal or constructive obligation to pay further amounts.

The School participates in the national pension scheme as defined by the laws of the countries in which it has operations. In particular, as required by the law, the School makes contributions to the Central Provident Fund ("CPF"). CPF contributions are recognised as compensation expenses in statement of financial activities in the same period as the employment that gives rise to the contributions.

(ii) Employee leave entitlement

Employee entitlements to annual leave other than teaching staff are recognised when they accrue to employees. With effect from 1 January 2015, unused annual leave is allowed to be carried forward to a maximum of 7 days, and to be utilised by 31 March of the following year. Any unused leave that is not utilised is deemed to be forfeited.

### (iii) Termination benefits

Termination benefits are payable when employment is terminated before the normal retirement date, or whenever an employee accepts voluntary redundancy in exchange for these benefits. The School recognises termination benefits when is demonstrably committed to either: terminating the employment of current employees according to a detailed formal plan without possibility of withdrawal; or providing termination benefits as a result of an offer made to encourage voluntary redundancy. Benefits falling due more than 12 months after reporting date are discounted to present value.

#### (n) Leased assets

Leases in terms of which the School assumes substantially all the risks and rewards of ownership are classified as finance leases. Upon initial recognition, the leased asset is measured at an amount equal to the lower of its fair value and the present value of the minimum lease payments. Subsequent to initial recognition, the asset is accounted for in accordance with the accounting policy applicable to that asset.

Other leases are operating leases and are not recognised in the School's statement of financial position.

#### Where the School is the lessee – Operating leases

Leases where the lessor effectively retains substantially all the risks and benefits of ownership of the leased item are classified as the operating leases. Rentals payable under operating leases are charged to statement of financial activities on a straight-line basis over the term of the relevant lease. Benefits received and receivable as an incentive to enter into an operating lease are also spread on a straight-line basis over the lease term. When an operating lease is terminated before the lease period expires, any payment required to be made to the lessor by way of penalty is recognised as an expense in the period in which termination takes place.

(o) Finance income and finance costs

Finance income comprises interest income on funds invested (including available-for-sale financial assets). Interest income is recognised as it accrues in statement of financial activities, using the effective interest method.

Finance costs comprise interest expense on borrowings and impairment losses recognised on financial assets (other than trade receivables).

(p) Income recognition

Income comprises the fair value of the consideration received or receivable for the rendering of services in the ordinary course of the School's activities.

Income is recognised in statement of financial activities where there is (a) entitlement (b) certainty and (c) sufficient reliability of measurement.

Such income is deferred only when the donor specifies that the grant or donations must only be used in future accounting periods; or where the donor has imposed conditions which must be met before the School has entitlement.

- (i) School fees are recognised over the period of instruction. Amounts of fees relating to future periods of instruction are included in fees received in advance.
- (ii) Grants from government are recognised as a receivable at their fair value when there is reasonable assurance that the grant will be received and the School will comply with the conditions associated with the grant.

Government grants receivable are recognised in statement of financial activities over the periods necessary to match them with the related costs which they are intended to compensate, on a systematic basis. Government grants relating to expenses are shown separately as other income.

#### Wage Credit Scheme

Cash grants received from government in relation to Wage Credit Scheme are recognised as income upon receipt.

(iii) Donations are recognised in the statement of financial activities upon receipt. Donations subject to donor-imposed conditions that specify the time period in which the expenditure can take place are accounted for as deferred income and recognised as a liability until the financial period in which the School is allowed by the condition to expend the income.

Donations-in-kind are recognised when the fair value of the assets received can be reasonably ascertained.

- (iv) Interest income is recognised on a time-proportion basis using the effective interest method.
- (v) Other income is recognised when received.
- (q) Funds

Fund balances restricted by other agencies and donors are so indicated and are distinguished from funds allocated to specific purposes, if any. Externally restricted funds may only be utilised in accordance with the purposes for which they are established. The School reserves funds will not be transferred out of the School for other purposes. The School Management Committee retains full control over the use of unrestricted funds for any of the School's purposes.

- Student welfare fund
   Student welfare fund is set up for expenses related to the welfare of students.
- (ii) Accumulated general fund The accumulated reserve is restricted for the School only, for the benefit of its intended purpose, according to the funder's intent for the use of monies. The Reserves will not be transferred out of the School for other purposes.
- (iii) Additional training vote fund This is provided by MOE for each registered teacher to receive appropriate trainings in order to improve the quality of his or her services.
- (iv) Curriculum enhancement fund This fund was set up to promote and sustain school-based initiatives in enhancing the quality of the school's curriculum and co-curriculum.
- (v) Annual grant for discretionary financial assistance fund This pertains to the fund received from MOE that is ring-fenced to discretionary financial assistance purposes to help students.
- (vi) Financial assistance fund In financial year 2012, MOE released an additional top-up grant that would be ringfenced to financially assist students.

#### (vii) High needs fund

In financial year 2012, High needs fund has been set up by MOE for SPED Schools to provide additional resources to support students with high needs. The fund is used to employ additional full-time teaching aides for students with highly challenging behaviors.

- (viii) Opportunity fund The opportunity fund is an initiative by MOE since financial year 2006/2007 to support needy students.
- (ix) Parent support group fund This pertains to the one-off seed funding received from MOE/NCSS to enhance its partnership efforts with parents and to try out new ideas to engage parents.

#### (x) Project fund

This fund was approved by the School Management Committee to set aside for school building extension, school improvement and upgrading works, also for projects/programmes that will meet the needs of the pupils.

(xi) Public transport subsidy

This fund was set up by the Ministry of Education (SPED) to subsidise \$10 per month (or \$120 per year) to each SPED Financial Assistance Scheme (FAS) recipient who declare taking public transport to school, for as long as the students are enrolled in the school.

- (xii) School-To-Work (S2W) prototype fund The programme aims to develop more work and training options and pathways to benefit SPED students in their graduating year who have the potential to work.
- (xiii) School building fund extension The construction for the School's extension building has started in 2012 and was officially opened in 26 April 2013. MOE provided a grant-in-aid of 95%, NCSS on behalf of the TOTE Board Social Service Fund gave a capital grant equivalent to 2.5% and the School contributed the other remaining 2.5% of the total project cost through its project fund.
- (xiv) Sinking fund The sinking fund was set up for major repairs and maintenance of the School's building.
- (xv) Staff training vote fund In financial year 2006, MOE solely funded this fund. A sum of S\$1,100 is allocated for each staff to receive appropriate trainings in order to improve the quality of their services.
- (xvi) Student assistance fund The student assistance fund was set up to provide financial assistance to pupils in need.
- (xvii) Edusave grant Edusave grant is a grant from MOE to be used to organise common curriculum programmes or purchase additional resources which benefit students.
- (xviii) Trailblazer fund This fund was set up by Trailblazer Foundation and administered by NCSS, aims to help students from low-income families affected by economic downturn.

#### (r) Expenditures

All expenditure is accounted for an accrual basis, are aggregated under the respective accounts. Direct costs are attributed to the activity where possible. Where costs cannot be wholly attributable to an activity, they have been apportioned on a basis consistent with the use of resources.

Costs of School activities comprise all costs incurred in the pursuit of the School's activities. The total costs of expenditure include an apportionment of overheads and shared costs, where applicable.

Costs directly attributable to the School's activities are by specific identification allocated to the respective activities. The costs are fully met by contributions in the form of donations and grants.

(s) Income tax

As a charity, the School is exempted from tax on income and gains falling with section 13 U(1) of the Income Tax Act to the extent that these are applied to its charitable objects. No tax charges have arisen in the School.

#### 3. PROPERTY, PLANT AND EQUIPMENT

	Arts and					Physio and			
	music		Furniture	Office	Other	occupational		School	
	equipment	Computers	and fittings	equipment	equipment	equipment	Renovation	building	Total
Cost	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$
At 1 April 2014	97,399	387,982	192,831	374,105	602,815	660	252,711	15,114,403	17,022,906
Additions during the year	13,176	136,821	3,080	97,065	180,129	32,638	180,780	291,600	935,289
Disposals during the year	(652)	(162,843)	(34,716)	(83,097)	-	-	-	-	(281,308)
Transfer (to) / from	16,900				(16,900)				
Balance at 31 March 2015	126,823	361,960	161,195	388,073	766,044	33,298	433,491	15,406,003	17,676,887
Additions during the year	18,050	25,716	29,990	120,678	65,770	2,568	284,821	-	547,593
Disposals during the year	(8,100)		(3,560)	(15,703)	(5,835)	(660)			(33,858)
Balance at 31 March 2016	136,773	387,676	187,625	493,048	825,979	35,206	718,312	15,406,003	18,190,622
Accumulated depreciation	00 447	200 000	400 400	004 040	470.000	050	044 550	4 500 444	2 405 045
At 1 April 2014	93,447	306,086	169,469	261,610	473,983	659	214,550	1,586,111	3,105,915
Charge for the year	1,923	102,012	10,309	49,492	154,580	5,438	89,001	313,952	726,707
Disposal during the year	(651)	(160,985)	(34,703)	(82,319)	-	-	-	-	(278,658)
Transfer (to) / from	16,897	-			(16,897)		-	-	-
Balance at 31 March 2015	111,616	247,113	145,075	228,783	611,666	6,097	303,551	1,900,063	3,553,964
Charge for the year	5,575	63,726	9,969	62,005	79,116	6,571	173,479	308,120	708,561
Disposal during the year	(8,097)	-	(3,558)	(10,777)	(5,833)	(659)		-	(28,924)
Balance at 31 March 2016	109,094	310,839	151,486	280,011	684,949	12,009	477,030	2,208,183	4,233,601
Net carrying value									
At 1 April 2014	3,952	81,896	23,362	112,495	128,832	1	38,161	13,528,292	13,916,991
At 31 March 2015	15,207	114,847	16,120	159,290	154,378	27,201	129,940	13,505,940	14,122,923
At 31 March 2016	27,679	76,837	36,139	213,037	141,030	23,197	241,282	13,197,820	13,957,021

# 4. OTHER RECEIVABLES AND DEPOSITS

	2016	2015
	S\$	S\$
Deposits	62,042	69,553
Fees receivables	41,188	21,105
Grant receivables	224,064	420,550
Accrued interests	48,000	43,079
Amount due from related party	29,480	115,791
	404,774	670,078

The carrying amounts other receivables and deposit approximate to their fair values.

Amount due from related party is unsecured, interest-free, and collectible on demand.

Other receivables and deposits are denominated in the School's functional currency.

# 5. CASH AND CASH EQUIVALENTS

	2016	2015
	S\$	S\$
Cash in hand	186	209
Cash at bank	5,729,534	4,466,033
Fixed deposits (unsecured)	8,995,958	8,878,970
	14,725,678	13,345,212

The carrying amounts of cash and cash equivalents approximate their fair value.

Fixed deposits have maturity terms from 12 months (2015: 12 months to 18 months) and have interest rates ranging from 1% to 1.5% (2015: 0.55% to 1.37%) per annum.

Cash and cash equivalents are denominated in the School's functional currency.

# 6. OTHER PAYABLES AND ACCRUED EXPENSES

			As
			previously
		As restated	reported
	2016	2015	2015
Other payables	S\$	S\$	S\$
- Related parties	35,757	18,418	18,418
- Outside parties	39,508	291,600	292,142
Accrued expenses	343,038	327,515	327,515
Deferred grants received	1,400	540	25,083
	419,703	638,073	663,158

Amounts due to related party are unsecured, interest-free and payable on demand.

Other payables and accrued expenses are denominated in the School's functional currency.

#### 7. ADJUSTMENT ON OPERATING GRANT FUNDING

Adjustments on operating grant funding charged to accumulated general fund are comprised of:

	2016	2015
	S\$	S\$
NCSS grant over funding FY 2014/2015 / FY 2013/2014	(8,303)	(6,346)
TOTE Board over funding FY 2013/2014	-	(10,790)
	(8,303)	(17,136)

#### STUDENT WELFARE FUND 8.

		As restated	As previously reported
	2016	2015	2015
	S\$	S\$	S\$
Balance at beginning of the year Donation income collected on behalf by	19,812	-	-
related party	29,480	-	-
Reclassification (Note 18)	-	19,812	-
Donation received during the year	14,920	-	-
	64,212	19,812	-
Expenditure during the year	(40,440)	-	-
Balance at end of the year	23,772	19,812	-

#### 9. **RESTRICTED FUNDS**

#### (a) Accumulated general fund

The accumulated reserves ending balance as indicated is restricted for the School only, for the benefit of its intended purpose, according to the funder's intent for the use of monies. The Reserves will not be transferred out of the School for other purposes.

#### (b) Additional training vote fund

U U	2016 S\$	2015 S\$
Balance at the beginning of the year	11,198	13,233
Grants received during the year	24,435	12,767
	35,633	26,000
Expenditures during the year	(21,963)	(14,802)
Balance at the end of the year	13,670	11,198

During the financial year MOE provided S\$400 for each registered teacher to receive appropriate trainings in order to improve the quality of his or her services.

# (c) Curriculum enhancement fund

	2016	2015
	S\$	S\$
Balance at the beginning of the year	8,766	46,841
Grants received during the year	61,234	23,159
	70,000	70,000
Expenditures during the year	(69,707)	(61,234)
Balance at the end of the year	293	8,766

This fund was set up to promote and sustain school-based initiatives in enhancing the quality of the school's curriculum and co-curriculum.

#### (d) Annual grant for discretionary financial assistance fund

	2016	2015
	S\$	S\$
Balance at the beginning of the year	-	(3,820)
Grants received during the year	30,020	25,000
	30,020	21,180
Expenditures during the year	(30,020)	(21,180)
Balance at the end of the year		-

This pertains to the fund received from MOE during the year that is ring-fenced to discretionary financial assistance purposes to help students.

(e) Financial assistance fund

	2016	2015
	S\$	S\$
Balance at the beginning and end of the year	15	15

In financial year 2012, MOE released an additional top-up grant that would be ring-fenced to financially assist students.

(f) High needs fund

	2016	2015
	S\$	S\$
Balance at the beginning of the year	1,849	4,335
Grants received during the year	19,280	30,040
	21,129	34,375
Expenditures during the year	(21,129)	(32,526)
Balance at the end of the year	-	1,849

In financial year 2012, High Needs Fund has been set up by MOE for SPED Schools to provide additional resources to support students with high needs. The fund is used to employ additional full-time teaching aides for students with highly challenging behaviors.

(g) Opportunity fund

	2010	2045
	2016	2015
	S\$	S\$
Balance at the beginning of the year	15,843	20,356
Grants received during the year	39,773	5,210
Grants refunded during the year	(13,253)	-
Net grant received	26,520	5,210
Expenditures during the year	(7,660)	(9,723)
Balance at the end of the year	34,703	15,843

The opportunity fund is an initiative by MOE since financial year 2006/2007 to support needy students.

(h) Parent support group fund

	2016	2015
	S\$	S\$
Balance at the beginning of the year	1,239	-
Grants received during the year	1,261	2,500
	2,500	2,500
Expenditures during the year	(1,912)	(1,261)
Balance at the end of the year	588	1,239

This pertains to the one-off seed funding received from MOE/NCSS during the year to enhance its partnership efforts with parents and to try out new ideas to engage parents.

(i) Project fund

-	2016	2015
	S\$	S\$
Balance at the beginning of the year	1,749,284	1,688,105
Expenditures during the year	(40,947)	(23,009)
Appropriation of net income	-	122,865
Transfer of funds	-	(38,677)
Balance at the end of the year	1,708,337	1,749,284

This fund was approved by the School Management Committee to set aside for school building extension, school improvement and upgrading works, also for projects/programmes that will meet the needs of the pupils.

There were assets purchased in prior years with a net book value totaling \$17,938 (2015: \$58,885), which has not yet charged to the fund.

(j) Public transport subsidy

	2016	2015
	S\$	S\$
Balance at the beginning of the year	-	-
Grant received during the year	6,960	-
	6,960	-
Expenditures during the year	(4,710)	-
Balance at the end of the year	2,250	-

During the year, this fund was set up by the Ministry of Education (SPED) to subsidise \$10 per month (or \$120 per year) to each SPED Financial Assistance Scheme (FAS) recipient who declare taking public transport to school, for as long as the students are enrolled in the school.

(k) School-To-Work (S2W) prototype fund

	2016	2015
	S\$	S\$
Balance at the beginning of the year	616	-
Grants received during the year	-	57,000
	616	57,000
Expenditures during the year	(281)	(56,384)
Balance at the end of the year	335	616

The programme aims to develop more work and training options and pathways to benefit SPED students in their graduating year who have the potential to work.

There were assets purchased in prior years with a net book value totaling \$NIL (2015: \$281), which has not yet charged to the fund.

(I) School building fund - extension

	2016	2015
	S\$	S\$
Balance at the beginning of the year	179,129	(68,025)
Grants received during the year	-	261,668
Expenditures during the year	(5,831)	(11,664)
Transfer of funds		(2,850)
Balance at the end of the year	173,298	179,129
Transfer of funds		(2,850)

The construction for the School's extension building has started in 2012 and was officially opened in 26 April 2013. MOE provided a grant-in-aid of 95%, NCSS on behalf of the TOTE Board Social Service Fund gave a capital grant equivalent to 2.5% and the School contributed the other remaining 2.5% of the total project cost through its project fund.

#### (m) Sinking fund

5	2016	2015
	S\$	S\$
Balance at the beginning of the year	2,616,669	2,522,984
Expenditures during the year	(33,945)	(29,180)
Appropriation of net income		122,865
Balance at the end of the year	2,582,724	2,616,669

The sinking fund was set up for major repairs and maintenance of the School's building.

There were assets purchased during the year with a net book value totaling \$13,504 (2015: \$47,450), which has not yet charged to the fund.

(n) Staff training vote fund

	2016	2015
	S\$	S\$
Balance at the beginning of the year	28,934	32,676
Grants received during the year	115,129	113,195
	144,063	145,871
Expenditures during the year	(144,063)	(116,937)
Balance at the end of the year		28,934

In financial year 2006, MOE solely funded this fund. A sum of S\$1,100 is allocated for each staff to receive appropriate trainings in order to improve the quality of their services.

(o) Student assistance fund

	2016	2015
	S\$	S\$
Balance at the beginning of the year	1,719,818	1,636,892
Expenditures during the year	(1,729)	(39,939)
Appropriation of net income	-	122,865
Balance at the end of the year	1,718,089	1,719,818

The student assistance fund was set up to provide financial assistance to pupils in need.

(p) Edusave grant

Luusave gran			
			As previously
		As restated	stated
	2016	2015	2015
	S\$	S\$	S\$
Balance at beginning of the year	2,918	-	-
Reclassification (Note 18)	-	5,454	-
Balance at beginning of the year /			
reclassification	2,918	5,454	-
Grants received during the year	26,095	27,950	-
	29,013	33,404	-
Expenditure during the year	(15,634)	(30,486)	-
Balance at end of the year / Net			
reclassified	13,379	2,918	

Edusave grant is a grant from MOE to be used to organise common curriculum programmes or purchase additional resources which benefit students.

#### (q) Trailblazer fund

			As previously
		As restated	stated
	2016	2015	2015
	S\$	S\$	S\$
Balance at beginning of the year	2,355	-	-
Reclassification (Note 18)	-	2,355	-
Balance at end of the year	2,355	2,355	-

This fund was set up by Trailblazer Foundation and administered by NCSS, aims to help students from low-income families affected by economic downturn.

#### **10. DESIGNATED DONATIONS**

Designated donations received during the year are as follows:

5	2016 S\$	2015 S\$
Baking, housekeeping and food preparation programme	-	19,446
School activities, meals and groceries	-	6,210
Gym equipment	10,000	-
	10,000	25,656

#### 11. EMPLOYEE BENEFITS EXPENSE

	2016	2015
	S\$	S\$
CPF contributions	686,090	581,446
Salaries and bonus	6,104,130	5,600,222
Staff welfare	324,195	237,196
	7,114,415	6,418,864

Staff welfare expenses includes expenses that consist of medical insurance, transport reimbursement, staff training and other staff welfare related expenses.

The staff costs were allocated as follows:	2016 S\$	2015 S\$
Costs of charitable activities - Proto-typing of vocational preparation	-	104,579
<ul><li>School</li><li>MOE seconded teacher</li></ul>	6,046,607 387,118	5,335,093 209,484
Governance and administrative costs	680,690 7,114,415	769,708 6,418,864

Included in the employee benefit expenses are the following key management compensation:

	2016	2015
	S\$	S\$
Key personnel compensation	425,113	394,773

#### 12. PROFESSIONAL FEES

	2016 S\$	2015 S\$
•	•	
Audit fees	10,000	4,815
Other fees paid to Auditors		
- current year	1,200	-
- prior year	535	-
Other professional fees	11,843	19,191
	23,578	24,006

#### 13. TAX

The School is one of the welfare centres being provided by Metta Welfare Association which is a registered charity under the Charities Act 1982. The school is exempted from tax on income and gain falling within section 13U(1) of the Singapore Income Tax Act to the extent that these are applied to its charitable objects. There no provision for income tax and deferred tax has been made in the financial statements.

#### 14. COMMITMENTS

(a) Operating lease commitments – as lessee

As at the reporting date, the School has commitment for future minimum lease payments under non-cancellable operating lease as follows:

	2016	2015
	S\$	S\$
Not later than one year	11,171	11,171
Later than one year but not later than five years	3,499	15,600
	14,670	26,771

#### (b) Purchase commitments

The School has purchase commitments with the balance of S\$33,157 but has not yet recognised at the end of the year.

The commitment is payable within one year.

#### 15. RELATED PARTIES TRANSACTIONS

The following related party transactions took place between the School and its related party during the financial year on terms agreed by the parties concerned:

	2016	2015
	S\$	S\$
Income received by a related party	191,775	129,662
Income received on behalf of a related party	3,580	2,640
Expenses paid on behalf by a related party	12,924	6,406
Purchase of goods and service from a related party	134,761	98,331

Balances with the related parties as at the reporting date are set out in Notes 4 and 6.

The rental expense of the School is fully funded by MOE. The School has given consent that the funding will be remitted directly to Metta Welfare Association. Hence, such expenses and the corresponding grants are not recognised in the School's statement of financial activities and instead in Metta Welfare Association's accounts.

The rental expense and income recognised by Metta Welfare Association amounts to S\$784,434 (2015: S\$784,434).

# 16. MANAGEMENT OF CONFLICT OF INTEREST

Committee members are required to disclose any interest that they may have, whether directly or indirectly, that the School may enter into or in any organisations that the School has dealings with or is considering dealing with; and any personal interest accruing to him as one of the School's supplier, user of services or beneficiary. Should there be any potential conflict of interest, the School Management Committee member may not vote on the issue that was the subject matter of the disclosure. Detailed minutes will be taken on the disclosures as well as the basis for arriving at the final decision in relation to the issue at stake.

## 17. CAPITAL GRANTS

The School received capital grants for the procurement of its property, plant and equipment. These were recognised as income and are included in the accumulated general fund when the grant is received. The balance of the unutilised grants is as follows:

	2016	2015
	S\$	S\$
Beginning of financial year	13,499,400	13,722,116
Addition during the year	-	291,600
Amortised during the year	(308,120)	(514,316)
End of financial year	13,191,280	13,499,400

#### 18. PRIOR YEAR RECLASSIFICATION

Certain reclassifications have been made to the comparative information in the statement of financial position to conform with current year's presentation in order to better reflect the nature of such balances.

Other payables as at 31 March 2015 was overstated by S\$25,085, the Student Welfare fund as at 31 March 2015 was understated by S\$19,812, Edusave grant and Trailblazer fund as at 31 March 2015 was understated by S\$5,273.

These reclassification do not have any impact on the School's results. The following reclassification has been made to prior year financial statement so as to reflect the overstatement of other payables and understatement of Edusave grant and Trailblazer fund.

Statement of financial position	Notes	As restated 2015 S\$	As previously reported 2015 S\$
Other payables and accrued expenses	6	638,073	663,158
<u>Unrestricted fund</u> Student welfare fund	8	19,812	-
<u>Restricted fund</u> Edusave grant Trailblazer fund	9(p) 9(q)	2,918 2,355 5,273 663,158	- - - 663,158

# <u>Note 6</u> <u>Current liabilities</u> Other payables and accrued expenses

payables - payables - Accrued grants related parties outside parties expenses received To	tal
	S\$
As previously stated on 31	
March 2015 18,418 292,142 327,515 25,083 663,1	58
Correction or error (542) - (24,543) (25,08	35)
Restated on 31 March 2015 18,418 291,600 327,515 540 638,0	73

# <u>Note 8</u> Student Welfare Fund

	Balance at beginning of the year S\$	Reclassification to unrestricted fund S\$	Grants received during the year S\$	Expenditure during the year S\$	Total S\$
As previously stated on 31 March 2015	-	-	-	-	-
Correction or error Restated on 31 March 2015		19,812 19,812	-	-	19,812 19,812

# <u>Note 9(d)</u> Edusave grant

	Balance at beginning of the year S\$	Reclassification to unrestricted fund S\$	Grants received during the year S\$	Expenditure during the year S\$	Total S\$
As previously stated on 31 March 2015	-	-	-	-	-
Correction or error Restated on 31 March 2015	-	5,454 5,454	27,950 27,950	(30,486) (30,486)	2,918 2,918

# <u>Note 9(q)</u>

Trailblazer fund

		Reclassification to unrestricted fund S\$	Grants received during the year S\$	Expenditure during the year S\$	Total S\$
As previously stated on 31 March 2015	-	-	-	-	-
Correction or error		2,355	-	-	2,355
Restated on 31 March 2015	-	2,355	-	-	2,355