

Annual Report 2011/12

二零一一年/一二年常年报告



Your caring provider and community partner
关怀良所 社区伙伴

What is “Metta”?

“Metta” in Pali means “loving kindness”.

Motto

Compassionate love to share
Brightens hope to those we care

何谓慈光？

慈光”在梵文中之意是“慈爱之光”

箴言

慈仁疗众苦 光照困中人

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Certificate No. 5876
ISO 9001

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About Us

关于慈光



Metta Welfare Association (Metta) was founded in 1992 by Venerable Shi Fa Zhao, Abbot of the Golden Pagoda Buddhist Temple. He is also the President and Abbot of the Buddha Tooth Relic Temple and Museum.

Registered as a society in 1994, Metta is endorsed by the Ministry of Community Development, Youth and Sports (MCYS), Ministry of Health (MOH) and Ministry of Education (MOE). We are also members of the National Council of Social Service (NCSS), Singapore Hospice Council and Singapore Disability Sports Council.

VISION

In accordance with The Great Compassionate Vows of The Buddha of Medicine, Metta aims to provide healthcare and welfare services for the needy and less fortunate, regardless of race or religion.

MISSION AND OBJECTIVES

Dedicated to the active promotion of humanitarian causes, Metta initiates, assists and organises a wide range of community projects. Our objectives are:

- To provide accessible and affordable medical care to the less fortunate – home hospice care for the terminally ill and day rehabilitative services for elderly and stroke patients
- To provide disability care, respite care, residential care and training for the intellectually disabled
- To provide special education and training for children with mild intellectual disability and/or autism
- To provide community care services for the elderly, students and children
- To develop and provide such forms of medical care and welfare services as required by the community

慈光福利协会于 1992 年由护国金塔寺住持法照法师发起，他目前也是新加坡佛牙寺龙华院管委会主席兼住持。

慈光福利协会在 1994 年注册为社团，并受到社会发展、青年及体育部、卫生部以及教育部的肯定，同时也是国家福利理事会、新加坡慈怀理事会以及新加坡残疾人士体育协会的会员。

展望

慈光福利协会依据药师佛的慈悲本愿，不分种族背景与宗教信仰，致力为需要帮助的弱势人士，提供优良的医药照顾和社区关怀服务。

宗旨与使命

慈光福利协会推展与策划多方面的社群福利计划，以致力推广慈善工作与公益理想，其服务目标如下：

- 为需要帮助的弱势人士，提供可负担又容易获得的医药照顾 – 为末期病患提供慈怀服务(登门医药护理与精神辅导)，并为乐龄与中风人士提供日间康复治疗服务。
- 为智障人士提供长期住宿理疗、暂时休憩与日间照料服务。
- 为患有轻度智障兼或自闭症孩子办学，提供智障与自闭症教育以及谋生技能训练。
- 为乐龄人士、学生与孩子提供社区关怀服务。
- 配合社区需求，提供与发展所需要的医药照顾与福利服务。

Our Centres

附属中心

Playing a pivotal role in realising our mission are nine welfare centres and a social enterprise that are located island wide. Currently serving 939 beneficiaries, the centres are segregated into the following areas:

DISABILITY CARE

- Metta Day Activity Centre for the Intellectually Disabled (a day care centre for the intellectually disabled)
- Metta Home for the Disabled (a residential home for the disabled)
- Metta Home Day Activity Centre (a day care centre for the disabled)

MEDICAL CARE

- Metta Day Rehabilitation Centre for the Elderly (a day rehabilitation centre for elderly and stroke patients)
- Metta Hospice Care (home hospice care for the terminally ill)

CHILDREN CARE

- Metta PreSchool @Simei and Punggol (preschools that offer early intervention programmes to young children aged three to six with special needs)
- SE CDC - Metta Student Care Centre

SPECIAL EDUCATION

- Metta School (a special education school for children aged 7 to 18 with mild intellectual disability and/or autism)

SOCIAL ENTERPRISE

- Happy Arts Enterprise Ltd (a social enterprise that creates vocational training and employment opportunities for adolescents aged 18 and above from special education schools)

From the young to the elderly, the infirm to the terminally ill, we transcend racial and religious barriers to enhance their quality of life. A challenging task it is but our driving force comes from the satisfaction of seeing them receive proper care and lead fulfilling lives. We take pride in our ability to offer a comprehensive range of services that goes beyond the mere fulfilment of their requirements.

慈光属下设九所附属中心和一所社会企业，分布在全岛，以肩负完成重要的慈善福利使命。目前，慈光大约支援协助 939 名弱势人士，所服务的范围有：

智障服务

- 慈光智障日间活动中心（为智障人士开设的日间照料与活动中心）
- 慈光乐陶苑（为各类智障和残障人士提供长期住宿理疗服务的中心）
- 慈光乐陶苑智障日间活动中心（附属于慈光乐陶苑，为智障人士提供日间照料服务）

医药照顾

- 慈光乐龄日间康复中心（为乐龄人士与中风病患开设的日间康复中心）
- 慈光安宁居家护理中心（为末期病患提供慈怀服务）

幼教与托孩

- 慈光幼儿园（专为年龄介于 3 至 6 岁的学障幼孩，开办早期介入学前教育）
- 东南社理会 – 慈光学生托管中心

智障与自闭症教育

- 慈光学校（专为年龄介于 7 至 18 岁、患有轻度智障兼或自闭症的孩子，提供量身定制、和正统教育不同的教育模式与训练）

社会企业

- 悦艺企业（一间社会企业，专为年龄至少 18 岁的有学习障碍的青年提供就业机会，他们毕业自为学障者而开办的学校）

慈光不分种族与宗教信仰、无论老幼病弱或垂危，都设法改善弱势人士的生活素质。此类工作虽富挑战性，但看到弱势人士获得适当的照顾、过着充实的生活，却富有工作满足感，而驱使慈光职员努力工作。此外，慈光所提供的服务，广泛周全且超出受惠者的需求，令人感到自豪。



President's Message

主席献词

GIVING THANKS FOR YOUR 20 YEARS

As Metta Welfare Association moves into its 20th year of providing social services to the community, I am extremely elated to celebrate this occasion. Witnessing Metta achieve this milestone is no doubt an emotional moment for me. Despite going through difficult times and facing the challenge of a volatile economy, Metta managed to overcome hurdle after hurdle, emerging stronger each time. Over two decades, we proliferated from a single centre, Metta Day Activity Centre for the Intellectually Disabled, located at Hougang, to the nine centres we run today. Collectively, Metta is serving approximately 1,000 beneficiaries yearly. For the last financial year ending 31 March 2012, we generated about \$11.35 million in income and the operations were supported by an approximate staff strength of 176.



This progress would not have been possible without the support, assistance, generous grants, donations, and sponsorships from a myriad of foundations, corporations, and philanthropic individuals. We are irrevocably indebted to all, and I would like to express my heartfelt gratitude to everyone.

To the various governmental ministries and quasi-governmental organisations, I am very grateful for the generous grants that have been continuously disbursed to Metta for its existence to be possible. They are namely the Ministry of Community Development, Youth and Sports, Ministry of Education, Ministry of Health, and National Council of Social Service. Other governmental agencies such as Centre for Enabled Living, Agency for Integrated Care, and ITE College East, have also provided Metta with support that we are very appreciative for.

Metta is also deeply grateful towards its funders, and the various foundations, charities, temples, sponsors, corporate groups, and individual donors, who have been its pillars of support over the past two decades. I would like to highlight that these charitable groups of people include our long-time contractors and suppliers who have been helping Metta tirelessly. I am glad to say the funding received from these good Samaritans supported, and will continue to support the numerous social services Metta offers.

For the volunteers who chose to contribute their time and effort to Metta, I would like to commend on their earnestness to help and give back to the society, and needless to say, chose us as their choice of voluntary welfare organisation. Knowing that they believe in Metta's good cause gives me strength and confidence to continue doing what we do. Furthermore, the support of our loyal pool of volunteers has contributed tremendously to the success of our operations and fund-raising events.

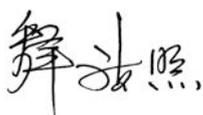
In the midst of giving thanks, our beneficiaries and their caregivers cannot be forgotten. They have certainly helped Metta in its progress and enhancement of services through their valuable feedback and involvement. Our beneficiaries, being the primary reason of Metta's existence, have given us joy and purpose in serving them. For this, I would like to take this opportunity to say thank you to all our clients and their families.

As for Metta's management committee, sub-committees, and staff – I cannot express enough gratitude to you. Working in a VWO is, without doubt, challenging and at times, even thankless. However, it gives me great assurance to find so many loyal long-serving committee members and staff in Metta. It definitely gives me the strength and courage to propel Metta forward to reach even higher grounds in years to come, for I am confident the goal is achievable with such a strong line-up of support.

In the next 20 years, we will strive to achieve greater relevance in catering to the needs of our clients through the inception of new services and centres. We will develop these future plans with the support and understanding of the respective authorities. Moving forward, Metta is also in the process of attaining greater community outreach by having a strong presence on the various social media platforms. Lastly, we will be working on collaborations beyond local territories, with the intention to learn and develop social services with our overseas non-profit counterparts.

Once again, I offer my sincerest thanks to all for your benevolence towards Metta. As the Chinese adage goes, "Endurance can turn an iron bar into a needle". Hence I look forward to your continuous cooperation and support to refine our humble organisation for the next two decades.

With the Triple Gems Blessings,
Venerable Shi Fa Zhao BBM



甘苦与共廿载 法照诚挚感恩

二十载悠悠慈善岁月，弹指一挥间，慈光福利协会（简称慈光）今年已成立二十年了，能目睹慈光迈入二十年公益里程碑，真令人欢欣鼓舞！这些年来，尽管慈光经历许多艰难时期，并且面对经济不稳定的挑战，却能一一迎刃而解，其后更加茁壮成长！二十年来，慈光早已开枝散叶，从坐落在后港的一所福利中心－慈光智障日间活动中心，逐渐扩展到拥有九所福利中心。总的来说，慈光每年大约为 1,000 名社会弱势人士提供慈善服务，员工人数略为超过 200 名，而年收益达 1 千 1 百 35 万余元。客观而言，慈光能从无到有、渐次发展至今，皆因获得慈善基金会的慷慨支持、企业公司的认同赞助、善心人士的热心援助，法照谨此代表慈光向大家表达诚挚感恩！

办公益事业首先需要资金，由于慈光的慈善工作获得官方的认可，这些年来，慈光及其福利中心一直获得政府部门和半官方机构慷慨发放补助金，包括社会发展、青年及体育部、教育部、卫生部以及国家福利理事会，同时，其他政府机构诸如活力中心、护联中心和东区工艺教育学院等也给予支持，慈光才能生存至今，这令慈光上下铭感不忘！

另一方面，法照也没齿难忘对慈光提供资金援助的团体和个人－各种基金会、寺庙佛堂、赞助商家、企业公司以及个人捐献者，这也含盖慈光的长期承建商和供应商，在过去二十年里，他们永不言倦地捐款支持慈光。慈光一直能安心完善地做好慈善工作，上述组织、团体、商家和个人的慷慨解囊和鼎力支持，扮演着举足轻重的角色！

对于将宝贵时间和个人精力献予慈光的义务工作者，法照也要对他们的热心付出和献身精神，加以赞扬夸奖。同时，他们对慈光的公益事业相信认同，也给予我们继续把慈善工作做好的信心和力量。所谓“堆沙成塔、众志成城”，这种义务力量无论对慈光的日常运作或是筹款活动，都起着很大的辅助作用！

除此之外，法照也不会忽略慈光的受惠人士及其家属照料者的作用－受惠人士是慈光存在的基本因素，是慈光提供服务的根本目标，是员工获得工作快乐的源泉！与此同时，家属照料者的参与看顾和提供宝贵反馈，则可协助慈光改善服务和加强工作。因此，我要藉此机会向所有的慈光受惠人士及其家属表达谢意！

对于慈光的管理委员会、附属委员会和全体职员，言语和词汇难以充分表达法照心中的感激之情。平心而论，在志愿福利团体内服务，不仅充满着工作挑战，很多时候甚至吃力不讨好！然而在慈光却能找到许多长期服务的管委会委员和忠于职守的老臣子，这给予我办慈善的信心和把握！拥有如此强大的服务阵容也赋予我力量和勇气，在未来要继续推动慈光向前迈进以达到更高的慈善境界，并十分有信心可实现此公益目标！

在未来的二十年里，慈光将推行新的服务和成立新的中心，并努力达到受惠人士不断提高的生活需要。同时，慈光将在有关当局的了解和支持下，才发展这些未来计划。另一方面，慈光正藉着各种社交媒体平台，努力与外界社群取得更频密的联系。在往后的日子里，慈光也打算与海外的非盈利组织合作，共同学习和一起发展社会公益服务。

最后，对于大家的善行义举，法照要在此再次表达衷心的感谢！中国有句谚语说：“只要有恒心，铁杵磨成针”，在未来的二十年里，希望大家继续有钱出钱、有力出力、有智献智，使得慈光的慈善工作做得更为精益求精！

慈光福利协会主席
释法照 BVM

Executive Director's Message

执行董事献词

MOVING FORWARD

Pride and Honour

I am very honoured and thrilled to partake in Metta's 20th anniversary celebrations. Having to grow with the organisation since its inception, I am extremely proud of its achievements and advancement over the years. When I left Metta periodically to further my studies in Taiwan more than a decade ago, it was just a budding seed.

However, I was pleasantly surprised when I returned to an enhanced version of Metta in 1999. More centres were set up, and we were providing cradle-to-grave services to clients of all races and religions. It was definitely making exciting progress.



Getting Ahead

Advocating good governance, Metta went ahead to attain the ISO certification we hold up to date. Moving forward, we want to strive and work even harder for our beneficiaries, donors, and the other stakeholders.

We will implement greater measures and enhanced processes to improve our governance and management operations. This will ensure greater transparency and maintain relevance to the community. To achieve this objective, we will work towards attaining the Singapore Quality Class certification as an enhancement following the ISO certification.

Making Improvements

It is also of paramount importance to enhance the professionalism of our employees. All staff will be working on conducting the necessary succession planning to ensure organisational operations remain intact in times of crisis or shortage of manpower. Management staff will also be required to attend the appropriate training to help them in the development of their professional skills.

Needless to say, we will be needing the involvement of industry partners in the upgrading of staff. We look forward to increasing partnership with related industry players in the community. Similarly, we will be lending helping hands to these partners whenever needed, in reciprocation of their support.

Increasing Productivity

Metta will also be looking to increase general productivity in the organisation. The formation of WITS team and adoption of various innovation models will see Metta through the following financial year to achieve an improved rate of productivity. In line with our goal to increase productivity, the use of information technology infrastructure will be intensified to speed up our various processes. On the community engagement end, we will be increasing our presence on social media platforms in order to keep in touch with our supporters.

Lastly, on behalf of all Metta staff and clients, I offer my sincerest thanks for your kindness, compassion, and unwavering support. It has been a wonderful journey, an eventful two decades. May you and your family be blessed with good health, happiness, and peace.

Yours in the Dharma,
Venerable Shi Pu En



向前迈进

自豪荣幸

光阴荏苒，岁月如梭，慈光福利协会已经成立二十年了！能与慈光欢庆成立二十周年纪念，我感到非常荣幸和欣喜！这些年来，随着慈光的成立和成长，看到慈光的慈善事业方兴日盛、公益成绩扶摇直上，我很为慈光感到骄傲自豪！

回首当年，当我离开慈光到台湾去修读佛学时，慈光仅如一颗刚刚萌芽的种子。2009 年年初，当我再踏入慈光时，它与时俱进的面貌、多方面多样化的慈善服务，真令我刮目相看！今非昔比，慈光已设立了多所福利中心，所提供的多方全面的慈善服务惠及各种族和宗教的弱势人士，从三岁幼儿到银发老者都顾及！

力争上游

在管治方面，慈光提倡良好的管理政策，所以能提前达到最新的 ISO 国际管理认证水平。展望未来，慈光要为受惠的弱势人士、热心的仁翁善士以及其他利益攸关者，再接再厉地做好慈善工作。

除此之外，慈光也将推行更多措施，并加强工作程序，以改善管治方法和提高管理运作，这将确保更大的财务透明度和达到慈善工作的实质作用。为了实现此目标，慈光会奋力达到新加坡素质级认证，这是在达到 ISO 认证之后的另一水准提升。

力求改进

另一方面，提高慈光职员的专业水平也至关重要，所有的员工都将进行工作接替安排，以确保在危机时期或面对人手短缺时，慈光的运作能如常进行。此外，管理级职员还须参加适当的训练，以协助他们提升专业水平。

毋庸置疑，为了提高员工的工作能力，慈光需要行业合作伙伴的参与，而慈光也希望和更多相关企业公司建立合作伙伴关系。与此同时，慈光也采取互惠策略，当这些合作伙伴有需要时，慈光也将给予援手，以回报他们对慈光的支持。

提高生产

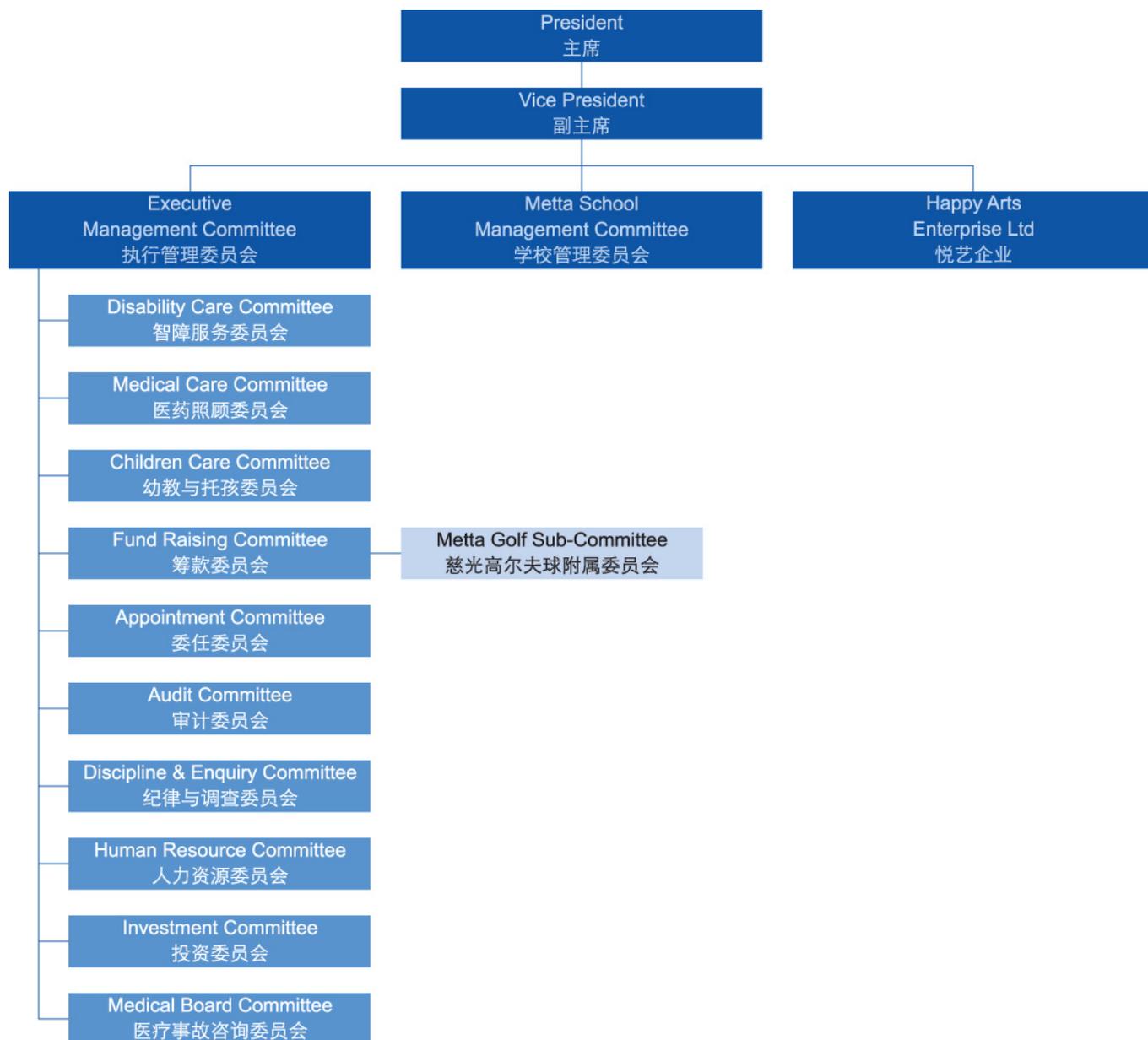
就生产力而言，慈光亦希望增强整体生产力。在下一个财政年度里，随着工作改善团队的成立，并通过采纳各项革新的工作模式，慈光将能实现提高生产效率。同时，配合提高生产力的目标，慈光将加强使用资讯科技基础设施以加速各种工作程序。在社会交往方面，慈光将尽量多出现在社交媒体上，以便和各方各群的支持者保持联系。

平心而论，二十载慈善岁月走来不易，感激大家陪伴慈光风雨同舟、甘苦与共！对于大家的善心好意、慈悲同情以及忠诚支持，谨此代表慈光全体职工和受惠人士，表达最诚挚的谢忱，顺祝

合家福寿康宁！

慈光执行董事
释普恩

Metta Committees 慈光委员会



EXECUTIVE MANAGEMENT COMMITTEE 执行管理委员会



Left to Right

Dr Ngiam Kee Yuan, Mr Kevin Tan Wui Khiang, Mr Stephen Poh Yong Meng, Mr Victor Woo Khai San, Ven Shi Fa Zhao, Ven Shi Pu En, Mr Tan Ming Yong, Mr Tan Yen Kee, Mr Anthony Tay Khin Sian, Mr Thomas Tsang Siu For

President 主席

Vice President 副主席

Honorary Secretary 名誉秘书

Assistant Honorary Secretary 助理名誉秘书

Honorary Treasurer 名誉财政

Assistant Honorary Treasurer 助理名誉财政

Members 委员

Ven Shi Fa Zhao ^{BBM} 释法照 ^{BBM}

Mr Tan Ming Yong 陈明荣律师

Mr Tan Yen Kee 陈延基先生

Mr Khua Kian Kheng, Ivan 柯翊宽先生

Mr Tay Khin Sian, Anthony ^{PBM,PPA} 郑钦祥先生 ^{PBM,PPA}

Mr Yeong Wai Chee, Raymond 杨惠志先生

Ms Helen Tan 陈瑞亮小姐

Mr Lim Yew Si 林友诗先生

Mr Neo Siow Hong, Jason 梁少锋先生

Dr Ngiam Kee Yuan 严居渊医生

Mr Poh Yong Meng, Stephen ^{PBM} 傅永民先生 ^{PBM}

Mr Tan Wui Khiang, Kevin 陈伟强先生

Mr Tsang Siu For, Thomas 曾兆科先生

Mr Woo Khai San, Victor 胡启山先生

SCHOOL MANAGEMENT COMMITTEE 学校管理委员会



2nd Row (3rd from Left)

Mr Ee Tiang Hwee, Mr Tan Ming Yong, Mrs Jean Sia, Mdm Lau Swee Eng, Ven Shi Fa Zhao, Ven Shi Pu En, Mr Stephen Poh Yong Meng, Mr Tan Yen Kee, Miss Melison See Phek Leong

Chairman 主席
Supervisor 校监
Secretary 秘书
Treasurer 财政
Members 委员

Ven Shi Fa Zhao ^{BBM} 释法照 ^{BBM}
 Ven Shi Pu En 释普恩
 Ms See Phek Leong, Melison 施碧蓉女士
 Mr Tan Ming Yong 陈明荣律师
 Mr Ee Tiang Hwee 余添辉先生
 Mdm Lau Swee Eng 刘瑞瑛女士
 Mr Lim Yew Si 林友诗先生
 Mr Yong Soo Cheng 杨斯正先生
 Mr Poh Yong Meng, Stephen ^{PBM} 傅永民先生 ^{PBM}
 Mr Tan Yen Kee 陈延基先生
 Mrs Jean Sia 陈仁立女士 *Representative from the Ministry of Education*

DISABILITY CARE COMMITTEE 智障服务委员会

Advisors 顾问	Ven Shi Fa Zhao <small>BBM</small> 释法照 <small>BBM</small> Ven Shi Pu En 释普恩
Chairman 主席	Mr Tay Khin Sian, Anthony <small>PBM,PPA</small> 郑钦祥先生 <small>PBM,PPA</small>
Members 委员	Mr Koh Lip Koon 许立群先生 Mr Lim Yew Si 林友诗先生 Mr Heng Mong Yong 王茂荣先生 Mr Chua Tiong Bin 蔡忠民先生

MEDICAL CARE COMMITTEE 医药照顾委员会

Advisors 顾问	Ven Shi Fa Zhao <small>BBM</small> 释法照 <small>BBM</small> Ven Shi Pu En 释普恩
Chairman 主席	Dr Wong Sin Yew 黄乘佑医生
Members 委员	Dr Ngiam Kee Yuan 严居渊医生 Mdm Giam Lay Eng, Marcellina 严丽英女士 Assistant Professor Lee Boon Ooi 李文维先生 Dr Sharon Low 刘盈怡医生 Mr Tan Yen Kee 陈延基先生 Mr Thanabal Kaliannan

CHILDREN CARE COMMITTEE 幼教与托孩委员会

Advisors 顾问	Ven Shi Fa Zhao <small>BBM</small> 释法照 <small>BBM</small> Ven Shi Pu En 释普恩
Chairman 主席	Mr Neo Siow Hong, Jason 梁少锋先生
Members 委员	Ms Kwa Hui Kuan, Annie 柯慧娟小姐 Mr Lim Ah Noi, Peter 林宏连先生 Mr Lim Yew Si 林友诗先生 Mr Wong Weng Kay 黄荣基先生

FUND RAISING COMMITTEE 筹款委员会

Advisors 顾问

Ven Shi Fa Zhao ^{BBM} 释法照 ^{BBM}

Ven Shi Pu En 释普恩

Chairman 主席

Mr Lim Yew Si 林友诗先生

Members 委员

Mdm Koh Meng Guek, Magdalene 许明月女士

Mr Lim Tee Kit, Eric 林诗诨先生

Mr Lim Thou Kin, Julian 林道君先生

Mr Poh Yong Meng, Stephen ^{PBM} 傅永民先生 ^{PBM}

Mr Tan Huan Lin, Andrew 陈奂霖先生

Mr Tay Khin Sian, Anthony ^{PBM,PPA} 郑钦祥先生 ^{PBM,PPA}

Mr Yeong Wai Chee, Raymond 杨惠志先生

METTA GOLF SUB-COMMITTEE 慈光高尔夫球附属委员会

Chairman 主席

Mr Teoh Khoon Keah 赵坤佳先生

Members 委员

Mr Eric Teoh 张清炎先生

Mr Lim Tee Kit, Eric 林诗诨先生

Ms Emily Neo 梁雅桃小姐

Mr Poh Yong Meng, Stephen ^{PBM} 傅永民先生 ^{PBM}

APPOINTMENT COMMITTEE 学校管理委员会

Advisors 顾问

Ven Shi Fa Zhao ^{BBM} 释法照 ^{BBM}

Ven Shi Pu En 释普恩

Chairman 主席

Mr Tan Yen Kee 陈延基先生

Members 委员

Mr Lim Yew Si 林友诗先生

Mr Tan Ming Yong 陈明荣律师

Mr Tay Khin Sian, Anthony ^{PBM,PPA} 郑钦祥先生 ^{PBM,PPA}

Mr Woo Khai San, Victor 胡启山先生

AUDIT COMMITTEE 审计委员会

Advisors 顾问

Ven Shi Fa Zhao ^{BBM} 释法照 ^{BBM}

Ven Shi Pu En 释普恩

Chairman 主席

Mr Tsang Siu For, Thomas 曾兆科先生

Members 委员

Ms Lim Pek Hoon, Patricia 林碧云小姐

Mr Lim Thou Kin, Julian 林道君先生

Mr Lim Yew Si 林友诗先生

Mr Tan Yen Kee 陈延基先生

Mr Tay Khin Sian, Anthony ^{PBM,PPA} 郑钦祥先生 ^{PBM,PPA}

Mr Woo Khai San, Victor 胡启山先生

Mr Yeong Wai Chee, Raymond 杨惠志先生

DISCIPLINE & ENQUIRY COMMITTEE 纪律与调查委员会

Advisors 顾问	Ven Shi Fa Zhao ^{BBM} 释法照 ^{BBM} Ven Shi Pu En 释普恩
Chairman 主席	Ven Shi Fa Zhao ^{BBM} 释法照 ^{BBM}
Members 委员	Dr Ngiam Kee Yuan 严居渊医生 Mr Poh Yong Meng, Stephen ^{PBM} 傅永民先生 ^{PBM} Mr Woo Khai San, Victor 胡启山先生

HUMAN RESOURCE COMMITTEE 人力资源委员会

Advisors 顾问	Ven Shi Fa Zhao ^{BBM} 释法照 ^{BBM} Ven Shi Pu En 释普恩
Chairman 主席	Mr Woo Khai San, Victor 胡启山先生
Members 委员	Mr Chen Chin Lam 陈振南先生 Ms Chew Chon Yen 周春燕小姐 Mdm Giam Lay Eng, Marcellina 严丽英女士 Ms Low Hong Yee, Kelly 刘芳怡小姐 Ms Ng Leng Ying, Micky 吴玲莹小姐 Mr Teoh Khoon Keah 赵坤佳先生 Mr Tsang Siu For, Thomas 曾兆科先生

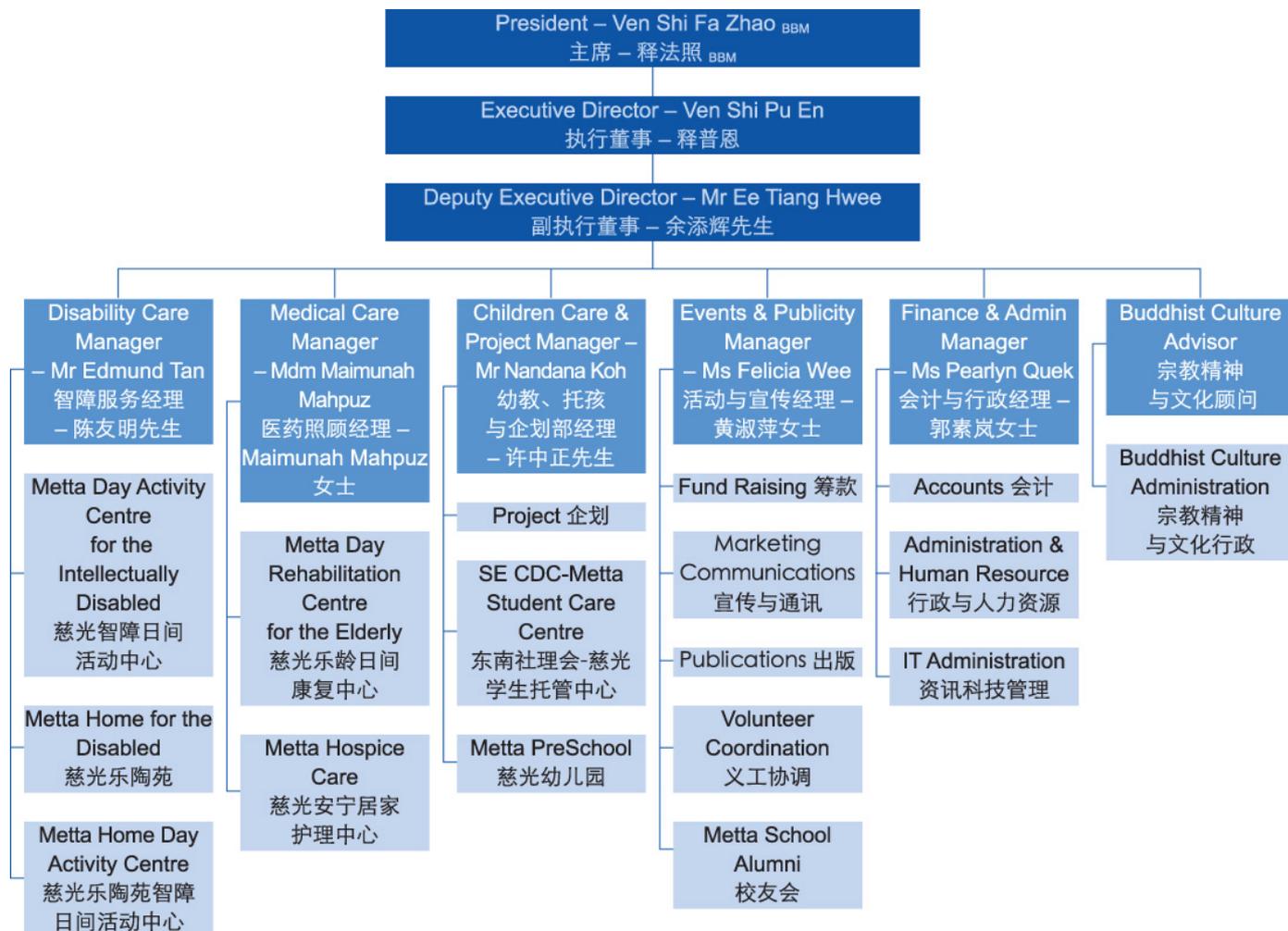
INVESTMENT COMMITTEE 投资委员会

Advisors 顾问	Ven Shi Fa Zhao ^{BBM} 释法照 ^{BBM} Ven Shi Pu En 释普恩
Chairman 主席	Mr Poh Yong Meng, Stephen ^{PBM} 傅永民先生 ^{PBM}
Members 委员	Mr Chang Kang Yee 张康仪先生 Ms Loh Phui Yee, Catherine 罗佩仪小姐 Mr Tan Wui Khiang, Kevin 陈伟强先生 Dr Wong Sin Yew 黄乘佑医生

MEDICAL BOARD COMMITTEE 医疗事故咨询委员会

Advisors 顾问	Ven Shi Fa Zhao ^{BBM} 释法照 ^{BBM} Ven Shi Pu En 释普恩
Chairman 主席	Dr Ngiam Kee Yuan 严居渊医生
Members 委员	Mr Woo Khai San, Victor 胡启山先生 Dr Wong Sin Yew 黄乘佑医生 Dr Sharon Low 刘盈怡医生

Metta Headquarters 慈光总部





1st row (from Left)

Ms Yong Qiao Qi, Mr Nandana Koh, Ven Shi Geng Yuan, Ven Shi Guang Xue, Ven Shi Pu En, Ven Shi Dang Cheng, Mr Nigel Lim, Ms Tan Hui Juan

2nd Row (from Left)

Ms Irene Tan, Mr Jason Cham, Ms Pearlyn Quek, Ms Felicia Wee, Ms Rachel Lim, Ms Susan Lim, Ms Neo Ai Chin, Ms Ann Ng, Ms Gloria Raquiza

3rd Row (from Left)

Mr John Num, Mr Seah Chee Meng, Mr Roy Lim, Mr Teo Chin Teck, Ms Pauline Cheong, Ms Hoon Shu Kim, Ms Catherine New, Ms Lillian Hoi, Ms Tan Mui Tin, Ms Lim Yen Yen

4th Row (2nd from Left)

Mr Ee Tiang Hwee, Ms Cai Jie Wei, Mr Muhammad Rasul Bin Mohamed Khairani, Ms Catherine Wong, Mr Shawn Ng, Mr Torres Norman Fiesta, Mr Abdul Aziz Bin Othman, Mr Chan Keng Huan



Metta Day Activity Centre for the Intellectually Disabled 慈光智障日间活动中心

KEY FACTS & FIGURES (as at 31 March 2012)

34 beneficiaries

10 staff

Commenced in January 1995

资料与统计 (截至 2012 年 3 月 31 日为止)

34 位受惠人士

10 位职员

1995 年 1 月开设

PROGRAMMES & SERVICES

The Metta Day Activity Centre for the Intellectually Disabled (MIDAC) was established in January 1995 to promote quality of life for Individuals with Intellectual disabilities.

Partially funded by the MCYS and NCSS, our day care services cater to 34 beneficiaries aged between 16 to 55 from various races and religions. The beneficiaries are developmentally delayed with intellectual disabilities such as Down syndrome, autism, and cerebral palsy.

These conditions affect their adaptive functioning skills such as their communication, self-help, and cognitive learning skills. Therefore, the beneficiaries are trained in four domains; activity of daily living, community living skills, social, recreational activities, and pre-vocational skills. These will equip them with the confidence, knowledge and independence to apply these learned skills in their daily lives.

Individual Care Plans

Detailing specific interventions that address the needs and challenges unique to their disability profiles, individual care plans are designed to help our beneficiaries achieve maximum gains in their abilities.

These plans are executed via a comprehensive training curriculum, covering areas such as activities of daily living and community living skills. The former promote their mastery of self-help skills, while the latter enable them to function adequately at home and in the community.

Pre-vocational, social and recreational skills are also taught to further equip them with greater independence and confidence. In tandem, we work closely with their caregivers to render well-rounded support that enables seamless integration beyond our centre.

Measurable goals and objectives are determined regularly to define realistic standards and targets for subsequent evaluations of their progress, following which their developments are monitored and recorded daily.

At the end of every six months, our professional team holds case conferences with their caregivers to review their performance outcomes and update them on the beneficiaries' progress. Proficiency milestones, programmes and behavioural modifications are then charted in the setting of future targets.

This approach ensures that relevant programmes are consistently developed to meet the recipients' changing needs, thus helping them gain desired levels of progress. All programme outcomes and results are submitted to and assessed by the NCSS on a quarterly basis. By working closely with the governing bodies, we augment our service model and professional competencies.

Value Added programmes

Besides providing quality training for our beneficiaries, we also cultivate interest in them through outdoor activities and indoor activities. Daily exercise routines are conducted in the morning to promote a healthy lifestyle for them. They are also exposed to sports like mini shuttle run, obstacle clearing, basketball, bocce, and parachute team games.

To encourage active participation in recreational events, our clients are brought to karaoke singing, various outings, and grassroots events. They are also encouraged to work on art and craft projects in the centre. Physiotherapy and occupational therapies are tailored for beneficiaries with weak motor and coordination skills, and short attention spans. These

therapies come in forms of wii games and various fun activities so as to engage them effectively.

ACHIEVEMENTS

Sports Involvement

Beneficiaries are constantly trained in sports like bocce, basketball and athletics to prepare them for active participation for future competitions with Special Olympics and Singapore Sports Council for the Disabled. This participation would create an opportunity for them to mingle and get to know other peers from fellow voluntary welfare organisations. We gave out prizes to encourage the clients who excel in this area. This helps build their confidence so as to promote higher performance rate in them.

Art Therapy

Art therapy is technique we believe provides a good platform for our beneficiaries to explore their creativity. It can help them develop higher levels of confidence, independence and also cultivate patience. Art therapy is also an avenue for them to reveal their true emotions as they would be able to portray them through the art pieces they work on.

Furthermore, our clients are able to practise their motor movements and hand-eye coordination through the manual craftwork. Focusing on their strengths in replication, repetition and systematic visual structures, our training officers dissected craft procedures in manageable steps, so as to aid their understanding and mastery.

After wrapping up their master pieces, the artworks would be displayed in art galleries and exhibitions, allowing the creators to feel a sense of achievement, hence boosting self-esteem. We encouraged our beneficiaries to participate in several Bizlink art competitions and are really proud of their achievement.

Community Outreach

Reaping benefits on many fronts, our active involvement in recreational pursuits, grassroots and community events contributed to the beneficiaries' physical and psychological well-being. Besides promoting skills development and social integration among them, it induced greater visibility and awareness on our disability services.

Participation in grassroots events or community events builds a greater bond between the members of the public and us. This helps integrate our beneficiaries into society with ease and at the same time, raise public awareness about them and other in related social services.

Independent Living Skills

As part of our effort to instill independent living skills in our beneficiaries, we provide them with training in food preparation. They were taught to prepare the Chinese snack, Min Jiang Kuey, independently in the centre. Learning these skills in a neutralised environment is very useful to our beneficiaries as they are able to apply the skills in their daily lives. Moreover, it increases the quality of their lives as they move into their golden years with greater purpose.

Music and Sensory Therapy

Combining music and sensory is an extremely therapeutic way to enhance our mental state of mind. Hence, we believe in indulging our beneficiaries with frequent exposure of soothing music. This not only helps to relieve tension in our clients, it also helps them to perform better physically as they maintain a calm state of mind. This translates into decreasing negative emotions and increasing positivity in our beneficiaries, enabling them to perform well in the tasks they are assigned to.

Additionally, our beneficiaries are trained in playing drums, in which they are capable of performing solo or in groups. Thus, they are able to express themselves through musical endeavours.

Cognitive Training

We believe money management plays a big part of our clients' cognitive development; hence it is an area that requires training for them. We train them in arithmetic through money-counting, and also teach them how to differentiate the various dollar notes. This serves as a mentally challenging activity for our clients, which helps increase their confidence, attention span, and promote communication skills among the beneficiaries. Through light-hearted activities relating to money management, they are able to have fun and develop a sense of pride when they achieved success.

Staff Training

To maintain quality service standards, our staff are constantly trained to keep pace with the latest developments in disability care. Attending workshops and seminars conducted by NCSS, MCYS, IMH, and other related agencies in this field gave our staff the opportunities to reach higher grounds in their expertise. These training courses include Diploma in Disability Studies, Certificate in Autism Studies, Special Needs courses, Outcome Management courses, Challenging Behaviour Intervention courses.

By attending these relevant courses, our staff get to share and learn from fellow professionals from other social service providers. And thus, they are able to apply and share the eclectic knowledge base with their colleagues.

FUTURE DIRECTIONS

In future years to come, we hope to foster a continuous emphasis on staff development, and developing new training methodologies for our beneficiaries. At the same time, we aim to maintain a high professional standard in the framework set for us by NCSS and MCYS.

We also want to continue forging close relationships with the respective caregivers of our clients. This will boost a holistic approach in our interventions for our beneficiaries. With this approach, we hope it will further improve and enhance the quality of the lives.

方策和服务

慈光智障日间活动中心是慈光福利协会所设立的首间福利中心，成立于 1995 年 1 月，其服务宗旨在于改善智障人士的生活素质。

在社会发展、青年及体育部以及国家福利理事会的一部分资助下，此中心专为年龄介于 16-55 岁、来自不同种族背景与宗教信仰、患有唐氏综合症、自闭症、身心发展迟钝等的智障人士，提供日间照顾服务，目前它总共接纳有 34 名受惠人士。

这些受惠人士心智迟钝，难以与他人沟通交往，生活起居无法自我照料，而认知学习能力也有限 – 无能力使用公共设施、认字算术能力低以及缺乏卫生与安全意识，因此，中心都让受惠人士进行四大方面的训练：日常生活技能、社区生活技能、社交与康乐活动以及职前谋生技能训练，以使具备生活信心、生活知识以及生活独立性，并在日常生活中应用这些已学会的生活技能。

个人照顾计划

中心的个人照顾计划是一项配合智障人士的各别智障状况而设计的介入训练方法，从而协助他们发挥最大的身心潜能。此项个人照顾计划通过综合式的训练，包括日常生活技能与社区生活技能，进行具体而详细的介入，以处理每个智障人士的各别不同的生活需要。日常生活技能改善他们的日常生活起居自我照料能力，例如换穿衣服、进食和如厕等。至于社区生活技能使他们具备充足的群体生活自立能力，例如对数字、时间和金钱具有概念，学做简单的家务，并且学习独自使用公共设施：自动扶梯、电梯、公厕及交通工具等。

再者，中心也教导他们谋生技能、与人沟通交往技巧以及康乐方法，使他们较为独立和具有信心。与此同时，中心也紧密地与其照料者合作，里应外合，提供全面完善的服务。

此计划按时设下测定目标，以定出每名智障人士的下一个发展评估的实际目标与标准，为此，中心职员每天都监察和记录他们的发展。每六个月后，中心的关怀专业人士都和智障人士的照料者一起举行个案会议，和他们检讨智障人士的个别表现成绩，并把各别智障人士的技能熟练程度、技能训练变换和行为改变，一一列出，加以修订，以拟定每个智障人士未来的生活表现目标。

此监测方法确保相关的训练，能持续地配合智障人士的改变需要而进行，因此可协助智障人士取得预期的进展水平。此外，所有训练的结果和成绩，每三个月都呈交予国家福利理事会进行季度评估。与此同时，中心也和官方机构紧密合作，以便扩大服务模式和提高专业程度。

增益活动

中心除了为智障人士提供优质的生活技能训练之外，也通过户外活动和室内活动使他们培养生活兴趣，并鼓励他们每天早上都进行日常体操从而过健康生活。同时，中心也让他们进行一些运动，例如迷你折返跑、越障运动、篮球、滚球以及降落伞团队游戏运动，以培养他们对运动的爱好。

此外，为了鼓励智障人士积极参与康乐活动，中心职员安排带领他们去参加卡拉 OK 歌唱、观光出游和社区基层活动。再者，还鼓励他们在中心内进行手工艺制作工作。另一方面，中心也注意照顾那些身体机能协调能力和注意力都较差的智障人士，并配合他们的各别需要而提供物理治疗和职能治疗。这些治疗方法包括各种有趣活动和任天堂的 Wii 电子游戏，使他们在进行游戏和活动中，获得有效的治疗。

服务成绩

参加运动

中心的智障人士定期接受一些运动训练，例如：滚球、篮球及田径运动，以便做好准备，可在未来参加残奥会以及由新加坡残疾人体育理事会所主办的运动会。同时，参加这类运动会也可使他们从中认识和结交其它志愿福利组织的同好运动员。此外，运动表现良好的智障人士也可获得中心所颁发的奖品以资奖励，这也增加其运动信心，进而表现得更好。

艺术治疗

中心相信艺术治疗可使智障人士发觉个人的艺术创造力，从而增加个人自信心和提高独立性，并培养耐性。其次，由于他们通过艺术作品以表达个人情感，因此艺术治疗可作为他们抒发个人真实情感的管道。

与此同时，智障人士可通过手工艺制作以提高其动作灵活度和手眼协调度。中心的训练员侧重于加强智障人士的复制能力、重复能力和对视觉艺术的系统化结构的掌握，因此把手工艺制作过程分段剖析为易于处理的步骤，以便帮助智障人士了解和掌握。

中心的智障人士在完成其主要作品后，其艺术品都在艺术画廊和展览会上展出，这令他们产生成就感，也因此提高个人自尊心。中心也鼓励他们参加商联中心（Bizlink）所举办的几项艺术比赛，他们也的确从中为自己的艺术成就而感到自豪。

走入社群

中心积极地参与康乐和社区基层活动，因此在很多方面都获得益处，这也促成智障人士的身心健康。这些社群活动不但增强他们的生活技能和促使他们融入社会，而且也使社会公众较为认识和看到中心所提供的智障服务。此外，这也加强社会公众和中心之间的联系，并因此协助中心的智障人士易于融入社会，与此同时，这提高公众对他们和在其他社会服务组织的智障人士的认识。

生活自理技能

中心的其一努力是要使智障人士具备生活自理技能，于是就给予他们食物制备技艺训练，例如在中心内教导他们独自学做华人糕点面煎粿。在这样的环境中学习这类生活技艺对智障人士颇有益处，因为他们能在日常生活中加以应用。此外，当他们步入晚年时，这也将有助于提高其乐龄生活的素质。

音乐和感官疗法

结合音乐与感官是一种极端的治疗方法，可提升人们的心灵精神状态，所以，中心经常让智障人士聆听柔和的音乐。这不仅有助于缓和智障人士的紧张精神状态，而且也因为他们保持心灵平静，进而改善其行为表现。这将使智障人士减少负面情绪，并提高他们的生活积极性，使他们能做好所获分配的事情。除此之外，中心的智障人士也学习玩鼓，而且他们能进行独奏或小组演奏，并因此通过音乐演奏作情感表达。

认知训练

中心相信金钱掌管对于智障人士的认知发展扮演着重要的角色，因此，给予他们此方面的训练。中心职员训练他们从数钱中学习算术，还教导他们如何分辨各种钞票的面值。这对智障人士而言，是一种脑力挑战活动，也有助于增加他们的自信心和注意力，同时也促进彼此间的沟通，进而加强他们的沟通技巧。再者，智障人士从理财的轻松活动中能获得一些乐趣，而且他们在成功数钱和辨认钞票时，内心会产生一种自豪感。

员工训练

中心为了保持优质的服务水准而定时安排职员受训，以使其相关知识和服务水平能跟得上智障照顾的最新发展。中心让相关职员参加由社青体部、国家福利理事会、心理卫生学院以及相关机构所推出的讲习会和专题讨论会，这可促使他们的专业知识和工作技巧达到更高的水平。他们所参加的课程包括“残疾研究证书文凭课程”、“自闭症研究证书课程”、“身心残障者的特别需要课程”、“智障违拗行为的介入法及其成效管理课程”。

此外，在参加这些相关的讲习会和专题讨论会当儿，中心职员也和其他同行交流分享专业知识，其后再把这些专业知识应用在工作上，同时，他们也可把有用的知识和其他同事分享。

未来计划

在未来几年，中心希望能够继续加强员工的工作发展，并且为智障人士推出新的生活训练方法，以使中心的专业水准保持在社会发展、青年及体育部以及国家福利理事会所设定的框架内。

除此之外，中心力求和受惠人士的照料者保持紧密合作关系，才能为受惠人士提供全面的智障照顾服务。由此服务途径，中心也希望能更进一步地改善和提高他们的生活素质。

The interactive version of the Annual Report features the following pictures
年度报告的交互式版本具有以下图片





Metta Home for the Disabled & Metta Home Day Activity Centre 慈光乐陶苑及智障日间活动中心

KEY FACTS & FIGURES (as at 31 March 2012)

Home	:	93 beneficiaries 52 staff Commenced in December 2000
Day Activity Centre	:	23 beneficiaries 4 staff Commenced in December 2000

资料与统计 (截至 2012 年 3 月 31 日为止)

慈光乐陶苑	:	93 位受惠人士 52 位职员 2000 年 12 月开设
智障日间活动中心	:	23 位受惠人士 4 位职员 2000 年 12 月开设

PROGRAMMES & SERVICES

Funded by the MCYS and Metta, we provide residential care and day care services for individuals with disabilities aged between 18 and 55 from different races and religions.

Amalgamating scenic landscaping and user-friendly amenities, our premises offer a tranquil haven for a maximum of 103 residents and 50 day care beneficiaries. Presently, the Metta Home has 93 residents with five vacancies that are set aside for respite care and emergency cases. The day activity centre, on the other hand, has 23 beneficiaries.

All our programmes and activities are geared towards helping both the residents and day care beneficiaries lead independent and fulfilling lives, thereby enhancing their self-esteem and confidence. We also work closely with their parents and family members to provide well-rounded support.

Residential Services

Replicating a homely ambience, the Metta Home comes equipped with rooms that are tastefully furnished with customised fittings. To ensure that maximum care is delivered, our residents are divided into small groups and a 24-hour nurse-call system is installed in every room to render prompt attention to them when needed.

Individual care plans are drawn up for all residents to help them achieve progress in areas involving activities of daily living, community living skills and social skills. By maximising their abilities in these areas, their quality of life can be improved.

Day Care Services

Located within the Metta Home, our day activity centre essentially adopts a similar curriculum as MIDAC. In accordance with their unique needs and capabilities, customised modifications and enrichment programmes are incorporated into the curriculum to strengthen their living skills so that they can participate fully at home and in the community.

Holistic Care

Tending the residents and day care beneficiaries with holistic care is a multi-disciplinary team that comprises a social worker, staff nurses, occupational therapist, programmes executive and therapy aides. In-house programmes and exercises are provided to those who suffer from medical conditions like muscular atrophy, structural and postural deformities.

ACHIEVEMENTS

The year in review saw us reinforcing our existing stable of programmes while maintaining strong links with the grassroots. We gamely took up the challenge of injecting vigour into our beneficiaries through recreation and play to improve their quality of life.

The year 2012 saw a partnership with the Institute of Mental Health in a pilot IMH Consultancy Project. Funded by both MCYS and NCSS, this project was launched on 23 May 2012, and would last through 3rd Sept 2012. Through this partnership, our staffs gained more knowledge and skills in clients' behavioural management.

New Therapy Programmes

Over the past year, we incorporated new programmes that are therapeutic and advantageous to our beneficiaries. Memory games using flash cards, music therapy, and motor skill games made up part of their new activities. Other activities that help stimulate our clients' sensory functions include food preparations, and various challenging rehabilitative exercises to aid in improving their gross motor skills and overall behaviours.

Such programmes are also developed to help our clients slow down in their brain ageing processes.

In line with our quest to stimulate our clients' mental processes, we also adopted Xbox Kinetic and Wii rehabilitation to allow them to exercise in fun ways. The virtual games motivate physical body movements that provide the physical therapy our clients need to build muscle tone, improve balance, weight bearing, and weight shifting. These games also help sharpen our clients' hand-eye coordination and increase their range of motion.

Community Involvement

To keep the clients active, clients were involved in more individual and group activities over the past year. They were brought out weekly to partake in bowling sessions at the Orchid Country Club. From time to time, they were also invited in outings to parks, libraries, and shopping centres. Occasional visits were made to Changi Airport, museum, Punggol Water Front, Yishun Pond, etc.

Keeping close to community partners and members, we also actively engage our clients in community events. As a regular practice, our clients continued to attend social gatherings, charity dinners and variety shows hosted by community clubs, grassroots organisations, religious bodies and other social service providers. Our interactions with these civic groups and participation in the various recreational events continued to bring invaluable joy to our clients.

On 1st July 2011, we had the honour to welcome Acting Minister for MCYS Mr Chan Chun Sing in our humble premises as he paid us a visit. To us, this marks the beginning of Mr Chan's efforts in garnering a better perspective of the services relating to serving people with disabilities in Singapore.

Our continuous long-time collaboration with the Fuchun Community Club Management Committee, Marsiling Grassroots Organisation, Marsiling CDEC and Singapore Red Cross Society remained evident. Once again, we held our annual blood donation drive at the Fuchun Community Club on 21 October 2011.

Maintaining strong rapport internally were group activities and heartwarming contributions made possible by our corporate donors, donors and volunteers. We received kind meals sponsorship for our clients from Marina Bay Sands Jin Shan Restaurant for the months of June to October 2011. Regular karaoke sessions and meal treats arranged by Ms Ellen Chua and her friends continued to enliven the recipients while weekly supplies of soya milk from Super Bean International provided our beneficiaries with nutritious beverages.

Last but not least, we received altruistic support from young community members over the past year. Student volunteers from CHIJ Secondary, Hwa Chong Institution, Singapore American School, and St. Gabriel's Secondary School continued to be an essential force in bringing joy and laughter to our clients.

FUTURE DIRECTIONS

Believing in the philosophy of graceful aging, we strive to help our beneficiaries to enter their golden years as effortlessly as possible by providing them with the appropriate facilities and care expertise. Presently, our premises are upgraded with elder-friendly facilities for the convenience of our clients. We will continue to explore more innovative ways to enhance the residential home to ensure the comfort of our clients in the future.

We will also strive to excel in the area of providing quality professional services. Our staff will continue to be equipped with further training in disability, rehabilitative and behavioural care to enhance their competency in implementing intervention programmes.

方策和服务

慈光乐陶苑及智障日间活动中心由社会发展、青年及体育部和慈光福利协会所资助，专门照料来自不同种族背景和宗教信仰、年龄介于 18 至 55 岁、身体机能缺损而又智力低弱的身心残障人士。

慈光乐陶苑及智障日间活动中心设有宁静的居住环境与专门的设备，可容纳 103 名长期寄宿理疗的身心残障人士，并保留 5 个空缺作为临时照料和紧急情况之用，目前接收有 93 名受惠人士。至于慈光乐陶苑之智障日间活动中心则接收有 23 名受惠人士，以提供日间照料服务。

中心所设定的所有服务方案和活动都在于协助寄宿理疗的身心残障人士和日间托管的受惠人士能独立而充实地过活，从而提高他们的自信和自尊。与此同时，中心也同其父母和家人紧密合作，以提供全面的照顾。

寄宿理疗服务

慈光乐陶苑复制朴实的家居环境和生活气氛，房间内都特别设置安装适当的装配器材。同时，为了提供最完善的服务，中心将寄宿理疗的身心残障人士分为小组，并且在每个房间内安装廿四小时看护召唤系统，以便能及时注意到身心残障人士的需要而及时援助他们。

中心为所有寄宿理疗的受惠人士制定了个人护理计划，以帮助加强其基本生活自立能力、社区内的自便自顾能力以及人际交往能力。中心相信通过加强他们在这三方面的能力，可大大改善其生活质素。

日间托管服务

慈光乐陶苑之日间智障活动中心，所采纳的训练方法和姐妹中心慈光智障日间活动中心（后港）的相似。日间中心按照受惠人士的各别需要和能力，把改进的训练法及加强的活动纳入训练课程中，以加强受惠人士的生活基本技能，使他们无论在家或社区里，都能发挥这些技能而完全投入于此二方面的生活中。

给予全面照顾

中心组织有一支训练有素的医疗队伍，包括一名社工、多名护士长、一名职能治疗师、一名活动执行员和治疗助理，以便对寄宿理疗的受惠人士和日间托管的受惠人士给予全面的照顾。与此同时，对于那些患有肌肉萎缩、肌肉组织变形以及身体姿态不正者，则在中心内教导他们进行动作训练和鼓励他们多做运动。

服务成绩

回顾过去一年，中心加强现有计划和活动的结构，并与社区基层保持紧密的联系。中心透过康乐活动改善智障人士的生活质素，这也是中心主动接受挑战而为他们注入生活活力的方策。

在 2012 年，中心与心理卫生学院合作进行“心理卫生学院咨询计划”，此计划由社会发展、青年及体育部和国家福利理事会资助，并于 2012 年 5 月 23 日启动，最后将一直进行至 2012 年 9 月 3 日。从这项合作中，中心职员对于处理受惠人士的行为问题，掌握到较多的知识和较好的技巧。

新治疗方案

过去一年，中心编入了对受惠人士身心有益的一些新治疗方案，让他们进行数类记忆游戏：利用闪存卡以帮助记忆、音乐治疗法以及动作技能游戏，这些构成他们的部分新活动。另外，中心也推出其他可刺激受惠人士的感觉功能的的活动，包括食物制备和各项富有挑战性的康复训练，它们都有助于改善受惠人士的粗大运动能力和整体行为。同时，这一切都可延缓受惠人士的脑部老化过程。

与此同时，中心也采用微软的 Xbox 口动体感电子游戏和任天堂的 Wii 电子游戏进行身心康复治疗，让受惠人士在有趣的电子游戏中刺激脑力的运用和锻炼身体的肌肉。这些虚拟游戏使受惠人士伸展身体动作，从中也能让他们获得所需要的物理治疗，进而增强肌张力、改善身体平衡、能够承受和转移身体的重量，除此之外，也增加他们的手眼协调度，并能加大其动作幅度。

社区参与

为了使受惠人士保持活跃，中心鼓励他们参加个人和集体的活动，包括每周到胡姬乡村俱乐部打保龄球，并到一些地方走动参观，诸如公园、图书馆、购物中心，偶尔也去樟宜机场、博物馆、榜鹅海滨以及义顺池塘等。

为了使受惠人士有更多接触社区的机会，中心也安排他们参加一些由民众俱乐部、基层组织、宗教团体以及其他社会服务团体主办的社群聚会、慈善晚宴和综艺节目，诸如此类的活动为受惠人士带来快乐，并使他们富有活力！

2011 年 7 月 1 日，社会发展、青年及体育部代部长陈振声先生到中心访问，并获得中心的热烈欢迎和殷勤接待。对中心而言，陈代部长的到访，意味他开始察视新加坡的残疾。

中心依然与福春民众俱乐部管理委员会、马西岭基层组织、马西岭民防执行委员会以及新加坡红十字会保持长期合作关系。2011 年 10 月 21 日，中心再次地借用福春民众俱乐部举行常年捐血活动。

企业赞助商、善心的捐助人士以及义工群，热心地协助中心举办集体活动，也不吝财施物施，使中心保持固有的融洽关系。2011 年 6 月至 10 月间，滨海湾金沙综合娱乐城金沙楼安排中心的受惠人士到该酒楼去享用免费中餐。再者，热心的蔡爱伦女士及其歌唱友群，仍然在每个月的第二个星期六为受惠人士主办集餐招待会兼卡拉 OK 表演，使他们的生活增添几许生气！另一方面，超级黄豆产品国际有限公司依然慷慨地每周捐出豆浆作为中心受惠人士的营养饮料。

最后而重要的一点，在过去一年里，中心也获得年轻社群的无私支持，来自圣婴女子中学（大巴窑）、华侨中学、新加坡美国学校和圣加俾尔中学的学生志工群，继续为中心的受惠人士带来欢乐。

未来计划

中心为了帮助受惠人士好好地步入晚年，因此尽可能为他们提供适当的生活设备和给予专业的护理。目前，处所内已提升设置有便利残障或年长人士的设备，以方便受惠人士行动安全、通行无阻。在未来，中心将继续探讨如何更好地整修改造处所，以便为年长受惠人士提供更为舒适的寄宿理疗环境。

另一方面，中心为了在专业服务素质方面卓然优越，因此，将继续让有关职员参加残障理疗、康复技能以及行为照顾的培训课，以提高他们在进行介入训练和活动时的专业称职能力。

The interactive version of the Annual Report features the following pictures
年度报告的交互式版本具有以下图片





Metta Day Rehabilitation Centre for the Elderly 慈光乐龄日间康复中心

KEY FACTS & FIGURES (as at 31 March 2012)

93 beneficiaries

14 staff

Commenced in June 1998

资料与统计 (截至 2012 年 3 月 31 日为止)

93 位受惠人士

14 位职员

1998 年 6 月开设

PROGRAMMES & SERVICES

Partially funded by the MOH and Tote Board Social Service Fund, the Metta Day Rehabilitation Centre for the Elderly is established to provide rehabilitative care for senior citizens who suffer from mild physical impairment as a result of stroke, injuries or other illnesses.

Our services are geared towards maximising their independence level, while offering respite to their families and caregivers. By doing so, we play a supportive role in realising the concept of ageing in place, where our seniors can continue to live with respect and dignity within the community.

Catering up to 75 recipients from various races and religions daily, our centre executes this vision by providing a comprehensive slate of rehabilitative, eldercare and social programmes for seniors with impaired functional abilities all under one roof. Currently operating at 85% capacity, we assist our clientele in regaining maximum functional capability through rehabilitative treatment and engagement in active lifestyles.

Rehabilitation

Targeted at restoring their functional abilities, active and maintenance rehabilitation are conducted on recipients who require follow-up treatment after discharge from hospitals or are affected by age-related frailty and conditions such as stroke, Parkinson's disease, mild dementia, and arthritis.

Our therapy range comprises physiotherapy, occupational therapy and complementary therapies involving acupuncture, massage, reflexology, craniosacral therapy, art and computer usage.

Rounding off our care continuum are wellness and support services like medical and basic nursing aid, outdoor leisure activities, health education and checks. We also help our recipients' families become more adept in their caregiving roles by teaching basic nursing procedures and loaning rehabilitative equipment.

Social Programmes

Ensuring continuity between step-down care and community-based eldercare are social programmes designed to provide supervision and support for recipients who have progressed from rehabilitative to maintenance programmes.

Health screenings, therapies and planned activities such as hobby crafts, exercises, outings and recreational pursuits are conducted regularly to enhance their emotional and physical wellness.

The focus of social programmes is on enriching their lives, building upon their skills, knowledge, unique abilities and strengths. By keeping them meaningfully occupied and active among their peers, institutionalisation and deterioration are prevented.

This service component not only prolongs independent living in them, but also empowers them to age with security and dignity, while leading fulfilling lives as integral members of the society.

Value-Added Programmes

A balance-and-fall programme aimed at preventing and reducing falls among the elders serves to provide neuromuscular and vestibular training to strengthen their lower limb muscles and improve balance. Additionally, counselling services are available to render psychosocial support for individuals, couples and families from various socio-economic

backgrounds. Furthermore, respite care is extended to needy elders whose family members and caregivers are away at work.

ACHIEVEMENTS

The planned renovation work at Metta Day Rehabilitation Centre was completed in March 2011. We were glad to receive \$330,000 from the President's Challenge 2011 grant which went towards renovation and operations. We were also allocated a one-time grant of \$150,000 from NCSS in June 2011, which will be used to enhance our service to change the lives of the clients we serve.

The Community Foundation of Singapore has approved the Outing for Elderly fund through Agency for Integrated Care. The funding will be reimbursed for food, entrance fees, as well as, shopping allowance for 15 clients and 20 caregivers per outing. This fund has allowed our clients to experience the visit to some places of interest.

We managed to reach out to more community partners and social service agencies during the year in review. Our exposure and involvement in their events and projects helped us raise our profile, develop new capabilities, deepen relations and strengthen our fundamentals.

Appointment as Member of ComCare Local Network

Since our appointment as member of the North East ComCare Local Network (CLN) in January 2010, we have forged close relations with social service agencies and grassroots organisations. We have also attended regular networking sessions organised by the North East Community Development Council, and kept updated about Comcare schemes for the needy, and networked with new members of the ComCare Local Network.

Enhanced Staff Expertise

In order to develop and maintain our staffs' professional competencies and standards, monthly workshops on chronic conditions, common ailments, nursing, care management, rehabilitative therapies, as well as emotional and psychological wellness were conducted.

On a regular basis, our nurses, physiotherapists and occupational therapist took turns to hold talks, covering topics like diabetes, stroke, dementia, osteoporosis, stress management and positive thinking. Concurrently, we have our monthly clinical meetings held with our consultant physiotherapist Mr Joshua Chui, and occupational therapist, Ms Khoo Xue Yi.

Community Outreach

We continue to combat declining stamina and diminishing social networks, which are primary concerns for the elderly, by organising festive celebrations. These activities help to broaden our seniors' choices and breadth of community participation. This year, we organised festive celebrations including Mothers' Day, Vesak Day, Fathers' Day, Racial Harmony Day, Hari Raya, National Day, Christmas, and Chinese New Year Celebrations.

Viewing the residents and grassroots organisations within our vicinity as our direct stakeholders, we courted their participation, hence injecting more bustle and vibrance into these occasions. This consequently gave us valuable opportunities to promote positive values and perceptions towards ageing, inter-generational cohesion and racial harmony.

Amid the numerous acts of kindness shown to us, we are glad to have our long-time donor, the Wan Boo Sow Charity Fund Ltd, who has irrevocably supported us in many ways. The donor gave our seniors a lunch treat to honour the late Mr Wan Boo Sow, and Mrs Annie Wan on 29 Sept 2011, and 6 June 2011 respectively.

For the ninth year in running, we continued our annual blood drive. This was jointly organised with the Changi Simei Civil Defence Executive Committee and Singapore Red Cross in the Metta School Sports Hall on 10 July 2011. We were honoured to have Ms Jessica Tan, MP of East Coast GRC and Advisor to East Coast GRC GROs to grace our event. We achieved 99% of our target by obtaining 99 pints of blood from the 145 respondents on that day.

Over the past year, we have also organised a range of other community events, including free health checks at various community centres. We provided health checks for the Kreta Ayer Community Centre on 23 July 2011, and the Active Aging Carnival organised by Changi Simei Community Centre on 13 November 2011. Our nurses also gave Influenza vaccinations to the elderly residents at Kreta Ayer Community Centre on 4 December 2011.

Out and About

In order to help our clients achieve a high quality of life, Metta Day Rehabilitation Centre for the Elderly is committed to engage them in active and healthy lifestyles. This can be done through frequent outdoor experiences to ensure our clients keep abreast with the outside world. Outings to various places of interest were arranged throughout the year. From 2011 to 2012, our clients visited places such as the Botanical Gardens, The Underwater World at Sentosa, and Old Toys and Coin Museum. During the Christmas season, we also brought our clients out to view the festive lights and shop for presents as fun recreational activities.

Youth Awareness and Involvement

Our younger generation will eventually take on the baton to care for the elders, hence we believe raising awareness among the youth is of paramount importance. The following reflect our dedicated efforts towards youth awareness and involvement.

On 7 July 2012, students from the National University of Singapore presented dental research on oral health to our elderly. This provides our elderly with knowledge to promote their personal oral health and hygiene. This also helps the elderly understand how oral health could impact general health and quality of life. It also helps elderly gain awareness of dental service avenues in Singapore.

The centre also accommodated student attachments to the Rehabilitation Centre. On 21 April, 2012, we accommodated placement of Temasek Polytechnic's interns from the Information Technology faculty to execute their Kinetic Project. Similarly, from the period of July 2011 to March 2012, we accommodated an industrial attachment of ITE Collage East's students studying in Community Care and Social Services.

FUTURE DIRECTIONS

In order to provide our clients with a more conducive environment to recuperate in, we have recently completed our renovations, which gave our centre a complete facelift. Our clients can now make use of the improved facilities and newer equipments to assist in their exercise regimes.

Similarly, we will continue to raise awareness among the younger generation and engage more youth volunteers in our community projects in the upcoming year. We also hope to upgrade our information technology infrastructure to improve the workflow and productivity of our administration, and eventually of the services we provide.

Lastly, believing there is always room for enhancement, we hope to maintain the relevance of the existing equipments we possess. We will strive to acquire updated rehabilitative devices to ensure our clients receive the best possible treatments at our centre.

方策与服务

慈光乐龄日间康复中心于 1998 年 11 月开设，在卫生部和新加坡赛马博彩管理局的部分资助下，专为由于中风、受伤或其他疾病而导致身体轻度瘫痪、行动轻度不灵活的银发人士，提供康复治疗服务。

中心专为上述类型的老年人士，提供综合式的康复治疗服务以及顾老援助服务，以协助他们行动独立灵活方便，减少在生活上过度依赖家属与照料者，与此同时，也让其家属和照料者有机会暂时休息。中心意识到新加坡人口的老化问题而及时推出相应的服务，让年长人士能获得适当的医药照顾、并在熟悉的社群中生活得有自尊又不孤单无依。

慈光乐龄日间康复中心每天能接纳 75 名来自不同种族背景、宗教信仰而又机能栓塞不灵的老年人士，目前每天到中心接受治疗的这类型银发人士占容纳额的八成半，他们在中心内获得综合式的康复治疗和老年照顾，并且参加社群活动，以期恢复最佳的身体机能灵活度，同时能活跃地生活。

康复治疗

中心的服务宗旨在于协助身体机能栓塞不灵的老年人恢复功能，于是在年老体弱的病患出院后，中心随即为他们提供频密而相续的康复治疗，而他们通常患上中风、帕金森症、轻度痴呆或关节炎。

中心的康复治疗范围包括物理治疗、职能（手脚灵活）治疗以及辅助治疗，诸如：中医针灸、推拿按摩、脚底按摩、颅骶治疗法、艺术治疗法以及电脑的使用。

中心提供全面的保健法与顾老援助服务，诸如：教导基本护理疗法、鼓励参加户外康乐消闲活动、提供保健教育以及体格检查。再者，为了使其家人更晓得如何照料身体机能不灵活的年长家人，中心也教导他们基本护理疗法，并让他们借用复健器材。

社群活动

中心的乐龄社群活动，是专为那些已从“康复治疗”阶段转为“需要保健”的年长人士而设，以确保他们在减少康复治疗而转为以社群活动为主的老年照顾时，前后二阶段互连相续，如此，中心可从中监察所接纳年长人士的健康进度。

因此，中心定时为年长人士进行体格检查、康复治疗以及举办一些有计划的活动，例如：手工艺制作、健身运动、观光出游和康乐消闲，以改善年长人士的身心健康。同时，这些活动是配合他们的知识、技艺、能力和体力而设，以使他们生活充实而不会无所事事，和同辈保持联系交往而不会郁郁寡欢，从而可防止病情恶化而不需要住院治疗。

中心为年长人士所提供的细心而连贯的服务，不但使他们能继续过着独立生活，并且不与社会脱节，同时也觉得生命富有意义、老得具有安全感、活得富有自尊心。

增益服务

中心为了防止和减少老年人士跌倒事件发生，而推出“平衡与跌倒”训练，以教导银发人士认识神经肌肉的各种功能以及头部的眼耳平衡点，并使他们清楚行动时，该如何运用自己的双脚肌肉，又该怎样平衡身体。再者，当老年人士的家人或照料者需要出外谋生时，中心也提供暂时托老服务。除此之外，中心为了配合来自不同社会阶层、经济背景人士的需要，也为个人、夫妇和家庭提供社会心理辅导。

服务成绩

中心于 2011 年 3 月完成所计划的翻新工程，并从 2011 年总统挑战慈善活动获得 33 万元补助金，以用在处所的翻新花费和运作方面。

另外，2011 年 6 月，中心获得国家福利理事会一次过发给的 15 万元补助金，这将用以加强中心的服务，以便改善受惠人士的生活素质。

新加坡社区基金会通过卫生部的护联中心 (Agency for Integrated Care) 已批准老人出游基金，每一趟出游，此基金都允许同游中的 15 名银发人士和 20 名照料者凭收据索还已预支的食物费、入门票及购物费用，因此中心的银发受惠人士可借助这项基金到一些旅游景点观光。

在过去一年里，中心做到与更多的社群伙伴及社会服务机构接触和联系，并在参与他们的活动中，提高中心的形象、产生新的服务作用、促进社群团体关系，并且加强中心的服务根基。

除此之外，中心刚完成处所的翻新工程，希望能让受惠人士在更好的环境里，舒适地做复健和接受康复治疗。在医疗方面，中心不仅让员工吸收基本工作知识和履行职责，而且也让他们有机会加强专业能力、提高专业水平。

社区关怀网络

自从中心于 2010 年 1 月受委为东北区社区关怀网络的成员后，即与一些社会服务团体与基层组织之间建立起密切关系，同时，中心也定时出席东北社区发展理事会所举行的社区关怀网络会议，而从中获知社区关怀计划的一些最新信息和认识一些新的成员。

专业水平提升

为了保持和提高工作人员的专业能力和水平，中心举办每月研讨会，以探讨慢性病、常见疾病、医药护理法、康复疗法以及情绪控制和心理健康。

中心的护士、物理治疗师与职能治疗师定时地轮流在医疗会议上主讲医疗课题，诸如糖尿病、中风、老年痴呆症、骨质疏松症、如何减压以及保持乐观的思想。同时，中心也主办每月临床会议，并邀请到物理治疗师崔健威先生与职能治疗师邱雪怡小姐在会上当治疗顾问。

活跃社群活动

衰退的体魄精力和缩小的社交网络，是造成老年人士的生计大减和朋友减少的主要因素，所以中心继续为他们主办节日庆祝活动，以扩大年长人士的生活和社交圈子。今年中心为年长人士举办的节日庆祝活动，包括卫塞节、母亲节、父亲节、国庆日、种族和谐日、开斋节、圣诞节以及农历新年庆祝活动。

中心视邻里居民与基层组织为直接的慈善福利支持者，所以拉拢他们参与社群活动，也因此为这些场合带来热闹和注入活力。与此同时，中心借着这些宝贵的机会，向社区邻里灌输正确的老化价值观，加强上辈与下代之间的凝集力以及促进社群间的种族和谐。

再者，中心也很高兴获得雲茂潮慈善基金会的长期捐助，并在很多方面都给予慈善援助。该慈善基金会为了追思已故雲茂潮及其夫人，分别于 2011 年 9 月 29 日和 2011 年 6 月 4 日设午宴款待中心的年长人士。

2011 年 7 月 10 日，中心又再度伙同樟宜四美民防执行委员会与新加坡红十字会，联办第九届常年捐血活动，活动地点照旧设在慈光学校室内体育场，并荣幸邀得东海岸集选区国会议

员兼基层领袖顾问陈舜娘女士担任活动主宾，当天，总共有 145 名善心人士踊跃捐血，主办单位总共获得 99 单位的捐血量，达到捐血目标的百分之九十九。

在过去一年，中心还举办了一系列的其他社区活动，包括在各民众俱乐部提供免费体格检查。2011 年 7 月 23 日，中心就曾经在牛车水民众俱乐部为居民提供免费体格检查，其后，2011 年 11 月 13 日，在活跃乐龄嘉年华会上，中心也为与会者提供免费体检，此活动由樟宜四美民众俱乐部举办。再者，2011 年 12 月 4 日，中心的护士也在牛车水民众俱乐部为年长居民进行流感疫苗注射。

外出走动观光

让中心的年长受惠人士参加健康活跃的活动，可使他们的生活具有素质；为中心的银发受惠人士安排频密的户外活动，可确保他们不与外界脱节，为此之故，中心为他们安排一整年的名胜观光活动。从 2011 年至 2012 年，中心的年长受惠人士曾游览过植物园、圣淘沙海底世界及新加坡玩具博物馆。在圣诞节期间，中心也带他们去观赏圣诞灯饰和购买圣诞礼物。

青年认知与参与

年轻一代最终得要接棒负责照顾长者，因此能够提高一般青年对康复治疗服务的认识，至关重要，以下例举一些让青年认识和参与的例子：

2012 年 7 月 7 日，中心让新加坡国立大学的在籍学生为年长受惠人士解说口腔卫生，这使他们认识和注意个人口腔卫生，并让他们了解口腔卫生如何影响个人健康和生活素质。

中心也接纳青年学生到处所进行实习，例如：2012 年 4 月 21 日，曾让淡马锡理工学院资讯科技学科的实习生到中心实践动力学科项目。同时，从 2011 年 7 月至 2012 年 3 月期间，中心也协助东区工艺教育学院的一群学生，让他们到中心进行“社区关怀和社会服务”考察。

未来计划

为了让受惠人士能在更良好的环境中疗养身体和恢复健康，中心最近刚完成处所装修和翻新工程，使整体环境焕然一新，如今，年长的受惠人士可好好地利用内部经过改良的设备与较新的复健器材进行复健运动。

与此同时，中心会继续提高年轻一代对老年康复治疗的认识，并且在来年里吸收更多青年志工到来参加中心的社区项目。再者，中心还希望可提升资讯科技的通讯系统，以改善中心的行政工作流程和生产力，最终可加强中心所提供的服务。

最后，中心希望保持现有的实用设备，并尽量加以改良，同时也将尽量采购最新的复健器材，以确保中心所照顾的受惠人士获得最佳的治疗。

The interactive version of the Annual Report features the following pictures
年度报告的交互式版本具有以下图片





Metta Hospice Care 慈光乐陶苑及智障日间活动中心

KEY FACTS & FIGURES (as at 31 March 2012)

82 beneficiaries

7 staff

Commenced in June 2000

资料与统计 (截至 2012 年 3 月 31 日为止)

82 位受惠人士

7 位职员

2000 年 6 月开设

PROGRAMMES & SERVICES

Set up in June 2000 to offer free home hospice care to the terminally ill of all races and religions, the Metta Hospice Care helps patients live with quality and dignity throughout the last phase of their lives.

Funded in part by the MOH and NCSS, our services are delivered via an inter-disciplinary team of doctors, nurses, spiritual advisors and a medical social worker-cum-counsellor. A member of the Singapore Hospice Council and Asia Pacific Hospice Network, we take care of patients who are referred from medical institutions and general practitioners.

Diagnosed with life-limiting illnesses such as cancer and end-stage organ failure, these patients have primarily ceased curative treatment and have a prognosis of one year or less to live. Through our domiciliary care, they continue to receive nursing aid, medical supervision and medications for pain and other symptoms in the comfort of their own homes.

Palliative & Hospice Care

Palliative and hospice care form the two main tenets of our services. While the former entails pain relief and management of other symptoms like nausea and fatigue, the latter tends to the physical, emotional, psychosocial and spiritual needs of patients and caregivers. Neither hastening nor postponing death, both culminate into a holistic approach that aims to alleviate suffering and maximise quality of life.

Aligned to this goal is our comprehensive range of medical, nursing, social, emotional and spiritual support, which ensures that our patients undergo a smooth transition from acute care in hospitals to home care that is clean, safe and convenient.

To facilitate the development of individualised care plans, their needs and conditions are first assessed to determine the most suitable type of care and equipment. The intensity of home visits and reliance on equipment are then paced according to the severity of their conditions during follow-up care.

Besides administering medication, counselling and therapies, our healthcare personnel work with the patients' families and primary physicians to achieve total care management. Concomitantly, measures like teaching caregivers basic nursing routines and free equipment loans help ensure the continuity of effective home care during intervals between visits.

Support Services

Believing that emotional and spiritual pain are as veritable as physical afflictions, we offer counselling services and spiritual support to both the patients and their families to help them cope with end-of-life issues, including grief management.

At the same time, spiritual advisors from various faiths are available to help them connect to their religions or draw strength from personal values. We also facilitate their arrangement for additional care services as well as subsidy applications with medical institutions and social assistance providers.

ACHIEVEMENTS

In 2011, following the economic recovery, Metta Hospice Care expanded its services and provided for more needy patients than previous years. Between April 2011 to March 2012, Metta Hospice Care upheld its mandate and sustained its increased number of managed cases, which totalled 206 referred cases. The total number of patients served between this same period is now a tidy 1484 patients. Our health care practitioners were glad to be of

help to the beneficiaries, even though this increased headcount meant that more effort was demanded of the practitioners.

Even with a higher patient headcount, our nurses continued to care for the patients willingly and maintain good rapport with them. Having no qualms to go beyond their call of duty, they definitely deserve our utmost respect and appreciation.

Youth Awareness

Our younger generation will eventually take on the baton to care for the elders, hence we believe raising awareness relating to hospice and palliative care among the youth is of paramount importance. We were extremely heartened this year to see such fervent efforts and compassion coming from our youths today.

This year in review, we were pleased to gain keen interest from a group of NUS students to kick-start youth volunteering in our centre by taking on a leading role. Following their prior project to help a terminally ill old lady fulfil her wish to go out of her house to visit her friends, this kind-hearted group of undergraduates took it up a notch and embarked on a project with our centre. They set up a booth at NUS to give out Metta Hospice brochures to their fellow schoolmates, in a bid to encourage youths to volunteer at Metta.

Community Outreach

For the ninth year in running, we continued our annual blood drive. This was jointly organised with the Changi Simei Civil Defence Executive Committee and Singapore Red Cross at the Metta School Sports Hall on 10 July 2011. We were honoured to have Ms Jessica Tan, MP for East Coast GRC and Advisor to East Coast GRC GROs, to grace our event. We achieved 99% of our target by obtaining 99 pints of blood from the 145 respondents that day.

On 4th March 2012, Metta Hospice participated in the Tampines Town Day in collaboration with the Singapore Hospice Council. The event was graced by guest of honour, Mr Heng Swee Kiat, Minister of Education and Advisor to Tampines Town Council. This participation increased community awareness about the availability of our hospice service and support the community can hope to receive from us.

During this event, we exhibited equipment typically required of a home care setting. This included a hospital bed with a mannequin receiving oxygen from an oxygen concentrator, a wheelchair, commode, and walking aid.

During the same event, Students from East View Secondary School assisted by presenting interactive cognitive games which attracted members of the public to the Metta Hospice Care's booth. This also further in turn raised awareness about the hospice services in Singapore.

Furthermore, Metta Hospice was given the opportunity to organise and spearhead, on behalf of Singapore Hospice Council, the Voices for Hospices Event on 8th October 2011. This year's event was held in ITE College East, and graced by Guest of Honour Ms Amy Khor, Minister of State, Ministry of Health, and Mayor for the South West District. A total fund of \$146,613.85 was raised from this event.

Granting a Wish

This year, our staff made an exceptional contribution to one hospice patient who had her wish come true. This patient suffers a lung condition that requires continuous oxygen therapy. This severely confines her from being able to leave her premises. It was her wish to be able to go for a shopping spree.

Granting her wish, we obtained a free rental of a portable oxygen cylinder to sustain her throughout the trip to Giant and Ikea. This outing has given her an opportunity to see the world outside the walls of her home, an opportunity most people take for granted. This special trip has contributed to noticeable improvement in the quality of life and emotions expressed on her face. We particularly commend hospice volunteers, husband and wife team Johnny Lai and Nancy Tan, together with our staff who made special effort to realise this patient's wish.

Upgrading of Staff

To ensure our patients are in good hands, we do our best to provide our staff with regular training sessions, including relevant courses to upgrade their skills, conferences and seminars. While new medical staffs were required to attend hospice care courses, existing staff had to go through different difficulty levels in palliative counselling as well.

Injecting efforts to upgrade our staff over the last financial year, we sent our new staff to attend the Nurses Palliative Care course. For existing practitioners, in-house talks are conducted monthly for them to enhance their knowledge on relevant medical topics. Staff regularly participated in monthly journal clubs organised by Singapore Hospice Council, Lien Centre for Palliative Care/Duke-NUS. They also attended the Asia Pacific Hospice Network Conference in Penang on 15 June 2011.

Additionally, it is our privilege to have our staff attend a Continuing Medical, Clinical, and Multidisciplinary round meeting with Dr Deborah Watkinson, a specialist from the Palliative Medicine Department of National Cancer Centre Singapore.

FUTURE DIRECTIONS

For the following year, we hope to strive towards raising hospice care awareness among the younger generation. This entails injecting more effort in engaging youth volunteers in our community projects in the upcoming year. Their energy and zeal in advancing the cause of hospice and palliative care will inject greater drive and sustainability into our campaign efforts.

Furthermore, we hope to upgrade our information technology infrastructure to improve the workflow and productivity of our administration. We believe an enhanced system will allow our staff to channel more time and effort in providing quality service to our patients.

方策与服务

慈光安宁居家护理中心开设于 2000 年 6 月，专为不同年龄、种族和宗教的重病末期病患提供免费的登门慈怀服务，以协助他们在剩余的人生岁月里，活得好而有自尊。

在卫生部与国家福利理事会的一部分资助下，中心设有一支训练有素的慈怀小组，它由医生、合格护士、宗教精神导师以及一名医药社工兼辅导员所组成，以便为重病末期病患提供免费的登门慈怀服务。慈光安宁居家护理中心是新加坡慈怀理事会 (Singapore Hospice Council) 和亚太区慈怀网络 (Asia Pacific Hospice Network) 的会员，所登门照料关怀的病患都由医药机构和一些家庭医生推荐。

这些病患一般上患癌或器官衰竭，病情已进入末期，并停止寻求医药治疗，皆因医疗已无法抑制他们的病情恶化。一般而言，他们只剩下一年甚至更短的寿命而居家养病，并改由中心的慈怀小组上门为他们提供医药照顾，以获得医药监督与护理、药物舒缓病痛以及控制症状。

治标缓症与慈怀照顾

治标缓症疗法 (Palliative Care) 与慈怀照顾是中心的二大服务法则与范畴，治标缓症疗法着重舒缓病痛和控制症状，比如恶心作呕与身体虚弱，而慈怀照顾配合病患及其照料者的身体、情绪、社会心理与精神需要而进行辅导。二大服务范畴虽然既不缩短亦不延长病患的寿命，却能提供全面的医疗关怀，而且能舒缓病患的病痛，也能使其剩余岁月过得好。

配合此目标，中心的综合式服务范围包括医疗照顾、看护照料、社会支持、情绪安抚以及精神辅导，并确保病患顺利地医院的周密医疗照顾转为住家的安全、干净而方便的环境。

为了进行个别病患照顾计划，中心首先评估病患的病情与需要，然后为他们决定最适合的照顾方式和医疗器材，并在随后的登门服务中，根据病患的病情严重程度，评估和决定提供登门服务的频密度以及应当使用的医疗器材。

除了提供医药照顾、精神辅导和辅助治疗法的综合式服务之外，中心的医疗人员也和病患的主治医生及家人合作，以做到全面的医药照顾。与此同时，中心的慈怀队伍也教导照料者基本的看护照料方法和护理步骤，并让病患免费借用医疗器材，以确保慈怀队伍登门服务的间隔期间，病患在家中仍然获得妥善的照料。

支援服务

中心相信重病末期病患及其家眷所经受的精神痛苦与身体病楚相等，所以为他们提供心理辅导与精神支持，以面对哀伤、死亡以及度过殒丧期。与此同时，中心也找来宗教精神导师，并配合病患的信仰，以宗教力量支持他们和增强个人的价值观。

除此之外，中心也通过与其他医疗机构的联系，为病患安排其他的医疗服务。另外，也通过与医疗机构和社会援助机构的联系，让病患与家属申请医药与生活津贴。

服务成绩

在 2011 年内，随着经济的复苏，慈光安宁居家护理中心登门照顾的末期病患比前数年来得多。从 2011 年 4 月至 2012 年 3 月，中心坚守其工作，继续维持所照顾的病例数目，转介病例共 206 个。在这段期间，所照顾的病例多达 1484 人。病例的增加意味着中心的医疗人员需要付出得更多，但是他们依然乐于为病患服务，并和病患保持良好关系，如此殷勤付出，应当获得大家的尊敬和感激。

青年慈怀意识

新加坡的年轻一代最终得要接棒负责照顾年老长辈，因此能够提高一般年轻人对临终慈怀照顾和治标缓症疗法的认识，至为重要。看到时下的年轻人在这方面的热心付出和富有同情心，真令人感到欣慰！

在检讨的一年里，很高兴看到新加坡国立大学的一群在籍学生对慈光安宁居家护理中心产生浓厚的兴趣，他们发起和领导年轻人到慈光安宁居家护理中心进行青年志愿服务。他们以一位中心的病患作为社会科学研究对象：协助一位患上绝症的老太太实现愿望，出外探访她的朋友。他们也在国立大学校园里设立一个宣传摊位，向全校同学们分发宣传小册，以鼓励年轻人到慈光当志工。

良好社群合作

2011年7月10日，中心又再度伙同樟宜四美民防执行委员会与新加坡红十字会，联办第九届常年捐血活动，活动地点照旧设在慈光学校室内体育场，并荣幸邀得东海岸集选区国会议员兼基层领袖顾问陈舜娘女士担任活动主宾，当天，总共有145名善心人士踊跃捐血，主办单位总共获得99单位的捐血量，达到捐血目标的百分之九十九。

2012年3月4日，慈光安宁居家护理中心与新加坡慈怀理事会合作参加“淡滨尼市镇日”，此活动由教育部长兼淡滨尼市镇理事会顾问王瑞杰先生担任活动主宾。参加这项活动可提高社区居民认识中心的慈怀服务，并当他们有所需要时，知道如何取得服务。

在此活动中，中心展示一个居家护理环境通常所需要具有的设备，这涵盖一张医院式睡床、床上的一个塑料假人正从氧气浓缩器吸取氧气、一把轮椅、一坐厕以及一助行器材。

在同一活动中，东景中学的学生展示一项互动认知游戏，结果吸引许多公众人士到慈光安宁居家护理中心的展位，这也反过来进一步提高公众对新加坡慈怀服务的认识。

与此同时，在新加坡慈怀理事会的委派和支持下，慈光安宁居家护理中心于10月8日在东区工艺教育学院主办慈怀音乐会《2011年慈怀之音》(Voices for Hospices 2011)，此活动的主宾是卫生部政务部长兼西南区市长许连碯博士。

协助病患了愿

在这一年里，中心职员协助一名重病末期病人实现愿望。此病人患有肺癌，需要不断地从氧气筒吸取氧气，这使她难以离开住所，但是她希望能外出购物。中心职员帮她找到可免费借用的便携式氧气筒，以维持她到巨人超市和宜家家居用品店闲逛购物，了结她心中夙愿。这次外出让她有机会看到外面的世界，这可是大多数人认为是理所当然的事。这次外出也明显改善她的生活素质，她脸上不再露出郁郁寡欢的神情。除了职员之外，二位义工赖建达与李美群夫妇也参与协助这名末期病人实现愿望的美事。

提高职员素质

为了确保病人获得良好医疗照顾，中心尽量安排医疗人员定时上培训课程或出席会议，包括相关课程、讨论会和研讨会，以提升他们的医疗技术。与此同时，新加入的护理人员都需要上治标缓症疗法(Palliative Care)课程，而现有的职员都要上不同级别的慈怀辅导课程。

为了在上一个财政年度里努力提升医疗人员的素质，于是中心遣送新的医疗员工参加护士治标缓症疗法课程。对于现有的医疗从业员，则为他们举行每月内部讲座，以提高他们对相关医学课题的认识。另外，中心的医疗人员定时出席由新加坡慈怀理事会、连氏慈怀研究中心(Lien Centre for Palliative Care)以及杜克一新加坡国大医学研究生院(Duke - NUS

Graduate Medical School) 联办的每月医疗见解会，以分享关于临终治标缓症的课题及研究所得。再者，他们也出席 2011 年 6 月 15 日在檳城举行的亚太临终关怀网络会议。

除此之外，中心很荣幸能安排工作人员与新加坡国立癌症中心治标缓症医药部门的专科医生狄波拉·沃特金森 (Dr Deborah Watkinson) 开圆桌会议，以讨论持续医疗法、临床看病和多方面医疗法。

未来计划

在来年里，中心希望努力提高年轻一代的临终关怀护理意识，因此在今后一年中，中心需要作出更大的努力，驱使更多青年志工参加慈光的社区项目。他们以热诚和干劲推广慈怀服务，也为这方面的慈善工作注入更大的推动力和持续性。

此外，中心希望能改进内部的科技基础设施，以改善工作流程和行政效率，因为经过加强的工作系统，将使工作人员有更多的时间和精力以便为末期病患提供良好服务。

The interactive version of the Annual Report features the following pictures
年度报告的交互式版本具有以下图片





SE CDC – Metta Student Care Centre 东南社理会 – 慈光学生托管中心

KEY FACTS & FIGURES (as at 31 March 2012)

89 students

6 staff

Commenced in September 1998

资料与统计 (截至 2012 年 3 月 31 日为止)

89 位学生

6 位职员

1998 年 9 月开设

PROGRAMMES & SERVICES

Jointly spearheaded by the South East CDC and Metta, our student care centre offers quality yet affordable care services to children aged seven to 14 from various races, religions and socio-economic backgrounds.

Our primary sources of funding come from Metta and the service fees charged. Accommodating 110 students, our centre provides regular student care services as well as emergency care service for walk-in parents whose children require temporary supervision. Fee subsidies are given to low-income families.

Integrated Curriculum

In line with our goal to create a conducive environment that supports holistic development, we offer diverse learning opportunities that cater for different types of learners. Structured programmes that provide academic support and enrichment options help nurture our students into confident individuals with a positive attitude towards learning.

The former includes supervision of homework, reinforcement of school curriculum through graded worksheets, group discussions and remedial lessons. At the same time, enrichment programmes like arts and crafts, storytelling, music and dancing are provided.

All these serve to develop their interests and talents beyond academia to promote an inquiring spirit, strategic thinking, creativity and valuable life skills.

Encouraging personal exploration through recreation and play are sports and team-building activities, educational visits and nature trips. Developing their IT competency are programmes that teach them how to acquire, evaluate, organise, interpret and communicate information through technology.

Under the presence of a conducive environment, our pupils learn to network with other peers, share their experiences and enhance each other's educational goals. We recognises the community represents an arena where they can maximise their potential. Thus to make a difference in the lives of the underprivileged clients, we provide them with opportunities to participate actively in outreach programmes, thereby facilitating the inculcation of a strong value system.

ACHIEVEMENTS

Academically, our students have achieved satisfactory results, maintaining at a 100% passing rate on their Primary School Leaving Examinations. Our top student managed to achieve an aggregate score of 240.

Youth Involvement

Our endeavours to build a better future for young people imbued us with a sense of achievement and fulfilment. Many youth volunteers appointed us as the beneficiaries of their community involvement programmes that include mentoring, tutoring, team-building activities, and arts and crafts sessions. Among them were students from the Pasir Ris Secondary, Raffles Institution and Hwa Chong Institution, who spend their time tutoring and mentoring the students at the centre after school and during their term breaks.

Collaborations with various volunteer groups, corporate groups and schools are vital to enhance our programme diversity and capability. This led to rewarding experiences that supplemented our students' learning, while allowing us the opportunity to assist them in the development of their civic projects.

Community Involvement

The highlight of the year for our students was their involvement in the Deutsche Bank Art Bus Programme. The programme, organised by the Singapore Art Museum and sponsored by Deutsche Bank, brought 40 students to the Singapore Art Museum on an interactive art tour. The students managed to explore the Learning Gallery and did some hands-on craftwork during their visit last December.

In the same month, the Rotary Club and Rotaract Club of Singapore East brought our students for a movie outing at the Great World City. Together with Rotary Club's president, Mr Robert Tan, and members of the clubs, they watched the movie, "Happy Feet 2". The students were also treated to snacks and drinks while they watched the movie.

The Lioness Club organised a Christmas Party at our centre just a few days shy of Christmas Day. Having catered a scrumptious buffet lunch and armed with presents for everyone, the Club has certainly made an impression on the students. Additionally, the Club offered sponsorship of the centre's fees for a needy student, allowing the student to stay at the centre for the entire year free-of-charge.

In line with the centre's Christmas celebrations, Miss Valerie Lim, Miss Universe 2011, also came for a visit. The children had a ball of a time with Miss Lim, and were excited to receive the Christmas presents she brought along.

As part of a community involvement project, teachers from Elias Park Primary School organised and conducted rock climbing, baking, and art and craft activities at the school in November. Through this project, our students learnt to bake chocolate cupcakes and create an art and craft Christmas tree.

For the second consecutive Children's Day, the Rotary Club of Garden City Singapore celebrated the occasion with our students at the centre. The students had great time interacting with the sponsors, and engaging in an art and crafts competition with them. Performances were put up by the students to show their appreciation towards the sponsors.

Last of all, as a regular practice, we collaborated with the MCYS for juvenile probationers to fulfil their Community Service Order at our centre. We believe allowing them to fulfill meaningful tasks and responsibilities helps shape their character and develop their sense of purpose. We were heartened to see these rehabilitative stints effecting positive changes, as displayed in their caring demeanors towards the children.

Extended Learning

We believe learning goes beyond the classrooms' boundaries. Our programme officers take on the role of a mentor in guiding their students to adapt and excel in diverse aspects of their lives. This would help the students, especially for those who are transiting into adolescence, grow up to be respectable and successful individuals. Hence beyond academic pursuits, the students also got to have some holiday fun and hands-on activities that exposed them to various experiences and life skills.

To extend our children's learning, one of the volunteers, Mdm Ng Li Kiang, conducted baking classes for the students at our centre. Thanks to the culinary lessons, the students learnt to bake delicious muffins and cookies.

In order to maintain the standards of our teachers, we regularly engage them in various training and developmental courses to enhance their pedagogy skills. This helped foster stronger bonds and mutual learning, hence allowing the teachers to understand and share the perspectives of the younger generation.

Apart from the mentorship, we appreciate the generous support received from Food from the Heart and Wang-Fu Industries Pte Ltd, which had been nourishing our students physically with weekly supplies of bread and apples respectively.

FUTURE DIRECTIONS

Moving forward, we will continue to explore more efficacious teaching methods and a diverse range of activities to aid in our students' learning. We will also provide our students with the necessary tools to equip them in their learning journeys and strengthen various aspects of their development. In the upcoming financial year, we hope to forge more bilateral ties with educational institutions and involve the centre in more community engagements helpful to our children's overall development in a holistic manner.

方策和服务

东南社理会 – 慈光学生托管中心由慈光福利协会和东南社区发展理事会联办，专为年龄介于 7 – 14 岁、来自不同种族背景、宗教信仰以及经济阶层的就学孩子，提供具有素质而又收费合理的学前学后托管服务。

中心可容纳 95 个学额，并且依靠慈光福利协会的资助和托管收费以维持运作。除了提供日常学生托管服务之外，中心也为有急事需要将孩子托管的家长，提供临时紧急托管服务。另一方面，对于来自低收入家庭的学生，中心都给予托管收费津贴。

综合式托管模式

中心营造有利的学习环境，以达到全面的托管目标，并配合不同类型学生的各种不同的学习需要和兴趣而开拓多元化的学习领域。同时，中心为了培养托管学生们具有正确的学习态度和学习自信，而制定结构化的托管模式，以辅助学生们的学校功课，并充实他们的课余生活。

为了加强学生们的在校学业，中心监督他们的课后作业、课外的作业练习，并且督导他们进行小组讨论和上补习课。另一方面，也通过美术学习与手工制作、讲故事、音乐与舞蹈活动，以激发学生们的的好奇心和丰富他们的想像力，并激发引导其课余兴趣与发挥艺术才能，从中也使他们培养好问探究的学习态度、激发策谋思维和艺术创意，并且学习有用的生活技艺。

另外，中心也通过康乐活动与团体游戏，以鼓励学生们发展专长，诸如体育与团队活动、教育观光以及接触大自然之郊游远足。除此之外，为了使学生们掌握对资讯科技的使用，中心也教导他们如何上网查寻资料、评估资料的相关性、整理与理解资料、进行电邮沟通、网上通讯等。

再者，在良好有利的托管环境中，来自不同学校的托管学生可和他校的同龄学生进行学习交流，并且分享不同的学习法和了解各异的学习目标。

一个社区可以是一个学习场所，能让托管学生们发挥其潜在才能，并且扶助社会弱势人士，因此，中心也为他们制造许多参加社群活动的机会，使他们与外界有所接触，从中也向他们灌输正确的社会价值观。

服务成绩

在学术教育方面，全体托管学生的小学离校会考成绩，依然保持百分之百合格率，其中成绩最好的学生考获 240 积分。

青年的参与

中心致力于为年轻人铺设更美好的未来，而因此富有满足感和成就感。许多青年学子也指定中心为他们学业上所需进行的“社区参与计划”的受益团体，而这项计划的活动范围包括学业指导、补习功课、团队活动以及手工艺制作。这些青年学子包括来自巴西立中学、莱佛士书院和华侨中学的学生，他们通常于放学后和学期休假期间到中心为托管学生们教导课业和补习功课。

中心借助和多个志工群、多间企业以及多所学校之间的合作，扩展多样化多方面的教育方案，同时这种合作也可作为学生的学习补充，并让中心借此机会协助他们发展公民责任的课外项目。

社群的参与

今年的重点是让托管学生们参加于 2011 年 12 月举行的德意志银行的艺术巴士活动，此活动由新加坡艺术博物馆主办、德意志银行赞助，让 40 名学生到新加坡艺术博物馆进行艺术交流之旅，游览艺术学习廊，并学做一些艺术品。

同年同月，扶轮社与新加坡东扶轮青年服务团带领托管学生们到大世界城去看一场电影。在扶轮社社长及多位社员的陪同下，学生们一面观赏一部英语片：《快乐的大脚 2》（Happy Feet 2），一面享用扶轮社招待的零食和饮料。

此外，母狮会于圣诞节前几天在中心内为学生们举办一项圣诞派对，不但提供免费自助圣诞午餐，并派发给每人一份礼物，令学生们乐开怀！除此之外，该会也赞助一份托管助学金，让中心的一名贫困学生全年免缴托管费，就可获得托管服务。

再者，2011 年新加坡环球小姐林淑娴也在圣诞节期间到访，使托管学生们有机会接近她，并且获得她所派发的圣诞节礼物。

另一方面，2011 年 11 月，伊莱雅园小学的数位教师在学校内举办攀岩运动、烘焙课以及手工艺制作课，以作为社区参与活动的一部分，中心的托管学生们也因此学会烘制巧克力口味杯装小蛋糕，并凭着手工制作出一棵圣诞树。

新加坡狮城扶轮社的一群社员连续两年都到中心和托管学生们一起欢庆儿童节，学生们有许多时间与他们愉快交流，并且一起进行手工艺制作比赛。为了表达谢意，学生们也表演节目让他们观赏。

最后一点，中心按照常规同社会发展、青年及体育部再次合作，让少年缓刑犯到中心服务，以完成其“社会服务令”（Community Service Order）。中心管理层相信让他们完成富有意义的工作和肩负一些责任，有助于改造其品格和培养工作责任感。中心管理层也很高兴看到这些缓刑工作对他们起着良好影响和造成明显改变，这从他们对孩子们的关怀态度中显现出来。

扩大学习范围

中心知道知识的学习和吸收不仅仅局限于课堂的范围，因此让教育人员扮演导师的角色，以指导学生们适应和掌握生活的各方面，这将有助于学生们长大后成为受人尊敬的成功人士，尤其是对那些正进入青春期者。因此，学生们跨越对学术的追求，享受假日乐趣，并进行生活实践，这让他们接触到各种生活经验和生活技艺。

为了扩大学生的学习范围，热心志工黄丽娟女士到中心教导他们糕点烘焙，使他们从中学学习制作西式小松糕和西式小饼。

为了保持教育人员的水准，管理层定期让他们接受各种不同的训练和进修各种程度的课程，以提高他们的教导能力，这也有助于加强他们和学生们之间的联系和相互学习，从而也比较了解年轻一代对生活与事物的观点。

另一方面，中心也很感激爱心食品（Food From The Heart）每周都派发面包，而王福工业私人有限公司每周都派发苹果予学生们食用，这可补充身体营养。

未来计划

展望未来，中心将致力于采纳更有效的教学方法和引进各式各样的活动，以协助学生们学习，同时，中心也将会提供学生们在学习道路上必要的学习工具，并加强他们在各个方面的发展。在下个财政年度，中心希望与一些教育机构建立更多双边合作关系，并参与多项社区服务，这些对托管学生们的全面发展将有所裨益。

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Metta PreSchool 慈光幼儿园

KEY FACTS & FIGURES (as at 31 March 2012)

PreSchool @Simei	: 74 pre-schoolers 19 staff Commenced in May 2007
PreSchool @Punggol	: 84 pre-schoolers 15 staff Commenced in June 2010

资料与统计 (截至 2012 年 3 月 31 日为止)

慈光幼儿园 - 四美	: 74 位幼儿 19 位职员 2007 年 5 月开设
慈光幼儿园 - 榜鹅	: 84 位幼儿 15 位职员 2010 年 6 月开设

PROGRAMMES & SERVICES

Established in May 2007, the Metta PreSchool is a non-profit institution specialising in early intervention programmes for children (EIPIC) aged three to six from various races and religions who are diagnosed with mild to moderate autism spectrum disorders (ASD) and/or intellectual disabilities.

Our pupils are usually referred from hospitals, paediatricians and the Centre for Enabled Living Ltd. Supported by the MCYS, NCSS and Metta, we provide customised intervention programmes for these children in order to address their developmental lags, promote a satisfactory level of independence and realise their potential.

Early diagnoses of their disabilities coupled with appropriate intervention programmes can help them cope with the disabilities, prevent the conditions from deteriorating and maximise their development and capabilities.

Curriculum

Believing that the children can succeed regardless of their level of ability, we strive to assist them in developing their fullest potential through an enriching curriculum that is beneficial and developmentally appropriate.

Designed with their holistic development in mind, our curriculum encompasses the following programmes that equip them with the skills and abilities necessary for further education:

- Preschool academic skills comprising Language & Literacy, Numeracy, Arts & Crafts and Discovery & Exploration
- Physical Development (motor skills)
- Personal Development (self-help skills)
- Social and Emotional Development

Individualised Education Plans (IEPs) are drawn up for the children by our teachers in consultation with parents/guardians and our paramedical team to identify their unique learning needs, from which customised programmes are devised. To ensure that their learning needs and goals are met, these IEPs are reviewed regularly to assess the outcomes.

Support Services

Tending to the children's physiological and emotional development is a multi-disciplinary team comprising a psychologist, an occupational therapist and a speech therapist, together with a social worker who offers social support services and assistance.

As we are an approved institution under the Children Development Co-Savings (Baby Bonus) Scheme, eligible parents can use the savings available in their kids' Children Development Account to pay for the school fees.

To ensure that needy children can benefit from our services, subsidies are given to low-income families based on their monthly per capita income. We also work closely with the MCYS and NCSS to assist needy families through specific funding schemes.

ACHIEVEMENTS

Moving on to our fifth year of operation, we would have to thank our social and corporate partners for the collaborative community engagements. We are the first centre appointed for the NCSS EIPIC Consultancy Project in collaboration with KK Hospital and National University of Singapore (NUS). We joined hands with NCSS to launch the EMBRACE scheme to help facilitate new mid-career entrants who wish to embark on the field of Special Education, especially EIPIC.

Staff Training

Given the magnitude and success of its special education curriculum, the Metta School presented an ideal and veritable learning ground for us to augment our teaching capabilities.

Our training partnership with Metta School initiated a series of immersion programmes that gave our Preschool teaching staff a chance to be involved in its classroom pedagogy. Classes were chosen based on the closest match to our students in terms of learning profiles and age (seven to eight years old).

Primarily centred on classroom learning, these week-long attachments gave our Preschool teaching staff valuable insights to curriculum development, intervention techniques, routine structures, teacher-student interaction, educational resources, environmental influences and developmental outcomes.

Preschool @Punggol was involved in the Early Intervention Programme for Infants and Children (EIPIC) Consultancy Project from 7th April 2011 to 31 May 2012. Initiated by NCSS, the objective of this project was to enhance the service quality and standard of EIPIC services in Singapore. A centre development plan was developed with Rainbow Centre Training and Consultancy (RCTC) appointed to train teachers from both Metta preschools. After the training, teachers acknowledged the importance of it in their learning and believed it will bring students' achievements to greater heights.

Five teachers from the preschools were sent to an EIPIC Preparatory Programme for New Teachers in Oct 2011. Another five are currently undergoing training at Ngee Ann Polytechnic in the Advanced Diploma in Early Childhood Intervention (Special Needs).

Moving in tandem with the Family Centred Practices model, key staff and para-professionals attended the 'Signposts' programme at KKH. This programme, developed by the Victorian Department of Human Services, Australia, and endorsed by KKH Singapore, aims to assist families to better manage their children's behaviours at home.

Community Involvement

Community engagements not only illustrated our partners' support for our initiatives, but also presented wonderful opportunities for us to share our achievements and raise awareness of our intervention programmes. In the midst of caring for the preschoolers, they witnessed how these recipients can lead normal lives like their peers.

Each of these interactions formed the building blocks of our preschoolers' ability to nurture a connection with others by means of positive social experiences. Reflecting the makings of a compassionate generation, many of these outreach efforts were initiated by students, volunteers and generous donors.

In 2012, Singapore Arm Forces Camp (6th AMB) adopted Metta Preschool @Punggol and very generously organised events a carnival and Christmas Party at Macdonalds, and outings. A collaboration with United World College South East Asia (UWCSEA) in January 2012 also enabled increased interaction among teachers and students. Students from both schools would meet for an hour once weekly for interactive activities. Our students have certainly benefitted from the opportunity to enhance their social skills.

Family Involvement

Excursions to Singapore Zoological Gardens, Botanic Gardens, and Singapore Science Centre, were specially arranged to facilitate in students' learning. They were planned to incorporate into the school's curriculum for the students to learn more about animals and nature through actual interaction.

In helping families to better manage their children's gross motor play skills, the occupational therapist for Preschool @Simei organised a Mum and Dad Event (MADE@West Coast) at West Coast Park over two days. Parents were taught how to enhance the use of their children's muscular control over a circuit of obstacles.

Donors Support

Our donors also make up a very crucial group of stakeholders in our operations. Special mention goes out to Ms Lim Gek Kwee, Mr and Mrs Tng, who have continuously been supporting the centre through their generous donations to the centre. Not forgetting the Group of Philanthropists; they never fail to share their festive joy with our clients by distributing red packets and groceries to them during festive occasions yearly.

In March 2012, Preschool @Simei is honoured to receive a generous donation from Mr Er Chiang Kai, parent of a graduated student. The donation was made in recognition of the need to have relevant resources to facilitate children's learning within the spectrum of autism. Mr Er's child is currently integrated in mainstream primary school and reported to be doing well.

Special thanks to our kind corporate sponsor, Becton, Dickinson and Company, who sponsored a fun-filled trip to the Botanic Gardens for our children and their families on 21 April 2012. It was a great opportunity for family-bonding while interacting with nature.

FUTURE DIRECTIONS

Moving forward, we will enhance the Family Centred Practice Model by inviting parents for observation to familiarise them on how to follow up with their children about the skills taught in school. Another part of this model features a system which a monthly planner will be sent to parents at the beginning of the month to update them on their children's progress regularly.

As the saying goes, "A picture speaks a thousand words", hence motion pictures speak more. The Parents-Teacher conference will take on a new format that allows parents to watch a video of their children's progress, updating them in an interactive manner.

By including the children's primary caregivers in the intervention and transition plans, we provide relevant support to facilitate the children's learning. With this model in place, we hope to achieve better results in years to come.

On the operations end, both preschools are gradually upgrading their IT applications, as well as the staff's IT skills. Virtual storage and retrieval of information will be integrated into the current system in the upcoming financial year to significantly reduce processing time enhance the quality of our service.

方策和服务

慈光幼儿园在 2007 年 5 月开设，是一所非盈利的福利中心，专为 3 至 6 岁、不同种族背景与宗教信仰的轻中度智障兼或轻中度自闭症幼孩，提供早期介入学前教育。

慈光幼儿园在社会发展、青年及体育部、国家福利理事会以及慈光福利协会的支持下，专为上述二类幼孩定制早期介入学前教育，以处理和改善其智力和学习能力上的迟缓发展，从而激发幼孩的智力发展和学习潜能。

及早诊断出幼孩的智力障碍状况，并配合状况而制定适合的早期介入学前教育课程，能协助幼孩克服智障与自闭症状况，避免状态恶化，进而激发他们的智力发展与学习潜能。此外，慈光幼儿园的幼孩学生都由活力中心(Centre for Enabled Living Ltd)、医院和儿科医生所推荐。

教育模式

慈光幼儿园不论孩子的学习能力强弱，都努力通过有利于成长的强化教育课程，协助他们在成长中发展全面的学习潜能。

慈光幼儿园的教育模式是配合幼孩的整体发展而制定，包含以下在未来教育中所需要的技能训练和教育课程：

- 学前学术教育，包括语文与认字、数字与算术、美术与手工以及科学探索与发现。
- 身体发展（手脚协调灵活技能）
- 个人发展（日常生活自立技能）
- 人际沟通相处与个人情绪发展

与此同时，慈光幼儿园为每个幼孩制定“个人教育计划”，首先，幼教老师咨询幼孩家长/监护人以及中心的治疗小组，以识别确定幼孩的个别学习方式，然后才配合他们的能力与需要，拟定量身定制的教育纲领。再者，为了确保达到幼孩们的学习需要与目标，每个幼孩的“个人教育计划”都作定期检讨，以评估表现成绩。

辅助服务

配合上述二类幼孩的身心发展，慈光幼儿园组织有一个学习障碍治疗组，包括一名心理学家、一名职能治疗师、一名言语治疗师以及一名社工，以对每个幼孩的发展进度，都加以监察和评估。

由于慈光幼儿园是“儿童成长一对一存款计划（婴儿花红计划）”中的核准教育机构，所以，合格家长可挪用为孩子所开设的“儿童成长户口”内的银行存款，以支付幼儿园学费。

再者，慈光幼儿园也根据每名学生的每月家庭人均收入而制定津贴式的教育收费制度，以确保来自低家庭收入的学生可从中受惠。另外，慈光幼儿园也和社会发展、青年及体育部以及国家福利理事会紧密合作，通过一些特定津贴计划援助贫穷学生上幼儿园。

教育成绩

慈光幼儿园正步入第五年的学前教育运作，也很感激一些社群和企业的热心参与和合作！慈光幼儿园是第一所被国家福利理事会委派为其早期介入学前教育的咨询计划的中心，此项计划和竹脚妇幼医院及新加坡国立大学合作。再者，慈光幼儿园也和国家福利理事会携手推展一项“早期介入学前教育人力训练与分配计划”（EMBRACE scheme：Early Intervention Programme for Infants and Children Manpower Building and Resource

Assigning Scheme) ，以协助新的中期转业人士加入学障教育领域成为教师或教师助理，尤其是早期介入学前教育领域。

师资训练

由于慈光学校在学障教育上具有相当规模，并达到一定的成功度，所以它是提升慈光幼儿园师资的理想而实际的训练所。慈光幼儿园与慈光学校合作，为幼教教师们推出一系列的师训浸儒课程，让他们有机会参与慈光学校的课堂教学。同时，获选让幼教教师磨练教学的班级，是以学生的年龄（7至8岁）和学习概况同幼孩学生最接近者作为选班标准。

为期一周而以课堂教学为主的师训课程，使幼教教师们无论在课程编排推展、学障介入技巧、例常教学结构、师生交流互动、教育资源的有效利用、学生表现发展、学习与环境因素的交替作用上，都有所洞察了解而获益不浅。此外，幼教教师与慈光学校教师交流切磋，也使他们从中掌握有效的学障教学法而纳入幼教教学中。

从2011年4月7日至2012年5月31日，“慈光幼儿园－榜鹅”参与由国家福利理事会发起的早期介入学前教育的咨询计划，此计划旨在提高新加坡的早期介入学前教育的服务素质和水平，并指定由彩虹中心训练与咨询服务（Rainbow Centre Training and Consultancy）负责培训慈光的二所幼儿园：“慈光幼儿园－四美”和“慈光幼儿园－榜鹅”的众教师，培训后，众教师都觉得其重要性，并相信它将使幼孩学生们的成绩提升至较高水平。

2011年10月，二所幼儿园的5名教师被派送去修读“早期介入学前教育新教师预备课程”，另外5名教师则正在义安理工学院修读《学障儿童早期介入法之高级证书文凭课程》。

慈光幼儿园的主要工作人员及辅助专业人员参加了在竹脚妇幼医院进行的一项以家庭为中心的实践课程，此项命名为“Signposts”的课程旨在于协助一些家庭应对孩子在家中的行为问题，它由澳大利亚的维多利亚州政府人类服务部资助和推出，并获得新加坡竹脚妇幼医院的认可及伙伴合作。

社区参与

一些团体社群的帮助幼教服务，不仅显示他们支持慈光幼儿园的学障幼教方针，而且他们也能从慈光幼儿园获知教育成果，从而使他们对学障幼儿教育介入法提高认识。在参与关怀这些学障幼孩当中，他们看到学障幼孩也如同正常的同龄孩子一般，能够正常地学习。

这些团体的每一次参与，都使幼孩学生们获得良好的群体交流，并从中逐渐培养起与人沟通能力。值得一提，很多这些伸援工作起初都由学生群、志工群和善心人士发起，他们可说是对学障幼孩富有爱心的一群。

在2012年，新加坡武装部队军营之第六陆军维修基地助养“慈光幼儿园－榜鹅”，并且在麦当劳快餐店为该园的幼孩学生群举办丰盛的嘉年华兼圣诞聚会以及出游活动。2012年1月，慈光幼儿园与南东亚联合世界学院（UWCSEA）的一项合作，也促进师生之间的交流沟通。另一方面，作为交流活动，二所幼儿园安排二园的幼孩学生每周聚集一个小时以进行沟通，这使幼孩学生们从中提高人际沟通技巧。

家庭参与

慈光幼儿园为了促进幼孩学生的学习水平，特别安排他们到新加坡动物园、植物园和新加坡科学中心去参观。这些都纳入幼儿园的教育课程中，使幼孩学生们由真正的接触中更了解大自然和动物。

另一方面，为了协助家长从旁监督孩子掌握和发展粗大运动游戏技能，幼儿园的职能治疗师为“慈光幼儿园－四美”在西海岸公园举办一项为期二天的“爸妈活动”（MADE@West Coast），从中教导为人父母者如何通过一联串的障碍，提高幼孩的肌肉控制能力。

善翁支持

仁翁善士的热心捐助，也对慈光幼儿园的运作大有帮助，其中值得特别提及的善长仁翁有Tng 氏伉俪，他们不断地慷慨解囊支持慈光幼儿园。另外，有些善心人士则不忘在每年的新春佳节分发红包和食品予幼孩学生们，和他们同欢共度节日。

2012年3月，“慈光幼儿园－四美”很荣幸地得到毕业生家长余昌鏊先生的慷慨捐助，他的孩子目前接受正规小学教育，就读于正统小学一年级，功课不错。

另外，特此感激贝克顿·迪金森公司（Becton, Dickinson and Company）的企业赞助，2012年4月21日，该公司赞助幼孩学生群及其家人一起到植物园参观，这充满乐趣的郊游活动，使到学生们与家人不但可维系感情，同时有机会接触到大自然！

未来计划

展望未来，二所慈光幼儿园正在采纳以家庭为中心的服务模式，让父母家长先观察和熟悉、其后跟进自己孩子在幼儿园内所学。此模式的另一特点是：每月初，园方都按时派遣一位教育计划员向父母家长呈报其子女的最新学习进展。

英语有云：“一张照片胜于千字描述”，视频则能描述更多。于是，二所慈光幼儿园以一种新的方式举行家长同老师的见谈会：一面通过视频让父母家长观看子女的学习情况，一面向他们解说其子女的学习进展。

同时，二所慈光幼儿园也让幼孩学生的主要看顾人参与现有的学障介入法兼转变教育计划，并给予他们相关的协助，以加强幼孩学生的学习，希望这能使二园在未来数年里取得更好的教育成果。

在运作方面，二所慈光幼儿园正逐步提升其资讯科技的应用程序以及职员资讯科技应用能力。在下个财政年度里，资料的储存和检索将纳入目前的资讯科技系统中，以大幅度降低科技系统的处理时间，从而提高二所慈光幼儿园的服务素质。

The interactive version of the Annual Report features the following pictures
年度报告的交互式版本具有以下图片





Metta School 慈光学校

KEY FACTS & FIGURES (as at 31 March 2012)

433 students

95 staff

Commenced in January 2001

资料与统计 (截至 2012 年 3 月 31 日为止)

433 位学生

95 位职员

2001 年 1 月开设

OVERVIEW

Metta School offers special education to children aged between 7 and 21, who are diagnosed with mild intellectual disability (IQ range of 50 to 70) and/or mild autism spectrum disorders (ASD).

Our mission to provide ‘a holistic education that encompasses life skills, vocational skills, functional academics, arts, and physical development’ undergirds our vision ‘The Metta student leads an independent and meaningful life’. Our core values - Compassion, Openness, and Respect, exemplify the desired behaviour we aim to achieve in our staff and students.

Supported by MOE, NCSS, and Metta Welfare Association, the professional team of teaching staff, allied health professionals, job placement officers, and administrative officers work synergistically to achieve the vision and fulfill the mission.

CORE PROGRAMMES

ASD Programme (A)

This programme caters for the learning and developmental needs of children from age 7 to 18 years old. It aims to develop and improve individual skills in social interaction and communication, behavioural and emotional development, cognitive, as well as, adaptive daily-living skills.

Students with ASD are placed in a more structured and conducive classroom setting where learning is fully maximised and independent skills are greatly enhanced. Structured teaching is adopted with strategies such as daily schedule, work system, physical and visual structure, coupled with other strategies like Picture Communication System (PECS).

Basic and Career Programme (B and C)

The B and C Programme cater to children age 7 to 18 years. The curriculum comprises three core learning areas:

- a) Functional Academics – Basic skills in Literacy and Numeracy such as Reading Mastery and Corrective Reading, Workplace Literacy and Numeracy (WPLN), Mother Tongue, and Information Technology.
- b) Independent Living Skills – Self-help, Health/Moral/Sexuality Education, Home Economics, Social Competence/Work Exposure and Vocational Education (Vocational Guidance and Soft Skills).
- c) Aesthetics & Sports – Physical Education, Art, Performing and Visual Arts (PVA) including Chinese Orchestra, Gamelan, Handbell, Guitar, Angklung, Wushu, Hip Hop Dance, Percussion, Choir, Pottery, Photography, Batik Painting, Art and Crafts, Mosaic Art, and Chinese Calligraphy.

Vocational Education Programme (V)

The V Programme caters to student age 17 to 21 years. Since 2008, the school has been an Approved Training Centre to conduct ITE Skills Certificate courses in Baking, Food Preparation, and Housekeeping. It prepares students for the ITE Skills Certificate comprising two components – Off-the-Job training where students learn technical concepts and knowledge in a classroom setting, and On-the-Job training where students acquire practical skills under the guidance of an experienced supervisor in an actual work environment.

During the first year, trainees are required to undergo 140 hours of off-the-job training in a classroom setting to acquire technical concepts and knowledge related to their areas of

specialisation. This is followed by 528 hours of on-the-job training in actual job settings in the second year. Such attachments are supervised by ITE approved trainers.

Throughout the course tenure, our trainees also take up the following modules to cultivate a wider set of competencies to help them cope with real-life work situations:

- WPLN to enhance their proficiency in English and Mathematics
- Work Place Information Technology and Work Place Skills (Personal Effectiveness) to gain computer and soft skills

KEY ENRICHMENT PROGRAMMES

School-To-Work Programme

Introduced in January 2006, this programme prepares students for future employment and external work demands via job attachments. These supplementary stints enable them to gain work experience and the confidence to navigate job routines. Over the years, at least 75% of each targeted cohort has benefitted from this programme.

Co-Curricular Activities (CCA)

In support of the vision 'Metta student lead ... and meaningful life', CCA is offered to all students to imbue knowledge, equip skills, and develop character. In addition, values such as perseverance, discipline, and determination are nurtured by teachers and instructors, and teamwork is emphasised in every CCA activity.

The school has a wide range of CCA activities ranging from swimming, bowling, archery, scouting, and soccer.

Sports Enrichment Programme (SEP)

Since 2011, the Sports Enrichment Programme is implemented in support of the mission to provide a holistic education. Besides Physical Education lessons and Co-curricular activities, students also participate in age- appropriate SEP modules and outdoor camps, conducted by approved trainers and sports specialist to provide them with a comprehensive sports education.

Designed to engage the students and develop their motor skills and confidence, SEP modules also aim to infuse fun and promote physical development. An improvement in 2012 for SEP modules is the assessment of skills acquisition and values such as teamwork displayed by the students. Students are awarded certification detailing their competency level in the various categories. Certification has also improved students' confidence and morale as they work conscientiously to achieve their targeted goals and desired competency levels.

Holiday Busy Programme

This programme started with the aim to better occupy and meaningfully engage students who do not have any activities during the long school holidays in June and November. The approach used is learning through play with hands-on activities and experiential learning to develop socio emotional skills and nurture character in the students. Activities are student-centred and planned based on the interest and needs of students, ranging from one to several days.

ACHIEVEMENTS

2012 is a rewarding year. The year in review saw much success in both the students' academic pursuits and endeavours beyond classrooms. The school has achieved the following:

Core Programmes

In November 2011, the school awarded a total of 150 students for Best Progress in Academic and Non-Academic areas. Forty five students received Best progress in PVA and CCA, and five for Best Progress in Student Leadership.

In terms of co-curricular aspects, outdoor camps were organised for all students under the SEP. Students reported positive feedback including learning values such as discipline, teamwork, and independence.

Vocational Graduates

The third batch of students graduated from the ITE Skills Certificate (ISC) Programme in 2011, with a passing rate of % completing their certification in Baking, Food Preparation, or Housekeeping. As in previous years, they were offered employment in various places including hotels, restaurants, food outlets, and other family businesses upon graduation.

School Programme

In 2012, the school successfully embarked on the Mediated Learning Experience (MLE) project, initiated by MOE to develop cognitive thinking and nurture socio-emotional learning in students. A total of six teachers and three classes of ASD and MID students each were involved in the project. A key Information and Communications Technology (ICT) initiative is the provision of iPads to all students and teachers in this project. The school also installed 10 interactive projectors, benefitting 20 classes to tap on ICT to further engage students in their learning.

Overseas Trips

In August, four student scouts, led by two teachers participated in the 11th Nippon Agoonoree 2012 in Shiga Prefecture, Japan.

For the first year running, the school organised a 3D2N graduation trip to Vietnam in November 2011 for 20 students, led by 6 teachers.

Community Partnerships

The school establishes strong collaboration with various industry and community partners to enhance its holistic education and enrich the learning experience of students and staff. The partners are selected based on strategic needs of the school.

Industry and Community Partnerships

In support of the ISC programme, there is an increase in the number of industry partners (16 in 2011, and 21 in 2012) working collaboratively with the school in the on-the-job training and School-To-Work programme.

In January 2012, the school signed a Memorandum of Understanding (MOU) with Marina Mandarin Singapore to collaborate in the ISC programme and other areas. In August, the school renewed its MOU with Han's Pte Ltd for another two years, cementing their close collaboration with Metta School to help our students in their vocational training programme.

Community Involvement Programme (CIP)

Believing in the importance of giving back, Metta School also encouraged its students to engage in meaningful CIP activities. Our students make their contributions through public performances and tutoring their younger counterparts. As CIP participation, students in SPARKS (PVA group) also went on four day trips to a youth learning centre in Johor Bahru, Malaysia.

School Visits and Attachment

In 2012, the school conducted a total of 14 visits for 155 local and overseas visitors/participants to share about its school curriculum including the vocational training, ASD programme, and school facilities.

For the first time, the school play host to an MOE officer under the teacher attachment programme for two weeks. Teachers who are placed in this programme are allowed to gain in-depth knowledge, interact with fellow teachers and students from other schools, and share views in order to enhance learning.

The monthly visits organised for interested parents saw an average attendance of five participants who were briefed about school programmes and provided a short tour of the school.

STAFF DEVELOPMENT

Staff Learning and Development Framework

From January 2012, the staff learning and development framework was implemented to enhance staff competency and capability in support of the school's vision and mission. Key developments include the implementation of learning and development needs analysis, learning plan, pre-, and post- course review forms for staff.

Learning Journeys

At the school level, four trips were organised to enhance learning of staff and schools visited, including Northlight School, Grace Orchard School, and Delta Senior School. Led by the Vice Principal, a total of 12 staff comprising afternoon session teachers and psychologists participated in a learning journey to Chao Yang School. The purpose of the trip was to understand how PATHS (Promoting Alternative Thinking Programme) was implemented and its benefits to the students.

A total of four staff went on a local teacher attachment to various organisations, while three were attached to ITE College West to learn and upgrade their vocational skills.

Overseas Conferences

Beyond school, at least four staff were identified for overseas learning conferences such as SPEDTRONICS in Brisbane, Australia, and Sensory Integration in Melbourne, Australia. A team of eight staff comprising Principal, Vice Principal, Speech Therapist, Senior Teacher, and teachers went on a five-day learning journey to visit the Education Department Victoria in Melbourne, Australia.

FUTURE DIRECTIONS

With the completion of new extension block in the third quarter of 2012, the school is planning for the move to the new block with the aim to maximise resources for teaching and learning of students and to create a conducive environment for learning and work.

Moving ahead, the curriculum leadership team will review and refine Metta School's curriculum framework to ensure alignment to the SPED curriculum framework. We will redefine the domains of learning in alignment to existing key learning areas, as well as, clarifying the differentiated educational pathways with reference to the existing A, B, C and V programmes. Another key focus will be to explore how ICT can be harnessed in support of teaching and learning in school.

教育概述

慈光学校于2001年1月开办，专为年龄介于7至21岁、智商介于50至70、来自不同种族背景和宗教信仰的轻度智障兼或轻度自闭症孩子办学。

慈光学校的教育使命是提倡全面教育，包括生活技能、职业技能、实用学术、艺术教育以及发展健康体格，从而达到教育愿景－引导学生们过独立而有意义的生活。学校的核心教育价值观－慈悲爱心、坦诚无私和尊重关心，正是校方希望师资和学生所能达到的理想行为。

在教育部、国家福利理事会以及慈光福利协会的支持资助下，学校的专业团队：教育人员、专业治疗师、职业配对员和行政人员，一起付出、共同努力，以达到教育理想和实现教育使命。

核心教育方案

自闭症教育方案

“自闭症教育方案”（ASD Programme）是为7至18岁的自闭症学生的学习和发展需要而设定，以培养和改善这类孩子的人际交往和沟通技巧、行为和情绪发展、认知能力以及日常生活技能。

自闭症学生都安置在组织有序而又有利学习的课室内，置身其中可使学生发挥最大学习能力，并大为提高其独立能力。对自闭症学生所采纳的是有组织、有计划的教学法，包括每日固定上课时间表、功课作业先后系统法、视觉教育法，再加上其它教育方法，例如以图片教导会话与沟通方法。

基本与谋生教育方案

“基本与谋生教育方案”（Basic and Career Programme）是为7至18岁学生而设定，课程包括三大主要学习领域：

- a) 实用学术－学习基本识字和算术法，例如“阅读掌握和纠正阅读法”（Reading Mastery and Corrective Reading）、“职场识字和算数课程”（Workplace Literacy and Numeracy）、母语教育以及资讯科技的学习。
- b) 独立生活技能－生活自助技能、卫生教育/道德教育/性教育、家政、社会能力/工作接触和职业教育（职业指导和软技巧训练）。
- c) 艺术学科与体育－体育、艺术、表演与视觉艺术，包括华乐团、印尼爪哇宫廷乐佳美兰、手铃、吉他、马来竹筒摇击乐、中华武术、嘻哈舞、敲击乐、合唱团、陶艺、摄影、蜡染画作、手工艺制作、马赛克艺术以及中华书法。

职业教育方案

“职业教育方案”（Vocational Education Programme）是为17至21岁学生而设定。自从慈光学校于2008年6月成为合格的工艺教育培训中心后，可开办三领域的工艺教育技能证书课程，即：糕点面包烘焙、食物制备以及家务打理。“职业教育方案”培养学生具备工艺教育技能证书（ITE Skills Certificate），并包含二个部分：“非在职训练”（Off-the-Job training）－学生们在课室环境内，学习工艺概念和知识；“在职训练”（On-the-Job training）－学生们到真实的职场进行工作实习，并在经验丰富的工艺导师指导下学习实际工作技术。

在第一年内，受训学生们在设有工作设备的课室环境里，接受140小时的“非在职训练”，以具备工作技术概念和吸收所选修工科的工作知识。在第二年里，他们需要到真实的职场

去接受 528 小时的“在职训练”，同时，这种工作实习都由合格的工艺教育培训人员负责监督。

在此学习期间，学生们也进修以下实用的学术课程，以加强个人的谋生能力，进而协助他们应对真实的工作情境：

- 职场识字和算数课程：以提高其英文识字、英语听力以及数学运算能力。
- 职场资讯科技和技能（个人助益）：以学取电脑及软件的使用技能。

增益教育方案

学以致工职训

自 2006 年 1 月，校方开始推出“学以致工职训”（School-To-Work Programme），让学生们通过工作实习，能配合外面职场的需要而对未来的工作做好准备。此外，学生们也从中获得工作经验，同时对工作具有信心，而逐渐进入工作轨道。数年来，至少有百分之七十五接受此类工作实习的学生从中获益。

课程辅助活动

为了达到教育愿景 – 引导学生们过独立而有意义的生活，校方让所有学生都参加课程辅助活动（Co-curriculum activities），以从中获得课外知识、具备课外技能和培养品性。此外，教师和运动导师也培养学生们一些运动精神，如毅力、纪律、决心，并在每一项课程辅助活动中强调团队精神。校方推出广泛的课程辅助活动，包括游泳、保龄球、射箭、童子军以及足球。

体育充实活动

自 2011 年起，校方为了实现其教育使命 – 推广全面教育，于是推出体育充实活动（Sports Enrichment Programme）。除了体育课和课程辅助活动之外，学生们也参加适龄的体育充实活动和户外露营，并由认可的导师和体育专家负责指导，让学生们获得全面广泛的体育教育。

推广体育充实活动是为了使学生们参加体育运动，以提高运动技能和增加体育信心，也注入运动乐趣和促进体育发展。此外，校方也评估学生的运动技能与体育精神，例如学生之间的团队合作，以作为对 2012 年体育补充活动的改进。同时，校方也颁发体育运动证书给学生，以详述其在各项体育运动的表现水平。这也因此提高学生的体育信心和运动士气，从而认真地表现，以达到运动目标和所要求的体育水平。

忙碌假期活动

有些学生在 6 月和 11 月学校假期完全不参加活动，这项假期计划一开始的目的就是要让这类学生在长假中参加活动，假期过得富有意义。它所采纳的方法是通过游戏进行学习，并注重实践活动和经验学习法，以发展学生的社会情绪能力和培养学生的品格。这些由一至几天的活动是以学生为中心，并根据学生的需要和兴趣而编排。

成绩

2011/2012 财政年是大有作为的一年，回顾这一年，学生们在学业追求和课外的努力都颇为成功，校方取得了以下的教育成绩：

核心教育方案

在 2011 年 11 月，总共有 150 名慈光学校学生获得校方颁发最佳学术领域进步奖和最佳非学术领域进步奖，其中，45 名学生获颁最佳表演与视觉艺术进步奖，而有 5 名学生获颁最佳学生领导才能进步奖。

在课程辅助活动方面，校方为所有学生举办户外露营作为一项体育充实活动。同时，学生们都给予正面的反馈，包括所学得的体育精神，比如纪律、团队精神和独立性。

工教科毕业生

2011 年 11 月，在“慈光学校 – 工艺教育技能证书计划” [Metta-ITE Skills Certification (ISC) Programme] 下结业的第三届毕业生，都修毕糕点面包烘焙、食物制备或家务打理的证书。同往年一样，毕业后他们在不同职场找到工作，包括酒店、餐馆、食店和其它家族企业。

学校教育项目

在 2012 年，校方成功展开“中介学习经验” (Mediated Learning Experience) 教育项目，共有 6 名教师和各 3 班的自闭症学生和轻度智障学生参加，它由教育部引进，以发展学生们的认知思维和培养他们的社会 and 情绪学习。在此教育项目中，校方也为所有的师生提供苹果平板电脑 Ipad，这是校方在资讯及通讯科技方面所采取的重要主动。此外，校方还安装 10 台交互式投影机，使 20 班学生可利用资讯及通讯科技，因此进一步扩大学习。

海外旅游学习

2012 年 8 月，在 2 名教师的带领下，4 名慈光学生童子军到日本滋贺县参加“第 11 届 2012 年日本学障童军营” (11th Nippon Agoonoree 2012)。

2011 年 11 月，慈光学校第一年举办毕业旅行，在 4 教师带领下，共有 12 名慈光学校毕业生参加三天二夜越南毕业旅行。

社群伙伴关系

校方与各行业和社区伙伴之间建立稳固的协力合作关系，以推广全面教育，也丰富师生们的学习经验。至于合作伙伴的选择是根据慈光学校教育政策的需要。

行业和社群合作关系

为了支持工艺教育技能证书计划，校方与行业合作伙伴的合作有所增加（2011 年有 16 项合作；2012 年有 21 项合作），并且双方是在“在职训练”和“学以致用工职训”二方面协力合作。

2012 年 1 月，校方与新加坡滨华大酒店签署了一项谅解备忘录，彼此同意在工艺教育技能证书计划和其它方面协力合作。

社区参与计划

校方相信回馈社会的重要性，于是鼓励学生们参加有意义的社区服务活动。慈光学生以公开表演和为学弟妹们补课做出对社会的贡献。同时，慈光学校杂技团 SPARKS（其中一个视觉艺术小组）的团员们也参加四天旅行，到马来西亚新山的青年学习中心参加社区服务活动。另外，他们也到泰国清莱的一所学校参加长达一周的社区服务之旅。

学校参访和实习

在 2012 年，总共 155 名本地及海外参访者到慈光学校进行了 14 次参访活动，以分享学校课程，包括职业培训、自闭症教育方案以及教育设施。

在教师实习计划下，校方第一次以东主身份接待一位教育部官员为期二星期，使到此教育部官员获得深入详细的教育知识，并与慈光师生们进行教育交流和分享观点，以加强学习。

校方为对学障教育感兴趣的家长举办每月参访，平均每个月有 5 名家长前来参访，以了解慈光学校的教育方案，并略微参观学校环境。

职员的发展

学习和发展框架

从 2012 年 1 月，校方实施职员的学习及发展框架，以提高职员的称职能力和才能，从而支撑学校的教育使命和愿景。这方面的重要发展，包括落实职员的学习和职员发展需要的分析、职员学习计划、为职员进行课程前与后的检讨。

学习之旅

校方总共举办了四次的学习之旅，以加强职员的学习和提高到它校参观的次数，包括参观北烁学校、恩园学校以及立达高级特别学校。另外，在副校长的带领下，共有 12 名学校职员，包括下午班教师与心理学家，参加到朝阳特别学校的学习之旅。这次学习之旅的目的在于了解如何执行“促进替代思考教学法”（Promoting Alternative Thinking Programme）和其对学生的益处。

校方总共遣送 4 名职员到各个不同的组织去实习，以便参加本地教师实习计划。另一方面，有 3 名职员到西区工艺教育学院实习，以便进行学习和提高其职业能力。

海外会议

跨出校门、远赴他乡，至少有 4 名学校职员参加海外学习研讨会，例如：在澳大利亚布里斯班市举行的 SPEDTRONICS 研讨会、在墨尔本市举行的感觉统合研讨会。再者，学校的 8 名职员，包括校长、副校长、言语治疗师、高级教师和教师参加五天学习之旅，到澳大利亚墨尔本市参访维多利亚教育署。

未来计划

在新的附设校舍大楼于 2012 年第 3 季建设完竣后，慈光学校的教育环境和教学设备将大为扩充，更为完善齐全。

展望未来，课程领导小组将修订和改进慈光学校的课程框架，以确保它和学障教育的课程框架对齐。校方也将重新定义划分学习领域，以便调整现有的主要学习范畴。除此之外，校方也将阐明在教育途径上，现有的“自闭症教育方案”、“基本与谋生教育方案”以及“职业教育方案”的差异不同。另一重点，校方将探索如何利用资讯及通讯科技以助益教师的教学和学生的学习。

The interactive version of the Annual Report features the following pictures
年度报告的交互式版本具有以下图片





Metta Alumni 慈光学校

KEY FACTS & FIGURES (as at 31 March 2012)

8 alumni

4 staff

Commenced in 2007

资料与统计 (截至 2012 年 3 月 31 日为止)

8 位校友

4 位职员

2007 年开设

PROGRAMMES & SERVICES

The Metta Alumni was formed in 2007 to continue imparting graduates of Metta School with life skills that promote integration, independence and employment. Our maiden initiative was Arts@Metta – a training arm which mission is to provide equal access to enriching artistic endeavours for these youths, while creating related training-cum-employment opportunities under a sustainable framework.

The key thrusts are :

- To cultivate the artistic talents of youths with special needs
- To provide a safe, open and nurturing environment where their talents can thrive
- To implement effective training programmes and support services that benefit their holistic development
- To develop a sustainable model of supported employment for these youths

Our programmes enable trainees to further their mastery of visual arts - namely batik painting and pottery. The programmes allow them to receive visual arts training in a creative and inclusive environment, with ample room for self-expression and personal development. In the process, they learn to uphold proper decorum and assimilate concepts such as service attitude, work quality, punctuality, task completion, handling of job load and time management. The classes are held on weekdays from 9.30am to 4.30pm at the Arts @ Metta workshop, located within the Metta Building.

We also provide a safety net for those who are unable to seek open employment by leveraging on commissioned projects and retail sales. Sales of the products will in turn help fund supported employment, thereby empowering them with hope and dignity.

Support Services Available

- Individual & group therapy
- Counselling
- Soft Skills Training
- Social Programmes

Extended Services

To extend our services to as many former Metta School graduates as possible, the department is making a consistent effort to disseminate information about the alumni programme and its services to the graduates and their families. Home visits were also conducted to ensure no one is left behind.

Counselling

To better cater to the needs of our youths, we engaged a certified counsellor to provide counselling service to our alumni members and also to walk-in cases from Metta School on a weekly basis. The counselling sessions aim to address their personal, behavioural, social, and financial issues, as well as to advise them on possible job opportunities. We also have a job placement officer to help our youths with suitable job placements by liaising with various corporate groups.

As part of a holistic therapeutic intervention, we visit the families of our alumni youths to engage them in their children's development. This helps to increase family members' understanding and support towards their children with special needs.

Soft Skills Training

We started conducting weekly in-house sessions on social etiquette, grooming skills, health, and other useful topics for our alumni youths at Arts@Metta since February 2012. Since the introduction of this curriculum, a few of the trainees from our social enterprise, Happy Arts Deli, have also benefited from the sessions.

The Alumni is also collaborating with Society for the Physically Disabled to conduct computer training for our trainees. The course commenced in March 2012.

Out and About

Believing in the importance of beyond classroom learning, we engage our alumni youths in social outings actively. To expose the youths to the nature, four of them were brought on a trip to Botanical Gardens in October 2011. The trip in turn taught them to read a map, work as a team and take turns to lead the group. On 18 May 2012, 10 alumni members were given the opportunity to attend a performance by Singapore Chinese Orchestra at the Singapore Conference Hall.

To further enhance the youths' street skills, the department has conducted ad-hoc training for the youths. Six of them were brought out occasionally over a period of two months to learn how to purchase food and calculate money independently at a food court.

ACHIEVEMENTS

Exclusively Arts@Metta

Being nurtured to be skilled artisans in producing beautiful batik designs and pottery works, the trainees are the creators of the Arts@Metta products. These products are consigned to various places for sale including Banyan Tree Hotels and Resorts, Aranya Gallery in Buddha Tooth Relic Temple and Museum, Sentosa Leisure Group, and The Esplanade Shop.

Their artistry has also gained recognition and support from corporate and community partners such as UOB Private Banking, Community Chest, Huo Yow Cooks' Association, Canon Singapore, and Baxter Healthcare. Corporate partners including Baxter Healthcare, Canon Singapore, Civica, and Credit Suisse, too very generously involved our trainees in several of their road shows and corporate social responsibility events.

The alumni youths are actively engaged in community involvement activities since the beginning 2012. They participated in HDB's "Share a Kindness Day" carnival, Dunman High's road show, DBS Asia Hub's charity flea market, Baxter's CEO cocktail session at St Regis Hotel, and Huo Yow Cooks' Association's 73rd anniversary celebration.

Employment Support Centre

To date, there are 11 corporate partners who have agreed to officially employ our Metta School graduates through the job placement programme by the department. Furthermore, nine community partners have joined hands with us in collaboration to provide the youths with skills training, job referrals to other agencies, and other favourable opportunities. As a result of our employment support effort, the department has successfully matched four alumni youths to the companies that offered them employment opportunities.

In the Alumni Department, employment support is strongly promoted among the alumni youths and their families. We provide aid to those who seek our assistance through resume preparation and job interview exercises before they are referred to the respective companies. We collect information relating to the job requirements, such as job scope, location, and salary from the companies. After which, our job placement officer will recommend suitable candidate among the alumni youths to take up the job.

Part of the department's service to the clients is collecting feedback regarding their performance from the employers. To follow up on their progress, we also engage in regular discussions with the employers and their direct supervisors.

Alumni Chinese Orchestra

There are 17 members in the Chinese Orchestra to date. They are mostly Metta School's graduates, who are also currently in employment. Being part of the alumni community and with a passion in performing arts, these youths gather every Monday to practise their musical instruments to be ready for potential performances. They have since performed at the Metta Building during the Chinese New Year Lou Hei Luncheon, and also at other places including Resorts World Sentosa, and Buddha Tooth Relic Temple and Museum.

Alumni Clubhouse

Since inception, a clubhouse was outfitted to house facilities like computer terminals and a TV set-cum-Wii game console to provide internet access. It also serves as a sanctuary for alumni members, providing them with social and recreational opportunities. Counselling and job interview exercise sessions are also held at the clubhouse. For the past financial year, 22 graduates have signed up to join the alumni, and have benefitted from the clubhouse's facilities.

FUTURE DIRECTIONS

In the next financial year, the department hopes to expand retail opportunities for the alumni youths. We are targeting to introduce a push-cart sale counter at level one of the Metta Building. This will give our alumni trainees a chance to run a mini enterprise during their lunch hour and even during the weekends. With the funds pledged by Temasek Cares, we also hope to open another retail outlet at the Buddha Tooth Relic Temple and Museum following the closure of our store at Suntec City.

方策和服务

慈光福利协会于 2007 年设立慈光校友部，以让慈光学校的毕业生能继续学习、进而掌握一些生活技能，最后促使他们融入社会、生活独立和受雇就业。慈光校友部的首个计划是设立“慈光展艺”（Arts@Metta）艺术训练坊，以让青年毕业生有平等机会努力学习视觉艺术，与此同时，在一个可持续发展的艺术架构下，让他们接受艺术训练，进而为他们制造就业机会。

“慈光展艺”的使命分为以下主要几点：

- 培养学障青年的艺术才能；
- 提供一个安全而开放的培育环境，让学障青年的艺术才华获得良好发展；
- 推出有效的训练方案和辅助服务，以协助他们的整体发展；
- 推展能支持学障青年就业的持续工作模式。

视觉艺术训练课程使学障青年学员能够进一步掌握视觉艺术—蜡染彩绘与陶艺制作，并且在一个富有创意的庇护式环境中让这些学障青年接受视觉艺术训练，使他们有足够的空间，作自我艺术表现和个人艺术发展。在这过程中，他们也学会正确的工作规矩和吸收一些工作概念，诸如服务态度、工作素质、工作守时、准时交差、应付工作量以及掌控时间。视觉艺术训练课于每逢星期一至星期五，上午九时三十分至下午四时三十分在慈光聚缘阁内进行。

另外“慈光展艺”为无法在公开职场工作的学障青年设想，借助艺术品委托制作和艺术零售所得，资助他们从事艺术工作，这也使他们从中获得生活希望和具有个人尊严。

提供辅助服务

- 提供个人和集体治疗；
- 提供辅导；
- 软技巧训练，例如沟通技巧、人际交往技巧、问题解决能力以及团队精神；
- 社会活动。

扩展校友服务

为了要尽可能向历届慈光学校毕业生推广慈光校友部所提供的服务，该部一直致力于向毕业生及其家人传播所推出的校友训练课程和服务信息。此外该部也进行家访，以确保无人被忽略遗漏。

校友辅导服务

为了配合慈光青年校友的学习需要，该部聘有合格的辅导员，每周提供辅导服务予慈光校友和未经预约的慈光学校的学生个案。辅导的目的，在于解决他们的个人、行为、社会及经济问题，同时也对他们的就业机会作出建议。该部也聘有一名职业配对员，以通过与企业公司的联络为青年校友安排合适的工作。

另外，作为全面的介入治疗措施的一部分，慈光校友部也进行校友家访，这也让其家人参与孩子的发展，并因此对他们的学障孩子更加了解。

软技巧训练

自 2012 年 2 月开始，慈光校友部每周都在“慈光展艺”（Arts@Metta）艺术训练坊，为校友们进行内部授课，让他们学习社交礼仪、打扮修饰、健康卫生以及其他有用的课题。自推出此课程以来，悦艺苑--素食轩的数名学员也从中获益。

另一方面，慈光校友部也与体障人士协会合作，为校友学员们开办电脑课程，此课程从2012年3月开课。

校友外出走动

慈光校友部相信课外学习的重要性，因此让青年校友积极参加社会活动与群体郊游。2011年10月，为了让青年校友与大自然接触，该部带其中4人到植物园去游览，并教导他们学习怎样看地图，接着进行团队工作，之后轮流当领导带领大家。2012年5月18日，10名慈光校友会成员一同出席观赏在新加坡大会堂举行的新加坡华乐团的一场演奏会。

为了进一步提高青年校友的街头生活技能，慈光校友部为他们进行特设训练。在过去两个月内，其中6名校友学员曾被带上街数回，以学习如何在食阁内独自购买食物和进行金钱交易。

成绩

独特的“慈光展艺”

“慈光展艺”培养慈光校友学员成为熟练的艺术工匠，他们也是一个独特的艺术品牌“慈光展艺”的创作者，专门制作优质的蜡染生活配件和高雅的陶艺摆件，目前这些生活艺术品在悦榕酒店度假村集团（Banyan Tree Hotels & Resorts）、新加坡佛牙寺龙华院的兰若轩、圣淘沙集团（Sentosa Leisure Group）以及滨海艺术中心的礼品店均有托卖寄售。

“慈光展艺”之艺术性也得到企业承认和社区伙伴的支持，例如大华私人银行业务部、新加坡公益金、新加坡好友厨师公会、佳能新加坡以及百特医疗保健（新加坡）有限公司。一些企业伙伴，包括百特医疗保健（新加坡）有限公司、佳能新加坡以及瑞士信贷银行等，都分别让慈光校友学员参加他们的巡回演出和企业社会责任活动。

自2012年年初，慈光青年校友积极参加一些社区活动，包括：建屋发展局的“爱心分享日”嘉年华会、德明政府中学巡回演出、星展银行亚洲中心慈善跳蚤市场、在瑞吉酒店举行的百特医疗保健首席执行官的鸡尾酒会以及新加坡好友厨师公会73周年庆祝会。

就业援助中心

到目前为止，有11家企业合作伙伴已通过慈光校友部的就业安排计划正式聘请慈光学校的毕业生。此外，九个社区伙伴携手与慈光校友部合作，为青年校友提供技能培训、工作转介到其他机构以及其他的工作机会。由于所作出的就业支持努力，慈光校友部成功配对4名校友到有工作岗位的公司去。

另一方面，慈光校友部也大力向校友及其家人提供就业援助，所提供的援助有：先为寻求援助的青年校友准备简要履历和进行工作面试练习，然后将他们推介到有就业机会的公司去。与此同时，该部也向这些公司收集有关职位要求的资料，例如工作范围、地点和薪金，其后，该部的职业配对员才推荐合适的人选去应征接受工作。

再者，该部的部分服务是向雇主收集有关受雇青年校友工作表现的意见，其后，为了跟进他们的工作进展，该部也同他们的雇主和主管进行定期的工作讨论。

校友华乐团

到目前为止，校友华乐团共有17名成员，当中大多数是慈光学校的毕业生，而且目前都在工作。作为校友的一份子和基于对表演艺术的热爱，这些青年校友每逢星期一聚集在一起练习华乐，以便为未来的演出机会做好准备。对内，他们曾经在慈光聚缘阁所举行的“慈光新

春捞起聚餐会”上进行华乐演奏；对外，他们曾到圣淘沙名胜世界及新加坡佛牙寺龙华院公演。

校友会会所

自成立以来，慈光校友部已腾出一室作为校友会会所，里面陈设安装有几台电脑、电视机兼 Wii 游戏控制台，以便校友们可以浏览互联网或进行社交康乐活动。该部所提供的辅导服务和对青年校友的工作面试练习，也在会所内进行。根据统计，在上个财政年度，总共有 22 名慈光学校毕业生加入慈光校友会，并利用会所设备而从中获益。

未来计划

在下一个财政年度，该部希望为校友艺术学员增加零售机会，将在慈光聚缘阁地面层设立一个推车式的销售站，这将让他们有机会在周日的午餐时间甚至在周末尝试经营小型生意。随着该部设立于新达城购物商场的店铺结束后，该部也打算利用淡马锡关怀基金（Temasek Cares）的资助金，在新加坡佛牙寺龙华院再开设另一间零售店。

The interactive version of the Annual Report features the following pictures
年度报告的交互式版本具有以下图片





Metta Buddhist Culture Department 慈光佛教文化部

KEY FACTS & FIGURES (as at 31 March 2012)

7 staff

Commenced in January 2009

资料与统计 (截至 2012 年 3 月 31 日为止)

7 位职员

2009 年 1 月开设

PROGRAMMES & SERVICES

The Metta Buddhist Culture Department was established on 1 January 2009 to fulfil the following objectives of the services provided.

- To promulgate Buddhism and compassionate giving
- To uphold benevolence and kindness through volunteerism and community outreach
- To be self-sufficient in funding our religious, educational and social endeavours as well as to help defray the operational costs of Metta's welfare centres

Buddhist Services

Conveniently scheduled during the weekends and accessibly housed within the Metta School, our dharma programmes cater for Buddhists from various age groups.

Dharma Classes for Youth and Children

Dharma classes are conducted for children and teens between the ages of six and 14 years on Sundays. In these classes, they learn about Buddhist teachings and the moral principles that are applicable in their daily lives. Adult dharma classes are held on Saturday evenings.

Dharma Classes for Adults

The classes are specially set up for adults above 21 years of age to educate and explore basic Buddhist principles. Chinese classes are held every Sunday evening, while English classes are conducted every Saturday evening.

Sutra-Chanting Ceremonies

Weekly ceremonies are conducted via two consecutive sessions every Sunday in the multi-purpose hall of Metta Building. In addition, religious rituals are held to commemorate Buddhist festivals and the birth anniversaries of various Bodhisattvas.

Taking of Eight Precepts in English and Chinese

Conducted four times a year, devotees can join in the taking of eight precepts in either of the two languages at the multi-purpose hall. The course encourages participants to adhere by the Buddhist eight precepts for 12 hours, from 8 am to 8 pm.

Dharma Music Classes for Youths

Classes are held every Friday evening at the multipurpose hall, for young devotees to learn religious music and pick up a dharma instrument to accompany the music. For those who are interested in vocal music, classes are also available every Saturday afternoon. These music classes promotes Buddhist teachings through the learning of music.

Compassionate Endeavours

The department organised the releasing of lives, a compassionate activity that stems from the Buddhist tenets of benevolence and protection for all forms of life, once every few months. To further our humanitarian cause, local and overseas voluntary missions are conducted to fulfil welfare goals and promote the spirit of giving. Festival celebrations and overseas trips were also organised throughout the year to foster bonds and rapport among our devotees, course members and volunteers.

ACHIEVEMENTS

The year in review, under the leadership of Metta's Executive Director, Venerable Shi Pu En, saw an increase in activities organised, as well as the number of people who partake in the classes and activities in the department. Throughout the year, the department had also put together meaningful activities and events that touched the hearts of many, making a significant contribution to the society.

Dharma Talks

Several Chinese and English dharma talks were conducted free of charge for the public in the past year. Through these talks, many were able to participate in open discussions with our distinguished speakers, namely Venerable Sik Chuan Guan from the Singapore Buddhist Federation and Venerable Xin Hong from Taiwan. We were also honoured to have Venerable Kanugolle Rathanasara from the Sri Lankaramaya Buddhist Temple conduct our English dharma talks.

Releasing of Lives

This meaningful event took place twice over the past financial year, each time releasing the lives of various animals at different locations. The fifth lives releasing event was held on 22 May 2011, in tandem with Vesak Day, at Sembawang SAF Yacht Club. A total of 650 kilograms of pomfrets were released that day. On 26 February 2012, 400 devotees released birds at the Pasir Ris Park.

Bereavement Prayer Group

Metta Buddhist Culture Department officially set up a bereavement prayer group, consisting of 138 volunteers, in September 2011. The group will perform Buddhist prayers during funerals of Metta volunteers and their family members.

Chinese Dharma Singing Competition

Riding on the success of the first Dharma Singing Competition organised in 2010, the competition was hosted for the second year in 2011. After going through the preliminary round and semi finals held from October to November, the finalists competed on 20 November 2010 at the Singapore Buddha Tooth Relic Temple. Congratulations to winners Wang Si Ning, Lin Wei Quan, and Zhang Qian Jie, in the categories for children, youths, and adults respectively.

The department is proud to organise this competition each year as it helps propagate meaningful Buddhist teachings through a fun and interactive way. Guest-of-honour of the event Metta's President, Venerable Shi Fa Zhao, expressed his approval of the competition. He said exposing the children and youths in such competitions promotes hard work and useful Buddhist principles during his welcome address.

Novitiate Programme for Youths

The inaugural novitiate programme for youths from nine to 16 years of age was conducted during the December school holidays in 2011. The programme saw the participation of over 80 youths. In this programme, the youths had an opportunity to experience the lives of novice monks and nuns for a week.

Dharma Boot Camp for Children

During the summer holidays, the department organised a three-days-two-nights dharma boot camp for children from Primary 3 to 6. The 60 active children partook in the exciting programme line-up arranged for them, including dharma teachings, movie appreciation, fun culinary lessons, games, community engagement, etc.

Festive Celebrations

Adding bustle and memorable moments to our activity calendar were numerous lively celebrations and enjoyable overseas trips, offering ample opportunities for our members to network and bond with each other:

Lunar New Year Celebration

On 5 February 2012, alike our previous years, the department held a Lou Hei buffet luncheon for donors and supporters during this festive period in display of Metta's

appreciation towards them. The event was kick-started with a lion dance performance, followed by a blessing ceremony conducted by Metta's executive director, Venerable Shi Pu En. Subsequently, the tossing of yusheng commenced, and the hall was quickly flooded with auspicious Chinese words and phrases.

Mothers' Day Appreciation Luncheon

Mothers' Day celebration was held on 6 May 2012, as an extension of the Vesak Day's celebrations. Prior to the event, the devotees specially recited the diamond sutra to direct the merits to their mothers. After the dharma chanting session, the devotees stayed for the appreciation luncheon organised in line with Mothers' Day. The luncheon saw a delightful twist in the midst of the event. Students from Metta Preschool @Simei surprised their parents by serving them tea, giving them a good back and neck rub, and lastly, gave an appreciative bow to thank them. The lovely gestures touched the parents deeply, leaving them shedding tears of joy.

Trip to Hainan Province

The department brought 50 participants to the Hainan province in China for a recreational tour from 20 to 26 March 2012. The highlights of the trip included visiting renowned Buddhist temples, various places of interest, and sightseeing of natural landscapes.

Mount Wutai and Mount Er Mei Pilgrimage Tour

Helmed by Venerable Shi Pu En, the pilgrimage tour to China saw participation of over 50 devotees. The participants travelled to five peaks of Mount Wutai, as well as, to several famous temples. Subsequently, the pilgrimage tour was adjourned to Chengdu, city of the Sichuan province, proceeding to temple housing Bodhisattva Samantabhadra, at Emei mountain.

Outreach Missions

The year in review saw several large-scaled missionary activities, conducted both locally and on foreign lands. The main objective of these activities was to provide welfare to the less fortunate, regardless of where they were based in.

A Missionary Week in Myanmar

The department hosted a missionary trip to Myanmar from 21 to 27 November 2011. Over 80 participants partook in the food offering to the monks and distributed daily necessities to the orphans in this trip.

Appreciation Dinner for the Devotees

To display appreciation towards the devotees and volunteers, the Buddhist Culture Department organised a reunion get-together for them for their continuous support.

FUTURE DIRECTIONS

Besides continuously promoting our existing services, we also strive to promote the participation of children and youths in the courses we offer. This is to involve them in Buddhist activities and inculcate religious understanding and principles in them. We have set up a liturgical class for children and youths on June 2011, to reach out to them through the art of Buddhist music.

In December 2012, the department will be organising a dharma boot camp for youths aged nine to 16 years old, to teach young Buddhists about the relevant dharma principles. Also, seeing the success of the novitiate programme for the youths organised in 2011, the department will be extending this programme to adults who are interested in experiencing the lives of monks and nuns. The novitiate programme for adults will be conducted in December 2012.

As part of the department's efforts in hosting festive celebrations, Metta will be having a Mid-Autumn festival celebration dinner for the elderly on 7 October 2012. Additionally, riding on this year's success, we will be holding the second dharma singing competition during the year end period of 2012.

方策和服务

慈光佛教文化部于 2009 年 1 月成立，以实现以下的服务宗旨：

- 向四美邻里社区及远近信徒宏扬佛教及推广慈善事务；
- 联合及鼓励众生一起参与各类的慈善义务工作，以增长慈悲仁爱；
- 筹集善款，以累积弘法教育经费，并且资助慈光属下九个福利中心的运作。

推广佛教

慈光佛教文化部举办多项中英文佛学课程及活动，供不同年龄层和语言背景的信徒修学佛理：

青少年/儿童佛学班

此课程于每个星期天，上午 9 时 30 分至中午 12 时或者下午 1 时 30 分至 3 时 30 分，在慈光学校四楼会议室上课，让年龄介于 6 岁至 14 岁的孩子修学佛理。

成人基础华语佛学班

此课程为年龄达 21 岁的成人开办，上课时间是每逢星期日，下午 4 时至 6 时，地点在慈光学校四楼会议室。

英语佛学班

此课程于每周逢星期六晚上 7 时 15 分至 9 时 15 分，在慈光学校四楼会议室上课，课程探讨一些基本的佛理。

共修法会

该部于每逢星期日，上午 10 时 30 分及下午 2 时，在慈光聚缘阁二楼礼堂举办诵经共修法会。另外该部也配合佛教节日以及佛陀或菩萨的诞辰，举办诵经法会。

华英语八关斋戒共修班

该部一年主办四次“华语八关斋戒共修班”和二回“英语八关斋戒共修班”，地点都设在慈光聚缘阁二楼礼堂，以鼓励参加的佛教信徒从早上 8 时至晚上 8 时的十二个小时内，学习持守佛教戒律。

慈光青年法器班

此课程于每逢星期五，晚上 7 时 30 分至 9 时 30 分，在慈光聚缘阁二楼礼堂进行，以鼓励信徒学习佛教音乐和法器伴奏，进而辅助该部进行弘法共修的工作。

青年佛曲训练班

此训练班于每逢星期六，下午 3 时至 5 时 30 分，在慈光聚缘阁二楼礼堂进行，以鼓励儿童和少年通过音乐轻松学习佛法，并摄受佛法的精华。

慈爱活动

为了增长众生的慈悲仁爱，该部每隔数月就举办一次放生活动。与此同时，该部也举办大规模的义工活动，不但走入本地社区，而且走出国门。再者，该部为了加强信徒与义工之间的情谊与联系，也举办重要的节日庆祝会或集体出国观光活动。

成绩

在 2011/2012 财政年度，该部在慈光执行董事普恩法师的积极领导下，增添了好些共修活动，到这里参加佛学课程和活动的人数明显增加。与此同时，该部也举办过各类富有意义、具有爱心以及利益众生的活动，对社会做出贡献。

佛理讲座

在过去的财政年度里，该部举办过华英语佛法讲座，让众生得到佛法的滋润，包括新加坡佛教总会教育主任传观法师、台湾心宏法师，至于 Sri Lankaramaya 寺院的 Ven. Rathanasara 法师则主讲英语佛理讲座。

慈悲放生

放生能增长慈悲，在 2011/2012 财政年度该部总共举办过二次放生活动，每次都尽量在不同地点放生不同的海鲜。2011 年 5 月 22 日，该部举办第五度放生活动，一共有 300 多位信徒报名放生，到三巴旺帆船俱乐部的海边，放生了大约 650 公斤的金鲳鱼。2012 年 2 月 26 日，该部举办第六度放生活动，总共有 400 位信徒参加放生，到巴西立公园去放生群鸟。

慈光净土助念团

该部于 2011 年 9 月成立“慈光佛教文化部助念团”，团员有 138 人，该团按需要到举丧的慈光支持者家里去结缘，借着真诚而慈悲的助念力量，协助逝者往生西方净土。

华语佛曲歌唱大赛

该部凭着 2010 年的举办经验，再接再厉举办第二届华语佛曲歌唱大赛“慈韵光辉”。从 2011 年 10 月底至 11 月间进行初赛和半决赛的比试后，于 11 月 20 日下午在新加坡佛牙寺的龙华剧坊举行大决赛。当天下午，经过一番斗歌竞艺，最后独占鳌头的各组赢家及其参赛歌曲是：少儿组冠军－王思凝《护法好》、青少组冠军－林伟泉《麻雀与老鹰》及成人组冠军－张千杰《问情》。大会主宾法照大和尚在致词中说：举办佛曲比赛，不但让孩子们努力学习佛曲，而且也使他们从中认识佛理。

慈光首届青少年短期出家

该部于 2011 年 12 月中旬在慈光聚缘阁主办为期一周的“慈光首届青少年短期出家”，让年龄介于 9 岁至 16 岁的青少年体验出家生活，反应不俗，总共有 80 名孩子在父母亲的同意下报名参加。

儿童学佛成长营

该部乘着年中学校假期为小三至小六学生举办《知福惜福》三天两夜学佛成长营，内容包括：佛教礼仪与佛法课、电影欣赏、烹饪 DIY、团体游戏、环保手工、探访弱势朋友、小组讨论等。从 2012 年 6 月 2 日至 4 日，总共有 60 名小学生一起通过集体游戏、活动和生活，从中学习惜福与感恩，并提升个人的道德观。

节日庆祝

在 2011/2012 财政年度，该部举办过以下数项热闹难忘的节日庆祝会或精彩好玩的旅游活动，以促进信徒与义工之间的情谊，也加强彼此间的联系：

慈光元宵节欢庆会

这项春节活动提前在大年正月十四日（2012 年 2 月 5 日，星期日）午间举行，大约有四百多人出席这项气氛热闹欢乐、食物丰富可口的元宵节活动，把慈光聚缘阁二楼礼堂坐得满满的！欢庆会在长达一小时的醒狮采青表演及金钱狮贺岁拜年的精彩欢腾气氛当中，掀开帷幕！随即，大家一起热闹地“捞愉生”，然后一首首动听的新年歌曲在台上呈献，喜气洋洋的气氛顿时萦绕满堂，大家也享受边用餐边听歌的乐趣！

母亲节感恩会

该部刻意提早于卫塞节第二天（2012年5月6日，星期日）庆祝母亲节，将它作为卫塞节的延续活动。当天上午10时30分，众多信徒先参加法会齐诵《金刚经》，并以此诵经功德，迴向给母亲，祝愿母亲身心健康、六时吉祥。法会结束后，接近中午12时，全体信徒于是留下来在慈光聚缘阁二楼礼堂内参加母亲节感恩会。普恩法师把今年的开场节目设计得别出心裁，让慈光儿童佛学班的小朋友们对父母表示孝道：首先跪着向父母亲倒茶敬茶，其次为父母亲捶背或揉肩，最后顶礼父母亲。这些爸妈们让孩子们如此公开地孝顺和侍奉自己，内心都充满喜悦和安慰！除了开场节目之外，庆祝会上的一些表演节目，也令人留下深刻印象！

海南岛之旅

该部从2012年3月20日至26日首次举办“海南七天六夜游”，共有50人（其中7位是僧伽）参加此旅行团，其主要旅游景点包括：参拜海南最大最齐全的佛教圣地永庆寺、欣赏大型演出《印象·海南岛》、参观兴隆热带植物园、游览南湾猴岛景区、登上三亚最高点鹿回头山顶公园、体验少数民族保护区黎村的风情、前往参观奇石林立、水天一色的“天涯”与“海角”壮观巨石、到南山佛教文化苑膜拜108米高的海上观音等，令团员们留下深刻印象！

五台山与峨眉山之旅

在普恩法师的带领下，总共有56人（其中七位是僧伽）参加为期八天（2012年6月18日至25日）的菩萨道场朝拜团。五台山坐落在中国山西省，是文殊菩萨的道场。朝拜团除了沿着山路先后游览东、南、西、北和中台五个峰之外，间中也参拜五台山的数间著名寺庙。同时，也到“普寿寺”拜见97高龄的梦参老和尚，并有幸听他开示。其后，朝拜团乘搭飞机到四川省成都市，再乘车前往普贤菩萨的道场－峨眉山。在参拜峨眉山脚的著名寺庙后，全团接着乘船游览乐山大佛景区，乐山大佛雕凿在江河岩壁上，是世界上最大的石刻弥勒佛坐像，巍峨雄伟，令人叹为观止！

义工工作

在检讨的财政年度里，该部举办过意义重大的大规模信徒义务活动，不但关怀本地其他弱势社群，而且走出国门造福他乡异族社群，各项活动简述如下：

信徒行愿团

该部于2011年11月21日至27日之间举办“七天六夜缅甸供佛斋僧之旅”，在普恩法师的带领下，有81名佛教信徒和慈光义工参加此行愿团，到缅甸首都仰光斋食供僧以及布施物品予贫困儿童。

信众团圆聚缘会

该部在2012年农历新年前，特地举办“信众团圆聚缘会”，以慰劳信徒们在过去一年里的热心付出、努力护法。

未来计划

除了继续推广上述的各项慈善事务和佛教活动之外，该部将特别加强办设青少年/儿童佛学班及活动，以鼓励年轻人修佛和加深他们对佛法的认识。为此，该部于2011年中开办慈光少儿佛曲训练班，并将于2012年12月19日至23日举办为期一周的“慈光青少年成长营”，让年龄介于9岁至16岁的青少年体验集体生活和学习佛法。

为了兼顾成人信徒的需要，该部也将于 2012 年 12 月 1 日至 10 日举办“首届慈光成人短期出家”。

另一方面，该部也将于 2012 年 10 月 7 日中午在慈光聚缘阁二楼礼堂举办“乐龄中秋欢聚会”，届时将宴设 40 席，邀请贫困年长人士同欢共庆中秋节。

再者，凭着去年的主办经验和不俗的反应，该部将于 2012 年 11 月初至 12 月底，举办“第三届全国佛曲歌唱比赛”，以继续鼓励佛教信徒多学多唱佛曲。

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Seen and Heard 往昔活动点滴

Lunar 7th Month Charity Auctions

31 July – 28 August 2011, Islandwide

The launch of the auspicious item to be auctioned off during several charity auctions held during the lunar 7th month was on 23 June 2011. Alike previous years, this event was officiated by Metta's president, Venerable Shi Fa Zhao, while fellow devout Buddhists did lamp offerings to worship the Buddha. The event saw the attendance of some veteran television personalities, who have been loyal supporters of the lunar 7th month charity auctions that Metta has taken part in. The auspicious item, "The Propitious Calabash Gourd", is a symbol of prosperity and good fortune in Chinese tradition. The sale of this propitious metaphor managed to bring in over \$200,000 in funds at the end of the lunar 7th month.

农历七月中元会福物义标

2011年7月31日至8月28日，全岛各地

2011年的慈光义标福物展介会于2011年6月23日（农历四月廿二日，星期四）晚上在慈光聚缘阁礼堂举行，并由慈光主席法照大和尚率僧伽为与会善信进行诵经祈福仪式，善信们也轮流到佛前点灯，其后由法照大和尚为与会者洒净以洗除尘染。值得一提，当晚的出席者有几位是经常到会的电视艺人，包括陈天文、叶世品、严丙量和王冠武，他们多年来都在中元节义标会场上协助推高慈光福物的标价。

今年福物是琉璃品“福禄吉祥”，以琥珀色大葫芦塑造成形，并以绿色枝叶作为点缀，一旁县着一个小葫芦，造型厚硕丰实。在中华文化中，葫芦是富贵康宁、多子多福、吉祥如意的象征。同时，琥珀色琉璃可催财，是权力和财富的象征；绿色琉璃代表生命力，象征身体健康，故这款“福禄吉祥”琉璃品有助逢凶化吉、保宅护家、招财纳福。这款福物总共为慈光筹集得20万余元善款。

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Huo Yow Cooks' Association – Metta Charity Banquet 2011

7 October 2011, Metta Building

With the fervent support of donors, in which many of whom were regulars, this event raised over \$150,000 in total. We managed to have guest-of-honour Penny Low, MP of Pasir Ris-Punggol GRC and Advisor to Punggol North GROs, to grace our humble event. After welcoming Low, along with Metta's president Venerable Shi Fa Zhao, with a lion dance number, the banquet officially started. While the delicious dishes were being served, dinner entertainment was not neglected. Wonderful performances were put up by school children from various schools from the community, including Metta School, throughout the entire banquet.

2011 新加坡好友厨业公会 – 慈光慈善晚宴

2011年10月7日，慈光聚缘阁

2010年，“新加坡好友厨业公会”廿多位理事厨师首次义务为慈光善宴掌勺，2011年，在慈光管理层的盛意拳拳邀请下，“好友”众厨再度共襄善举。有了前一年为素宴掌厨的经验，他们这次可说一回生、二回熟，以各种素食调味料和瓜果蔬菜及中药材，互相配搭做成口感和味道恰到好处的素食菜肴。此次善宴菜肴的主题是《培养爱心》，所以，有好几道菜肴的名称都与爱心、慈爱有关，例如：“莲心慈爱济众生”、“众志成城献爱心”、“慈光照弱勢一二三”等。

此项慈善晚宴的主宾是白沙 – 榜鹅集选区议员兼该区基层领袖顾问刘琳小姐，当她在慈光主席法照大和尚的陪同下莅临会场时，慈光学校舞狮团即刻以舞狮表演迎接她。善宴上的节目胜在新鲜而有看头，慈光学校杂技团的杂耍表演尤其精彩好看！当晚，此项善宴总共为慈光筹集得15万余元善款。

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Metta Shine Night 2011

12 November 2011, ITE College East

The 8th Metta Shine Night was held in conjunction with ITE College East under the CE-Metta Community Partnership, which was renewed in September 2011. Tapping on the event to showcase their talents, the Metta School students put up performances including the Chinese Orchestra, Angklung, Choir and Ukelele, Hip Hop Dance, Wushu, Handbell, and Percussion. Sparks, a groupwork for selected students from Metta School, also put up a wonderful performance showcasing circus skills such as juggling, diabolo tossing, acrobatics, and skipping. Rising up to the occasion, a Metta School student, along with a first-year Opticianry course student from ITE College East, gamely took up the challenge to host the event together. The event ended on a high note, reinforcing the success of our collaboration with ITE College East.

2011 慈光艺汇 鼓乐争鸣

2011年11月12日，新加坡工艺教育局－东区学院礼堂

第八届“慈光艺汇 鼓乐争鸣”是配合慈光和东区工艺教育学院的社区伙伴合作关系而举行，双方在2011年9月重新签署备忘录，以继续彼此间的合作关系。乘此活动，慈光学校的学生们于是大展表演天分，所呈献的节目包括：华乐团演奏、学校合唱团和四弦琴乐组的合唱、现代嘻哈舞、武术表演、西洋手铃以及桶罐敲击乐。另外，还有一个表演艺术团值得特别介绍：由特别挑选出来的慈光学生所组成的学校杂技团 SPARKS，当晚该团展露了精彩好看的杂耍表演，例如长竹空中转碟戏法、连环抛接小球和樽子、耍玩烈火等杂技，令观众看得凝神屏息、惊叹不已！当晚的节目在高潮中结束，也增进东区工艺教育学院与慈光之间的合作。

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Voices for Hospice

8 October 2011, ITE College East Auditorium

Taking the lead in the Hospice Care industry, Metta Hospice Care organised Voices for Hospices Charity Concert during the International World Hospice Awareness Week. With help from Singapore Hospice Council (SHC), the free-for-all concert attracted a full house of approximately 1,000 concert goers. Gracing the event were guest-of-honour Dr Amy Khor, Minister of State, Ministry of Health, as well as special guests, Member of Parliament for Tampines GRC, Irene Ng, and Jessica Tan, Member of Parliament for East Coast GRC and Advisor to East Coast GRC GROs. The concert aimed to raise funds to support SHC's Community Outreach Project. The project was initiated to increase awareness and understanding of palliative care and hospice services. After bringing forth a diverse range of wonderful performances, the event raised over \$146,000 at curtain call.

慈怀之音

2011年10月8日，新加坡工艺教育局－东区学院礼堂

慈光安宁居家护理中心受到新加坡慈怀理事会的委派和协助而主办《2011年慈怀之音》（Voices for Hospices 2011），它是配合全球性的“世界慈怀与治标缓症照顾日”（World Hospice & Palliative Care Day）而举行。当晚，这项入场免费设有整千个座位的慈善音乐会，全场座无虚席，宣告爆满。卫生部政务部长兼西南区市长许连璜博士受邀担任音乐会主宾，同时二位女国会议员：淡滨尼集选区国会议员伍碧虹女士和东海岸集选区国会议员兼基层领袖顾问陈舜娘女士，也受邀出席成为特别嘉宾。

筹委会为此项音乐会筹划呈献各式各样的精彩表演，总共筹集到14万6千余元善款。举办《2011年慈怀之音》旨在于筹款资助新加坡慈怀理事会的社区伸援计划，而展开此计划是为了提高社会民众对治标缓症治疗和临终慈怀服务的认识 and 了解。

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Art@Metta's Collaboration with Canon – Reams of Hope

27 January, 2012, Metta Building

Officiating the adoption of Metta Alumni's Arts@Metta programme, Canon Singapore inked a Memorandum of Understanding (MOU) with Metta. Under the project, Reams of Hope, Canon pledged to donate a portion of profit from the sales of Canon A4 80GSM Business HG Paper to support our Arts@Metta programme. This meaningful partnership aims to sustain the Art@Metta programme, which provides training and employment opportunities for youths with special needs. The programme equips these youths with niche visual arts skills through supervised visual arts classes on batik painting and pottery. This MOU signing with Canon marks the commencement of a bright future for our youths. Embarking on this new partnership, Ee Tiang Hwee, Metta's deputy executive director, expressed excitement to work on the collaboration with Canon and believed the Arts@Metta youths will benefit immensely from Canon's generous contributions.

印纸希望计划 – 慈光展艺和佳能合作

2012年1月27日，慈光聚缘阁

由于佳能新加坡同意赞助慈光校友部的‘慈光展艺’（Arts@Metta）艺术训练方案，双方于是正式签署一份慈善合作备忘录。按此慈善合作计划，佳能新加坡将捐出所销售的 A4 幅面普通商用打印纸张(A4 80GSM Business HG Paper)的部分利润，以资助‘慈光展艺’的运作。

‘慈光展艺’是慈光校友部所推出的一项艺术训练方案，它为慈光学校的学障青年毕业生营造一个富有创意的庇护式艺术训练环境，让这些青年毕业生在可持续发展的艺术架构下，努力学习视觉艺术 – 蜡染彩绘与陶艺制作，并进一步掌握二者。双方所签署的一份合作备忘录，也象征这些学障青年光明前程的开始！

慈光福利协会副执行董事余添辉先生就此事欣慰地说：“在‘慈光展艺’下学习艺术的青年毕业生们，很幸运能成为这项慈善合作的受惠者，他们肯定会从中获益不浅。”

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Lunar New Year Lou Hei Buffet Luncheon

27 January, 2012, Metta Building

Alike our previous years, to display our gratitude towards our charitable donors and supporters, we held a Lou Hei buffet luncheon for them during the festive period. Kick-starting the event with a bang was Metta School's lion dance team, which presence immediately enlivened the mood of the entire hall upon their arrival. After which, Metta's executive director, Venerable Shi Pu En led a blessing ceremony to officiate the event on a high note. Following the blessings, Venerable Shi Pu En warmed the ambiance with his usual entertaining antics, which quickly translated into a flurry of activity amidst the initially reticent crowd. After the tossing of yusheng commenced, the hall was quickly flooded with auspicious Chinese words and phrases, which are believed to bless one with good luck lasting throughout the year.

慈光春节祈福会及捞起聚餐

2012年1月27日，慈光聚缘阁

慈光每年都藉着新春期间举办“慈光新春祈福会及捞起聚餐会”，以便向善长仁翁和支持商家表达真诚谢意。当天上午，慈光学校舞狮团的醒狮表演为活动掀开热闹欢腾的序幕！

随后，慈光执行董事普恩法师在慈光聚缘阁二楼礼堂内大声地说出一连串以发字结尾的诙谐祝贺词，例如：“生意兴隆，发发发！”、“步步高升，发发发！”……，令在场宾客都为他美好吉祥的贺词而开心发笑！其后，他带动全场一起‘捞起’！大家一面把盘里的素‘偷生’越捞越高，一面说着一些吉利词，例如：“龙马精神，发啊！”、“龙气冲天，发啊！”……，顿时‘发’声此起彼落！吉祥喜庆的气氛萦绕满堂！大家捞得开心满足后，就开始享用味美菜鲜的自助素食餐，耳边则飘来一首首喜气洋洋的新年曲子！原来慈光校友华乐团正在台上为全场奏乐助兴呢！

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Metta Charity Walk cum Family Carnival 2012

18 March, 2012, ITE College East

Due to the ongoing renovations at the Metta School, Metta held its fifteenth annual Charity Walk cum Family Carnival at ITE College East. A total of more than \$170,000 was raised at the end of the day-long event. In line with Metta's 20th anniversary celebrations, this yearly soiree was especially lively and full of vitality. Leading the 4km walkathon was our guest-of-honour Jessica Tan, MP for East Coast GRC and Advisor to East Coast GRC GROs. Tan led more than 500 participants out of the gates of ITE College East, marking the official start of the event. With the support of our event sponsor, we managed to engage more charitable stall holders, and garner support of more individuals from the various community groups than the preceding years. The event also featured a special project, From the Heart, Through Your Hands, which is a community involvement project that engages the public to step forward and pledge their support towards the disadvantaged clients Metta serve. This project saw a successful record inked in the Singapore Book of Records with a 150,000 cm² large heart-shaped collage pieced together using photos submitted by our beneficiaries and community members.

慈光义走与嘉年华会

2012年3月18日，新加坡工艺教育局－东区学院

慈光义走与嘉年华会今年已经办到第十五届，而慈光今年也恰巧成立了二十年，为此，管理层决意把慈光义走与嘉年华会办得有声有色，以作为庆祝。由于与慈光聚缘阁毗邻的慈光学校正在进行扩建，慈光于是借用东区工艺教育学院宽敞荫凉的校园广场作为活动地点，这不但可容纳百余个义卖摊位，而且也吸引到更多不同的社群前来支持。那一整天热闹欢腾的活动，总共为慈光筹集得 17 万余元善款。

配合慈光成立二十周年纪念，筹委会特地在活动上推出“双手示爱心”照片拼图活动作为首项庆祝方式，也尝试通过它打破一项新加坡纪录大全的照片纪录。方法是以许多心形主题照片构成一幅巨大的心形拼图，许多慈光支持者都各自拍摄心形主题照片，然后把照片提前交上。此次尝试打破的新加坡纪录类别是“由照片构成的最大拼图”，而所收到的参加照片多达 1,120 张，使这项“双手示爱心”照片拼图以 5 米 × 3 米的新纪录，打破原有的 2.4 米 × 2.2 米的旧纪录。

另一方面，义走是此项活动的一大重要部分，当天上午 9 时正，500 余名义走人士跟随活动主宾东海岸集选区国会议员兼基层领袖顾问陈舜娘女士一起完成全程四公里的义走。值得一提，陈议员很支持慈光义走与嘉年华会，这是她第七度担任此项活动的主宾。

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Metta Charity Run 2012

2 June, 2012, Big Splash@East Coast Park

Jumping on the race-organising bandwagon, Metta took on the challenge of hosting a race for our group of health-conscious supporters for the third consecutive year. The adrenaline-pumping event aimed to raise funds for the organisation's operational costs, while increasing awareness of the programmes and services Metta offers. The event also managed to garner help from its corporate teams including Singapore Pools, Trafigura, Standard Chartered Bank, MCYS, and Agency for Integrated Care. Adding on to our usual race categories, Metta launched a "Parent & Child" race to encourage the involvement of families with youth children to engage in this healthy event. The special race category features an 800m dash for children, while being chaperoned by their parents. Being an advocator of healthy living, a warm-up demonstration video produced by Reactiv was shared on Metta's corporate Facebook page prior to the actual event day.

慈光义跑

2012年6月2日，东海岸公园的 Big Splash

慈光为注重健康的支持者而举办第三届慈光义跑，此活动借助义跑人士的脚力和爱心筹集善款，以资助慈光扩展各种福利计划和现有活动。同时，它也获得一些企业公司、政府部门和相关机构的支持和援助，包括新加坡博彩公司、荷兰能源托克公司、渣打银行、社会发展、青年及体育部以及护联中心。

除了去年原有的五公里及十公里跑程之外，今年的义跑也增设父母与子女（7至12岁）同跑的八百米跑程，以促进家庭凝聚力。受邀担任此项活动主宾的西南社理会市长张俚宾博士在接受访问时也说：“这是一项富有意义的活动，能为慈善尽一份力，而且也是一个很好的互动平台，能加强家庭和社会凝聚力。”

另一方面，慈光也在 Big Splash 广场举行小型嘉年华会，现场设立有几个摊位和表演舞台，让大家在义跑之后吃喝玩乐和欣赏表演。

The interactive version of the Annual Report features the following pictures for the article on the left
年度报告的交互式版本具有以下图片以搭配左页文章



Keppel Offshore & Marine/Keppel Integrated Engineering – Metta Charity Golf 2012

4 July, 2012, Raffles Country Club

Having organised the first golf event in 2000, it is now one of Metta's flagship events in its 13th year. With the long-time support from title sponsors Keppel Offshore and Marine, and Keppel Integrated Engineering, we managed to collect over \$275,000 for the event this year. We had the utmost honour to welcome our guest-of-honour Tharman Shanmugaratnam, Deputy Prime Minister, Minister for Finance, and Minister for Manpower, to join the post-golf dinner. Special guest Lim Boon Heng, Chairman of NTUC Eldercare, also supported the event by gracing the golf tournament with his presence. Alike previous years, the golf tournament saw a good game with healthy competition, and camaraderie among the golfers. The dinner that followed after the game was equally well-received as the golfers were entertained with an interesting programme line-up, while being kept in suspense of the tournament results.

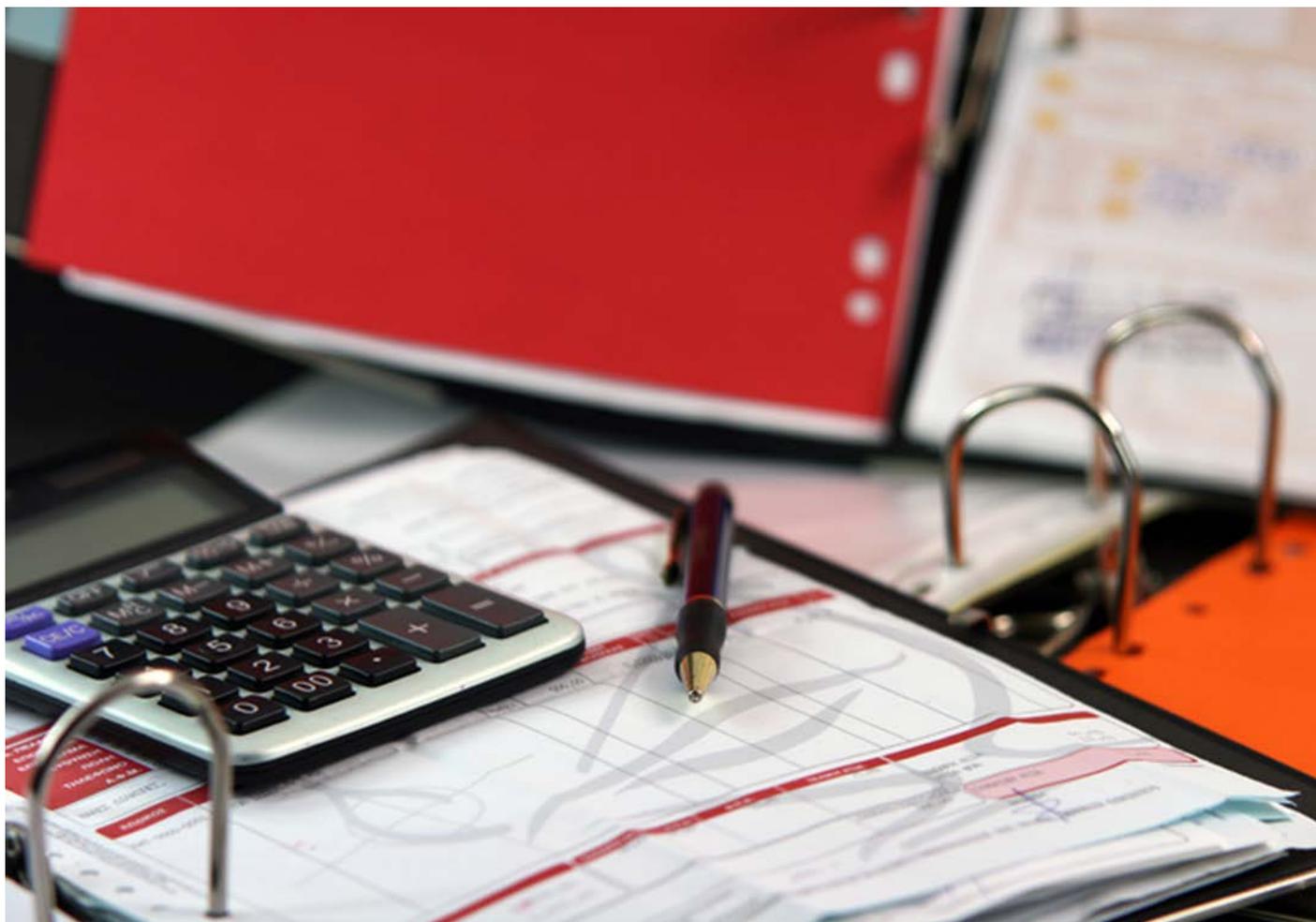
2012 年吉宝岸外与海事、吉宝工程-慈光高尔夫球慈善赛

2012 年 7 月 24，莱佛士乡村俱乐部

高尔夫球慈善赛是慈光的一项旗舰筹款活动，于 2000 年首次举办，今年已迈入第十三年。值得强调，它又再获得吉宝岸外与海事、吉宝工程联合作赛名赞助，并从中筹集得 27 万 5 千余元善款。其次，此项慈善球赛也荣幸邀得尚达曼副总理兼财政部长及人力部长担任赛会主宾，他抽空出席了赛后的晚餐聚会。另外，此项赛会也邀请到职总安老合作社主席林文兴先生担任特别嘉宾，整项球赛在他的观礼下顺利进行。与往年一样，球场上散发出健康竞赛的融洽气氛和体现出球手之间的美好友情！赛后的晚餐聚会气氛亦佳，球手们一面享用晚餐和观赏表演，也一面等待球赛成绩的公布。

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年度报告的交互式版本具有以下图片以搭配左页文章



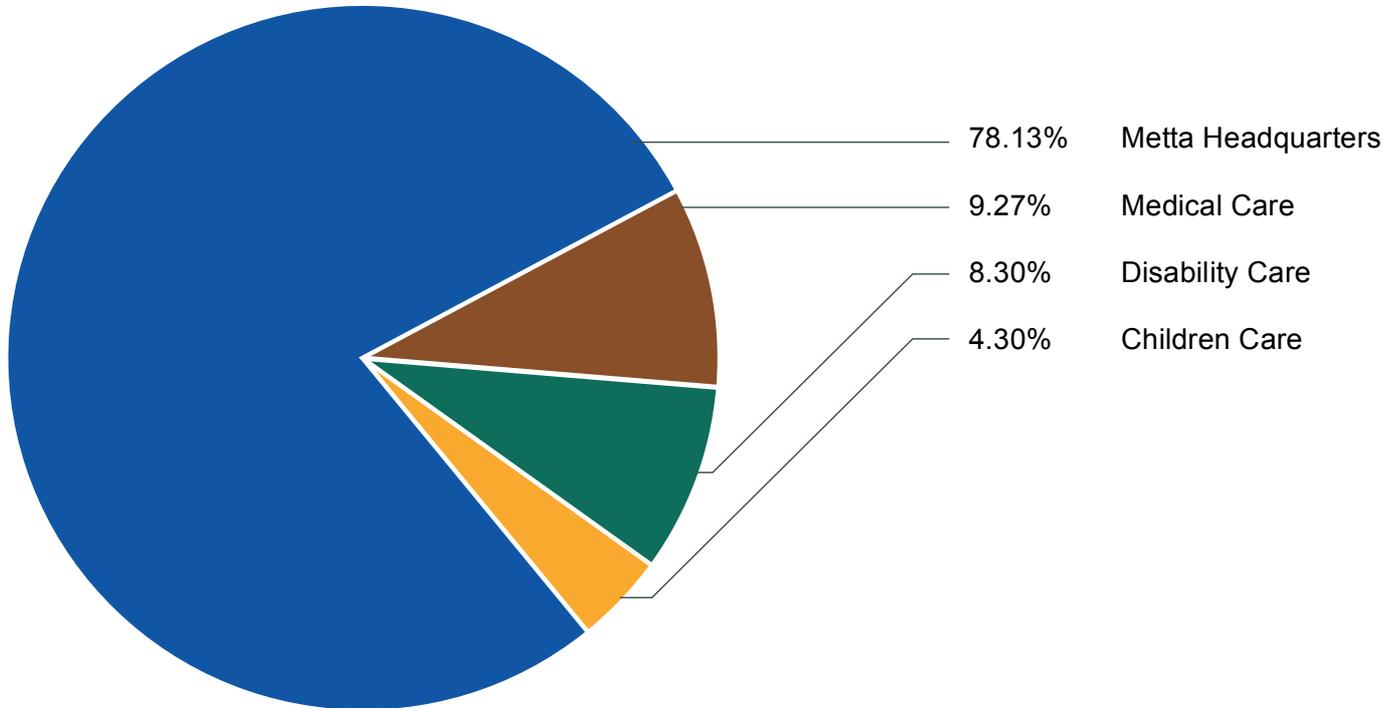


Operations Review & Corporate Governance

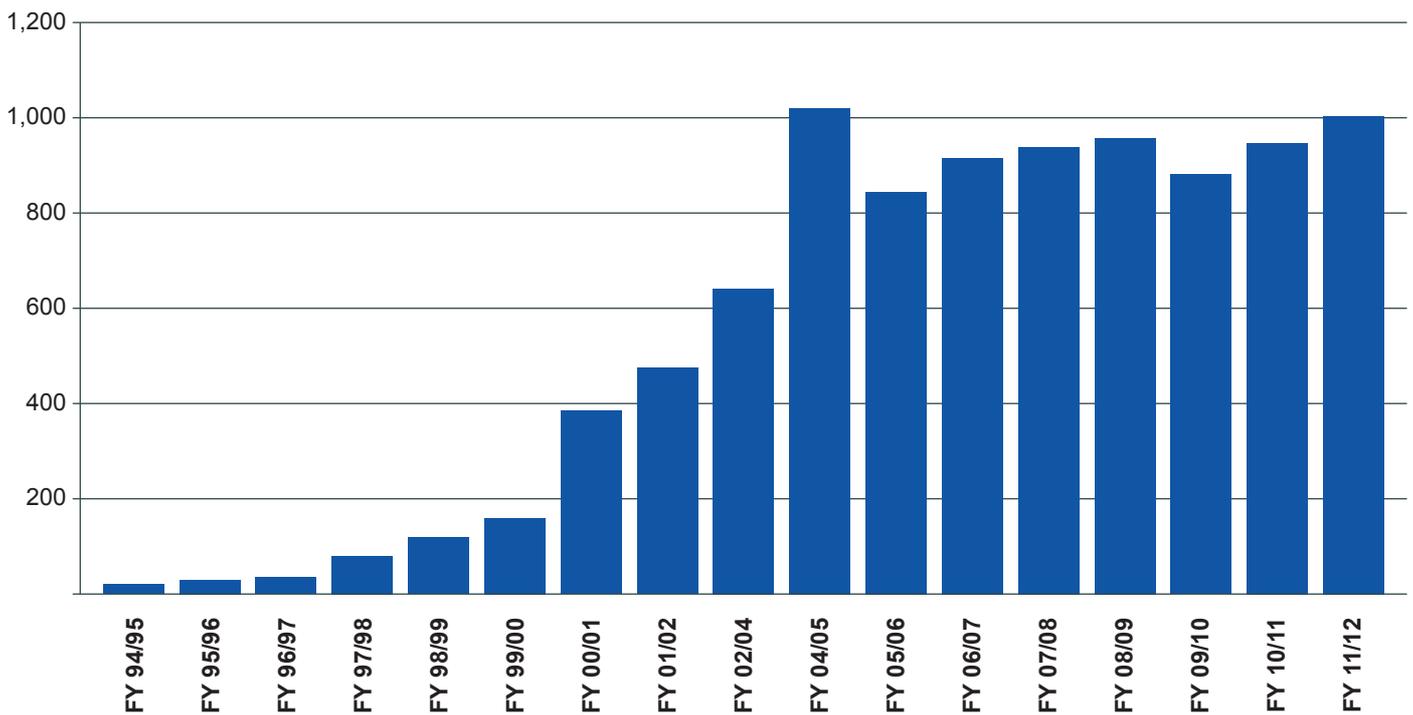
运作回顾及整体监管

Operations Review

DONATIONS RECEIVED FOR FINANCIAL YEAR 2011/12



TOTAL NUMBER OF CLIENTS IN OUR CENTRES DAILY



Key Ratios

RESERVES: OPERATING EXPENSES

Operating Reserves (Total)	: \$5,504,108
Annualised Expenses	: \$10,209,270
Ratio	: 0.54 (6.5 mths)

FUND RAISING EXPENSES: FUNDRAISING INCOME

(Consolidated Year Ended 31 March 2012)

Fundraising Expenses	: \$199,368
Fundraising Income	: \$828,529
Ratio	: 24%

CONFLICT OF INTEREST POLICIES

All Executive Committee members, Chairmen of Sub-Committees and senior staff members of Metta Welfare Association are required to read and understand the conflict of interest policy in place and make full disclosure of interests, relationships and holdings that could potentially result in a conflict of interest. When a conflict of interest situation arises, the member/staff shall abstain from participating in the discussion, decision making and voting on the matter.

RESERVES POLICY

The maximum operating reserves shall be 5 years of annual operating expenditure, with annual operating expenditure being 5 times the highest annual expenditure over the last 3 years. Operating reserves exclude all building/project funds, endowment and sinking funds.

REMUNERATION OF THE MANAGEMENT COMMITTEE

No member of the Management Committee has received any form of remuneration for his service rendered as a Management Committee member.

Governance Evaluation Checklist (For Large IPCs)

For Period from 1 April 2011 to 31 March 2012

<u>S/No.</u>	<u>Code Description</u>	<u>Code ID</u>	<u>Compliance Level</u>
BOARD GOVERNANCE			
A	Are there Board members holding staff appointments? (Skip items 1 and 2 if “No”)		No
1	If the governing instrument permits staff to become Board members, they should comprise not more than one-third of the Board.	1.1.2	–
2	Staff does not chair the Board.	1.1.2	–
3	There is a maximum limit of four consecutive years for the Treasurer position (or equivalent, e.g. Finance Committee Chairman).	1.1.6	Complied
4	The Board conducts regular self-evaluation to assess its performance and effectiveness.	1.1.10	Complied
5	The Board has an audit committee (or designated Board members) with documented terms of reference.	1.2.1	Complied
6	The Board meets regularly with a quorum of at least one-third or at least three members, whichever is greater (or as required by the governing instrument).	1.3.1	Complied
CONFLICT OF INTEREST			
7	There are documented procedures for Board members and staff to declare actual or potential conflicts of interest to the Board.	2.1	Complied
8	Board members do not vote or participate in decision-making on matters where they have a conflict of interest.	2.4	Complied
STRATEGIC PLANNING			
9	The Board reviews and approves the vision and mission of the charity. They are documented and communicated to its members and the public.	3.1.1	Complied
10	The Board approves and reviews a strategic plan for the charity to ensure that the activities are in line with its objectives.	3.2.2	Complied

<u>S/No.</u>	<u>Code Description</u>	<u>Code ID</u>	<u>Compliance Level</u>
11	The Board approves documented human resource policies for staff.	5.1	Complied
12	There are systems for regular supervision, appraisal and professional development of staff.	5.6	Complied
13	There is a system to address grievances and resolve conflicts.	5.11	Complied
FINANCIAL MANAGEMENT AND CONTROLS			
14	The Board ensures internal control systems for financial matters are in place with documented procedures.	6.1.2	Complied
15	The Board ensures reviews on the charity's controls, processes, key programmes and events.	6.1.3	Complied
16	The Board approves an annual budget for the charity's plans and regularly monitors its expenditure.	6.2.1	Complied
17	The charity discloses its reserves policy in the annual report.	6.4.1	Complied
B	Does the charity invest its reserves? (<i>Skip item 18 if "No"</i>)		Yes
18	The charity invests its reserves in accordance with an investment policy approved by the Board. It obtains advice from qualified professional advisors, if deemed necessary by the Board.	6.4.3	Complied
FUND RAISING PRACTICES			
19	Donations collected are properly recorded and promptly deposited by the charity.	7.2.2	Complied
DISCLOSURE AND TRANSPARENCY			
20	The charity makes available to its stakeholders an annual report that includes information on its programmes, activities, audited financial statements, Board members and executive management.	8.1	Complied
C	Are Board members remunerated for their Board services? (<i>Skip items 21 and 22 if "No"</i>)		No
21	No Board member is involved in setting his or her own remuneration.	2.2	–

<u>S/No.</u>	<u>Code Description</u>	<u>Code ID</u>	<u>Compliance Level</u>
D	Does the charity employ paid staff? (<i>Skip items 23 and 24 if "No"</i>)		Yes
23	No staff is involved in setting his or her own remuneration.	2.2	Complied
24	The charity discloses in its annual report the annual remuneration of its three highest paid staff who each receives remuneration exceeding \$100,000, in bands of \$100,000. If none of its top three highest paid staff receives more than \$100,000 in annual remuneration each, the charity discloses this fact.	8.3	Complied
PUBLIC IMAGE			
25	The charity accurately portrays its image to its members, donors and the public.	9.1	Complied

Non-Financial Information

CHARITY STATUS

The Metta Welfare Association was set up as a society with the Registry of Societies (ROS) on 13 July 1994. It was registered as a charity under the Charities Act on 9 March 1995.

Charity Registration Number : 01082
 ROS Registration Number : 0285/1993WEL
 Unique Entity Number : S94SS0081K

INSTITUTION OF A PUBLIC CHARACTER (IPC)/CENTRAL FUND STATUS

Period : 2 May 2010 to 1 May 2013
 IPC Reference No. : S94SS0081K
 Member of Central Fund : NCSS Charitable Fund

OPERATIONAL DETAILS (AS AT 31 MARCH 2012)

Number of Beneficiaries: 1004
 Number of Staff: 297

REGISTERED ADDRESS

32 Simei Street 1
 Metta Building
 Singapore 529950

EXECUTIVE MANAGEMENT COMMITTEE (CHARITY TRUSTEES)

Ven Shi Fa Zhao	- President
Tan Ming Yong	- Vice President
Tan Yen Kee	- Honorary Secretary
Khua Kian Kheng, Ivan	- Assistant Honorary Secretary
Tay Khin Sian, Anthony	- Honorary Treasurer
Yeong Wai Chee, Raymond	- Assistant Honorary Treasurer
Helen Tan	- Committee Member
Lim Yew Si	- Committee Member
Neo Siow Hong, Jason	- Committee Member
Ngiam Kee Yuan	- Committee Member
Poh Yong Meng, Stephen	- Committee Member
Tan Wui Khiang, Kevin	- Committee Member
Tsang Siu For, Thomas	- Committee Member
Woo Khai San, Victor	- Committee Member

AUDITOR

Fiducia LLP



Audited Financial Statements

For The Year Ended 31 March 2012

Unique Entity No. S94SS0081K

IPC No. IPC000269

Registered under the Registrar of Societies



慈光福利协会

METTA WELFARE ASSOCIATION

Statement by Executive Management Committee	120
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Statement by Executive Management Committee

In the opinion of the Executive Management Committee,

- a) the financial statements as set out on pages 122 to 143 are drawn up so as to give a true and fair view of the state of affairs of the Association at 31 March 2012, and of the results of the financial activities, changes in funds and cash flows of the Association for the financial year then ended; and
- b) at the date of this statement, there are reasonable grounds to believe that the Association will be able to pay its debts as and when they fall due.

The Executive Management Committee, comprising the following, authorised the issue of these financial statements on 24 July 2012.

Lai Meng Wah @ Shi Fa Zhao	President
Tan Ming Yong	Vice President
Tan Yen Kee	Honorary Secretary
Khua Kian Kheng, Ivan	Assistant Honorary Secretary
Tay Khin Sian, Anthony	Honorary Treasurer
Yeong Wai Chee, Raymond	Assistant Honorary Treasurer
Tan Helen	Committee Member
Lim Yew Si	Committee Member
Neo Siow Hong	Committee Member
Ngiam Kee Yuan	Committee Member
Poh Yong Meng, Stephen	Committee Member
Tan Wui Khiang	Committee Member
Tsang Siu For, Thomas	Committee Member
Woo Khai San, Victor	Committee Member

On behalf of the Executive Management Committee,



Lai Meng Wah @ Shi Fa Zhao
President



Tay Khin Sian, Anthony
Honorary Treasurer

Singapore,
24 July 2012

Independent Auditors' Report to the Members of Metta Welfare Association

We have audited the accompanying financial statements of **Metta Welfare Association** (the "Association") set out on pages 122 to 143, which comprise the statement of financial position as at 31 March 2012, the statement of financial activities, the statement of changes in funds and the statement of cash flows for the financial year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with the provisions of the Societies Act (Chapter 311), Charities Act (Chapter 37) and Singapore Financial Reporting Standards, and for devising and maintaining a system of internal accounting controls sufficient to provide a reasonable assurance that assets are safeguarded against loss from unauthorised use or disposition, that transactions are properly authorised and that they are recorded as necessary to permit the preparation of true and fair statement of financial activities and statement of financial position and to maintain accountability of assets.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Singapore Standards on Auditing. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation of financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal controls. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements of the Association are properly drawn up in accordance with the provisions of the Societies Act (Chapter 311), Charities Act (Chapter 37) and Singapore Financial Reporting Standards so as to give a true and fair view of the state of affairs of the Association as at 31 March 2012, and the results, changes in funds and cash flows of the Association for the financial year ended on that date.

Report on Other Legal and Regulatory Requirements

In our opinion, the accounting and other records required by the regulations enacted under the Singapore Companies Act (Chapter 50) and Charities Act (Chapter 37) to be kept by the Association have been properly kept in accordance with those regulations.

During the course of our audit, nothing has come to our attention that the 30% cap mentioned in Regulation 15(1) of the Charities Act, Cap. 37 (Institutions of a Public Character) Regulations 2007 and as amended by Charities (Institutions of a Public Character) (Amendments) Regulations 2008 has been exceeded.

During the course of our audit, nothing has come to our attention that donation moneys are used for disbursements other than those in accordance with the objectives of the Association.



Fiducia LLP
Certified Public Accountants

Singapore,
24 July 2012

Statement of Financial Position

As at 31 March 2012

	Note	2011 \$	2010 \$
ASSETS			
<i>Current assets</i>			
Cash and cash equivalents	4	6,478,119	5,599,138
Trade and other receivables	5	752,335	580,472
Inventories		6,299	20,305
Long-term fixed deposits	6	0	180,000
Held-to-maturity investments	7	0	200,000
		<u>7,236,753</u>	<u>6,579,915</u>
<i>Non-current assets</i>			
Long-term fixed deposits	6	1,000,000	0
Property, plant and equipment	8	14,377,862	14,774,410
		<u>15,377,862</u>	<u>14,774,410</u>
Total assets		<u>22,614,615</u>	<u>21,354,325</u>
LIABILITIES			
<i>Current liabilities</i>			
Trade and other payables	9	1,371,316	968,290
Deferred capital grants	10	597,655	463,198
		<u>1,968,971</u>	<u>1,431,488</u>
<i>Non-current liabilities</i>			
Deferred capital grants	10	13,349,618	13,766,482
Total liabilities		<u>15,318,589</u>	<u>15,197,970</u>
NET ASSETS		<u>7,296,026</u>	<u>6,156,355</u>
FUNDS			
Unrestricted:			
- General fund		3,391,271	2,570,508
- Investment fund	11	1,378,001	1,149,153
- Project account reserve	11	1,187,647	1,187,647
- Sinking fund	11	231,771	268,271
- Designated fund	11	382,829	324,768
		<u>6,571,519</u>	<u>5,500,347</u>
Restricted:			
- Building fund	11	372,500	304,948
- Education trust fund	11	352,007	351,060
		<u>724,507</u>	<u>656,008</u>
Total funds		<u>7,296,026</u>	<u>6,156,355</u>

The accompanying notes form an integral part of these financial statements.

Statement of Financial Activities
For the financial year ended 31 March 2012

	Note	Unrestricted Fund										Restricted Fund		Total	
		General	Investment Fund	Project Account Fund	Sinking Fund	Alumni Welfare Fund	Client Welfare Fund	Equipment Fund	Designated Fund			Building Fund	Education Trust Fund		
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
2012															
INCOMING RESOURCES															
Incoming resources from generating funds															
- Activities for generating funds	12	966,754	0	0	0	0	0	0	0	0	0	0	0	0	966,754
- Voluntary income	12	7,663,617	0	0	0	122,298	5,113	0	0	1,722	99	29,072	0	947	7,822,868
Incoming resources from charitable activities	12	2,407,115	0	0	0	0	0	0	0	0	0	0	0	0	2,407,115
Other incoming resources	12	156,774	0	0	0	0	0	0	0	0	0	0	0	0	156,774
Total incoming resources		11,194,260	0	0	0	122,298	5,113	0	0	1,722	99	29,072	0	947	11,353,511
RESOURCES EXPENDED															
Cost of generating funds	13	723,474	0	0	0	85,840	1,051	4,623	0	0	0	8,729	371	0	824,088
Cost of charitable activities	13	9,257,395	0	0	0	0	0	0	0	0	0	0	0	0	9,257,395
Governance and other administrative costs	13	127,787	0	0	0	0	0	0	0	0	0	0	0	0	127,787
Total resources expended		10,108,656	0	0	0	85,840	1,051	4,623	0	0	0	8,729	371	0	10,209,270
NET INCOMING (EXPENDED) RESOURCES		1,085,604	0	0	0	36,458	4,062	(4,623)	0	1,722	99	20,343	(371)	947	1,144,241
2011															
INCOMING RESOURCES															
Incoming resources from generating funds															
- Activities for generating funds	12	1,198,099	0	0	0	0	0	0	0	0	0	0	0	0	1,198,099
- Voluntary income	12	5,923,302	0	0	0	34,000	6,230	12,122	0	418	(211)	50,035	436,301	0	6,462,197
Incoming resources from charitable activities	12	1,954,282	0	0	0	0	0	0	0	0	0	0	0	0	1,954,282
Other incoming resources	12	110,104	0	0	0	0	0	0	0	0	0	0	0	0	110,104
Total incoming resources		9,185,787	0	0	0	34,000	6,230	12,122	0	418	(211)	50,035	436,301	0	9,724,682
RESOURCES EXPENDED															
Cost of generating funds	13	443,816	0	0	0	40,765	8,930	0	0	150	0	70,432	485,472	0	1,049,565
Cost of charitable activities	13	7,821,546	0	0	0	0	0	0	0	0	0	0	0	0	7,821,546
Governance and other administrative costs	13	138,171	0	0	0	0	0	0	0	0	0	0	0	0	138,171
Total resources expended		8,403,533	0	0	0	40,765	8,930	0	0	150	0	70,432	485,472	0	9,009,282
NET INCOMING (EXPENDED) RESOURCES		782,254	0	0	0	(6,765)	(2,700)	12,122	0	268	(211)	(20,397)	(49,171)	0	715,400

The accompanying notes form an integral part of these financial statements.

Statement of Changes In Funds
 For the financial year ended 31 March 2012

	Unrestricted Fund												Restricted Fund			Total Funds	
	General Fund	Investment Fund	Project Account Fund	Designated Fund							Total Designated Fund	Total Unrestricted Fund	Education		Total Restricted Fund		
				Sinking Fund	Alumni Welfare Fund	Client Welfare Fund	Equipment Fund	HIV Fund	Medicine Fund	Metta School Reserve			Student Welfare Fund	Building Fund			Trust Fund
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
2012																	
<i>Balance as at 1 April</i>	2,570,508	1,149,153	1,187,647	268,271	34,000	8,905	20,976	13,000	4,554	121,884	121,449	324,768	5,500,347	304,948	351,060	656,008	6,156,355
Net incoming (expended) resources	1,085,604	0	0	0	36,458	4,062	(4,623)	0	1,722	99	20,343	58,061	1,143,665	(371)	947	576	1,144,241
Transfers	(264,841)	228,848	0	35,622	0	0	0	0	0	0	0	0	(371)	371	0	371	0
Capitalisation of major renovation (Note 10)	0	0	0	(72,122)	0	0	0	0	0	0	0	0	(72,122)	67,552	0	67,552	(4,570)
Balance as at 31 March	<u>3,391,271</u>	<u>1,378,001</u>	<u>1,187,647</u>	<u>231,771</u>	<u>70,458</u>	<u>12,967</u>	<u>16,353</u>	<u>13,000</u>	<u>6,276</u>	<u>121,983</u>	<u>141,792</u>	<u>382,829</u>	<u>6,571,519</u>	<u>372,500</u>	<u>352,007</u>	<u>724,507</u>	<u>7,296,026</u>
2011																	
<i>Balance as at 1 April</i>	2,040,604	1,006,033	1,187,647	336,166	0	11,605	8,854	13,000	4,286	122,095	141,846	301,686	4,872,136	354,119	351,060	705,179	5,577,315
Net incoming (expended) resources	782,254	0	0	0	(6,765)	(2,700)	12,122	0	268	(211)	(20,397)	(17,683)	764,571	(49,171)	0	(49,171)	715,400
Transfers	(252,350)	143,120	0	68,465	40,765	0	0	0	0	0	0	40,765	0	0	0	0	0
Capitalisation of major renovation (Note 10)	0	0	0	(136,360)	0	0	0	0	0	0	0	0	(136,360)	0	0	0	(136,360)
Balance as at 31 March	<u>2,570,508</u>	<u>1,149,153</u>	<u>1,187,647</u>	<u>268,271</u>	<u>34,000</u>	<u>8,905</u>	<u>20,976</u>	<u>13,000</u>	<u>4,554</u>	<u>121,884</u>	<u>121,449</u>	<u>324,768</u>	<u>5,500,347</u>	<u>304,948</u>	<u>351,060</u>	<u>656,008</u>	<u>6,156,355</u>

The accompanying notes form an integral part of these financial statements.

Statement of Cash Flows

For the financial year ended 31 March 2012

	Note	2012 \$	2011 \$
Cash flows from operating activities			
Net incoming resources		1,144,241	715,400
Adjustments for:			
- Amortisation of deferred capital grant	10	(603,801)	(400,016)
- Depreciation	8	755,136	518,405
- Interest income	12	(12,185)	(15,282)
- Loss on disposal of property, plant and equipment		1,257	517
- Property, plant and equipment expensed	8	15,797	0
Operating cash flow before working capital changes		1,300,445	819,024
Changes in operating assets and liabilities:			
- Trade and other receivables		(171,863)	(77,179)
- Inventories		14,006	(10,503)
- Trade and other payables		403,026	(214,290)
Cash generated from operations		1,545,614	517,052
Interest received		4,175	7,063
Interest received		1,549,789	524,115
Cash flows from investing activities			
Interest received		8,010	8,219
Placement of investment		(1,000,000)	0
Proceeds from disposal of property, plant and equipment		900	0
Proceeds from termination of investment		380,000	250,000
Purchases of property, plant and equipment	8	(376,542)	(877,784)
Net cash provided by operating activities		(987,632)	(619,565)
Cash flows from financing activities			
Grants received	10	316,824	764,908
Net increase in cash and cash equivalents		878,981	669,458
Cash and cash equivalents at beginning of financial year		5,599,138	4,929,680
Cash and cash equivalents at end of financial year		6,478,119	5,599,138
Cash and cash equivalents comprise:			
Cash on hand	4	9,800	9,800
Cash in banks	4	4,143,674	3,786,045
Fixed deposits	4	2,324,645	1,803,293
		6,478,119	5,599,138

The accompanying notes form an integral part of the financial statements.

Notes to the Financial Statements

For the financial year ended 31 March 2012

These notes form an integral part of and should be read in conjunction with the accompanying financial statements.

1 GENERAL INFORMATION

Metta Welfare Association (“the Association”) operates in the Republic of Singapore. The registered office and principal place of operation of the Association is located at Block 32, Simei Street 1, Metta Building, Singapore 529950.

The Association is dedicated to the active promotion of humanitarian causes. The Association’s objectives are to provide special education, welfare services, community and medical care to the intellectually disabled, elderly and terminally ill in the community, regardless of race and religion.

The Association is registered as a charity organisation under Charities Act, Chapter 37 on 9 March 1995 and has been accorded an Institution of a Public Character (“IPC”) status for the period from 2 May 2010 to 1 May 2013.

The Association is composed of nine (9) welfare centres as follows:

- 1) Metta Home for the Disabled
- 2) Metta Home Day Activity Centre
- 3) Metta Day Activity Centre for the Intellectually Disabled
- 4) Metta Day Rehabilitation Centre for the Elderly
- 5) Metta Hospice Care Centre
- 6) Metta Preschool@Simei
- 7) Metta Preschool@Punggol
- 8) South East CDC-Metta Student Care Centre
- 9) Metta Headquarters

These financial statements are presented in Singapore Dollar, which is the Association’s functional currency.

2 SIGNIFICANT ACCOUNTING POLICIES

2.1 Basis of preparation

The financial statements have been prepared in accordance with Singapore Financial Reporting Standard (“FRS”) and the disclosure requirements of the Recommended Accounting Practice 6. The financial statements have been prepared under the historical cost convention, except as disclosed in the accounting policies below.

The preparation of these financial statements in conformity with FRS requires management to exercise its judgement in the process of applying the Association’s accounting policies. It also requires the use of certain critical accounting estimates and assumptions. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are disclosed in Note 3.

2 SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

2.1 Interpretations and amendments to published standards effective in 2011

The Association has adopted the new or revised FRS and Interpretations to FRS (INT FRS) that are mandatory for application from that date. Changes to the Association's accounting policies have been made as required, in accordance with the relevant transitional provisions in the respective FRS and INT FRS.

The following are the FRS and INT FRS that are relevant to the Association:

FRS	Effective Date	Title
FRS 1	1.1.2009	Presentation of financial statements
FRS 2	1.1.2009	Inventories
FRS 7	1.1.2009	Cash flow statements
FRS 8	1.1.2009	Accounting policies, changes in accounting estimates and errors
FRS 10	1.1.2007	Events after the balance sheet date
FRS 16	1.1.2009	Property, plant and equipment
FRS 17	1.1.2007	Leases
FRS 18	1.1.2005	Revenue
FRS 19	1.1.2009	Employee benefits
FRS 20	1.1.2005	Accounting for government grants and disclosure of government assistance
FRS 24	1.1.2006	Related party disclosures
FRS 32	1.2.2007	Financial instruments: Presentation
FRS 32	1.2.2009	Financial instruments: Presentation (Amendments)
FRS 36	1.1.2009	Impairment of assets
FRS 37	1.1.2006	Provisions, contingent liabilities and contingent assets
FRS 39	1.1.2005	Financial instruments: recognition and measurement
FRS 107	1.1.2009	Financial instruments: Disclosures

The adoption of the above revised FRS did not result in any substantial changes to the Association's accounting policies.

2.2 Income recognition

Income comprises the fair value of the consideration received or receivable for the services rendered in the ordinary course of the Association's activities. Income is recognised as follows:

- 2.2.1 Donations are recognised in the statement of financial activities upon receipt. Donations-in-kind are recognised when the fair value of the assets received can be reasonably ascertained.
- 2.2.2 Government grants are recognized at their fair value where there is reasonable assurance that the grants will be received and all related conditions will be complied with.
- Government grants relating to assets are recognised as deferred capital grant and is amortised over the estimated useful life of the relevant asset.
- 2.2.3 Income from services is recognised over the period in which the services are rendered, by reference to completion of the specific transaction assessed on the basis of the actual service provided as a proportion of the total services to be performed.
- 2.2.4 Management fees are allocated costs comprised of: general management; human resource and administration; finance costs; and IT costs which are allocated among the welfare centres on a basis determined by the Executive Management Committee.
- 2.2.5 Interest income on bank current accounts and fixed deposits placed with banks are recognized on a time-proportion basis using the effective interest method.
- 2.2.6 Other income is recognized when incurred.

2 SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

2.3 Cost recognition

Resources expended

All expenditures are accounted for on accrual basis, aggregated under the respective areas. Direct costs are attributed to the activity where possible. Where costs are not wholly attributable to an activity, they are apportioned on a basis consistent with the use of resources.

2.3.1 Cost of generating funds from fund-raising activities

Costs that are directly attributable to the fund-raising activities are separated from those costs incurred in undertaking charitable activities.

2.3.2 Cost of charitable activities

Cost of charitable activities comprises all costs incurred in the pursuit of the charitable objects of the Association. The total costs of charitable expenditure are apportionment of overhead and shared costs.

2.3.3 Governance and administrative costs

Governance costs include the costs of governance arrangement, which relate to the general running of the Association, providing governance infrastructure and ensuring public accountability. These costs include costs related to constitutional and statutory requirements and an apportionment of overhead and shared costs.

2.4 Property, plant and equipment

2.4.1 Measurement

All property, plant and equipment are initially recognised at cost and subsequently carried at cost less accumulated depreciation and accumulated impairment losses.

The cost of an item of property, plant and equipment includes its purchase price and any costs that are directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

2.4.2 Depreciation

Depreciation on property, plant and equipment except renovation in progress is calculated using the straight-line method to allocate their depreciable amounts over their estimated useful lives. The estimated useful lives are as follows:

	Useful lives
Alarm and security system	5 years
Arts and music equipment	5 years
Building	50 years
Computer	3 years
Electrical and fittings	5 years
Furniture and equipment	5 years
Laundry equipment	5 years
Motor vehicles	5 years
Physio/medical equipment	5 years
Renovation	15 years

The residual values and useful lives of property, plant and equipment are reviewed, and adjusted as appropriate, at each statement of financial position date. The effects of any revision of the residual values and useful lives are included in the statement of financial activities for the financial year in which the changes arise.

2 SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

2.4 Property, plant and equipment (Cont'd)

2.4.3 Subsequent expenditure

Subsequent expenditure relating to property, plant and equipment that has already been recognised is added to the carrying amount of the asset only when it is probable that future economic benefits associated with the item will flow to the Association and the cost of the item can be measured reliably. Other subsequent expenditure is recognised as repair and maintenance expenses in the statement of financial activities during the financial year in which it is incurred.

2.4.4 Disposal

On disposal of an item of property, plant and equipment, the difference between the net disposals proceeds and its carrying amount is taken to the statement of financial activities.

2.5 Impairment of non-financial assets

Property, plant and equipment are reviewed for impairment whenever there is any indication that these assets may be impaired. If any such indication exists, the recoverable amount (i.e. the higher of the fair value less cost to sell and value in use) of the assets is estimated to determine the amount of impairment loss.

For the purpose of impairment testing of the assets, recoverable amount is determined on an individual asset basis unless the asset does not generate cash flows that are largely independent of those from other assets. If this is the case, recoverable amount is determined for the cash-generating unit (CGU) to which the asset belongs.

If the recoverable amount of the asset (or CGU) is estimated to be less than its carrying amount, the carrying amount of the asset (or CGU) is reduced to its recoverable amount. The impairment loss is recognised in the statement of financial activities.

An impairment loss for an asset is reversed if, there has been a change in the estimates used to determine the assets' recoverable amount since the last impairment loss was recognised. The carrying amount of an asset is increased to its revised recoverable amount, provided that this amount does not exceed the carrying amount that would have been determined (net of depreciation) had no impairment loss been recognised for the asset in prior years. A reversal of impairment loss for an asset is recognised in the statement of financial activities.

2.6 Financial assets

2.6.1 Classification

The Association classifies its financial assets in the following category: loans and receivables and held-to-maturity investments. The classification depends on the purpose for which the assets were acquired. Management determines the classification of its financial assets at initial recognition and re-evaluates this designation at every reporting date.

Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except those maturing later than 12 months after the statement of financial position date, which are classified as non-current assets. Loans and receivables are classified within "Long-term fixed deposits", "Trade and other receivables" and "Cash and cash equivalents" on the statement of financial position.

Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that the Executive Management Committee has the positive intention and ability to hold to maturity. If the Association were to sell other than an insignificant amount of held-to-maturity investments, the whole category would be tainted and reclassified as available-for-sale. They are presented as non-current assets, except for those maturing within 12 months after the balance sheet date, which are presented as current assets.

2 SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

2.6 Financial assets (Cont'd)

2.6.2 Recognition and derecognition

Financial assets are derecognized when the rights to receive cash flows from the financial assets have expired or have been transferred and the Association has transferred substantially all risks and rewards of ownership.

2.6.3 Measurement

Financial assets are initially recognized at fair value plus transaction costs. Loans and receivables and held-to-maturity investments are subsequently carried at amortized cost using effective interest method.

2.6.4 Impairment

The Association assesses at each statement of financial position date whether there is objective evidence that a financial asset or a group of financial assets is impaired.

Loans and receivables and Held-to-maturity investments

An allowance for impairment of loans and receivables and held-to-maturity investments including other receivables, is recognized when there is objective evidence that the Association will not be able to collect all amounts due according to the original terms of the receivables and investments. Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganization, and default or delinquency in payments are considered indicators that the receivable is impaired. The amount of the allowance is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the original effective interest rate. The amount of the allowance for impairment is recognized in the statement of financial activities.

2.7 Inventories

Inventories are carried at the lower of cost and net realizable value. Cost includes all costs of purchase and other cost incurred in bringing the inventories to their present location and condition. Cost is determined using the first-in, first-out basis. Net realizable value is the estimated selling price in the ordinary course of business less selling expenses.

2.8 Cash and cash equivalents

Cash and cash equivalents include cash on hand, and deposits with financial institutions, which are subject to an insignificant risk of change in value. Cash and cash equivalents are carried at cost.

2.9 Financial liabilities

Financial liabilities are recognised when the Association becomes a party to the contractual agreements of the instrument and are classified according to the substance of the contractual arrangements entered into. All interest related charges are recognised in the statement of financial activities. Financial liabilities include "Trade and other payables".

Financial liabilities are derecognised when the obligations under the liability are discharged, cancelled or expires. When existing financial liabilities are replaced by another from the same lender on substantially different terms of an existing liability are substantially modified, such an exchange or modification is treated as a derecognition of the original liability and the recognition of a new liability, and the difference in respective carrying amounts is recognised in the statement of financial activities.

2.10 Trade and other payables

Trade and other payables are initially recognised at fair value, and subsequently carried at amortised cost, using the effective interest method.

2 SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

2.11 Provisions for other liabilities and charges

Provisions for other liabilities and charges are recognised when the Association has a present legal or constructive obligation as a result of past events, it is more likely than not that an outflow of resources will be required to settle the obligation and the amount has been reliably estimated.

2.12 Fair value estimation of financial assets and liabilities

The carrying amounts of current financial assets and liabilities, carried at amortised cost, are assumed to approximate their fair values due to their short-term nature.

2.13 Funds

Fund balances restricted by outside sources are so indicated and are distinguished from unrestricted funds allocated to specific purposes, if any, by action of the Executive Management Committee. Externally restricted funds may only be utilized in accordance with the purposes for which they are established. The Executive Management Committee retains full control over the use of unrestricted funds for any of the Association's purposes.

2.14 Leases

Operating leases

Leases of assets in which a significant portion of the risks and rewards of ownership are retained by the lessor are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are taken to the statement of financial activities on a straight-line basis over the period of the lease. When an operating lease is terminated before the lease period has expired, any payment required to be made to the lessor by way of penalty is recognized as an expense in the period in which termination takes place.

Rental on operating lease is charged to statement of financial activities. Contingent rents are recognized as an expense in the statement of financial activities in the financial year in which they are incurred.

2.15 Employee compensation

Defined contribution plans are post-employment benefit plans under which the Association pays fixed contributions into separate entities such as the Central Provident Fund ("CPF"), on a mandatory, contractual or voluntary basis. The Association has no further payment obligations once the contributions have been paid. The Association's contribution to defined contribution plans are recognised as employee compensation expense when they are due.

Employee entitlements to annual leave are recognized when they accrue to employees. A provision is made for the estimated liability for annual leave as a result of services rendered by employees up to the statement of financial position date.

2.16 Related parties

Related parties are entities with one or more common management committee members. Parties are considered to be related if one party has the ability to control the other party or exercise influence over the party in making financial and operating decisions.

3 CRITICAL ACCOUNTING ESTIMATES, ASSUMPTIONS AND JUDGMENTS

Estimates, assumptions and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical judgments in applying the entity's accounting policies

The key assumptions concerning the future and other key sources of estimation uncertainty at the statement of financial position date, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year, are discussed below.

Estimated useful lives of property, plant and equipment

The Association reviews annually the estimated useful lives of property, plant and equipment based on factors such as operating plans and strategies, expected level of usage and future technological developments. It is possible that future results of operations could be materially affected by changes in these estimates brought about by changes in the factors mentioned.

Impairment of property, plant and equipment

Property, plant and equipment are reviewed for impairment whenever there is any indication that the assets are impaired. If any such indication exists, the recoverable amount (i.e. higher of the fair value less cost to sell and value in use) of the assets is estimated to determine the impairment loss. The key assumptions for the value in use calculation are those regarding the growth rates, and expected change to selling price and direct costs during the year and a suitable discount rate.

Allowance for impairment of receivables

The Association reviews the adequacy of allowance for impairment of receivables at each closing by reference to the ageing analysis of receivables, and evaluates the risks of collection according to the credit standing and collection history of individual client. If there are indications that the financial position of a client has deteriorated resulting in an adverse assessment of his risk profile, an appropriate amount of allowance will be provided.

4 CASH AND CASH EQUIVALENTS

	2012	2011
	\$	\$
Cash on hand	9,800	9,800
Cash in banks	4,143,674	3,786,045
Fixed deposits	2,324,645	1,803,293
	<u>6,478,119</u>	<u>5,599,138</u>

Fixed deposits mature within 1 month to 1 year and bear interest ranging from 0.05% to 0.20% (FY2011: 0.10%) per annum.

Cash equivalents amounting to \$185,100 (FY2011: \$185,100) is pledged against the Banker's Guarantee in compliance to the tenancy agreement with Singapore Land Authority.

At the statement of financial position date, the carrying amounts of cash and cash equivalents approximated their fair values.

5 TRADE AND OTHER RECEIVABLES

	Note	2012 \$	2011 \$
Trade receivables:			
- Outside parties		93,273	95,519
- Fees in arrears		0	600
- Allowance for bad debts – Trade receivables		(58,350)	(59,800)
		<u>34,923</u>	<u>36,319</u>
Other receivables:			
- Amount due from related parties	16	164,289	114,975
- Deposits paid		145,620	140,246
- Grant receivable		271,073	181,712
- Other debtors		108,269	79,315
- Prepayments		28,161	27,905
		<u>752,335</u>	<u>580,472</u>

At the statement of financial position date, the carrying amounts of trade and other receivables approximated their fair values.

6 LONG-TERM FIXED DEPOSITS

Long-term fixed deposits are placed on 29 May 2006 and will mature on 23 May 2011 with interest of 4% per annum.

In FY2012, a long-term fixed deposit is placed on 21 June 2011 and will mature on 21 June 2013 with interest of 0.67% per annum.

7 HELD-TO-MATURITY INVESTMENTS

	2012 \$	2011 \$
Notes	0	200,000
Government bonds	0	0
	<u>0</u>	<u>0</u>
Carrying amount – At cost		
Current	0	200,000
Non-current	0	0
	<u>0</u>	<u>200,000</u>
Market values		
Notes	0	197,680
Government bonds	0	0
	<u>0</u>	<u>197,680</u>

The note is placed on 25 August 2003 and matured on 25 August 2011 with interest of 3.75% per annum.

The government bonds have interest of 4.81% per annum.

8 PROPERTY, PLANT AND EQUIPMENT

	Note	Alarm and security system	Arts and music equipment	Building	Computer	Electrical and fittings	Furniture and equipment	Laundry equipment	Motor vehicles	Physio/medical equipment	Renovation	Renovation in progress	Total
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
2012													
<i>Cost</i>													
Beginning of financial year		26,363	5,392	15,427,304	420,133	0	1,180,789	0	594,540	91,181	1,128,354	827,439	19,701,495
Additions		50,556	673	0	37,009	84,680	73,065	58,407	50,770	13,252	8,130	0	376,542
Disposal / Write-off		0	0	0	(6,628)	0	(50,157)	0	(38,000)	0	0	(15,797)	(110,582)
Transfers		67,346	0	0	0	0	180,025	0	0	30,848	533,423	(811,642)	0
End of financial year		144,265	6,065	15,427,304	450,514	84,680	1,383,722	58,407	607,310	135,281	1,669,907	0	19,967,455
<i>Accumulated depreciation</i>													
Beginning of financial year		9,163	90	2,702,092	225,800	0	1,016,691	0	499,993	66,383	406,873	0	4,927,085
Depreciation charge	13	26,859	1,180	306,465	84,255	15,525	114,060	973	46,053	18,358	141,408	0	755,136
Disposal		0	0	0	(6,628)	0	(48,000)	0	(38,000)	0	0	0	(92,628)
End of financial year		36,022	1,270	3,008,557	303,427	15,525	1,082,751	973	508,046	84,741	548,281	0	5,589,593
<i>Net book value at end of financial year</i>		108,243	4,795	12,418,747	147,087	69,155	300,971	57,434	99,264	50,540	1,121,626	0	14,377,862
2011													
<i>Cost</i>													
Beginning of financial year		15,987	0	15,427,304	256,819	0	1,093,204	90,871	547,113	0	565,441	839,261	18,836,000
Additions		10,376	5,392	0	172,733	0	88,385	2,380	47,427	0	0	551,091	877,784
Disposal		0	0	0	(9,419)	0	(800)	(2,070)	0	0	0	0	(12,289)
Transfers		0	0	0	0	0	0	0	0	562,913	(562,913)	0	0
End of financial year		26,363	5,392	15,427,304	420,133	0	1,180,789	91,181	594,540	1,128,354	827,439	0	19,701,495
<i>Accumulated depreciation</i>													
Beginning of financial year		4,756	0	2,395,626	199,298	0	931,346	56,242	458,690	374,494	0	0	4,420,452
Depreciation charge	13	4,407	90	306,466	35,921	0	86,145	11,694	41,303	32,379	0	0	518,405
Disposal		0	0	0	(9,419)	0	(800)	(1,553)	0	0	0	0	(11,772)
End of financial year		9,163	90	2,702,092	225,800	0	1,016,691	66,383	499,993	406,873	0	0	4,927,085
<i>Net book value at end of financial year</i>		17,200	5,302	12,725,212	194,333	0	164,098	24,798	94,547	721,481	827,439	0	14,774,410

In FY2012, renovation in progress amounting to S\$15,797 was written off and charged under Property, plant and equipment expensed.

9 TRADE AND OTHER PAYABLES

	Note	2012 \$	2011 \$
Trade payables:			
- Outside parties		173,597	161,379
Other payables			
- Amount due to related parties	16	339	837
- Accruals		898,428	602,460
- Deferred income		172,489	76,795
- Deposits received		80,472	118,042
- Other creditor		1,248	5,910
- Pre-event costs		44,743	2,867
		<u>1,371,316</u>	<u>968,290</u>

At the statement of financial position date, the carrying amounts of trade and other payables approximated their fair values.

10 DEFERRED CAPITAL GRANTS

	Note	2012 \$	2011 \$
Cost			
Beginning of financial year		17,633,407	16,732,139
Received during the year		316,824	764,908
Capitalisation of major renovation		4,570	136,360
End of financial year		<u>17,954,801</u>	<u>17,633,407</u>
Accumulated amortisation			
Beginning of financial year		3,403,727	3,003,711
Amortisation for the year	12	603,801	400,016
End of financial year		<u>4,007,528</u>	<u>3,403,727</u>
Net carrying amount at end of financial year			
Current		597,655	463,198
Non-current		13,349,618	13,766,482
		<u>13,947,273</u>	<u>14,229,680</u>
Comprised of:			
- Government grants		4,815,930	4,838,418
- Non-government grants		9,131,343	9,391,262
		<u>13,947,273</u>	<u>14,229,680</u>

These amounts represent government grants and donations received from individuals and private organisations for the purchase and/or construction of property, plant and equipment. These grants and donations are amortized and recognized as income in proportion to the depreciation of the related property, plant and equipment.

11 FUNDS

(A) *Investment fund*

In a meeting held on 28 September 1997, the Executive Management Committee resolved that 20% of the annual surplus should be transferred to this fund.

(B) *Project account reserve*

This reserve is for setting up new centres and closing existing ones.

(C) *Sinking fund*

This fund is for maintenance of the building property of Metta Building and Metta Home for the Disabled.

(D) *Designated fund*

This fund is composed of the following:

- (a) **Alumni welfare fund**
This fund is to support Happy Arts Enterprise Ltd.'s training programs and other alumni related expenses.
- (b) **Client welfare fund**
This fund is used to pay various expenses for the benefit of the clients at Metta Day Activity Centre for the Intellectually Disabled and Metta Home Day Activity Centre.
- (c) **Equipment fund**
This fund is used to purchase electrical appliances and exercise equipment for the clients of Metta Day Rehabilitation Centre for the Elderly.
- (d) **HIV fund**
This fund is established in partnership with Action for Aids to assist patients of Metta Hospice Care Centre afflicted with Aids by raising funds to purchase antiretroviral drugs for these patients.
- (e) **Medicine fund**
This fund helps subsidise cost of medication and other pharmaceutical expenses of the clients of Metta Hospice Care Centre.
- (f) **Metta School reserve**
This reserve pertains to the money returned by Metta School to be held in trust by the Association.
- (g) **Student welfare fund**
This fund is used to pay for recess meals as well as educational and recreational outings of Metta School students.

(E) *Building fund*

This fund is for the opening of a second preschool centre at Punggol.

(F) *Education trust fund*

This fund is for the benefit of special needs children between 9 and 18 years old of Metta School.

12 INCOMING RESOURCES

	Unrestricted Fund												Total	
	Unrestricted Fund				Designated Fund					Restricted Fund				
	General Fund	Investment Fund	Project Account Reserve	Sinking Fund	Alumni Welfare Fund	Client Welfare Fund	Equipment Fund	HIV Fund	Medicine Fund	Metta School Reserve	Student Welfare Fund	Building Fund	Education Trust Fund	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
2012														
<i>Activities for generating funds</i>														
Fund-raising income	828,592	0	0	0	0	0	0	0	0	0	0	0	0	828,592
Event and activity income	138,162	0	0	0	0	0	0	0	0	0	0	0	0	138,162
	<u>966,754</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>966,754</u>
<i>Voluntary income</i>														
Tax exempt donations	776,664	0	0	0	0	0	0	0	0	0	0	0	0	776,664
General donations	318,296	0	0	0	0	0	0	0	0	0	0	0	0	318,296
Designated donations	259,879	0	0	0	122,298	5,113	0	0	1,722	99	29,072	0	947	419,130
Government grants	3,980,114	0	0	0	0	0	0	0	0	0	0	0	0	3,980,114
NCSS grants	1,108,913	0	0	0	0	0	0	0	0	0	0	0	0	1,108,913
President's Challenge	330,000	0	0	0	0	0	0	0	0	0	0	0	0	330,000
Temasek Care Grant	75,000	0	0	0	0	0	0	0	0	0	0	0	0	75,000
Tote Board grants	210,950	0	0	0	0	0	0	0	0	0	0	0	0	210,950
Amortisation of deferred capital grant	603,801	0	0	0	0	0	0	0	0	0	0	0	0	603,801
	<u>7,663,617</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>122,298</u>	<u>5,113</u>	<u>0</u>	<u>0</u>	<u>1,722</u>	<u>99</u>	<u>29,072</u>	<u>0</u>	<u>947</u>	<u>7,822,868</u>
<i>Incoming resources from charitable services</i>														
Buddhist activity income	1,152,584	0	0	0	0	0	0	0	0	0	0	0	0	1,152,584
Fees received	1,176,775	0	0	0	0	0	0	0	0	0	0	0	0	1,176,775
Membership fee	2,308	0	0	0	0	0	0	0	0	0	0	0	0	2,308
Other	9,108	0	0	0	0	0	0	0	0	0	0	0	0	9,108
Transport service fee	66,340	0	0	0	0	0	0	0	0	0	0	0	0	66,340
	<u>2,407,115</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,407,115</u>
<i>Other incoming resources</i>														
Interest income	12,185	0	0	0	0	0	0	0	0	0	0	0	0	12,185
Management fee	83,250	0	0	0	0	0	0	0	0	0	0	0	0	83,250
Other income	61,339	0	0	0	0	0	0	0	0	0	0	0	0	61,339
	<u>156,774</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>156,774</u>

12 INCOMING RESOURCES (Cont'd)

	Unrestricted Fund			Designated Fund							Restricted Fund		Total	
	General Fund	Investment Fund	Project Account Reserve	Sinking Fund	Alumni Welfare Fund	Client Welfare Fund	Equipment Fund	HIV Fund	Medicine Fund	Metta School Reserve	Student Welfare Fund	Building Fund		Education Trust Fund
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
2011														
<i>Activities for generating funds</i>														
Fund-raising income	1,023,649	0	0	0	0	0	0	0	0	0	0	0	0	1,023,649
Event and activity income	174,450	0	0	0	0	0	0	0	0	0	0	0	0	174,450
	<u>1,198,099</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,198,099</u>
<i>Voluntary income</i>														
Tax exempt donations	899,113	0	0	0	0	0	0	0	0	0	0	0	0	899,113
General donations	322,646	0	0	0	0	0	0	0	0	0	0	0	0	322,646
Designated donations	245,381	0	0	0	34,000	6,230	12,122	0	418	(211)	50,035	0	0	347,975
Government grants	3,333,314	0	0	0	0	0	0	0	0	0	0	436,301	0	3,769,615
NCSS grants	697,801	0	0	0	0	0	0	0	0	0	0	0	0	697,801
Tote Board grants	25,031	0	0	0	0	0	0	0	0	0	0	0	0	25,031
Amortisation of deferred capital grant	400,016	0	0	0	0	0	0	0	0	0	0	0	0	400,016
	<u>5,923,302</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>34,000</u>	<u>6,230</u>	<u>12,122</u>	<u>0</u>	<u>418</u>	<u>(211)</u>	<u>50,035</u>	<u>436,301</u>	<u>0</u>	<u>6,462,197</u>
<i>Incoming resources from charitable services</i>														
Buddhist activity income	897,900	0	0	0	0	0	0	0	0	0	0	0	0	897,900
Fees received	989,820	0	0	0	0	0	0	0	0	0	0	0	0	989,820
Membership fee	480	0	0	0	0	0	0	0	0	0	0	0	0	480
Transport service fee	66,082	0	0	0	0	0	0	0	0	0	0	0	0	66,082
	<u>1,954,282</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,954,282</u>
<i>Other incoming resources</i>														
Interest income	15,282	0	0	0	0	0	0	0	0	0	0	0	0	15,282
Management fee	20,550	0	0	0	0	0	0	0	0	0	0	0	0	20,550
Other income	74,272	0	0	0	0	0	0	0	0	0	0	0	0	74,272
	<u>110,104</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>110,104</u>

Donations-in-kind, mostly consumables are received during the year. However, the fair value of the assets received cannot be reasonably ascertained. Hence, the assets are not recognized in the books.

13 RESOURCES EXPENDED

	Unrestricted Fund												Total	
	General Fund	Investment Fund	Project Account Reserve	Sinking Fund	Designated Fund						Restricted Fund			
	\$	\$	\$	\$	Alumni Welfare Fund	Client Welfare Fund	Equipment Fund	HIV Fund	Medicine Fund	Metta School Reserve	Student Welfare Fund	Building Fund	Education Trust Fund	\$
2012														
Cost of generating funds														
Fund-raising expenditure	199,368	0	0	0	0	0	0	0	0	0	0	0	0	199,368
Event and activity expense	101,250	0	0	0	0	0	0	0	0	0	0	0	0	101,250
Donation expense	18,250	0	0	0	0	0	0	0	0	0	0	0	0	18,250
Designated expenses	404,605	0	0	0	85,841	1,051	4,623	0	0	0	8,729	371	0	505,220
	<u>723,473</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>85,841</u>	<u>1,051</u>	<u>4,623</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,729</u>	<u>371</u>	<u>0</u>	<u>824,088</u>
Cost of charitable activities														
Buddhist activity expense	377,561	0	0	0	0	0	0	0	0	0	0	0	0	377,561
Depreciation	755,136	0	0	0	0	0	0	0	0	0	0	0	0	755,136
Direct activity expenses														
- Meals and refreshments	62,510	0	0	0	0	0	0	0	0	0	0	0	0	62,510
- Medical and physical aids	20,794	0	0	0	0	0	0	0	0	0	0	0	0	20,794
- Medical professional fee	245,716	0	0	0	0	0	0	0	0	0	0	0	0	245,716
- Other expense	8,604	0	0	0	0	0	0	0	0	0	0	0	0	8,604
- Outings and activities	3,082	0	0	0	0	0	0	0	0	0	0	0	0	3,082
- Training and teaching materials	13,361	0	0	0	0	0	0	0	0	0	0	0	0	13,361
- Transportation	143,791	0	0	0	0	0	0	0	0	0	0	0	0	143,791
- Uniform	2,931	0	0	0	0	0	0	0	0	0	0	0	0	2,931
Public education	10,566	0	0	0	0	0	0	0	0	0	0	0	0	10,566
Rental														
- Building	1,145,188	0	0	0	0	0	0	0	0	0	0	0	0	1,145,188
- Equipment	33,231	0	0	0	0	0	0	0	0	0	0	0	0	33,231
Staff costs														
- CPF/SDL and levy	651,736	0	0	0	0	0	0	0	0	0	0	0	0	651,736
- Medical	51,180	0	0	0	0	0	0	0	0	0	0	0	0	51,180
- Salaries and bonus	4,693,971	0	0	0	0	0	0	0	0	0	0	0	0	4,693,971
- Temporary service	6,605	0	0	0	0	0	0	0	0	0	0	0	0	6,605
- Transportation	4,789	0	0	0	0	0	0	0	0	0	0	0	0	4,789
- Un-utilised leave	35,605	0	0	0	0	0	0	0	0	0	0	0	0	35,605
- Welfare and training	136,812	0	0	0	0	0	0	0	0	0	0	0	0	136,812
Upkeep, repairs and maintenance														
- Equipment	20,704	0	0	0	0	0	0	0	0	0	0	0	0	20,704
- General	148,929	0	0	0	0	0	0	0	0	0	0	0	0	148,929
- Motor vehicles	89,249	0	0	0	0	0	0	0	0	0	0	0	0	89,249
Utilities	439,461	0	0	0	0	0	0	0	0	0	0	0	0	439,461
Others														
- General expenses	18,024	0	0	0	0	0	0	0	0	0	0	0	0	18,024
- License and subscription	5,290	0	0	0	0	0	0	0	0	0	0	0	0	5,290
- Meeting expenses	8,662	0	0	0	0	0	0	0	0	0	0	0	0	8,662
- Overseas travel	1,450	0	0	0	0	0	0	0	0	0	0	0	0	1,450
- Printing, stationery and postage	47,282	0	0	0	0	0	0	0	0	0	0	0	0	47,282
- Telecommunication	75,175	0	0	0	0	0	0	0	0	0	0	0	0	75,175
	<u>9,257,395</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>9,257,395</u>
Governance and other administrative costs														
Audit fees	18,300	0	0	0	0	0	0	0	0	0	0	0	0	18,300
Bank charges	2,305	0	0	0	0	0	0	0	0	0	0	0	0	2,305
Cost of goods sold	15,890	0	0	0	0	0	0	0	0	0	0	0	0	15,890
Loss on disposal of property, plant and equipment	2,157	0	0	0	0	0	0	0	0	0	0	0	0	2,157
Newspapers and periodicals	1,238	0	0	0	0	0	0	0	0	0	0	0	0	1,238
Other professional fees	34,194	0	0	0	0	0	0	0	0	0	0	0	0	34,194
Property, plant and equipment expensed	40,143	0	0	0	0	0	0	0	0	0	0	0	0	40,143
Property, plant and equipment insurance	4,225	0	0	0	0	0	0	0	0	0	0	0	0	4,225
Provision for bad debts	2,148	0	0	0	0	0	0	0	0	0	0	0	0	2,148
Recruitment	7,187	0	0	0	0	0	0	0	0	0	0	0	0	7,187
	<u>127,787</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>127,787</u>

13 RESOURCES EXPENDED

	Unrestricted Fund												Total	
	General Fund	Investment Fund	Project Account Reserve	Sinking Fund	Designated Fund						Restricted Fund			
2011	\$	\$	\$	\$	Alumni Welfare Fund	Client Welfare Fund	Equipment Fund	HIV Fund	Medicine Fund	Metta School Reserve	Student Welfare Fund	Building Fund	Education Trust Fund	\$
Cost of generating funds														
Fund-raising expenditure	206,473	0	0	0	0	0	0	0	0	0	0	0	0	206,473
Event and activity expense	123,765	0	0	0	0	0	0	0	0	0	0	0	0	123,765
Donation expense	15,689	0	0	0	0	0	0	0	0	0	0	0	0	15,689
Designated expenses	97,889	0	0	0	40,765	8,930	0	0	150	0	70,432	485,472	0	703,638
	<u>443,816</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>40,765</u>	<u>8,930</u>	<u>0</u>	<u>0</u>	<u>150</u>	<u>0</u>	<u>70,432</u>	<u>485,472</u>	<u>0</u>	<u>1,049,565</u>
Cost of charitable activities														
Buddhist activity expense	286,246	0	0	0	0	0	0	0	0	0	0	0	0	286,246
Depreciation	518,405	0	0	0	0	0	0	0	0	0	0	0	0	518,405
Direct activity expenses														
- Meals and refreshments	59,290	0	0	0	0	0	0	0	0	0	0	0	0	59,290
- Medical and physical aids	9,062	0	0	0	0	0	0	0	0	0	0	0	0	9,062
- Medical professional fee	236,293	0	0	0	0	0	0	0	0	0	0	0	0	236,293
- Other expense	2,573	0	0	0	0	0	0	0	0	0	0	0	0	2,573
- Outings and activities	1,895	0	0	0	0	0	0	0	0	0	0	0	0	1,895
- Training and teaching materials	8,598	0	0	0	0	0	0	0	0	0	0	0	0	8,598
- Transportation	146,128	0	0	0	0	0	0	0	0	0	0	0	0	146,128
- Uniform	10,695	0	0	0	0	0	0	0	0	0	0	0	0	10,695
Public education	12,373	0	0	0	0	0	0	0	0	0	0	0	0	12,373
Rental														
- Building	1,142,218	0	0	0	0	0	0	0	0	0	0	0	0	1,142,218
- Equipment	33,999	0	0	0	0	0	0	0	0	0	0	0	0	33,999
Staff costs														
- CPF/SDL and levy	522,081	0	0	0	0	0	0	0	0	0	0	0	0	522,081
- Medical	42,242	0	0	0	0	0	0	0	0	0	0	0	0	42,242
- Salaries and bonus	3,870,886	0	0	0	0	0	0	0	0	0	0	0	0	3,870,886
- Temporary service	4,601	0	0	0	0	0	0	0	0	0	0	0	0	4,601
- Transportation	3,347	0	0	0	0	0	0	0	0	0	0	0	0	3,347
- Welfare and Training	143,464	0	0	0	0	0	0	0	0	0	0	0	0	143,464
Upkeep, repairs and maintenance														
- Equipment	24,974	0	0	0	0	0	0	0	0	0	0	0	0	24,974
- General	180,254	0	0	0	0	0	0	0	0	0	0	0	0	180,254
- Motor vehicles	80,021	0	0	0	0	0	0	0	0	0	0	0	0	80,021
Utilities	324,179	0	0	0	0	0	0	0	0	0	0	0	0	324,179
Others														
- General expenses	34,015	0	0	0	0	0	0	0	0	0	0	0	0	34,015
- License and subscription	5,261	0	0	0	0	0	0	0	0	0	0	0	0	5,261
- Meeting expenses	6,109	0	0	0	0	0	0	0	0	0	0	0	0	6,109
- Overseas travel	3,564	0	0	0	0	0	0	0	0	0	0	0	0	3,564
- Printing, stationery and postage	43,885	0	0	0	0	0	0	0	0	0	0	0	0	43,885
- Telecommunication	63,246	0	0	0	0	0	0	0	0	0	0	0	0	63,246
- Utensils	1,642	0	0	0	0	0	0	0	0	0	0	0	0	1,642
	<u>7,821,546</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>7,821,546</u>
Governance and other administrative costs														
Audit fees	22,480	0	0	0	0	0	0	0	0	0	0	0	0	22,480
Bank charges	14,693	0	0	0	0	0	0	0	0	0	0	0	0	14,693
Cost of goods sold	17,448	0	0	0	0	0	0	0	0	0	0	0	0	17,448
Loss on disposal of property, plant and equipment	517	0	0	0	0	0	0	0	0	0	0	0	0	517
Newspapers and periodicals	2,234	0	0	0	0	0	0	0	0	0	0	0	0	2,234
Other professional fees	33,772	0	0	0	0	0	0	0	0	0	0	0	0	33,772
Property, plant and equipment expensed	28,900	0	0	0	0	0	0	0	0	0	0	0	0	28,900
Property, plant and equipment insurance	6,101	0	0	0	0	0	0	0	0	0	0	0	0	6,101
Receivables written off	4,620	0	0	0	0	0	0	0	0	0	0	0	0	4,620
Recruitment	7,406	0	0	0	0	0	0	0	0	0	0	0	0	7,406
	<u>138,171</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>138,171</u>

14 OPERATING LEASE COMMITMENTS

As at the statement of financial position date, the Association has commitments for future minimum lease payments under non-cancellable operating leases as follows:

	2012 \$	2011 \$
Building		
- Not later than one year	11,141,707	1,141,707
- More than a year but not more than five years	<u>1,141,707</u>	<u>2,283,414</u>
Equipment		
- Not later than one year	33,836	32,215
- More than a year but not more than five years	<u>47,808</u>	<u>59,099</u>

The above operating lease commitments are based on known rental rates as at the date of this report and do not include any revision in rates which may be determined by the lessor.

15 INCOME TAX EXPENSE

The Association is registered as a charity organisation under Charities Act, Chapter 37. As an approved charity, it is exempt from income tax under Section 13(1) of the Income Tax Act.

16 RELATED PARTY TRANSACTIONS

The Association had transactions with related parties on terms agreed between the parties as follows:

	Note	2012 \$	2011 \$
Amount due from related parties – represents net advances from the Association	5	<u>164,289</u>	<u>114,975</u>
Amount due to related parties – represents net expenses paid on behalf of the Association	9	<u>339</u>	<u>837</u>
Management fee charged to a related party	12	<u>83,250</u>	<u>20,550</u>

Amount due to/from related parties are unsecured, interest-free, receivable/payable on demand, and will be settled with cash.

During the financial year, one of the executive management committee members received an honorarium amounting to S\$2,400 (FY2011: S\$2,100). Other members did not receive any remuneration during the financial year.

17 MANAGEMENT OF CONFLICT OF INTEREST

There is no paid staff on the Association's Executive Management Committee.

Committee members are required to disclose any interest that they may have, whether directly or indirectly, that the Association may enter into or in any organisations that the Association has dealings with or is considering dealing with; and any personal interest accruing to him as one of the Association's supplier, user of services or beneficiary. Should there be any potential conflict of interest, the affected Executive Management Committee member may not vote on the issue that was the subject matter of the disclosure. Detailed minutes will be taken on the disclosure as well as the basis for arriving at the final decision in relation to the issue at stake.

18 KEY MANAGEMENT PERSONNEL COMPENSATION

Key management personnel compensation for the financial year is as follows:

	2012	2011
Number of key management in remuneration bands		
- Above S\$100,000	2	1
- Within S\$50,001 to S\$100,000	5	6
- S\$50,000 and below	0	0

19 RESERVE POLICY AND POSITION

The Association's reserve position (excluding non-current assets) for financial year ended 31 March 2012 is as follows:

	2012 \$'000	2011 \$'000	Increase/ (decrease) %
A Unrestricted Funds			
Accumulated general funds	3,391	2,570	32
Investment fund	1,378	1,149	20
Project account reserve	1,188	1,188	0
Sinking fund	231	268	(14)
Total	6,188	5,175	20
B Restricted or Designated Funds			
Designated Funds	383	325	18
Restricted Funds	725	656	10
C Endowment Funds	0	0	0
D Total Funds	7,296	6,156	19
E Total Annual Operating Expenditure	10,209	9,009	13
F Ratio of Funds to Annual Operating Expenditure (A/E)	0.61	0.57	7

Reference

- C. An endowment fund consists of assets, funds or properties, which are held in perpetuity, which produce annual income flow for a foundation to spend as grants.
- D. Total Funds include unrestricted, restricted / designated and endowment funds.
- E. Total Annual Operating Expenditure includes expenses related to Cost of generating funds, Cost of Charitable Activities and Governance and Other Administrative costs.

The Association's Reserve Policy is as follows:

The Association regards its unrestricted general fund as its reserves.

The Association maintains sufficient reserve to ensure long-term financial sustainability and continuity for the purpose of operating effective programmes.

The maximum operating reserves shall be five (5) years of annual operating expenditure, with annual operating expenditure being five (5) times the annual expenditure over the last three (3) years.

20 FINANCIAL RISK MANAGEMENT

The Association does not have a formal risk management policies and guidelines. The Association does not hold or issue derivative financial instruments.

Interest rate risk

The Association is not exposed to interest rate risk, as it has no bank borrowings.

Liquidity risk

The Association manages its liquidity risk by monitoring and maintaining a level of cash and cash equivalents deemed adequate by the management to finance its on-going working capital requirements.

Credit risk

The Association has no significant concentrations of credit risk. The Association places its cash with creditworthy financial institutions.

The carrying amounts of trade and other receivables and cash and cash equivalents represent the Association's maximum exposure to credit risk.

Fair values

The carrying amounts of the financial assets and liabilities recorded in the financial statements of the Association approximate their fair values.

21 AUTHORISATION OF FINANCIAL STATEMENTS

These financial statements were authorised for issue in accordance with a resolution of the Executive Management Committee on 24 July 2012.



Audited Financial Statements

For The Year Ended 31 March 2012

Registration No. 1431
Registered with Ministry of Education



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Statement by The Management Committee

In the opinion of the Management Committee, the accompanying financial statements set out on pages 147 to 169 are drawn up so as to give a true and fair view of the state of affairs of Metta School (the "School") as at 31 March 2012 and of its results, the changes in funds and cash flows of the School for the year then ended.

At the date of this statement, there are reasonable grounds to believe that the School will be able to pay its debts as and when they fall due.

The Management Committee, comprising the following, authorised the issue of these financial statements on 1 August 2011.

Chairman	Ven Shi Fa Zhao
School supervisor	Ven Shi Pu En
Secretary	See Phek Leong Melison
Treasurer	Tan Ming Yong
Member	Ee Tiang Hwee
Member	Lau Swee Eng
Member	Lim Yew Si
Member	Tan Yen Kee
Member	Poh Yong Meng, Stephen
Ministry of Education representative	Jean Sia

For and on behalf of the Management Committee,



See Phek Leong Melison
Secretary / Principal



Tan Ming Yong
Honorary Treasurer

Singapore,
1 August 2012

Independent Auditors' Report to the Members of Metta School

We have audited the accompanying financial statements of **Metta School** (the "School") set out on pages 147 to 169, which comprise the statement of financial position as at 31 March 2012, the statement of financial activities, statement of changes in funds, statement of cash flows, statement of monthly pupil eligible for funding and statement of monthly enrolment for international students for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with the Singapore Financial Reporting Standards, and for devising and maintaining a system of internal accounting controls sufficient to provide a reasonable assurance that assets are safeguarded against loss from unauthorized use or disposition, that transactions are properly authorized and that they are recorded as necessary to permit the preparation of true and fair statement of financial activities and statement of financial position and to maintain accountability of assets.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Singapore Standards on Auditing. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance as to whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal controls. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence that we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements of the School are properly drawn up in accordance with the provisions of the Singapore Financial Reporting Standards so as to give a true and fair view of the state of affairs of the School as at 31 March 2012, and the results, changes in funds and cash flows of the School for the financial year ended on that date.

Report on other Legal and Regulatory Requirements

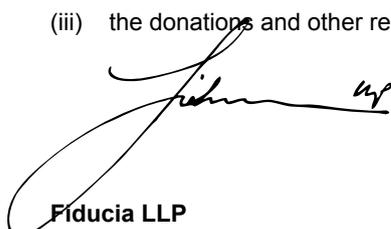
In our opinion, the accounting and other records properly kept in accordance to the Rules and Regulations issued by the Ministry of Education and National Council of Social Services, as well of any agreement with the Ministry of Education.

During the course of audit, nothing has come to our attention that caused us to believe that during the year:

- (i) the receipt, expenditure and investment income; and
- (ii) the acquisition and disposal of assets by the School;

have not been carried out in accordance to the Rules and Regulations issued by the Ministry of Education and National Council of Social Services, as well as of any agreement signed with the Ministry of Education; nor that:

- (iii) the donations and other receipts of the School were not used for approved projects and the purposes intended.



Fiducia LLP
Certified Public Accountants

Singapore,
1 August 2011

Statement of Financial Position

As at 31 March 2012

	Note	2012 \$	2011 \$
ASSETS			
<i>Current assets</i>			
Cash and cash equivalents	4	11,119,715	9,929,992
Trade and other receivables	5	192,251	49,704
Inventories	6	79	139
		<u>11,312,045</u>	<u>9,979,835</u>
<i>Non-current assets</i>			
Property, plant and equipment	7	11,553,628	7,537,715
		<u>22,865,673</u>	<u>17,517,550</u>
LIABILITIES			
<i>Current liabilities</i>			
Accruals and other payables	8	425,027	291,719
Deferred capital grants	9	10,307	57,159
		<u>435,334</u>	<u>348,878</u>
		<u>22,430,339</u>	<u>17,168,672</u>
FUNDS			
<i>Unrestricted funds</i>			
Accumulated general fund	10	6,082,864	5,846,220
<i>Restricted funds</i>			
Project fund	11	1,431,733	1,236,469
Sinking fund	12	1,940,425	1,637,092
Student assistance fund	13	1,144,607	901,180
Curriculum enhancement fund	14	919	20,809
Opportunity fund	15	10,123	16,003
Project reserves	16	0	0
School building fund	17	11,394,577	7,337,400
School building fund – Extension	18	241,547	988
Staff training vote fund	19	159,773	172,511
Financial assistance fund	20	25,000	0
High needs fund	21	(1,229)	0
		<u>16,347,475</u>	<u>11,322,452</u>
TOTAL FUNDS		<u>22,430,339</u>	<u>17,168,672</u>

The accompanying notes form an integral part of these financial statements.

Statement of Financial Activities

For the financial year ended 31 march 2012

	Note	2012 \$	2011 \$
INCOME			
Unsolicited donation		120	200
Designated donation	23	8,356	10,902
Government grant		5,415,828	4,740,079
MOE – Secondment fund		12,993	0
NCSS grant		1,137,884	1,131,918
Singapore Totalisator Board grant	22	334,987	279,178
Government grant – Special employment credit		922	0
MOE – Proto-typing vocational preparation		170,850	149,040
Interest received		166	201
Fixed deposit interest		54,968	39,029
Fees received – Local students		96,420	88,620
Fees received – Foreign students		0	0
Amortisation of deferred capital grant		229,117	219,339
Total income		7,462,611	6,658,506
EXPENDITURES			
Communications		4,869	4,927
Designated expenditures		8,356	10,052
Depreciation	7	318,755	320,143
Fixed asset written off		3	17
Purchase of equipment and furniture		11,052	17,185
Insurance		1,573	2,648
Licence fees		100	100
Maintenance		89,479	92,204
Proto-typing of vocational preparation		100,726	4,438
Pupil welfare		238,256	99,833
Professional fees and other services		114,627	45,006
Pre-vocational program		120,724	89,209
Recruitment		1,892	3,547
Rental of equipment		4,956	2,871
Supplies and materials		148,810	157,043
School functions		121,382	84,676
Security guards		22,170	16,365
Salaries and allowances – School staff		4,689,271	4,074,673
Salaries and allowances – MOE		34,102	0
Staff welfare		88,558	105,117
Transport claims		2,940	7,192
Utilities		126,677	117,247
Total expenditures		6,249,278	5,254,493
NET INCOME		1,213,333	1,404,013

The accompanying notes form an integral part of these financial statements.

Statement of Changes In Funds
For the financial year ended 31 March 2012

	Unrestricted funds	Restricted funds										Total	
	Accumulated general fund	Project fund	Sinking fund	Student assistance fund	Curriculum enhancement fund	Opportunity fund	Project reserves	School building fund	School building fund - Extension	Staff training vote fund	Financial assistance fund		High needs Fund
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
2012													
Balance at beginning of the year	5,846,220	1,236,469	1,637,092	901,180	20,809	16,003	0	7,337,400	988	172,511	0	0	17,168,672
Net income / (expenditure)	1,213,333	(108,069)	0	(59,906)	(19,890)	(5,880)	0	4,057,177	240,559	(12,738)	25,000	(1,229)	5,328,357
Adjustments to grant funding	(66,690)	0	0	0	0	0	0	0	0	0	0	0	(66,690)
Transfers from / (to) of funds	(909,999)	303,333	303,333	303,333	0	0	0	0	0	0	0	0	0
Balance at end of the year	<u>6,082,864</u>	<u>1,431,733</u>	<u>1,940,425</u>	<u>1,144,607</u>	<u>919</u>	<u>10,123</u>	<u>0</u>	<u>11,394,577</u>	<u>241,547</u>	<u>159,773</u>	<u>25,000</u>	<u>(1,229)</u>	<u>22,430,339</u>
2011													
Balance at beginning of the year	5,621,013	894,719	1,286,089	604,651	1,159	10,971	8,840	7,317,591	0	172,997	0	0	15,918,030
Net income / (expenditure)	1,404,013	(9,253)	0	(54,474)	19,650	5,032	(8,840)	19,809	988	(486)	0	0	1,376,439
Adjustments to grant funding	(125,797)	0	0	0	0	0	0	0	0	0	0	0	(125,797)
Transfers from / (to) of funds	(1,053,009)	351,003	351,003	351,003	0	0	0	0	0	0	0	0	0
Balance at end of the year	<u>5,846,220</u>	<u>1,236,469</u>	<u>1,637,092</u>	<u>901,180</u>	<u>20,809</u>	<u>16,003</u>	<u>0</u>	<u>7,337,400</u>	<u>988</u>	<u>172,511</u>	<u>0</u>	<u>0</u>	<u>17,168,672</u>

The accompanying notes form an integral part of these financial statements.

Statement of Cash Flows

For the financial year ended 31 March 2012

	Note	2012 \$	2011 \$
Cash flows from operating activities			
Net income for the year		1,404,013	2,687,702
Adjustments for:			
– Amortisation of deferred capital grant		(229,117)	(219,339)
– Depreciation	7	318,755	320,143
– Fixed asset written off		3	17
– Adjustment to prior year grant funding	10	(66,690)	(125,797)
– Transfer of surplus to reserved funds	10	(909,999)	(1,053,009)
– Interest income		(55,134)	(39,230)
Operating cash flows before working capital changes		271,151	286,798
Changes in operating assets and liabilities			
– Inventories		60	18
– Trade and other receivables		(142,547)	66,564
– Trade and other payables		133,308	124,021
Net cash generated from operating activities		261,972	477,401
Cash flows from investing activities			
Purchases of property, plant and equipment	7	(4,334,671)	(314,617)
Interest received		55,134	39,230
Net cash used in investing activities		(4,279,537)	(275,387)
Cash flows from financing activities			
Increase in Deferred capital grant		182,265	162,266
Increase in Project fund		195,264	341,750
Increase in Sinking fund		303,333	351,003
Increase in Student assistance fund		243,427	296,529
Increase / (Decrease) in Curriculum enhancement fund		(19,890)	19,650
Increase / (Decrease) in Opportunity fund		(5,880)	5,032
Decrease in Project reserves		0	(8,840)
Increase in School building fund		4,057,177	19,809
Increase in School building fund – Extension		240,559	988
Decrease in Staff training vote fund		(12,738)	(486)
Increase in Financial assistance fund		25,000	0
Decrease in High needs fund		(1,229)	0
Net cash used in financing activities		5,207,288	1,187,701
Net increase in cash and cash equivalents		1,189,723	1,389,715
Cash and cash equivalents at beginning of financial year		9,929,992	8,540,277
Cash and cash equivalents at end of financial year	4	11,119,715	9,929,992
Cash and cash equivalents comprise:			
Cash and bank balances		2,437,750	2,279,663
Fixed deposits	4	8,681,965	7,650,329
		11,119,715	9,929,992

The accompanying notes form an integral part of the financial statements.

Statement of Monthly Pupil Eligible for Funding

For the financial year ended 31 March 2012

Period	Number of pupils by disability group *				Number of pupils under vocational tracks		Total number of pupils
	MID(J)+MID(S)+ASD	MID(J)	MID(S)	ASD	VOC	VOC-ASD	(c=a+b)
1 April 2011	323	222	12	89	68	15	406
1 May 2011	323	222	12	89	68	15	406
1 June 2011	323	222	12	89	68	15	406
1 July 2011	326	223	13	90	67	15	408
1 August 2011	326	222	13	91	67	15	408
1 September 2011	325	221	13	91	67	15	407
1 October 2011	325	221	13	91	67	15	407
1 November 2011	325	221	13	91	67	15	407
1 December 2011	325	221	13	91	67	15	407
1 January 2012	347	209	35	103	74	11	432
1 February 2012	332	210	21	101	88	13	433
1 March 2012	332	210	21	101	88	13	433

* Separate columns to be provided for each disability which are:

MID(J) – Mild intellectual disability – Junior students

MID(s) – Mild intellectual disability – Senior students

ASD – Autism Spectrum Disorder

VOC – Vocational students

The accompanying notes form an integral part of the financial statements.

Statement of Monthly Pupil Enrolment for International Students*For the financial year ended 31 March 2012*

Period	Number of international pupils * (a)	Number of international pupils ** (b)	Total number of pupils (c=a+b)
1 April 2011	0	0	0
1 May 2011	0	0	0
1 June 2011	0	0	0
1 July 2011	0	0	0
1 August 2011	0	0	0
1 September 2011	0	0	0
1 October 2011	0	0	0
1 November 2011	0	0	0
1 December 2011	0	0	0
1 January 2012	0	0	0
1 February 2012	0	0	0
1 March 2012	0	0	0

* International pupils who are children of employment pass holders, skilled workers and diplomatic staff.

** International pupils who are not children of employment pass holders, skilled workers and diplomatic staff.

Note: International pupils are defined as those who are not of Singapore citizen or Permanent Resident Status.

The accompanying notes form an integral part of the financial statements.

Notes to the Financial Statements

For the financial year ended 31 March 2012

These notes form an integral part of and should be read in conjunction with the accompanying financial statements.

1 GENERAL INFORMATION

Metta School (the "School") is registered with the Ministry of Education (MOE) under the Education Act (Chapter 87) on 16 November 2001. The registered office and principal place of business of the School is located at 30, Simei Street 1, Singapore 529949.

It is one of welfare centres being provided by Metta Welfare Association, which is a registered exempt charity in Singapore.

The objective of the School is to provide special education to mildly intellectually disabled and/or mildly autistic children between ages seven (7) to eighteen (18) who are functioning between IQ range of fifty (50) to seventy (70). Students who can benefit from vocational programmes can continue to school up to twenty one (21) years old.

As at 31 March 2012, the School has 106 (2011: 95) employees.

2 SIGNIFICANT ACCOUNTING POLICIES

2.1 Basis of preparation

The financial statements have been prepared in accordance with Singapore Financial Reporting Standard ("FRS"). The financial statements have been prepared under the historical cost convention, except as disclosed in the accounting policies below.

These financial statements are presented in Singapore Dollar, which is the School's functional currency.

The preparation of these financial statements in conformity with FRS requires Management to exercise its judgement in the process of applying the School's accounting policies. It also requires the use of certain critical accounting estimates and assumptions that affects the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of income and expenses during the financial year. Although these estimates are based on Management Committee's best knowledge of current events and actions, actual results may ultimately differ from those estimates.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are disclosed in Note 3.

2 SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

2.1 Interpretations and amendments to published standards effective in 2011

The School has adopted the new or revised FRS and Interpretations to FRS (INT FRS) that are mandatory for application from that date. Changes to the School's accounting policies have been made as required, in accordance with the relevant transitional provisions in the respective FRS and INT FRS.

The following are the FRS and INT FRS that are relevant to the School:

FRS	Effective Date	Title
FRS 1	1.1.2009	Presentation of financial statements
FRS 2	1.1.2009	Inventories
FRS 7	1.1.2009	Cash flow statements
FRS 8	1.1.2009	Accounting policies, changes in accounting estimates and errors
FRS 10	1.1.2007	Events after the balance sheet date
FRS 16	1.1.2009	Property, plant and equipment
FRS 17	1.1.2007	Leases
FRS 18	1.1.2005	Revenue
FRS 19	1.1.2009	Employee benefits
FRS 24	1.1.2006	Related party disclosures
FRS 32	1.2.2007	Financial instruments: Presentation
FRS 32	1.2.2009	Financial instruments: Presentation (Amendments)
FRS 36	1.1.2009	Impairment of assets
FRS 37	1.1.2006	Provisions, contingent liabilities and contingent assets
FRS 39	1.1.2005	Financial instruments: Recognition and measurement
FRS 107	1.1.2009	Financial instruments: Disclosures

The adoption of the above revised FRS did not result in any substantial changes to the School's accounting policies.

2.2 Revenue recognition

Revenue comprises the fair value of the consideration received or receivable for the services rendered in the ordinary course of the School's activities. Revenue is recognised as follows:

- 2.2.1 School fees are recognised over the period of instruction. Amounts of fees relating to future periods of instruction are included in fees received in advance.
- 2.2.2 Government grants are recognized as a receivable at their fair value when there is reasonable assurance that the grant will be received and the School will comply with all the attached conditions. Government grants receivable are recognized as income over the periods necessary to match them with the related costs which they are intended to compensate, on a systematic basis. Government grants relating to expenditures are shown separately as other income.
- Government grants relating to assets are recognised as deferred capital grant and is amortised over the estimated useful life of the relevant asset.
- 2.2.3 Donations are recognized in the statement of financial activities upon receipt. Donations-in-kind are recognised when the fair value of the assets received can be reasonably ascertained.
- 2.2.4 Interest income is recognised on a time-proportion basis using the effective interest method.
- 2.2.5 Other income is recognized when incurred.

2 SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

2.3 Property, plant and equipment

2.3.1 Measurement

All property, plant and equipment are initially recognized at cost and subsequently carried at cost less accumulated depreciation and accumulated impairment losses.

The cost of an item of property, plant and equipment includes its purchase price and any costs that are directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

2.3.2 Depreciation

Depreciation on property, plant and equipment is calculated using the straight-line method to allocate their depreciable amounts over their estimated useful lives. The estimated useful lives are as follows:

	Useful lives
Furniture and fittings	5 years
Office equipment	5 years
Computers	3 years
Physio equipment	5 years
Arts and music	5 years
School building	50 years
Other equipment	3 years
Renovations 2	years

The residual values and useful lives of property, plant and equipment are reviewed, and adjusted as appropriate, at each reporting date. The effects of any revision of the residual values and useful lives are included in the statement of financial activities for the financial year in which the changes arise.

2.3.3 Subsequent expenditure

Subsequent expenditure relating to property, plant and equipment that has already been recognised is added to the carrying amount of the asset only when it is probable that future economic benefits associated with the item will flow to the School and the cost of the item can be measured reliably. Other subsequent expenditure is recognised as repair and maintenance expenses in the statement of financial activities during the financial year in which it is incurred.

2.3.4 Disposal

On disposal of an item of property, plant and equipment, the difference between the net disposals proceeds and its carrying amount is taken to the statement of financial activities.

2.4 Impairment of non-financial assets

Property, plant and equipment are reviewed for impairment whenever there is any indication that these assets may be impaired. If any such indication exists, the recoverable amount (i.e. the higher of the fair value less cost to sell and value in use) of the assets is estimated to determine the amount of impairment loss.

For the purpose of impairment testing of the assets, recoverable amount is determined on an individual asset basis unless the asset does not generate cash flows that are largely independent of those from other assets. If this is the case, recoverable amount is determined for the cash-generating unit (CGU) to which the asset belongs.

2 SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

2.4 Impairment of non-financial assets (Cont'd)

If the recoverable amount of the asset (or CGU) is estimated to be less than its carrying amount, the carrying amount of the asset (or CGU) is reduced to its recoverable amount. The impairment loss is recognised in the statement of financial activities.

An impairment loss for an asset is reversed if; there has been a change in the estimates used to determine the assets' recoverable amount since the last impairment loss was recognised. The carrying amount of an asset is increased to its revised recoverable amount, provided that this amount does not exceed the carrying amount that would have been determined (net of depreciation) had no impairment loss been recognised for the asset in prior years. A reversal of impairment loss for an asset is recognised in the statement of financial activities.

2.5 Inventories

Inventories are carried at the lower of cost and net realizable value. Cost is determined using the first-in, first-out basis. Net realizable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and applicable variable selling expenses.

2.6 Financial assets

2.6.1 Classification

The School classifies its financial assets in the following category: loans and receivables. The classification depends on the purpose for which the assets were acquired. Management determines the classification of its financial assets at initial recognition and re-evaluates this designation at every reporting date.

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except those maturing later than 12 months after the reporting date, which are classified as non-current assets. Loans and receivables are classified within "other receivables" and "cash and cash equivalents" on the statement of financial position.

2.6.2 Recognition and derecognition

Financial assets are derecognized when the rights to receive cash flows from the financial assets have expired or have been transferred and the School has transferred substantially all risks and rewards of ownership.

2.6.3 Measurement

Financial assets are initially recognized at fair value plus transaction costs.

Loans and receivables are subsequently carried at amortized cost using effective interest method.

2.6.4 Impairment

The School assesses at each reporting date whether there is objective evidence that a financial asset or a group of financial assets is impaired.

An allowance for impairment of loans and receivables is recognized when there is objective evidence that the School will not be able to collect all amounts due according to the original terms of the receivables. Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganization, and default or delinquency in payments are considered indicators that the receivable is impaired. The amount of the allowance is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the original effective interest rate. The amount of the allowance for impairment is recognized in the statement of financial activities within "Administrative expenses".

2 SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

2.7 Cash and cash equivalents

Cash and cash equivalents comprise cash on hand, demand deposits and, short-term and highly liquid investments that are readily convertible to known amounts of cash which are subject to an insignificant risk of changes in value.

2.8 Accruals and other payables

Accruals and other payables are initially recognized at fair value, and subsequently carried at amortized cost, using the effective interest method.

2.9 Fair value estimation of financial assets and liabilities

The carrying amounts of current financial assets and liabilities, carried at amortised cost, are assumed to approximate their fair values due to their short-term nature.

2.10 Provisions for other liabilities and charges

Provisions for other liabilities and charges are recognised when the School has a present legal or constructive obligation as a result of past events, it is more likely than not that an outflow of resources will be required to settle the obligation and the amount has been reliably estimated.

2.11 Employee compensation

Defined contribution plans are post-employment benefit plans under which the School pays fixed contributions into separate entities such as the Central Provident Fund ("CPF"), on a mandatory, contractual or voluntary basis. The School has no further payment obligations once the contributions have been paid. The School's contribution to defined contribution plans are recognized as employee compensation expense when they are due.

Employee entitlements to annual leave other than teaching staff are recognized when they accrue to employees. Unused annual leave are not allowed to be carried forward to the following calendar year.

2.12 Operating leases

Leases of assets in which a significant portion of the risks and rewards of ownership are retained by the lessor are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are taken to the statement of financial activities on a straight- line basis over the period of the lease. When an operating lease is terminated before the lease period has expired, any payment required to be made to the lessor by way of penalty is recognised as an expense in the period in which termination takes place.

Rental on operating lease is charged to statement of financial activities. Contingent rents are recognised as an expense in the statement of financial activities in the financial year in which they are incurred.

2 SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

2.13 Related parties

Related parties are entities with one or more common management committee members. Parties are considered to be related if one party has the ability to control the other party or exercise influence over the party in making financial and operating decisions.

2.13 Employee compensation

(a) Defined contribution plans

Defined contribution plans are post-employment benefit plans under which the School pays fixed contributions into separate entities such as the Central Provident Fund ("CPF"), on mandatory, contractual or voluntary basis. The School has no further payment obligations once the contributions have been paid. The School's contribution to defined contribution plans are recognized as employee compensation expense when they are due.

(b) Employee leave entitlement

Employee entitlements to annual leave other than teaching staff are recognized when they accrue to employees. Unused annual leave are not allowed to be carried forward to the following calendar year.

2.14 Related parties

Related parties are entities with one or more common management committee members. Parties are considered to be related if one party has the ability to control the other party or exercise influence over the party in making financial and operating decisions.

3 CRITICAL ACCOUNTING ESTIMATES, ASSUMPTIONS AND JUDGMENTS

Estimates, assumptions and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

3.1 Critical accounting estimates and assumptions

The School makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

3.2 Critical judgments in applying the entity's accounting policies

The key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year, are discussed below.

Estimated useful lives of property, plant and equipment

The School reviews annually the estimated useful lives of property, plant and equipment based on factors such as operating plans and strategies, expected level of usage and future technological developments. It is possible that future results of operations could be materially affected by changes in these estimates brought about by changes in the factors mentioned.

Impairment of property, plant and equipment

Property, plant and equipment are reviewed for impairment whenever there is any indication that the assets are impaired. If any such indication exists, the recoverable amount (i.e. higher of the fair value less cost to sell and value in use) of the assets is estimated to determine the impairment loss. The key assumptions for the value in use calculation are those regarding the growth rates, and expected change to selling price and direct costs during the year and a suitable discount rate.

2 SIGNIFICANT ACCOUNTING POLICIES (Cont'd)**3.2 Critical judgments in applying the entity's accounting policies (Cont'd)****Allowance for impairment of receivables**

The School reviews the adequacy of allowance for impairment of receivables at each closing by reference to the ageing analysis of receivables, and evaluates the risks of collection according to the credit standing and collection history of individual client. If there are indications that the financial position of a client has deteriorated resulting in an adverse assessment of his risk profile, an appropriate amount of allowance will be provided.

4 CASH AND CASH EQUIVALENTS

	2012 \$	2011 \$
Cash on hand	1,000	1,000
Cash at bank	2,436,750	2,278,663
Fixed deposits	8,681,965	7,650,329
	<u>11,119,715</u>	<u>9,929,992</u>

Fixed deposits had maturity ranging from 6 months to 12 months (2011: 6 months to 12 months) and have interest rates ranging from 0.3500% to 0.8500% (2011: 0.2500% to 0.6525%) per annum.

At the reporting date, the carrying amounts of cash and cash equivalents approximated their fair values.

5 TRADE AND OTHER RECEIVABLES

	2012 \$	2011 \$
Grant receivables	26,551	20,875
Deposits	126,853	4,000
Prepayments	1,069	507
Accrued interests	34,108	22,330
Other receivables	3,670	1,992
	<u>192,251</u>	<u>49,704</u>

At the reporting date, the carrying amounts of other receivables balances approximated their fair values.

6 INVENTORIES

	2012 \$	2011 \$
Closing stocks	<u>79</u>	<u>139</u>

At the reporting date, the carrying amounts of inventories approximated their fair values.

7 PROPERTY, PLANT AND EQUIPMENT

	Balance at beginning of financial year \$	Additions \$	(Disposals) \$	Balance at end of financial year \$
2012				
Cost				
Furniture and fittings	158,188	8,180	(544)	165,824
Office equipment	228,714	2,578	(570)	230,722
Computers	227,591	12,908	(2,986)	237,513
Physio equipment	660	0	0	660
Arts and music	92,956	0	(192)	92,764
School building	8,126,991	0	0	8,126,991
Building in progress	182,073	4,219,442	0	4,401,515
Other equipment	202,831	26,008	0	228,839
Renovations	76,740	65,555	0	142,295
	<u>9,296,744</u>	<u>4,334,671</u>	<u>(4,292)</u>	<u>13,627,123</u>
	Balance at beginning of financial year \$	Depreciation charge \$	(Written back / off) \$	Balance at end of financial year \$
Accumulated depreciation				
Furniture and fittings	133,580	10,747	(543)	143,784
Office equipment	141,200	33,524	(569)	174,155
Computers	173,460	55,103	(2,985)	225,578
Physio equipment	659	0	0	659
Arts and music	89,279	1,233	(192)	90,320
School building	958,743	162,540	0	1,121,283
Building in progress	0	0	0	0
Other equipment	196,272	11,933	0	208,205
Renovations	65,836	43,675	0	109,511
	<u>1,759,029</u>	<u>318,755</u>	<u>(4,289)</u>	<u>2,073,495</u>
	Balance at beginning of financial year \$			Balance at end of financial year \$
Net book value				
Furniture and fittings	24,608			22,040
Office equipment	87,514			56,567
Computers	54,131			11,935
Physio equipment	1			1
Arts and music	3,677			2,444
School building	7,168,248			7,005,708
Building in progress	182,073			4,401,515
Other equipment	6,559			20,634
Renovations	10,904			32,784
	<u>7,537,715</u>			<u>11,553,628</u>

7 PROPERTY, PLANT AND EQUIPMENT (Cont'd)

	Balance at beginning of financial year \$	Additions \$	(Disposals) \$	Balance at end of financial year \$
2011				
Cost				
Furniture and fittings	147,566	14,630	(4,008)	158,188
Office equipment	157,297	75,804	(4,387)	228,714
Computers	222,505	9,425	(4,339)	227,591
Physio equipment	662	0	(2)	660
Arts and music	94,486	1,095	(2,625)	92,956
School building	8,126,991	0	0	8,126,991
Building in progress	0	182,073	0	182,073
Other equipment	193,040	9,791	0	202,831
Renovations	54,941	21,799	0	76,740
	<u>8,997,488</u>	<u>314,617</u>	<u>(15,361)</u>	<u>9,296,744</u>
	Balance at beginning of financial year \$	Depreciation charge \$	(Written back / off) \$	Balance at end of financial year \$
Accumulated depreciation				
Furniture and fittings	128,465	9,119	(4,004)	133,580
Office equipment	112,030	33,555	(4,385)	141,200
Computers	126,810	50,983	(4,333)	173,460
Physio equipment	659	0	0	659
Arts and music	90,469	1,432	(2,622)	89,279
School building	796,203	162,540	0	958,743
Building in progress	0	0	0	0
Other equipment	162,253	34,019	0	196,272
Renovations	37,341	28,495	0	65,836
	<u>1,454,230</u>	<u>320,143</u>	<u>(15,344)</u>	<u>1,759,029</u>
	Balance at beginning of financial year \$			Balance at end of financial year \$
Net book value				
Furniture and fittings	19,101			24,608
Office equipment	45,267			87,514
Computers	95,695			54,131
Physio equipment	3			1
Arts and music	4,017			3,677
School building	7,330,788			7,168,248
Building in progress	0			182,073
Other equipment	30,787			6,559
Renovations	17,600			10,904
	<u>7,543,258</u>			<u>7,537,715</u>

8 ACCRUALS AND OTHER PAYABLES

	2012 \$	2011 \$
Accrued operating expenses		
– Outside parties	263,825	140,461
– Related parties	56,413	49,632
	<u>320,238</u>	<u>190,093</u>
Deferred grants received	101,511	97,876
Other payables	3,278	3,750
	<u>425,027</u>	<u>291,719</u>

Amount due to related parties are unsecured, interest-free, payable on demand and will be settled with cash.

At the reporting date, the carrying amounts of accruals and other payables approximated their fair values.

9 DEFERRED CAPITAL GRANTS

	2012 \$	2011 \$
Cost		
Balance at the beginning of the year	620,831	620,831
Received during the year	20,000	0
Balance at the end of the year	<u>640,831</u>	<u>620,831</u>
Accumulated amortisation		
Balance at the beginning of the year	563,672	506,599
Amortisation for the year	66,852	57,073
Balance at the end of the year	<u>630,524</u>	<u>563,672</u>
Net carrying amount		
Current	10,307	57,159
Non-current	0	0
	<u>10,307</u>	<u>57,159</u>
Comprised of:		
Grant from Government	116	9,310
Grant from non-government	10,191	47,849
	<u>10,307</u>	<u>57,159</u>

These amounts represent government grants and donations received from individuals and private organisations for the purchase and/or construction of property, plant and equipment. These grants and donations are amortised and recognised as income in proportion to the depreciation of the related assets.

10 ACCUMULATED GENERAL FUNDS

	2012	2011
	\$	\$
Balance at the beginning of the year	5,846,220	5,621,013
Net income for the year	1,213,333	1,404,013
Adjustments to grant funding	<u>(66,690)</u>	<u>(125,797)</u>
	6,992,863	6,899,229
Transfers to reserved funds:		
Project fund	(303,333)	(351,003)
Sinking fund	(303,333)	(351,003)
Student assistance fund	<u>(303,333)</u>	<u>(351,003)</u>
Balance at the end of the year	<u><u>6,082,864</u></u>	<u><u>5,846,220</u></u>
Adjustments to grant funding is comprised of:		
NCSS grant (over) funding FY 2010 / 2011	(28,180)	0
NCSS grant (over) funding FY 2009 / 2010	0	(21,778)
TOTE Board (over) funding FY 2010 / 2011	(38,510)	0
TOTE Board (over) funding FY 2009 / 2010	0	(103,857)
Government grant – Jobs credit FY 2009 / 2010	<u>0</u>	<u>(162)</u>
	<u><u>(66,690)</u></u>	<u><u>(125,797)</u></u>

11 PROJECT FUND

	2012	2011
	\$	\$
Balance at the beginning of the year	1,236,469	894,719
Grants received during the year	0	52
Transfer from accumulated general fund	<u>303,333</u>	<u>351,003</u>
	1,539,802	1,245,774
Expenditures during the year	<u>(108,069)</u>	<u>(9,305)</u>
Balance at the end of the year	<u><u>1,431,733</u></u>	<u><u>1,236,469</u></u>

This fund was approved by the School Management Committee to set aside extension, school improvement and upgrading works, also for projects/programmes that will meet the needs of the pupils.

12 SINKING FUND

	2012	2011
	\$	\$
Balance at the beginning of the year	1,637,092	1,286,089
Transfer from accumulated general fund	<u>303,333</u>	<u>351,003</u>
Balance at the end of the year	<u><u>1,940,425</u></u>	<u><u>1,637,092</u></u>

The sinking fund was set up for major repairs and maintenance of the School's building.

13 STUDENT ASSISTANCE FUND

	2012 \$	2011 \$
Balance at the beginning of the year	901,180	604,651
Transfer from accumulated general fund	<u>303,333</u>	<u>351,003</u>
	1,204,513	955,654
Expenditures during the year	<u>(59,906)</u>	<u>(54,474)</u>
Balance at the end of the year	<u><u>1,144,607</u></u>	<u><u>901,180</u></u>

The student assistance fund was set up to provide financial assistance to pupils in need.

14 CURRICULUM ENHANCEMENT FUND

	2012 \$	2011 \$
Balance at the beginning of the year	20,809	1,159
Grants received during the year	<u>80,000</u>	<u>80,000</u>
	100,809	81,159
Expenditures during the year	<u>(99,890)</u>	<u>(60,350)</u>
Balance at the end of the year	<u><u>919</u></u>	<u><u>20,809</u></u>

This fund was set up to promote and sustain school-based initiatives in enhancing the quality of the school's curriculum and co-curriculum.

15 OPPORTUNITY FUND

	2012 \$	2011 \$
Balance at the beginning of the year	16,003	10,971
Grants received during the year	<u>3,136</u>	<u>10,972</u>
	19,139	21,943
Expenditures during the year	<u>(9,016)</u>	<u>(5,940)</u>
Balance at the end of the year	<u><u>10,123</u></u>	<u><u>16,003</u></u>

The opportunity fund is an initiative by MOE since financial year 2006/2007 to support needy students.

16 PROJECT RESERVES

	2012 \$	2011 \$
Balance at the beginning of the year	0	8,840
Grants received during the year	<u>0</u>	<u>0</u>
	0	8,840
Expenditures during the year	<u>0</u>	<u>(8,840)</u>
Balance at the end of the year	<u><u>0</u></u>	<u><u>0</u></u>

These reserves are contributions set aside for the School's operation expenses and upgrading works.

17 SCHOOL BUILDING FUND

	2012	2011
	\$	\$
Cost		
Balance at the beginning of the year	8,296,357	8,113,244
Received during the year	<u>4,219,442</u>	<u>183,113</u>
Balance at the end of the year	<u>12,515,799</u>	<u>8,296,357</u>
Accumulated amortisation		
Balance at the beginning of the year	958,957	795,653
Amortisation for the year	<u>162,265</u>	<u>163,304</u>
Balance at the end of the year	<u>1,121,222</u>	<u>958,957</u>
Net carrying amount	<u>11,394,577</u>	<u>7,337,400</u>
Comprised of:		
Grants from Government	8,736,093	4,727,888
Grants from non-government	<u>2,658,484</u>	<u>2,609,512</u>
	<u>11,394,577</u>	<u>7,337,400</u>

The school building fund was set up for the purpose of constructing the School's building, which was finished in year 2005. Ninety (90%) percent of the cost was funded by the MOE and the other ten (10%) percent was by Metta Welfare Association, a related party.

In financial year 2009, the School set up a training kitchen wherein 95% of the cost was funded by MOE and the other 5% by the School.

During the financial year 2012, construction for the School's extension building has started and is expected to be finished within the next financial year 2013. MOE will provide a grant-in-aid of 95%, NCSS on behalf of the TOTE Board Social Service Fund will give a capital grant equivalent to 2.5% and the School shall contribute the other remaining 2.5% of the total project cost.

18 SCHOOL BUILDING FUND - EXTENSION

	2012	2011
	\$	\$
Balance at the beginning of the year	988	0
Grants received during the year	<u>4,332,219</u>	<u>168,810</u>
	4,333,207	168,810
Expenditures during the year	<u>(4,091,660)</u>	<u>(167,822)</u>
Balance at the end of the year	<u>241,547</u>	<u>988</u>

The extension building is jointly funded by the School project fund (2.5%), TOTE Board (2.5%) and by the MOE (95%).

19 STAFF TRAINING VOTE FUND

	2012 \$	2011 \$
Balance at the beginning of the year	172,511	172,997
Grants received during the year	<u>100,650</u>	<u>88,550</u>
	273,161	261,547
Expenditures during the year	<u>(113,388)</u>	<u>(89,036)</u>
Balance at the end of the year	<u><u>159,773</u></u>	<u><u>172,511</u></u>

In financial year 2006, MOE solely funded this fund. A sum of S\$1,100 is allocated for each staff to receive appropriate trainings in order to improve the quality of their services.

20 FINANCIAL ASSISTANCE FUND

	2012 \$	2011 \$
Balance at the beginning of the year	0	0
Grants received during the year	<u>25,000</u>	<u>0</u>
	25,000	0
Expenditures during the year	<u>0</u>	<u>0</u>
Balance at the end of the year	<u><u>25,000</u></u>	<u><u>0</u></u>

During the financial year, MOE released an additional top-up grant that would be ring-fenced for discretionary financial assistance purposes to help students.

21 HIGH NEEDS FUND

	2012 \$	2011 \$
Balance at the beginning of the year	0	0
Grants received during the year	<u>39,835</u>	<u>0</u>
	39,835	0
Expenditures during the year	<u>(41,064)</u>	<u>0</u>
Balance at the end of the year	<u><u>(1,229)</u></u>	<u><u>0</u></u>

During the financial year, a new High Needs Grant has been set up by MOE for SPED Schools to provide additional resources to support students with high needs. The fund is used to employ additional full-time teaching aides for students with highly challenging behaviours.

22 SINGAPORE TOTALISATOR BOARD'S FUNDING

The Singapore Totalisator Board funds students doing Pre-Vocational / Mainstream Secondary Curriculum. The balance of such funding is as follows:

	2012 \$	2011 \$
Income		
Donations	24	29
School fees	20,140	13,820
	<u>20,164</u>	<u>13,849</u>
Expenditures		
Communications	253	198
Designated expenditures	1,131	438
Depreciation	18,588	16,593
Fixed asset written off	0	1
Purchase of equipment and furniture	483	722
Insurance	92	98
Licence fees	5	4
Maintenance	4,674	4,139
Management fees	4,352	0
Pupil welfare	9,157	3,588
Professional fees and other services	1,750	2,109
Pre-vocational program	30,181	22,302
Recruitment	94	133
Rental of equipment	255	123
Supplies and materials	8,362	13,235
School functions	7,647	4,133
Security guards	1,155	2,639
Salaries and allowances	239,579	173,608
Staff welfare	3,644	5,114
Transport claims	257	524
Utilities	6,631	4,816
	<u>338,290</u>	<u>254,517</u>
Net expenditure for the year	<u>(318,126)</u>	<u>(240,668)</u>
Grants received during the year	334,987	273,594
Grant receivable – 2% retention	0	5,584
	<u>334,987</u>	<u>279,178</u>
Net surplus for the year after grants received	16,861	32,926
Accumulated fund at the beginning of the year	32,926	40,599
Adjustments made during the year	(32,926)	(40,599)
Accumulated fund at the end of the year	<u><u>16,861</u></u>	<u><u>32,926</u></u>

23 DESIGNATED DONATIONS

Donations-in-kind received during the year are as follows:

	2012 \$	2011 \$
School meals	5,000	7,000
Housekeeping programs	3,356	0
Sports programmes	0	850
Children's Day celebration	0	3,052
	<u>8,356</u>	<u>10,902</u>

24 INCOME TAX

The School is one of the welfare centres being provided by Metta Welfare Association which is a registered charity under the Charities Act 1982 and is exempted from tax.

25 CAPITAL COMMITMENTS

Capital expenditures contracted for at the reporting date but not recognized in the financial statements were as follows:

	2012 \$	2011 \$
Property, plant and equipment – Building in progress	<u>2,558,245</u>	<u>0</u>

26 RELATED PARTY TRANSACTIONS

The following related party transactions took place between the School and during the financial year on terms agreed by the parties concerned:

	2012 \$	2011 \$
School meals	(143,004)	(52,917)
Management fees	(83,250)	(20,550)
Reimbursement of expenses paid:		
– By the School for related parties	(974)	(974)
– By the related parties for the School	<u>(6,825)</u>	<u>(17,198)</u>

Balances with the related parties as at the reporting date are set out in Note 8.

Rental of Land

The rental expense of the School is fully funded by MOE. The School has given consent that the funding will be remitted directly to Metta Welfare Association. Hence, such expenses and the corresponding grants are not recognised in the School's statement of financial activities and instead in Metta Welfare Association's accounts.

The rental expense and income recognised by Metta Welfare Association amounts to S\$449,604 (2011: S\$449,604).

27 FINANCIAL RISK MANAGEMENT

The School's activities expose it to minimal financial risks and overall risk management is determined and carried out by the Management Committee on an informal basis.

(i) *Liquidity risk*

The School manages its liquidity risk by monitoring and maintaining a level of cash and bank balances deemed adequate by the Management Committee to fund the School's operations.

(ii) *Credit risk*

The School has minimal exposure to credit risks due to the nature of its activities.

(iii) *Interest rate risk*

The School's policy is to obtain the most favourable interest rates available in the market. Surplus funds are placed with reputable banks.

Fair values

The carrying amounts of the financial assets and liabilities recorded in the financial statements of the School approximate their fair values due to their short-term nature.

28 MANAGEMENT OF RESERVES

The School regards its accumulated general fund as its reserves.

The School's reserve policy requires it to maintain sufficient reserve to ensure long-term financial sustainability and continuity for the purpose of operating effective programs.

29 COMPARATIVE FIGURES

Certain comparative figures have been reclassified to conform to the current year's presentation.

30 AUTHORISATION OF FINANCIAL STATEMENTS

These financial statements were authorised for issue in accordance with a resolution of the Management Committee on 1 August 2012.



Acknowledgements 致谢篇

We extend our deepest appreciation to all donors, sponsors and supporters who have helped us in realising our mission. Your generosity and goodwill have truly made a tremendous improvement to the lives of our beneficiaries. We look forward to your continued support in our future projects and events.

The names listed here are in alphabetical order. Whilst we have taken great care to ensure the accuracy of these entries, we hope to seek your kind understanding and forgiveness on any omission or oversight on our part.

慈光衷心感激所有善长仁翁、社会贤达、义工朋友以及企业公司，由于大家的慷慨捐施、热心支持以及相信认同，慈光受惠人士的生活素质，始获得改善许多，尚盼在未来的慈善计划与福利活动中，仍继续支持慈光。

下列名单，皆按字数与笔画的由少至多秩序，进行排列。虽然我们小心排列与仔细核对，但如有失误或遗漏，尚盼阁下海量包涵。

GOVERNMENT & QUASI-GOVERNMENT ORGANISATIONS

政府部门以及政府相关机构

1. Central Community Development Council
2. Centre for Enabled Living Ltd
3. Changi General Hospital, Rehabilitative Services
4. Changi Neighbourhood Police Centre
5. Changi Simei Civil Defence Executive Committee
6. Changi Simei Community Club Management Committee
7. Changi Simei Grassroots Organisation
8. Civil Aviation Authority of Singapore
9. East Coast Town Council
10. Fuchun Community Club Management Committee
11. ITE College East
12. Land Transport Authority
13. Lee Foundation
14. Lioness Club of Singapore East
15. Marine Parade Citizens' Consultative Committee
16. Marine Parade Community Club Management Committee
17. Marine Parade Constituency Office
18. Marine Parade Town Council
19. Marsiling Civil Defence Executive Committee
20. Marsiling Grassroots Organisation
21. Marsiling Residents' Committee Zones 3 & 8
22. Ministry of Community Development, Youth and Sports
23. Ministry of Education
24. Ministry of Health
25. Ministry of Home Affairs
26. National Cancer Centre Singapore
27. National Council of Social Service
28. National Environment Agency
29. National Library Board
30. National Parks Board
31. National Volunteer & Philanthropy Centre
32. North East Community Development Council
33. North West Community Development Council
34. NTUC FairPrice Co-Operative Ltd
35. NTUC FairPrice Eastpoint
36. NTUC FairPrice Foundation
37. NTUC FairPrice Foundation Ltd
38. NTUC FairPrice Jurong Point
39. NTUC FairPrice New Upper Changi
40. NTUC Income Insurance Co-Operative Ltd
41. PAP Changi Simei
42. PAP Community Foundation
43. Pasir Ris-Punggol Group Representation Constituency
44. Police Training Command (TRACOM)
45. Public Utilities Board
46. Rotaract Club of Singapore East
47. Singapore Disability Sports Council
48. Singapore National Employers Federation
49. Singapore Pools (Pte) Ltd
50. Singapore Prison
51. Singapore Sports Council
52. Singapore Totalisator Board
53. Singapore Tourism Board
54. South East Community Development Council
55. South West Community Development Council
56. Tampines Changkat Citizens' Consultative Committee
57. Tampines Changkat Community Club Management Committee
58. Tampines Changkat Grassroots Organisation
59. Tampines Changkat Residents' Committee Zones 2 & 4
60. Tampines Group Representation Constituency

INDIVIDUALS 个人

1. Ang Chen Peow
2. Chan Keen Wah
3. Chang Meng Kiat
4. Chee Tay Hee
5. Chew Wai Keong
6. Christopher Yeo
7. Chua Meng Hoe
8. Colleen
9. Dr Lim Chee Chian
10. Dr Lim Chee Chian
11. Dr Winston Ee Kwong Hong
12. Dr Wong Sin Yew
13. Edward Teo
14. Ellen Chua & family
15. Emily Neo
16. Eric Lim
17. Eric Teoh

- | | |
|--|--|
| 18. Fergus Archibald, John Martin, and friends | 69. Subramaniam |
| 19. Grace Lwa Chew Yen | 70. Susan Lim |
| 20. Henry Ger | 71. Tan Aik Sin and Tan Aik Koon |
| 21. Henry Yeo Soon Kwang | 72. Tang Kum San |
| 22. Ho Kian Tiong | 73. Teo Teck Kay |
| 23. Ho Poey Wee | 74. Terence Leng Hoe Lon |
| 24. Jaslind Hu | 75. The family of the Late Mdm Chua Gek Cho |
| 25. Jenny Leung | 76. The family of the Late Mdm Lam Yew Yin |
| 26. John Ong | 77. The family of the Late Mdm Lim Chye Kwak |
| 27. Johny Ong | 78. Thoo Chun Ho |
| 28. Kelvin Erh Soon Huat | 79. Tng Chye Soon and Mdm Loo Kwee Chin & Family |
| 29. KK Teoh | 80. Wan Pong Lim |
| 30. Koh Hwee Cheng | 81. Watt Keen Jaen |
| 31. Koh Hwee Cheng | 82. Wendy Leung |
| 32. Koh Wee Beng | 83. Wong Horng Yit |
| 33. Kwek Joo Kee | 84. Wong Tian Fu |
| 34. Late Mdm Chia Khium Siew @ Chia Rosa | 85. Yang Tze Pin |
| 35. Lau Teh Yee | 86. Yu & Chia |
| 36. Lawrence Lui (Ngai Heng Book Binder Private Limited) | 87. 王詠嫻 |
| 37. Lee Meng Kher | 88. 王詠嫻 |
| 38. Lee Thiam Chai | 89. 方子福 |
| 39. Lee Yeng & Friends | 90. 白汉川 |
| 40. Lim Boon Soon | 91. 白亚玉 |
| 41. Lim Family | 92. 许振宗 |
| 42. Lim Gek Kwee | 93. 刘林锥 |
| 43. Lim Kin Guan/ Sng Bee Hong | 94. 汪家裕 |
| 44. Lim Siew Ching | 95. 陈杏婵 |
| 45. Loh Mui Hiong | 96. 陈霞英 |
| 46. Lynn | 97. 邱永平 |
| 47. Max Teo | 98. 卓三平 |
| 48. Mdm Lee Mui Ju | 99. 周金福 |
| 49. Mr and Mrs Er Chang Kai and family | 100. 林正丰 |
| 50. Ng Chai Hong | 101. 林玉瑞 |
| 51. Ng Chwee Chuan | 102. 范倩萍 |
| 52. Nicholas Teo | 103. 柯宝红 |
| 53. Ong Chung Huat | 104. 郭秀兰 |
| 54. Ong Hong Kiau | 105. 崔亚金 |
| 55. Ong Siew Yian | 106. 黄清标 |
| 56. Ong Siong Eng | 107. 彭伟明 |
| 57. Peh Bee Geok | 108. 谢喜铭 |
| 58. Peh Oon Kee | 109. 曾镜雄 |
| 59. Peter Ho (SMJ Furnishing Private Limited) | 110. 蔡思敬 |
| 60. Phoon Huy Tiang | 111. 蔡树金 |
| 61. Richard Soh | 112. 薛方基 |
| 62. Richard Tan | 113. 丁南升贤伉俪 |
| 63. Roger Wan | 114. 王水法贤伉俪 |
| 64. Roy Zhang | 115. 王亚华贤伉俪 |
| 65. See Cheng Chuar | 116. 王亚弟贤伉俪 |
| 66. Siak Siang Kew | |
| 67. Stephen Poh | |
| 68. Steven Tan Kok Keong | |

117. 王其祥贤伉俪
118. 王春财贤伉俪
119. 王柄棋贤伉俪
120. 白炳福贤伉俪
121. 江春玉贤伉俪
122. 江福成贤伉俪
123. 刘牙龙贤伉俪
124. 刘水木贤伉俪
125. 刘水兴贤伉俪
126. 刘松涛贤伉俪
127. 刘政运贤伉俪
128. 阮来发贤伉俪
129. 朱金全贤伉俪
130. 朱福基贤伉俪
131. 许崇泉贤伉俪
132. 吴木兴贤伉俪
133. 杨开发及家人
134. 欧盈源及家人
135. 陈天宝贤伉俪
136. 陈永车贤伉俪
137. 陈龙玉贤伉俪
138. 陈汉钦贤伉俪
139. 陈亚礼贤伉俪
140. 陈亚春贤伉俪
141. 陈桎富及家人
142. 陈成锦贤伉俪
143. 陈运明贤伉俪
144. 陈金桦贤伉俪
145. 陈建耀贤伉俪
146. 陈树彦贤伉俪
147. 陈家发贤伉俪
148. 陈雅庆贤伉俪
149. 陈雅顺贤伉俪
150. 宋来民贤伉俪
151. 连长兴贤伉俪
152. 连金池贤伉俪
153. 连金宝贤伉俪
154. 李再添贤伉俪
155. 李国忠贤伉俪
156. 李林南贤伉俪
157. 李添南贤伉俪
158. 沈胜仁贤伉俪
159. 沈俊廷贤伉俪
160. 何修演贤伉俪
161. 麦朝源贤伉俪
162. 苏理政贤伉俪
163. 苏锦章贤伉俪
164. 杨基兴贤伉俪
165. 杨基炳贤伉俪
166. 张仰兴贤伉俪
167. 林永车贤伉俪
168. 林励宋贤伉俪
169. 林金发贤伉俪
170. 林忠兴贤伉俪
171. 林忠发贤伉俪
172. 林恩强贤伉俪
173. 林嘉凌贤伉俪
174. 林德隆贤伉俪
175. 周四招贤伉俪
176. 周耀威贤伉俪
177. 郑臣雄贤伉俪
178. 郑明龙贤伉俪
179. 郑靖蕙贤伉俪
180. 卓南美贤伉俪
181. 姚金荣贤伉俪
182. 钟金鹏贤伉俪
183. 洪洲儿贤伉俪
184. 洪鸿兴贤伉俪
185. 洪振群贤伉俪
186. 胡启山贤伉俪
187. 胡启聪贤伉俪
188. 胡焯民贤伉俪
189. 柯国水贤伉俪
190. 柯福隆贤伉俪
191. 柯福赐贤伉俪
192. 翁亿有贤伉俪
193. 郭庆顺贤伉俪
194. 郭绪高贤伉俪
195. 黄争良贤伉俪
196. 黄志贤贤伉俪
197. 黄明礼贤伉俪
198. 黄金春贤伉俪
199. 黄南源贤伉俪
200. 黄崧珩贤伉俪
201. 龚宝霖贤伉俪
202. 梁添福贤伉俪
203. 萧捷钦贤伉俪
204. 傅文邦贤伉俪
205. 傅瀚辉贤伉俪
206. 温瑞发贤伉俪
207. 蓝坤生贤伉俪
208. 蔡永祥贤伉俪
209. 廖耀光贤伉俪
210. 颜英春贤伉俪
211. 颜溪俊贤伉俪
212. 拿汀斯理卢翠婷太平局绅
213. 亚和蔬菜供应(Lim Pak Hoe, 白桂花)

ORGANISATIONS/GROUPS

商家/团体

1. 13 Engineering Pte Ltd
2. 3M Technologies (S) Pte Ltd
3. 66 Super Store
4. 7 Sensations
5. A & P Floral Creations Training Centre
6. Abbott Laboratories (S) Pte Ltd
7. Addestra Learning Centre Pte Ltd
8. Adval Brand Group Pte Ltd
9. Advance Canvas Industries Pte Ltd
10. Aerogaz (S) Pte Ltd
11. Alcare Pharmaceuticals Pte Ltd
12. Allswell Trading Pte Ltd
13. Ananda Bhavan Restaurant
14. Anna's Cooking Arts
15. Apex Club of Bukit Timah
16. Apollo Food Industries (M) Sdn Bhd
17. AROX Singapore Pte Ltd
18. Aspial/Citigem
19. Atos Wellness Ltd
20. Atos Welness PTE LTD
21. Awesome
22. Ayako Corporation
23. Bakers World LLP
24. Barang Booth
25. Basic Essence
26. Baxter Singapore
27. Bayer (South East Asia) Pte Ltd
28. Bedok Riveria Pte Ltd
29. Believe NJ
30. Bengawan Solo Pte Ltd
31. Big Splash
32. Bingo Cup
33. Bizlink
34. Burger King
35. Cabin Crew Club for Community Care (5Cs)
36. California Laundry
37. Carrefour Singapore
38. Champions Golf Academy
39. Chee Bay Hoon Realty Pte Ltd
40. Chia Khim Lee Food Industries Pte Ltd
41. Chilli Api Catering
42. Chilli Padi Nonya Restaurant
43. Choa Chu Kang Swimming Complex
44. Ci Yan Organic Vegetarian Health Food
45. Clear Channel Singapore
46. CMYZ Design & Prints
47. Cool Dynamics Pte Ltd
48. Cosy Corner
49. Crazy Henna
50. Crowne Plaza Changi Airport Hotel
51. Crowne Plaza Hotels and Resorts
52. Cube – I
53. Cute Tink
54. Daikin Air Conditioning (Singapore) Ltd
55. Daimler South East Asia Pte Ltd
56. Danztitude
57. Dermal (S) Pte Ltd
58. Dharma Cakra Society
59. Dignity Kitchen
60. DKSH Singapore Pte Ltd
61. Dragon D'or Cosmetics
62. Dragon Tree Milk Shake House
63. DSO Canteen
64. E. Life Jas Skin & Body Care Express
65. E4PID
66. Eastern Oriental Souvenir
67. EBM Trading
68. Eco Craft
69. Elie's Delights
70. Emiko Arts
71. Emiko Arts
72. Esther's Stall
73. Everform Enterprises
74. Evergreens
75. Fabulous
76. Fancy Papers Supplier
77. Fitness First
78. Fo You Yuan Vegetarian Restaurant
79. Fong Shun Thai Buddhist Artefacts
80. Food From The Heart
81. Food Joy Group
82. Food Summons Waterloo Street 21
83. Fook Hin Pawnshop Pte Ltd
84. Fook Yuan Pawnshop
85. Fortress Investment Group
86. Fountain Money Changer
87. Frances Beauty Clinic
88. FUNtastic Balloons
89. Gan Teck Kar Investment Pte Ltd
90. Gardenia Foods (S) Pte Ltd
91. Geok's Love
92. Gifts Store
93. Glitter Star
94. Global Active Limited (GNC)
95. Golf Asia

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| 96. | Good Deal, Great Bargains | 145. | Kway Guan Huat Popiah |
| 97. | Group of philanthropists | 146. | Kwong Cheong Thye Pte Ltd |
| 98. | G'von | 147. | KYDZ International LLP |
| 99. | H. Tyre Pte Ltd | 148. | L.D.Waxson (S) Pte Ltd |
| 100. | Hai Fong Restaurant | 149. | LBK Import & Export |
| 101. | Han Poh Court Trading | 150. | Lee Beng Tyre & Battery Co |
| 102. | Han's Café & Cake House Pte Ltd | 151. | Lee Foundation |
| 103. | Hansa International Pte Ltd | 152. | Lee Wei Song School Of Music |
| 104. | Happy Arts | 153. | Lelong Corner |
| 105. | Harmony MT Pte Ltd | 154. | Lian Yick Metal Tents Pte Ltd |
| 106. | Harmony Multi-Purpose Solution | 155. | Light of Wisdom |
| 107. | Heng Kwang Optics & Contact Lens Centre | 156. | Light of Wisdom |
| 108. | High Achievers | 157. | Lim Clinic and Surgery |
| 109. | High Tea | 158. | Lim Family |
| 110. | Hilton Singapore Hotel | 159. | Lions Club of Singapore 308-A1 |
| 111. | Hola Cafeteria | 160. | Liston Electrical Contractor (Mr Tan Kim Hua) |
| 112. | Holiday Inn Singapore Orchard City Centre | 161. | M21 Drycleaners Pte Ltd |
| 113. | Horologe | 162. | Mahakaruna Buddhist Society |
| 114. | Huay Feng Hang Pte Ltd | 163. | Malay Delights |
| 115. | I - Care | 164. | Mandarin Orchard Singapore |
| 116. | IK Chin Travel Service (S) Pte Ltd | 165. | Marina Bay Sands Singapore |
| 117. | Image Profile Hair & Beauty Salon | 166. | Marvellous |
| 118. | Interact Club of ITE College East | 167. | McDonald's Restaurants Pte Ltd |
| 119. | Intercontinental Singapore | 168. | Megcorp Pte Ltd |
| 120. | ISMUDGE | 169. | Mei Heong Yuen Food Industries Pte Ltd |
| 121. | J.P. Morgan | 170. | Mercedes-Benz Singapore |
| 122. | Jack Singing Training & Musical Centre | 171. | Min Chong Sports Club |
| 123. | Jay Jay Jolly Family Fun Crafts Shop | 172. | MINDS |
| 124. | Jerry Tan Eye Surgery | 173. | Mobile Accessories |
| 125. | Jian Yu Construction Pte Ltd | 174. | MoovSports Pte Ltd |
| 126. | JOJO Group | 175. | Mulberry Paperark Singapore |
| 127. | Jonathan Best | 176. | Nail Code |
| 128. | Joo Lee Management Services | 177. | Nam Ho Bike Trading |
| 129. | JP Nelson Equipment Pte Ltd | 178. | Nestle |
| 130. | JS Hair Dressing Beauty Saloon | 179. | Ngai Heng Book Binder Pte Ltd |
| 131. | Kai Joo Departmental & Optical | 180. | Nick Vina Artisan Bakery |
| 132. | Kai Joo Hung Optical & Watches | 181. | Nikkoo Florist |
| 133. | Kai Joo Optometry | 182. | Niwa Sushi Pte Ltd |
| 134. | Karate-Do Goju-Kai Singapore | 183. | Ocean Curry Fish Head |
| 135. | Kee Song Brothers Poultry Industries Pte Ltd | 184. | OJO Optometry |
| 136. | Keppel Integrated Engineering | 185. | ONI Global Pte Ltd |
| 137. | Keppel Offshore & Marine | 186. | Orchid Gallery |
| 138. | Kim Hock Guan | 187. | Oriental Foot Reflexology Centre |
| 139. | King of Durians | 188. | P & Z |
| 140. | Kips N Kwik | 189. | PABHA |
| 141. | Kopitiam Investment Pte Ltd | 190. | Pace Advertising Pte Ltd |
| 142. | Koufu Foodcourt Woodlands - Vegetarian Food | 191. | Pamplemousse Bistro + Bar |
| 143. | KSL Pte Ltd | 192. | Parkview Hotel |
| 144. | Kushinagara Buddhist Cultural Products Pte Ltd | 193. | Pastry Kitchen |
| | | 194. | Phoenix Beauty Salon |
| | | 195. | PinkQ |
| | | 196. | Play 'N' Learn Pte Ltd |
| | | 197. | Polycare Optometrist |
| | | 198. | Pottery Corner |

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| 199. Precious Eyes Optical | 248. Tampines Optical & Contact Lens Centre Pte Ltd |
| 200. Princeton Pharmacy (S) Pte Ltd | 249. Tampines Trading Pte Ltd |
| 201. Pru Trading | 250. Tan Chin Tuan Foundation |
| 202. Qool Enviro Pte Ltd | 251. Taste Original Organic Mart |
| 203. Raffles Country Club | 252. Tay Ah Tho Trading |
| 204. Raffles Town Club Singapore | 253. Tea For A Cause |
| 205. Ravipan Passan | 254. Tele -in Communication |
| 206. Reactiv | 255. Tenderkids CCDC |
| 207. Ren Ting Trading | 256. TES-AMM (Singapore) Pte Ltd |
| 208. Roma's Deli | 257. Thai Tantric Restaurant |
| 209. Rotary Club of Garden City Singapore | 258. The Food Barn |
| 210. RSA Group Singapore | 259. The Gift Cottage |
| 211. Sa-Koyo Pte Ltd | 260. The Himalaya Drug Company Pte Ltd |
| 212. San Jiang Eating House | 261. The Inter-Racial and Religious Confidence Circles (IRCC) |
| 213. Saqqara Foot Reflexology & Shoulder Massage Pte Ltd | 262. The Makeover Inc |
| 214. Sarika Gourmet Coffee Co (S) Pte Ltd | 263. The New Women Group |
| 215. Science Centre | 264. The Organic Paradise |
| 216. SEPOMs Singapore | 265. The Sentosa Singapore |
| 217. Serena Hair & Beauty Salon | 266. The Shady Business |
| 218. ServeHope | 267. The Sukha House Pte Ltd |
| 219. Shan Ya Unisex Hairdressing & Beauty Salon | 268. Thong Seng Tong Traditional Chinese Medicine Shop |
| 220. Shanghai Fruits Pte Ltd | 269. Thye Hong Cafeteria |
| 221. Shan's Delight | 270. Thye Hong Cafeteria |
| 222. Sheng Moh Fruits & Provision Store | 271. Tian Tai Eating House |
| 223. SIA 5Cs Ice Cream | 272. TID Group Pte Ltd |
| 224. Siemens Pte Ltd | 273. Tiong Bahru Football Club |
| 225. Simei Fruits Trading | 274. Triskelion Singapore |
| 226. Sin Tien Hwa Radio & TV Service | 275. UMC ServiceMaster Pte Ltd |
| 227. Sincere Photo Studio | 276. Uncle Ringo Pte Ltd |
| 228. Singapore Art Museum | 277. UniHome Superstore |
| 229. SIOU Asia | 278. Unilever Singapore Pte Ltd |
| 230. Skiniks Skin Care Centre | 279. Velocity, Novena Square Investments Ltd |
| 231. SMC Industrial Pte Ltd | 280. Very Special Arts Singapore Ltd |
| 232. SMJ Furnishings (S) Pte Ltd | 281. Victoria's Pet Shop |
| 233. Soft Toys | 282. Vincent Watch Pte Ltd |
| 234. Sonic Studio | 283. Vinta Trading Company |
| 235. Soon Heng Cake & Tim Sum | 284. Viva Weddings & Photography |
| 236. Spark Crystal & Jewellery House | 285. Wan Boo Sow Charity Fund |
| 237. Standard Chartered Bank Singapore | 286. Wellington Development (S) Pte Ltd |
| 238. Star Book Store | 287. West Point Optometrist |
| 239. Summer Grace | 288. Winter Time |
| 240. Sun Tanning Studio Pte Ltd | 289. Wong's Kitchen |
| 241. Super Bean International Pte Ltd | 290. Xi De Li Pte Ltd |
| 242. Super Bean International Pte Ltd | 291. Xin Ying Wushu Training Centre |
| 243. Super Coffeemix Manufacturing Ltd | 292. XL Insurance Company Limited (Singapore) |
| 244. Surgimed Marketing Services | 293. Yargay MCI |
| 245. T.K.H Deco Pte Ltd | 294. YHS (Singapore) Pte Ltd |
| 246. Taisan Import & Export | 295. Yikowei Pte Ltd |
| 247. Takeno Gift | 296. Yip's Cookies and More |

297. YMCA
 298. Yong Lian Huat Repair & Service
 299. Your Only Gift
 300. Yu Shun (Sin Kee) Catering Pte Ltd
 301. Zi Yean Restaurant Pte Ltd
 302. 饼屋
 303. 准提
 304. 群心
 305. 慈爱
 306. 慧生
 307. 一口味
 308. 心莲心
 309. 北斗星
 310. 吴饼记
 311. 观音斋
 312. 济心壇
 313. 一心一意
 314. 十方结缘
 315. 三皇五帝
 316. 好好先生
 317. 自然酒楼
 318. 佛光摊位
 319. 和盛饼家
 320. 慈悲喜舍
 321. 国营印刷
 322. 金嶺食坊
 323. 彩虹水果
 324. 慈光小吃
 325. 慈悲喜舍
 326. 九天福德殿
 327. 白新春茶庄
 328. 齐力点心站
 329. 林裕发菜行
 330. 金隆海鲜楼
 331. 南普陀素食
 332. 开心小吃 (Chicken Rice)
 333. Lay Eng's 慈爱
 334. Yishun 846 地主会
 335. 万佛堂疗养院
 336. 自然健康素食
 337. 加东花卉公司
 338. 城市通运服务
 339. 陈利盛寿桃馆
 340. 顺隆生素食圓
 341. 海洋咖哩餐馆
 342. 满愿茶香之旅
 343. 万佛堂莲池精舍
 344. 马林百列商联会
 345. 武当山玄天大帝
 346. 福建莆田海鲜楼
 347. 嘹亮佛经流通处
 348. 竹野花卉与手工艺
 349. 东南亚观音素食馆
 350. 新加坡狮城扶轮社
 351. 特百惠保鲜环保 Tupperware
 352. 广祥泰私人有限公司
 353. 音乐的花束歌唱协会
 354. 新加坡好友厨业公会
 355. 腾洋斋料与有机食品
 356. 王福工业私人有限公司
 357. 旅杰佛教文物批发中心
 358. 滨海湾金沙酒店《金山楼》
 359. 旅杰贸易佛教文物批发中心
 360. 新加坡香港之友国际饮食协会
 361. 胡进发水耕农场 (私人) 有限公司
 362. 维维食品工业 (越南) 有限公司
 363. 新加坡“香港之友”国际饮食协会

EDUCATIONAL INSTITUTIONS 教育学府

1. Bukit Batok Secondary School
2. Bukit Batok Secondary School
3. CHIJ St Nicholas Girls' School
4. Elias Park Primary School
5. Fengshan Primary School
6. Fuchun Primary School
7. Fuchun Secondary School
8. Hwa Chong Institution
9. Innova Junior College
10. ITE College East
11. Kranji Secondary School
12. Marsiling Secondary School
13. Pasir Ris Secondary School
14. Pei Hwa Secondary School
15. Raffles Institution
16. Si Ling Secondary School
17. Singapore American School
18. Singapore Polytechnic
19. St Gabriels' Secondary School
20. Temasek Primary School
21. Woodlands Secondary School
22. Yishun Town Secondary School
23. Yu Neng Primary School

RELIGIOUS ORGANISATIONS 寺院、佛堂

1. Ananda Metyarama Thai Buddhist Temple
2. Beeh Low See Temple
3. Bodhicitta Dharma Centre
4. Buddha Tooth Relic Temple and Museum

5. Buddhist Research Society
6. Burmese Buddhist temple
7. Darul Ghufuran Mosque
8. Mahakaruna Buddhist Society
9. Man Fatt Lam Buddhist Temple
10. Palelai Buddhist Temple
11. Sattha Puchaniyaram Buddhist Temple
12. Singapore Buddhist Meditation Centre
13. Singapore Buddhist Youth Mission
14. Sri Lankaramaya Buddhist Temple
15. The Buddhist Library
16. The Buddhist Union
17. 三宝堂
18. 大悲院
19. 万佛堂
20. 万佛林
21. 天善堂
22. 永德堂
23. 观音山
24. 观意庵
25. 自度庵
26. 苦乐庵
27. 法华寺
28. 法轮社
29. 法施林
30. 佛缘林
31. 毗卢寺
32. 香莲寺
33. 祝福寺
34. 圆明寺
35. 积善堂
36. 菩提阁
37. 旃檀林
38. 普济寺
39. 善福堂
40. 善缘堂
41. 善德堂
42. 龙山禅寺
43. 妙音觉苑
44. 宝光佛堂
45. 知归佛社
46. 法华禅寺
47. 法藏精舍
48. 莲池精舍
49. 能仁精舍
50. 海印古寺
51. 爱道小苑

52. 菩提兰若
53. 菩提佛院
54. 慈悲精舍
55. 慧明讲堂
56. 天寿吕祖宫
57. 如切观音堂
58. 护国金塔寺
59. 缅甸玉佛寺
60. 坤德观音堂
61. 慈航念佛社
62. 观音堂佛祖庙
63. 灵峰般若讲堂
64. 莲山双林禅寺
65. 新加坡佛缘林
66. 光明山普觉禅寺
67. 洛伽山庄佛学会
68. 新加坡佛教总会
69. 新加坡佛牙寺龙华院
70. 新加坡佛教坐禅中心
71. 新加坡佛教青年弘法团

SUPPORTERS OF LUNAR 7TH MONTH CHARITY AUCTIONS **慈光福物义标的支持组织、企业公司及个人**

1. Singapore Vehicle Traders Association, Neo Tiam Ting, Raymond Tang Siah Huat
2. 玉封文礼忠云坛: 许再兴 (红毛仔), Lim Yew Choon
3. 万兴坛: 黄永财, Ah Heng, Liew Sun Meow, Yee Tat Glass Trading, Mary Aw, James, Transco-Pac Tpt & Env Pte Ltd
4. 阴溪殿公庙: Chng Kok Whatt, Kwek Sing Kin, Resource Partner Pte Ltd, Ong Meng Chai
5. 圣忠天云坛: 吴宝兴, 蔡顺兴
6. 协北坛: 洪汉奇, Wong Yuen Choy
7. 花莲宫: 李亚春 (Mr Lee), Teng Kok Hiang, Toh Eng Chew, 新富利椅桌服务社, K. S. Tan, Common Manufactuals Pte Ltd
8. 义福龙坛: 黄美珠 (亚璜)
9. 慈善坛 (达摩祖师): 李诚实, 林亚兴, Hock Seng Heng Transport & Trading Pte Ltd; Tan Bee Teong Vincent, 陈亚金, NJ Trading & Construction Pte Ltd, Ng King Meng

10. 大兴区感天大帝: Ah Yam, Lee Tong Au, Steven Guek, 聂发明
11. 中顺坛: Kwek Sing Kin, 亚龙, Lew Peng Kiap, Kong Seng Huat Tyres Pte Ltd
12. 裕廊凤山寺: 林清河, Sin Gee Huat Hardware, Ang Shee Choon, Seng Choon Huat Trading; Jackson Goh, Mdm Tan; 永益机件公司, 王伟全, Five Star Tours Pte Ltd, Vincent Lim, Alan Ng Choon Chee, 曾振源, 张庆良, 王伟全, 林载顺, 黄明和, 陈梓莹, 卓新川, 郑德和, 沈丰家, 黄海山, 卓莉芳, 林威联, 许俚正, 黄水竣, 林添吉, 吕培顺, 方惠铭, 洪志明
13. 玉封至富财帛星君庙: 黄联兴, 黄联成 Tan Aik Hock, Tan Hang Hua
14. 安济圣王庙: Chua Kok Wah PBM
15. 北山救世堂: 吴淳养, 阿全, 陈英达, 陈丽娟, Taiko Jacky, Ben Oh, Kim Ting Landscape Pte Ltd
16. 关帅协莲坛: 许再兴, 黄成财, Liang See Hing, 刘吉贵, 林劲福 PBM, 林金发, 陈维忠 BBM, 黄鸿铭, Eng Kwang Chiang, 许仁山
17. 凤图庙: Ng Kee Chew
18. 阴圣殿: 周来福, 卓清旺, 张文荣, 周来发
19. 勿洛北商联中元会: 陈清泉; Exquisite Art Furniture Interior Decoraion Pte Ltd, Kao Lee Aluminum Industrial Pte Ltd; H. P Tan, William Koh, Kiuang Nam Pte Ltd, Foo Khee Woon, Wong Kim Soon
20. 慈云山宫协会: 黄金德, 陈厝文, 张进来, 陈蔡文
21. 北莲坛: 丘志明(小明), 蔡成隆, ATC Painting & Trading Pte Ltd; Ang Ah Teng, Tan Hock Guan
22. 龙德天宫: 吴文成 (Robert), 黄崧琿, Ong Keng Hock, General-Lumber Products Pte Ltd, Lee Beng Chuan
23. 进宝坛: 周炳水, 张庆良, Ng Ting Ann, Loh Chue Leong, Seng Leong Project Pte Ltd
24. 城市购物中心商联中元会: 王木生, Lim Teck Seng, Joseph, Mary Tan Bee Lee
25. 星马艺人歌台中元会
26. 毛广岛中元会: Ang Eng Bock, Vincent Quek, Mun Siong Engineering Pte Ltd, Shell Eastern Petroleum Pte Ltd, Ang Sing Kok, Hai Leck Engineering Pte Ltd, Cheng Buck Poh, Josimar Conctruction "N" Marine Engineering, Ong Tian Hoo
27. 勿洛北 E 区厂商友谊社中元会: 陈清泉, Vismark Food Industries; David Tan, Fung Nam Chin, Chong Kwong Ping
28. 裕廊东 24 街南山乡村中元会: Chua Kian Tiok, Chay Chi Meng, 李再添, 卓三平
29. 丹戎巴葛无尾巷中元会: 周国春, Teo Jwee Tio Michael, Lek Yong Han
30. 麟谷峇鲁平安社中元会: Chng Sok Huay Cindy, Koh Swee Beng, Lim Koke Whee, Rebecca Wong Shi Yun, Tan Yow Lin
31. 西海岸汽车市场中元会: Yong Lee Seng Motor Pte Ltd; Raymond Tang, Alvin Sim, Alvin Goh, Steve Pang, RTMT Motor Pte Ltd; Ricky Tay, Lee Lai Heng
32. 云南园居民中元会: 张海城 BBM, Wang Lai Poh, 陈汉瑞, Eng Heng Food Manufactory Pte Ltd; Tan Han Swee
33. 吴运输中元会: 吴木新, Season Bus Services Co. Pte Ltd; Goh Poy Wah, CT Civil Construction Pte Ltd; Carlos Tay
34. 先驱北路中元会: 王宝源, William Ang, Peter Chee Fu Sing, 吴如金, 洪城辉, Suntrad Engineering Pte Ltd
35. 马林百列中心顺顺顺中元会, 马林百列商联中元会, 吴耀源, 洪兰芳, 傲翔; Goh Khim Mok Wan Yang Health Product & Foot Relexology
36. 淡滨尼坊合心社中元会: Ricky Chew, 谢惠珠
37. 兀兰东区厂商联合中元会: 周文记, Loh Soon Wan, Yew Huat Scaffolding Work; 陈成发, Mike Chong, Angelia Ang, See Ho Private Limited, Kenny Ang Ching Kang, KA Industrial Engineering Pte Ltd, 永成主席, 林鉅评

38. 荷兰通道居民商店巴刹联合中元会：陈奕政, 林秀撈, Ricky Lau, Sing Yi F&B Pte Ltd; Lim Cheng Hoon (M.D.), Yong Air-Conditioning Services; Yong Wee Cheong
39. 蔡厝港关帝庙: 黄腾辉, Tan Kah Tong, Pacific Motor Credit Pte Ltd, Toh Keng Ho
40. Changi 群友中元会
41. 撈友社中元会: 黄保撈 (亚九), 林南全, Allgreen Design Pte Ltd, Seven Seas Oil Trading Pte Ltd
42. 麦肯西汽车贸易中心中元会: Alvin Goh, Steve Pang, California Laundry Pte Ltd; Eugene Tay, Combaat Marine Pte Ltd
43. 笔克工友中元会: Fang Min Leong, Richard Tan, Vector Edge Sdn Bhd; Siak Kan Wah, Chia Song PiYau
44. 启信街百胜楼联合社中元会: 董理松, Wilson (庆芳), 李绍文, Lee Goon Huan, JLA Marine Supplies Pte Ltd, 倩萍, Kee Hai Hardware
45. 实龙岗中心居民中元会: Ivy La i
46. 友诺士工业区丰发社中元会: Richard Lim, Tan Tew Seng, IMD Contractors Pte Ltd, Tan Teck Sheng, Tai Chin Wan
47. 新兴栈房中元会: 陈亚来, TAL Capital Pte Ltd, Tan Cheng Soon Don, Goh Chin Wan, Tan Cheng Ser (阿慈)
48. 金文泰镇商联合会中元会: 吴文成, 黄崧琿, Bee Choo Herbal Hair Treatment, Niam Heng Ming, Low Joo Hiang
49. 德福十巷福德正神中元会: Ronnie Khoo, 陈国华, Tan Gim Guan, Eric Wong Machinery Transportation Pte Ltd
50. 正华七福宫: 赖俊鹏, 梁昆景, 世强, Neo Chun Wei, Tan Chin Kwang, Tan Seck Kuan
51. 麦波申三合兴中元会: 林耀辉, Tan Kee Kuang, 邱胜扬, Soon Tiong Electrical Engineering, Daniel Tan
52. 金文泰第五巷平安社中元会: 吴文成(Robert), 黄崧琿, Sundaresan Krishnamurthi, Hair NeedZ, Lim Cheo Eng
53. 芳林苑友友中元会: Sam Chee Kin
54. 黄埔通道购物中心大牌 82 大兴社中元会: 沈裕仁(华仔), Lai Weng Chuan
55. 汽车城中元会: Yong Lee Seng Motor Pte Ltd; Raymond Tang, Alvin Sim, Alvin Goh, San Hup Bee Motoring Pte Ltd
56. 增顺大厦中元会: 林贵祥, Asia Snakes Pte Ltd, Richard Koh, Sin Teck Leong Hardware Co.
57. 日兴醒狮健身院: 傅子铭, 傅春荣, Ah Eng
58. 裕廊东金圣殿: 潘正川, John, Veron
59. 波东巴西第一道合作社中元会: Ling Lin Ghee, 柯先生, Gwtech Engineering Pte Ltd; Goh C. T., Simon Kho
60. 丰涛别墅邻里中元会: 林德祥, 陈春成, 林丽贞, 蔡月明, Ng Keng Kwang Keith, Ang Shee Choon
61. 勿洛北工业食品联合中元会
62. 西班牙让振兴社中元会: Yeo Eng Tong, Koh Eng Kim, Tan Soon Huat ; Hu Lee Impex Pte Ltd
63. 裕廊飞禽公园友谊中元会: 林佳汶, Projman; Tan Bee Eng, Ter Soon Chuan, Lee Woon Sing
64. 福潮兴中元会: 廖宝贵, 沈展辉, 阿勇, 林木成 (Muck Seng)
65. 丹戎加东中元会: 安琪, Steven Tan, Tan Kok Choon, Tan Loke Soon, Goh Chin Hock
66. 惹兰峇哈居民中元会: Jimmy, 刘国开, 阿喜, C J Automobile, E-Weal Hardware Pte Ltd; Cheng Chee Weng
67. 武吉知马大厦中元会: 王泉发 PBM, 陈宝发, Wong Chong Jin, Hui Hua Credit Pte Ltd, Jeffrey Ng Thian Sai
68. 淡滨尼工业区合兴社中元会: 林金忠, Gan Hoo Huat, Tin Boon Tay, Fastec M & Pte Ltd; Paul Lim, 栋利贸易建筑公司, Toh Leong Cheng
69. 裕廊教车中心中元会: Yap Cheng Seng, 叶进忠, 林佳汶, Or Thiam Hock, Alexis Tan Ming Ching, Confirm Trading (S) Pte Ltd
70. 三巴旺威灵顿中元会: 梁世喜, 梁其德

71. 兀兰 E 区厂商联合中元会: 曾耀平, Mr Tok, Alvin Lee Ying Kiat, Resource Partner Pte Ltd; Ong Meng Chai, Ng Peck Hua, Mdm Tan, Rong Yi Spare Parts Co.
72. 汤申旧车中心中元会: Alvin Goh, Tan Geok Hoe, Tan Wei Auto Trading; Wendy Tan, Au Ah Tee, Grid + Line Pte Ltd; Alan Ng, 林瑞章
73. 狮城阴阵殿公庙: 朱金昌
74. 慈德堂中元会: 林天送, Seng Leong Steel (Ent) Pte Ltd; 卓三平, Toh Hong Huat
75. 清渊阁中元会: 余学钧, Geck Huat Trading, Kou Liang Ang, 杨分雁(老板娘), 吴淳养
76. 贩兴社中元会: 廖六支, Tan Lee Seng Confectionery; Daniel Mah, Dan Airfreight Pte Ltd
77. 137,138,139 商店吧刹联合社中元会: 黄金来, 黄赛发, 中心咖啡茶室
78. 明古连商业大厦中元会: Chua Cher Kiang, Mr. Leow, 亚华, Micheal Ng Say Hock
79. 友联中元会: 萧长顺, 张振桂, 陶发新记; 杨应青, 郭秋源, Ng Teck Chuan, Mr Tan, Koh Siong Lim, 亚成白钢私人有限公司, Tan Teng Seng
80. 武吉知马马城中元会: Ang Kiong Teng, Ivan Teo, Carlos Tay; CT Civil Construction Pte Ltd, Tan Bok Kwee
81. 麟记与联邦汽车展销中心中元会: 张天成, 许源海, 林亚保, 王宥木, Thomas Luah, Raymond Lim, Motor - East Pte Ltd
82. 罗弄榴槿联合顺兴社中元会: 廖宝贵, 素瑛, 陈敬文(Ah Boon)
83. 花果山宫: Wilson Goh, Gan Tong San - Louis
84. 裕益社中元会: 林亚兴, Lim Ah Hong, Lee Hui Teo, 卓三平, 李再添, Texas Asia Pte Ltd; Freddy Loah Kong Wee, Jimmy Lim Yew Heng, 林胜利, Cumming Kimston Harry, 罗文德, Lee Hui Teo, 李诚实
85. 黄埔通道熟食中心大牌 90 大兴社中元会: Jimmy Yong, 刘亚龙, Tan Kim Chuan (金川)
86. 贝亨街中元会 (惹兰苏丹): 曾招基, 谢泰松, 王通海, 阿南, Ng Chee Wei, Chan Ju De Pte Ltd, Lee Yock Wah, System Group Realty Pte Ltd
87. 天龙宫: 亚财, Tan Seng Huat, Yew Huat Scaffolding & Construction Pte Ltd, Tan Ah Sew
88. 成兴齐天宫香友会: Alvin Lee Ban Seng (万成), Ang Hong Kiat, Hellen, Ng Chee Wei
89. 中峇鲁齐天宫: 林扬义, 林和顺
90. 檬林宫: 符明成, 欧文兴, Ng Yiam Kee, Chow Keong Seng, Leong Lai Fun
91. 顺山亭榕树大伯公宫: 谢汉武, 黄庆兴, 陈海景
92. Michael Oh Choon Lor (春罗); H K Tang Consultants Pte Ltd; Yeo Eik Khoo, Sam Pang, SVS Intertrade Pte Ltd, Vincent Watch Pte Ltd
93. 荣德宫: 廖六支, Eng Kwang Chiang, Yong Seng Heng Farm, 蔡志贤, Eng Cheong Machinery Co. Pte Ltd, 黄俊楠, 陈坤纲
94. 宝竹宫: Vinson Chu, Joseph Y S, 邵全峰
95. 义和宫顺天堂: 吴运输服务(私人)有限公司, 吴木新, Tan Tze Hau Donny, Don Motoring Private Limited
96. 淡滨尼联合宫
97. 马城天顺宫大伯公
98. 武吉知马巴刹小贩中心中元会: David Chiang (阿如)
99. 保安宫: 陈木春
100. 珍珠百货商场中元会
101. 如切坊商店中心联合会
102. 丹戎加东坊中元会: 刘谢贤, 刘捷玄, Lee Kai Hiong, Union Label Industries Pte Ltd; Andy Lim
103. 唐琥, 陈天文, 梁田, 邱胜扬, 郑纯, 王冠龙, 陈机光, 严丙量, 叶世品, 刘谦益, 程旭辉, 方百成, 陈汉钦
104. 丹戎巴葛商店住户及振山联合中元会
105. 忠保律中元会
106. 傅春荣, Ang Chwee Ong, Lim Chee Huat (志发), 沈佳良, 白勇德, Tan Geok Hoon

107. 阴蓬坛
108. 西封坛: 陈亚礼, 蔡顺发
109. Teo Chin Huat, Jasmine Leow, Union Liks & Graphics Pte Ltd, Tan Song Chay
110. Access Electrical Pte Ltd, Derrick Loo
111. 陈利盛寿桃馆, 廖琰银, 陈朝豪, 陈朝武
112. New Town Engineering Pte Ltd, 邱新城, 赵心群
113. Cool Dynamics Pte Ltd, 王茂荣
114. Apollo Food Industries (M) Sdn Bhd, 连长兴
115. Winter Time (Moments of Warmth)
116. Jimmy Saw, Ang Cheng Peow 傅文邦, 阮来发, 陈云龙, 黄郢崑, 黄奕聪, 林德容, 李添南, 曾添成, 许如风, 许友发, 王利源, 郑伟光, 郑伟贤, 林瑛财, 谭佩琴
117. Ang Cheng Ho, Saw Kim Chiong, Quek Seow Pian, Lim Lai Hock
118. 新加坡佛教青年弘法团, 菩提佛院, 慈悲精舍
119. 林佳汶, 陈勇联, 蔡顺发, 陈正正, 许仁山, 邓银岗, 陈秋理, 陈国华, 傅金源, 许再兴, 傅子良, Yap Boon Lai, Goh Chin Hock, Ching Chong Hua, Steven Lim, Wang Kok Keng, Lim Seng Lai, Teng Ah Boo, Ang Shee Choon
120. Dicky C K Cheong
121. Kuo Oil (S) Pte Ltd
122. Gates PCM Construction Ltd
123. Junelink Secretarial Services
124. B.S.K Stevedoring Pte Ltd
125. Fatt Chan Metal Industrials Pte Ltd, Fatt Chan Aluminium Construction
126. Hong An Engineering Pte Ltd, Eddy Chua
127. 般若念佛堂
128. AROX Singapore Pte Ltd, Tay Kim Ann, Lim Yok Ley, 王松吉, Sincere Freight Pte Ltd
129. Ow Boon Heng, Pang Eng Peng, Lim Seng Lai, Ghim Heng Trading, Mdm Neo Kui Hoy
130. Koh Tiam Teck, Koh Kock Leong Enterprise Pte Ltd
131. David Tan, Allround Sports Center
132. T.L. Siah; Juho Construction Pte Ltd
133. Chan Huat Lighting (S) Pte Ltd
134. 菜市面庄私人有限公司, 陈伟明
135. Tiong Shian Porridge Centre
136. Gan Teck Kar Investments Pte Ltd, The Food Barn
137. Teck Wei Credit Pte Ltd
138. 联益铁棚私人有限公司
139. Choon Hin Stainless Steel Pte Ltd, Richard Lim, Robert Lim, 陈达伟, 张国明
140. Wehuat Seng Engineering Works
141. Dr Lim Geok Hwa, Unity Dental Surgery

MEDIA 媒体

1. Medicorp Press Ltd
 - Today
2. Medicorp Pte Ltd
 - Medicorp News Pte Ltd
 - Medicorp Publishing Pte Ltd
 - Medicorp Radio Singapore Ptd Ltd
 - Medicorp TV Singapore Pte Ltd
3. Miles Media
4. LiveWell Magazine
5. PING Healthcare Pte Ltd
 - Healthy Times
6. Regent Media Pte Ltd
7. SAFRA Radio
8. Singapore Press Holdings
 - Berita Harian/Minggu
 - Business Times
 - Tamil Murasu
 - The New Paper
 - The Straits Times/ The Sunday Times
 - Thumbs Up
 - 我报
 - 联合早报
 - 联合晚报
 - 新明日报
9. SPH UnionWorks Pte Ltd
10. 佛友资讯
11. Spring Publishing Pte Ltd
 - PRIME
 - 高峰

Directory of Our Welfare Centres 慈光属下福利中心

Metta Day Activity Centre for the Intellectually Disabled

慈光智障日间活动中心

Blk 627 Hougang Ave 8

#01-130 S(530627)

Tel: 6385 2913 Fax: 6385 2914

Email: hidac@metta.org.sg

Metta PreSchool @Simei

慈光幼儿园—四美

Metta Building (Level 2)

32 Simei St 1 S(529950)

Tel: 6580 4653 Fax: 6580 4650

Email: preschool@metta.org.sg

Metta Home for the Disabled & Metta Home Day Activity Centre

慈光乐陶苑及智障日间活动中心

2 Woodlands St 31 S(738580)

Tel: 6365 7666 Fax: 6365 7555

Email: MettaHome@metta.org.sg

Metta PreSchool @Punggol

慈光幼儿园—榜鹅

Block 194 Punggol Road

#01-01 S(820194)

Tel: 6483 9585 Fax: 6483 9586

Email: preschool@metta.org.sg

Metta Day Rehabilitation Centre for the Elderly

慈光乐龄日间康复中心

Blk 296 Tampines St 22

#01-526 S(520296)

Tel: 6789 5951 Fax: 6786 3758

Email: rehab@metta.org.sg

Metta School

慈光学校

30 Simei St 1 S(529949)

Tel: 6788 5800 Fax: 6788 5507

Email: enquiry@mettaschool.edu.sg

Website: www.mettaschool.edu.sg

Metta Hospice Care

慈光安宁居家护理中心

Metta Building (Level 5)

32 Simei St 1 S(529950)

Tel: 6580 4695 Fax: 6787 7542

Email: hhospice@metta.org.sg

Happy Arts Enterprise Ltd

悦艺企业

Metta Building (Level 5)

32 Simei St 1 S(529950)

Tel: 6580 4682 Fax: 6580 4686

Email: services@happyarts.com.sg

Website: www.happyarts.com.sg

SE CDC – Metta Student Care Centre

东南社理会—慈光学生托管中心

Blk 508 Bedok North Ave 3

#01-369 S(460508)

Tel: 6446 5324 Fax: 6446 5334

Email: SECDC-MettaSCC1@metta.org.sg

Happy Arts Vegetarian Café

悦艺苑—素食轩

Metta Building (Level 1)

32 Simei St 1 S(529950)

Tel: 6580 4611 Fax: 6580 4686

Email: vcafe@happyarts.com.sg



Metta Building 32 Simei St 1 S(529950)

Tel: 6580 4688 Fax: 6580 4699

Email: mwa@metta.org.sg Website: www.metta.org.sg