

ANNUAL REPORT 2017/18



慈光福利协会
METTA WELFARE ASSOCIATION



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ACKNOWLEDGEMENT

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PRESIDENT'S MESSAGE

2017/18 has been another eventful year for Metta. We have stood the test of time to remain relevant as we continue to meet the increasing demand to serve the community needs. We are also cognizant of and have taken proactive steps to surmount the many challenges ahead.

We took meaningful steps to improve our operational efficiency and execution across all our services. We will be going through the assessment to renew our Singapore Quality Class (SQC) certification. This Business Excellence (BE) framework which is a globally benchmarked developmental tool has provided us a roadmap to align our strategies and goals to our objectives for sustainable performance. It will also help us to enhance our systems and processes to drive productivity and growth.


Rapid changes in technology have affected businesses in more ways than we can imagine, from globalisation and organisational adjustments to a workforce clamouring for remote and mobile job opportunities — human resources has have to adapt swiftly to anticipate and manage organisational change. We will be embarking on the HR Learning Management System to enhance our employee engagement, talent retention and groom the leaders for tomorrow. This system will also help us to strengthen our HR Practices in the way we communicate with existing and prospective employees, store and analyse data.

We strive to nurture and build resilience in our invaluable team by encouraging our employees to cultivate continuous learning, one of Metta's core values. The training plays an integral part of human resource development and the cornerstone of effective management as our employees are more efficient and productive. This has also helped us to heightened staff's morale.

We attained the Gold band at Community In Bloom Awards for the 3rd time and Metta Day Rehabilitation Centre for the Elderly has also received the Silver band award for the first time. Our staff, volunteers and clients have put in much effort and passion into bringing life to our Metta garden.

We have been immensely blessed by the resounding support received and would like to take this opportunity to applaud all the stakeholders – management committee and sub-committee members for their invaluable contributions, volunteers, corporates, donors, grassroots organisations, partners and our staff who have tirelessly devoted their time and talents for journeying with us. Thank you for being a valued part of the work we do. Your support has been vital, and we look forward to another year of continued, meaningful partnership with you.

With Triple Gems Blessings



Venerable Shi Pu En





慈光福利协会
METTA WELFARE ASSOCIATION

Caring For Our Communities
关爱我们的社群

WHAT IS “METTA”?

“Metta” in Pali means “loving kindness”.

MOTTO

Compassionate love to share
Brightens hope to those we care

ABOUT US

Metta Welfare Association (Metta) was founded in 1992 by Venerable Shi Fa Zhao, Abbot of the Golden Pagoda Buddhist Temple. He is also the Founding Abbot and President of the Buddha Tooth Relic Temple and Museum.

Registered as a society in 1994, Metta is endorsed by the Ministry of Social and Family Development (MSF), Ministry of Health (MOH) and Ministry of Education (MOE). We are also members of the National Council of Social Service (NCSS), Singapore Hospice Council and Singapore Disability Sports Council.

VISION

In accordance with The Great Compassionate Vows of The Buddha of Medicine, Metta aims to provide welfare services for the community, regardless of race or religion.

MISSION AND OBJECTIVES

Metta is dedicated to working closely with our clients, donors, partners, suppliers and community organizations for the provision of welfare services to meet the needs of the community at our centres.

CORE VALUES

- **Compassion** – Compassion towards our clients and treat them with kindness and dignity.
- **Integrity** – Act with integrity by upholding professional conduct and behave ethically.
- **Harmony** – In Harmony with others, treat them with equality and sensitivity, regardless of race or religion.
- **Respect** – Treat our clients, employees, donors, partners and other stakeholders with mutual respect and recognise the importance of diversity.
- **Continuous Improvement** – Strive for excellence in service and performance through continuous learning and improvement.



Certificate Number 5876
ISO 9001



Certified on 31 July 2015

OUR WELFARE CENTRES

Playing a pivotal role in realising our mission are nine welfare centres that are located island wide. Currently serving some 1,300 beneficiaries, the centres are segregated into the following areas:

Disability Care

- Metta Day Activity Centre for the Intellectually Disabled (a day care centre for the intellectually disabled)
- Metta Home for the Disabled (a residential home for the disabled)
- Metta Home Day Activity Centre (a day care centre for the disabled)

Medical Care

- Metta Day Rehabilitation Centre for the Elderly (a day rehabilitation centre for elderly and stroke patients)
- Metta Hospice Care (home hospice care for the terminally ill)
- Metta HomeCare (home nursing care for patients with chronic medical conditions)

Children Care

- Metta PreSchool @Punggol (preschool that offer early intervention programmes to young children aged three to six with special needs)

Special Education

- Metta School (a special education school for children aged 7 to 18 with mild intellectual disability and/or autism)

Alumni Care

- Consisting of both Metta Café and Arts@Metta, it provides vocational training and employment opportunities for youths with special needs.

From the young to the elderly, the infirm to the terminally ill, we transcend racial and religious barriers to enhance their quality of life. A challenging task it is but our driving force comes from the satisfaction of seeing them receive proper care and lead fulfilling lives. We take pride in our ability to offer a comprehensive range of services that goes beyond the mere fulfilment of their requirements.



METTA COMMITTEE





EXECUTIVE MANAGEMENT COMMITTEE

President

1st Vice President

2nd Vice President

Honorary Secretary

Assistant Honorary Secretary

Honorary Treasurer

Asst Honorary Treasurer

Committee Members

Venerable Shi Pu En

Venerable Shi You Guang

Dr Wong Sin Yew

Mr Ee Tiang Hwee

Mr Khua Kian Kheng, Ivan ^{PBM}

Mr Ang Zi Qian

Er. Loke Sim Wee, Joshua

Ms Goh Kah Eem, Evelyn

Er. Koh Lip Koon

Mr Lim Ah Noi, Peter

Mr Lim Thou Kin, Julian

Mr Ong Say Kiat, Jason ^{BBM}

Mr Poh Yong Meng, Stephen ^{PBM}

Mr Tan Ming Tatt, Christopher

Front row (from left)

Venerable Shi You Guang

Venerable Shi Pu En

Second row (from left)

Er. Koh Lip Koon

Dr. Wong Sin Yew

Mr Lim Thou Kin, Julian

Mr Ang Ziqian

Third row (from left)

Mr Ee Tiang Hwee

Mr Lim Ah Noi, Peter

Er. Loke Sim Wee, Joshua



METTA SCHOOL MANAGEMENT COMMITTEE

Chairman
Supervisor
Secretary
Honorary Treasurer
Committee Members

Venerable Shi Pu En
 Mr Ee Tiang Hwee
 Mdm So Kah Lay
 Mr Lim Yew Si
 Venerable Shi You Guang
 Mdm Lau Swee Eng
 Mr Poh Yong Meng, Stephen ^{PBM}
 Ms Wong Geok Mei, Veron *(Representative from Ministry of Education)*
 Mr Lee Hak Boon *(Representative from Ministry of Education/NCSS)*

(from left)
 Mr Lee Hak Boon
 Mdm Lau Swee Eng
 Ms Wong Geok Mei
 Mdm So Kah Lay
 Venerable Shi You Guang
 Venerable Shi Pu En
 Mr Lim Yew Si
 Mr Poh Yong Meng, Stephen
 Mr Ee Tiang Hwee
 Ms Felicia Wee

ALUMNI CARE COMMITTEE

Advisor	Venerable Shi Pu En
Chairman	Mr Khua Kian Kheng, Ivan ^{PBM}
Members	Mr Chua Soon Seng, Peter Ms Lim Pek Hoon, Patricia Mr Poh Yong Meng, Stephen ^{PBM} Mr Tay Khin Sian, Anthony ^{PBM, PPA} Mr Woo Khai San, Victor

CHILDREN CARE COMMITTEE

Advisor	Venerable Shi Pu En
Chairman	Mr Lim Ah Noi, Peter
Vice Chairman	Mr Tan Huan Lin, Andrew
Members	Ms Kwa Hui Kuan, Annie Mr Lim Yew Si Mdm Yeo Siew Yam

DISABILITY CARE COMMITTEE

Advisor	Venerable Shi Pu En
Chairman	Er. Koh Lip Koon
Vice Chairman	Mr Lim Yew Si
Members	Mr Chua Soon Seng, Peter Mr Chua Tiong Bin Mr Heng Mong Yong Mr Tay Khin Sian, Anthony ^{PBM, PPA}

MEDICAL CARE COMMITTEE

Advisor	Venerable Shi Pu En
Chairman	Dr Wong Sin Yew
Vice Chairman	Dr Sharon Low
Members	Mdm Giam Lay Eng, Marcellina Er. Loke Sim Wee, Joshua Dr Ngiam Kee Yuan Ms Ngo Siew Pod Mr Tan Yen Kee Mr Thanabal Kaliannan Mr Govind Bommi (Appointed 17 July 2018)

APPOINTMENT COMMITTEE

Advisor	Venerable Shi Pu En
Chairman	Mr Ee Tiang Hwee
Vice Chairman	Dr Wong Sin Yew
Members	Venerable Shi You Guang Mr Ang Zi Qian Mr Khua Kian Kheng, Ivan ^{PBM} Er. Koh Lip Koon Mr Lim Ah Noi, Peter Er. Loke Sim Wee, Joshua

AUDIT COMMITTEE

Advisor	Venerable Shi Pu En
Chairman	Mr Ee Tiang Hwee
Vice Chairman	Mr Ang Zi Qian
Members	Mr Lam Tzu Ching, Garren Ms Lim Pek Hoon, Patricia Mr Lim Yew Si Er. Loke Sim Wee, Joshua Mr Tay Khin Sian, Anthony ^{PBM, PPA} Ms Woo E-Sah Mr Yeong Wai Chee, Raymond

FUND RAISING COMMITTEE

Advisor	Venerable Shi Pu En
Chairman	Mr Poh Yong Meng, Stephen ^{PBM}
Vice Chairman	Mr Tay Khin Sian, Anthony ^{PBM, PPA}
Members	Ms Koh Meng Guek, Magdalene Mr Lim Yew Si Mr Tan Huan Lin, Andrew Mr Yeong Wai Chee, Raymond



METTA GOLF ORGANISING COMMITTEE

Advisors	Venerable Shi Pu En Mr Teoh Khoon Keah
Consultant & Tournament Director	Mr Eric Teoh
Chairman	Mr Ee Tiang Hwee (Appointed 17 July 2018)
Members	Ms Emily Neo Mr Oh Koh Chuan Mr Poh Yong Meng, Stephen ^{PBM} Mr Tan Hock Soon

IT COMMITTEE

Advisor	Venerable Shi Pu En
Chairman	Mr Lim Thou Kin, Julian
Vice Chairman	Mr Ong Say Kiat, Jason ^{BBM}
Members	Mr Lim See Seng Mr Neo Siow Hong, Jason Mr Ng Hock Keng, Graham Er. Loke Sim Wee, Joshua

HUMAN RESOURCE COMMITTEE

Advisors	Venerable Shi Pu En Mr Teoh Khoon Keah
Chairman	Ms Goh Kah Eem, Evelyn
Vice Chairman	Mr Woo Khai San, Victor
Members	Ms Lai Meow Choo Mr Tan Boon Teck, Bobby Ms Tan Teck In, Florence

INVESTMENT COMMITTEE

Advisor	Venerable Shi Pu En
Chairman	Mr Poh Yong Meng, Stephen ^{PBM}
Vice Chairman	Dr Wong Sin Yew
Members	Mr Ang Zi Qian Mr Chang Kang Yee Ms Loh Phui Yee, Catherine Mr Tan Wui Khiang Mr Woo Khai San, Victor

CONTRACT & TENDER COMMITTEE

Advisor	Venerable Shi Pu En
Chairman	Mr Ong Say Kiat, Jason ^{BBM}
Vice Chairman	Mr Ee Tiang Hwee
Members	Mr Lim Yew Si Mr Tan Yen Kee Mr Poh Yong Meng, Stephen ^{PBM}

DISCIPLINE & ENQUIRY COMMITTEE

Advisor	Venerable Shi Pu En
Chairman	Mr Tan Ming Tatt, Christopher
Vice Chairman	Ms Goh Kah Eem, Evelyn
Members	Dr Wong Sin Yew Dr Ngiam Kee Yuan Mr Poh Yong Meng, Stephen ^{PBM} Mr Woo Khai San, Victor

MEDICAL BOARD COMMITTEE

Advisor	Venerable Shi Pu En
Chairman	Dr Wong Sin Yew
Vice Chairman	Dr Ngiam Kee Yuan
Members	Ms Goh Kah Eem, Evelyn Dr Sharon Low Dr Teoh Tiong Ann

METTA HEADQUARTERS

(as at 1 April 2018)

**FOUNDING PRESIDENT –
VEN SHI FA ZHAO BBM**

**PRESIDENT –
VEN SHI PU EN**

**EXECUTIVE MANAGEMENT
COMMITTEE**

EXECUTIVE DIRECTOR

**DEPUTY EXECUTIVE DIRECTOR –
MS FELICIA WEE**

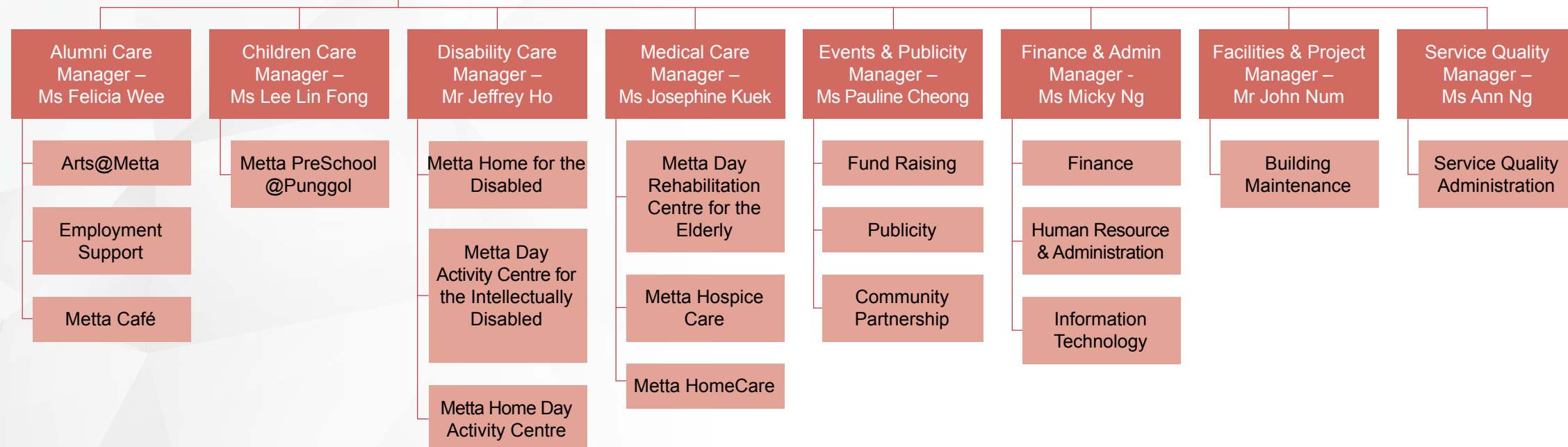
**MEDICAL DIRECTOR –
DR TAN TIONG HAR**



Front row (from left)
Ms Ng Xin Yi
Ms Yong Qiao Qi
Ms Jozie Keok
Ms Felicia Wee
Mr Seah Chee Meng
Ms Namira Bte Ismail
Ms Jasmine Ong

Second row (from left)
Mr Kendrick Leong
Mr Roy Lim
Ms Catherine New
Ms Tay Lily
Ms Lynette Tham
Ms Catherine Wong
Ms Vu Thi Thu Hoa
Ms Ivy Khoo
Ms Agnes Seah
Ms Ann Ng
Ms Sharon Yap
Ms Neo Ai Chin
Ms Susan Lim
Ms Pauline Cheong

Third row (from left)
Mr Andy Chua
Mr Abdul Aziz Bin Othman
Mr John Num





METTA DAY ACTIVITY CENTRE FOR THE INTELLECTUALLY DISABLED

Key Facts & Figures (as at 31 March 2018)

Commenced in January 1995;
35 beneficiaries and 10 staff

PROGRAMMES AND SERVICES

The Metta Day Activity Centre for the Intellectually Disabled (IDAC), has the honour of being one of Metta's earliest centres inaugurated. Established in 1995, it has served adults with intellectual disabilities by offering them a place in which they can engage meaningfully with staff and fellow clients. IDAC also runs as a self-sufficient centre with its own kitchen, training and recreation wing at the void deck premises of Hougang. The skills that our clients learn in IDAC are similar to that of Metta Home for the Disabled & Metta Home Day Activity Centre (MHDAC), which is targeted at Daily Living Skills, Community Living Skills, as well as behavioural management.

Caregivers & Training Officers

At IDAC, we work closely with caregivers to support our clients' needs and provide regular feedback to their caregivers in order for them to care for the clients at their homes. Case conferences allow our training officers, social worker, and supervisor to meet up with the caregivers for review of the clients' care and training plan. It is through this exchange that our observations and strategies to help the client are shared and mutually agreed upon. Our training officers work tirelessly to care and support the clients, often playing the role of a big brother or sister to them.

Community Partnership

Being established for more than 20 years, IDAC holds a strong presence within the local community. Both individuals and groups from different organisations would regularly invite staff and clients to participate in festive events and activities. The goodwill initiatives range from donated meals or outings to various places of interest. Volunteers also join in the revelry to celebrate festive occasions such as Halloween or Christmas with our clients. These interactions within the community are often supported by the grassroots and constituency members.

MOVING FORWARD

Looking ahead, with the usage of the new Client Assessment Form - Revised (CAF-R) implemented by the Ministry of Social and Family Development (MSF), we will be re-aligning our programs to meet our clients' support needs. A more holistic care and training plan will also be implemented with better defined goals. We will also embark on an app-based attendance and communication system in line with embracing technology in the new work year. IDAC will also start training our clients to participate in the Special Olympics and other national level events to push the inclusivity envelope.





THANK YOU FOR SUPPORTING

METTA DAY ACTIVITY CENTRE FOR THE INTELLECTUALLY DISABLED



PLEASE VISIT US AT:

Blk 627 Hougang Ave 8 #01-130 S(530627)

Tel: 6385 2913 Fax: 6385 2914

Email: hidac@metta.org.sg

Facebook: MettaIDAC



METTA HOME & FOR THE DISABLED METTA HOME DAY ACTIVITY CENTRE

Key Facts & Figures (as at 31 March 2018)

Commenced in December 2000;
Home has 91 beneficiaries and 55 staff;
Day Activity Centre has 29 beneficiaries and 6 staff

METTA HOME FOR THE DISABLED

Adult Residential Services

In a serene and picturesque environment modeled after traditional Peranakan houses, Metta Home for the Disabled provides a home away from home for 91 residents with various intellectual and physical disabilities. In addition, we also reserve five bed spaces for our respite care clients. We serve individuals from all racial groups and religions, between 18 to 55 years old.

Being funded by the Ministry of Social and Family Development (MSF) and National Council of Social Service (NCSS), we strive to provide our residents with individualised programs and activities as part of their care plans. Our clients also pick up skills required for daily living as well as moderate their emotional and behavioural state. These are coupled with outings to the community and visits to places of interest to promote social interaction and inclusivity.

Our team consists of direct care, allied health, operational and administrative staff. Together, we ensure that we give the best possible care to our clients in a conducive environment.

Programmes & Activities

We review our programmes regularly so that our clients can try new things and enjoy new experiences. Among our programme upgrades this year, we implemented an iPad-assisted training programme for our clients. This helps our clients to keep up the pace with technology which allows for multi-sensory inputs and responses. We were also able to select appropriate apps for clients of different abilities.

As our clients grow with age, our focus on maintaining their physical well-being increases. We introduce the HUR machines which do not have any moving weights for resistance. But instead utilises air compression to provide safe usage of the multi-functional equipment. These equipment also comes with a computerised tracking system so that each client's progress can be monitored.

Donors & Volunteers

We continue to seek out volunteers, donors, and organisations to collaborate in CSR projects with us as they form an important linkage for the clients and the community at large. In addition, we are fortunate to have NTU Welfare Services Club commit to a year-long project to engage with our clients. We have also partnered with Youth Corps Singapore on various projects as part of their youth leadership programme.



Our regular volunteers provide hair cutting services, kitchen food preparation duties, as well as workshop assistance to our clients and operations. These volunteers are crucial as they provide the most basic but important area of support for our clients' well-being.

Moving Forward

Looking ahead, upgrading works of Metta Home premises will begin in phases so that we can provide a better living environment for our clients. We will be introducing more clients to Tele-medicine, a skype-like service by IMH's doctors to conduct reviews or prescribe medication for our clients. We will also upgrade our therapy rooms and introduce virtual and augmented reality equipment that will enhance our clients' participation and skills training.

METTA HOME DAY ACTIVITY CENTRE

Day Activity Centre

Housed within Metta Home for the Disabled, Metta Home Day Activity Centre (MHDAC) is a place where clients with intellectual disabilities pick up skills to help them better manage their own living, behavioural and emotional needs. More importantly, we provide an avenue for the clients to participate in activities outside of the centre through outings in the community. We regularly bring our clients out to places of interest and participate in community events. In doing so, we not only advocate for a more inclusive society but clients are also given the opportunity to enjoy new experiences.

Caregivers & Training Officers

We work closely with caregivers to identify our clients' areas of needs and provide regular feedback to them. This equips the caregivers with the knowledge to better handle the clients at home. Case conferences allow our training officers, social worker, and supervisor to meet up with the caregivers for reviews of the clients care and training plan. It is through this exchange that our observations are shared and strategies that can help the client are mutually agreed upon. Our training officers work tirelessly to care for and support the clients, often playing the role of a big brother or sister to them.

Community Partnership

We will continue to increase our clients' engagement in community events such as the National Day Parade (NDP), community walks, festive and nation-building celebrations. This helps to build their self-confidence and improve acceptance by the general public.

We also regularly partner with schools and organisations to co-create activities for our clients. This year, we are fortunate to have Cisco Systems Singapore engage regularly with clients from MHDAC.

Moving Forward

Looking ahead, with the usage of the new Client Assessment Form - Revised (CAF-R) implemented by MSF, we will be aligning our programmes to meet our clients' support needs. A more holistic care and training plan will be implemented with better defined goals. We will also embark on an app-based attendance and communication system in line with embracing technology in the new work year.





THANK YOU FOR SUPPORTING

METTA HOME & FOR THE DISABLED

METTA HOME DAY ACTIVITY CENTRE



PLEASE VISIT US AT:

2 Woodlands St 31 S(738580)
Tel: 6365 7666 Fax: 6365 7555
Email: MettaHome@metta.org.sg
Facebook: MettaHome



METTA DAY REHABILITATION CENTRE FOR THE ELDERLY

Key Facts & Figures (as at 31 March 2018)

Commenced in January 1998;
149 clients (per day) and 14 staff

PROGRAMMES AND SERVICES

Metta Day Rehabilitation Centre for the Elderly was established in June 1998 to provide rehabilitative care to those suffering from physical impairment such as stroke, Parkinson's disease or injuries.

Serving a maximum number of 75 care recipients from various races and religions daily, our centre executes our vision of care to maximise their functional level by providing a comprehensive range of rehabilitative and social support services all under one roof.

Our service comprises of physiotherapy, occupational therapy, nursing assessment, education and complementary therapy like art, horticulture and Tai Chi. Outings to places of interest and activities with volunteers from different demographics are also part of our program to engage our care recipients socially and improve their quality of life.

We also support our care recipients' families to adapt to their caregiving roles by loaning them equipment (e.g. walking aids, wheelchair, etc.) and conduct regular basic caregiver training (classroom / home-based) to equip them with basic nursing skills, transfer techniques and handling of emergency situations.

Training Platform

We served as a training ground for counselling students from Singapore University of Social Sciences (SUSS) and Nanyang Polytechnic (NYP) for their practicum. The participants are given the exposure in counselling practicum to deal with psychosocial issues faced by our clients.

Students from Community Care and Social Services course of ITE College East performed their industrial attachment with Metta Day Rehabilitation Centre for the Elderly. The centre offered them hands-on training in relation to physiotherapy and occupational therapy.

Values-In-Action Programme

Metta Day Rehabilitation Centre for the Elderly has been working with secondary schools, junior colleges and universities, giving them opportunities to interact with our seniors through games, art and craft, performances and more.

The objectives of the values-in-action programme are to:

1. Nurture the students to become socially responsible citizens.
2. Contribute meaningfully to the less fortunate in the community.
3. Bring awareness of welfare services to the community.

Corporate Social Responsibility (CSR)

Our beneficiaries always look forward to interacting with the staff of our corporate partners like United Parcel Service Singapore Pte. Ltd. (UPS), KPMG Services Pte. Ltd., Deloitte & Touche LLP, AbbVie Pte. Ltd. and many others through the CSR programmes. That is when they have a chance to break away from centre's daily routines and enjoy a different line of activities indoor or a day out to visit places of interest.

Mizuho Bank Singapore, who started the Kampong Garden together with Metta Day Rehabilitation Centre for the Elderly sends 4 to 5 staff monthly to volunteer with the upkeep of the garden by doing weeding and re-potting of plants in the garden. Occasionally, they will also come in to do terrarium workshops with small groups of our beneficiaries.

Donors

The Wan Boo Sow Charity Fund Ltd has generously sponsored lunch for our beneficiaries twice a year to commemorate the birthday anniversary of the late Mrs. Wan Boo Sow (Annie Tan) in June and the late Mr. Wan Boo Sow in September.

Some donors have similarly chosen to celebrate their special days with our beneficiaries by sponsoring lunch / tea breaks at our centre.



Overseas Visitors

We are privileged to host Korea's Ministry of Patriots and Veterans Affairs for their learning visit to Singapore on 5 Dec 2017. It was a learning experience for both parties as they visited Metta Day Rehabilitation Centre for the Elderly and shared with us the services they provide to their community in Korea.

Improvement Projects

Metta Day Rehabilitation Centre for the Elderly collaborated with two tertiary institutions on two projects:

1. Evaluating a current rehabilitative equipment and the need to motivate our clients, students from Singapore Institute of Technology (SIT) redesigned the arm skate device for post-stroke exercise. The arm skate incorporated the use of gaming and technology to increase the usage and enjoyment level.
2. Singapore University of Technology and Design (SUTD) have been working with our seniors to create an add-on motorised device that can be attached to manual wheelchairs for ease of mobility at a lower cost.

Caregivers' Training

Metta is one of Agency for Integrated Care's (AIC) approved service provider to provide caregiver training to families of our beneficiaries or the public. Our basic caregiver training is conducted at the centre once a month. Upon completion of the course, each participant will be issued with a Certificate of Attendance which employers of the domestic helper can use to apply for Foreign Domestic Worker Grant. If they are qualified, they will receive a grant of \$120 monthly if the domestic helper is still employed for the care recipient.

Customer Satisfaction

AIC has conducted the 2nd Centre Based Client Satisfaction Survey in late 2017. The result of this survey has given us a good guide to understand our beneficiaries' perceptions of our services and our areas of improvement.

Skills Upgrading of Staff

Embracing Continuous Improvement, one of Metta's core values, our staff attended courses and conferences organised by AIC and other established organisations to continuously improve on our clinical skills and be updated with the latest practices.

Team Building Sessions

To mark the closure of 2017, Metta Medical Care staff gathered together on 29 Dec 2017 for a special *Nasi Ambeng* lunch session followed by games and mystery gift exchange. The staff enjoyed the team bonding whilst building camaraderie with one another.

MOVING FORWARD

Metta Day Rehabilitation Centre for the Elderly will be reviewing its programmes and charges as well as upgrading our facilities to increase our maximum capacity to 81 and provide a better environment to our beneficiaries.

We will continue to improve our processes and harness technology to increase productivity and minimise paper documentation and improve on efficiency.





THANK YOU FOR SUPPORTING

METTA DAY REHABILITATION CENTRE FOR THE ELDERLY



PLEASE VISIT US AT:

Blk 296 Tampines St 22 #01-526 S(520296)

Tel: 6789 5951 Fax: 6786 3758

Email: rehab@metta.org.sg

Facebook: MettaMedicalCare



METTA HOSPICE CARE

Key Facts & Figures (as at 31 March 2018)

Commenced in June 2000;
372 beneficiaries and 8 staff.

PROGRAMMES AND SERVICES

Metta Hospice Care provides free palliative home care support to our beneficiaries who are suffering from life-limiting illnesses, alongside their families, in the comfort of their own homes.

The prognosis of our patients is less than a year, hence we extend holistic care which includes medical, nursing and psychosocial services. Our objective is to provide comfort, care and relieve our beneficiaries from any physical/emotional distress as much as possible and support their family and caregivers in this journey through caregiver training programs and emotional support.

We also loan out medical equipment such as hospital beds, oxygen concentrators, wheelchairs, walking aids and commodes free of charge to facilitate care of our beneficiaries in the comfort of their home.

Our team comprises of 2 locum doctors, 3 full-time staff nurses, 1 social worker, 1 community engagement officer, 2 administrative staff and a Medical Care manager.

ACHIEVEMENTS

Training Platform

Metta Hospice Care serves as a training platform on clinical home care attachment for National University of Singapore (NUS) medical students and post-graduate students from Duke-NUS Graduate School.

The participants are given a first-hand overview and experience palliative home care service under the guidance of our outsourced doctors and staff nurses.

Community Involvement

Blood Donation Drive

The event is a joint social responsibility project held at Changi Simei Community Club or Metta School twice a year, and co-organised with Changi Simei C2E, Changi Simei Community Club's Indian Activity Executive Committee (IAEC) and Singapore Red Cross Society. There are on average, 80 to 100 successful blood donations at each donation drive.

Birthday Celebration

At Metta Hospice Care, we aim to improve our clients' quality of life. Our staff would celebrate our clients' birthdays with their family members in their homes. This provides a memorable and touching experience for both the client and family members as it gives the family a sense of satisfaction of having done something meaningful for their loved ones. The photographs taken during the celebration serve as a poignant memory for the living.

Project Happy Apples

Founded in 2012 by undergraduate students from NUS Yong Loo Lin School of Medicine, this is the first year Metta Hospice Care is working with them to provide companionship to our clients with limiting illness.

By visiting them about once or twice a month in a group of 4 to 5, they bring much laughter to our clients and made a difference in their last chapter of life.

“Make-a-Wish” Programme

Sponsored by The Singapore Ireland Funds and Singapore Jain Religious Society, Metta Hospice Care hopes to realise our client's wishes.

Here are some of the moments that created a lasting memory for our clients and their loved ones:

- Two patients attended an outing to River Safari with a boat ride.
- Sponsored Chinese New Year hamper & cookies to our low-income Chinese clients.
- Sponsored Hari Raya cookies with new baju kurung, bedsheets & curtains for some of our low-income Muslim clients.

Singapore Jain Religious Society have also agreed to use part of this fund to purchase better wound care products for our clients who are suffering from bedsores, due to prolonged rest on bed, to aid their healing process and cushion their bony areas.

Remembrance Day

Metta Hospice Care successfully invited 3 families with a total of 7 participants, to Metta Café on 16 Dec 2017 to commemorate their loved ones who passed on less than 6 months ago. They managed to share their thoughts and handmade a special card with messages to their loved ones, under the lead of staff nurse Azfar. They all left the event with a smile and found new strength to move on with gratefulness and learnt to treasure the times spent with their loved ones that are still around.

Skills Upgrading of Staff

Metta firmly encourages the training and upgrading of staff development through the enrollment of courses and seminars. We are constantly keeping abreast with the current palliative management via Singapore Hospice Council (SHC) Multi-Disciplinary Palliative Care Monthly Forum and Case-based Tutorial at Saint Andrew's Community Hospital.

Metta Medical Care is also honored to have Professor Cynthia Goh from National Cancer Centre as our visiting consultant to impart her skills and knowledge to us on a quarterly basis.

Our staff also attended short courses and conferences organised by Agency for Integrated Care (AIC) and other established organisations to continuously improve on our clinical skills and be updated with the latest practices.

Team Building Sessions

In celebration of Nurses' Day, our nurses and staff got a treat from Dr. Joshua Lau on 1 Aug 2017 at J's Wok & Grill Restaurant. It was a treasured time together building our relationship and having Dr Lau imparting some communication skills and techniques to manage challenging clients.

To mark the closure of 2017, Metta Medical Care staff gathered together on 29 Dec 2017 for a special *Nasi Ambeng* lunch session followed by games and mystery gift exchange. Everyone went home happy and feeling recharged for 2018.

MOVING FORWARD

Metta Hospice Care will continue to work with Project Happy Apples on a Befriending Programme and also participate in more community outreach projects with SHC and Project Happy Apples to create greater awareness of Metta Hospice services.

We will also be participating in more training and Quality Improvement projects with SHC to enhance our clients' experience.

With the progress of information technology, Metta Hospice will be looking at improving work processes to reduce paper documentation and improve on efficiency.





THANK YOU FOR SUPPORTING

METTA HOSPICE CARE



PLEASE VISIT US AT:

Metta Building (Level 5) 32 Simei St 1 S(529950)
Tel: 6580 4695 Fax: 6787 7542
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Facebook: MettaMedicalCare



METTA HOMECARE

Key Facts & Figures
(as at 31 March 2018)

Commenced in April 2015;
190 beneficiaries and 4 staff.

PROGRAMMES AND SERVICES

Metta HomeCare (previously known as Metta Home Nursing) started in April 2015 as a pilot programme with Eastern Health Alliance to support the medical and nursing component of care in the community. It is a home-based service that provides a holistic approach of managing patients with chronic illnesses and organ failure. Our goal is to bridge the early intervention and medical assistance to reduce the frequency of re-admission to hospitals. More importantly, it is to allow the elderly to age in place in the comfort of their homes.

After receiving the subvention grant from the Ministry of Health (MOH) in December 2016, we started receiving referrals from hospitals as of 1 March 2017 and reached out to more beneficiaries from the eastern part of Singapore regardless of race or religion. With National Means Test subsidy at 60% - 80%, Metta HomeCare is offering free services to ease the healthcare expenses of the lower income group.

Apart from medical consultations and nursing procedures, we also equip caregivers with basic nursing care skills to empower them to care for their loved ones. Medical equipment such as hospital beds, oxygen concentrator, wheelchair, walking aid and commode are given or loaned to our needy beneficiaries free of charge as it boosts the caregivers' confidence in caring for their loved ones at home.

Holistic Professional Team

Our team comprises of doctors, nurses, social worker, community engagement officer, admin executive and Medical Care manager. We provide a comprehensive range of medical, nursing, social, emotional and spiritual support, to maximise our patients' quality of life.



Corporate Partners

This year we are glad that Direct Life Foundation has worked closely with us by organising household goods donation to our low-income beneficiaries and bringing a group of them out to Bollywood Veggies for an outing.

Birthday Celebrations

We are grateful to donors that have donated cakes, through Metta Café, for some of our beneficiaries' birthday celebration.

Skills Upgrading of Staff

Embracing Continuous Improvement, one of Metta's core values, our staff attended courses and conferences organised by AIC and other established organisations to continuously improve on our clinical skills and be updated with the latest practices.

Team Building Sessions

In celebration of Nurses' Day, our nurses and staff received a treat from Dr. Joshua Lau on 1 Aug 2017 at J's Wok & Grill Restaurant. It was a treasured time spent together, building our relationship and having Dr Lau imparting some communication skills and techniques to manage challenging clients.

To mark the closure of 2017, Metta Medical Care staff gathered together on 29 Dec 2017 for a special *Nasi Ambeng* lunch session followed by games and a mystery gift exchange. Everyone went home happy and feeling recharged for 2018.

FUTURE DIRECTIONS

Metta HomeCare will continue to expand its capacity to reach out to lower income families who can benefit from our services and continue to improve our quality of care with established assessment tools like interRAI Home Care Assessment System and harness technology to increase productivity and minimise paper documentation.



THANK YOU FOR SUPPORTING

METTA HOMECARE



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 Facebook: [MettaMedicalCare](https://www.facebook.com/MettaMedicalCare)



METTA PRESCHOOL

Key Facts & Figures (as at 31 March 2018)

PreSchool @Punggol commenced in June 2010 (Metta preschool service first commenced in Simei in May 2007);
88 students and 27 staff

PROGRAMMES AND SERVICES

Metta Preschool @Punggol (MPSP) has been in operation for over 8 years since its official opening on 31 July 2010. The centre receives cases from SG Enable through referrals from hospitals. Enrolment will take place after the initial screening process is complete. Our centre provides Early Intervention Programme for Infants & Children (EIPIC), aged between 2 ½ to 6 years old with special needs, ranging from Autism Spectrum Disorder, Global Developmental Delay to Speech and Language Delay.

The children attend a 3-hour session programme twice a week. The multi-disciplinary team consists of teachers, occupational therapists and speech and language therapists. They come together to discuss and set specific and measurable one- year goals for the Individualised Education Plan (IEP) of each child. The IEP focuses on six domains: fine motor, gross motor, adaptive, cognitive, social communication and social skills. The centre provides a variety of exploratory activities, such as sand play, water play, indoor & outdoor activities, circle time, outings, arts & crafts, reading, big group activities, role play, and cookery based on the themes of each month to enhance the children's learning. The centre also provides an hour of hand bell session for the children every week. The hand bell session trains the children to focus their attention by following instructions and executing actions, such as tapping the bell. These lessons help to improve the child's communication skills, and memory in recalling songs that they have learned. Most importantly, the children love to sing and play along with their peers during the hand bell lessons.

Metta Preschool teachers regularly communicate with the children's parents through various ways, such as harnessing digital technology from mobile apps, text messaging, and social media, to informal meetings, written notes on communication books and half-yearly Parent-Teacher Conference (PTC). The teachers also conduct home and mainstream preschool visits to observe the child and share ideas on how to improve the child's learning both at home and in school. This helps the children progress with the continuous support and resources from the preschool.

Metta Preschool is partially funded by the Ministry of Social and Family Development (MSF) and National Council of Social Service (NCSS). There are a total of 88 students at Metta Preschool @Punggol as at the end of March 2018. The WeCare Arts Fund from North East Community Development Council (CDC) had enabled the centre to engage an art therapist to conduct small groups of art activities for the children at 8-sessions per school term. The children benefitted from the art therapy through listening and following instructions such as making simple requests for materials as they created the art pieces.

Building on Metta Preschool's caregiver support programme, our paramedical team held in-house talks for parents and caregivers, such as Transition Planning by our social worker, Sensory Processing by occupational therapists, Behaviour Management by our psychologist, and Social Communication Skills by the Speech and Language Therapist.



In 2017, a total of 33 preschool students graduated from Metta Preschool, of which 20 children went on to mainstream primary schools, 8 went to Pathlight School and another 5 went on to various special education schools.

Community Partners

Metta Preschool had the opportunity to collaborate with various corporate partners on CSR activities for its children. Our gratitude to the following corporate partners, Tuas Power Generation Limited and KPMG for taking our children on outings, such as the Singapore Zoological Gardens, Gardens by the Bay and Jurong Bird Park.

Our heartfelt thanks to Standard Chartered Bank (SCB) who have been supporting us for the sixth year at the annual Metta Charity Carnival by setting up stalls selling curry puffs, goreng pisang (banana fritters) and waffles, as well as sponsoring the Children's Day celebration with a magic show and balloon sculpting performance. Kwan Inn Vegetarian had also supported us by selling Laksa at the Carnival. The generous monetary contributions and goodie bags from the Group of Philanthropists during the Chinese New Year and Hari Raya festive season, together with red and green packets were given out to our children from low-income families so that they may enjoy the festive celebration.



Metta Preschool @Punggol launched the Community Toy Library on 19 May 2017 with the support from North East CDC's outreach programme. The Community Toy Library is where fun, creativity and play are valued and promoted. It also supports play time for families and caregivers to spend time and encourage interaction with their children. The library enhances the total developmental aspects of a child naturally since play is a child's first motivation to learn. The children get to enjoy listening to storytelling by one of the volunteers, Ms Ng Siew Meng, at the Toys Library once a month.

We take this opportunity to specifically thank all our individual donors for their financial and in-kind donations. Their contributions made it possible for us to provide additional refreshments and teaching resources to our children.

Staff Training And Development

We recognised the importance of building the capabilities of every staff through continuous learning. Hence, our teachers have attended courses, such as the Fundamentals of Autism, Certificate in Autism, Higher Certificate In Autism, Sensory Processing Disorder, Picture Exchange Communication System (PECS), Teacher Talk Training A (Encouraging Language Development in Early Childhood), Floor Time, Routine-based Interview Workshop, Training Workshop and Advance Diploma in Early Childhood Intervention (Special Needs), How To Speak With Greater Confidence, Purpose And Impact, Productive Time and Stress Management to update and acquire new knowledge, amongst other courses. Metta Preschool staff also went on a learning visit to APSN Katong School (Association for Persons with Special Needs) and Kindle Garden (inclusive preschool) to view their facilities and learn more about their intervention programmes.

MOVING FORWARD

We will continue to tap on the WeCare Arts Fund to engage an art therapist to conduct workshops to benefit more children. The art therapy provides opportunities for the children to express themselves and their ideas. In addition, it helps to develop their motor skills, improve eye-hand coordination and attention span too. We will also carry on with the hand bell programme that has benefitted the students in fostering social integration skills and improving their ability to follow group instructions. As part of our ongoing parents/caregiver programme, we will continue to conduct in-house parental talks and training to engage the parents in their children's learning. At the same time, we will leverage on information technology through social media, such as Facebook, to create awareness, share useful information and activities from reliable sources on topics relating to special needs.



THANK YOU FOR SUPPORTING

METTA PRESCHOOL



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METTA SCHOOL

Key Facts & Figures (as at 31 March 2018)

Commenced in January 2001;
373 students, 154 staff and 20 registered volunteers

INTRODUCTION

Metta School was established in 2001 by Metta Welfare Association with the support of Ministry of Education (MOE) and National Council of Social Service (NCSS). The school began its operations at a holding site at Chai Chee Lane. In 2005, Metta School moved to its current building at Simei. In 2008, it obtained the Approved Training Centre (ATC) status to start the ITE Skills Certification (ISC) 1-module course; and in 2013, the school started the ISC 4-module course as approved by ITE (Institute of Technical Education). The new extension block became operational in the same year. In 2014, Metta School was one of five pilot schools for the S2W Prototype.

Metta School offers special education to students with Mild Intellectual Disability (MID) and children who have Autism Spectrum Disorder (ASD), aged between 7 and 21 years. Our students face functioning challenges and limitations in areas of daily life, such as communication, self-care, social skills, safety as well as the skills needed to live and work in the community.

Vision: The Metta student leads an independent and meaningful life.

Independent

- Self-managing in daily living
- Gainfully employed

Meaningful

- Balanced in work and leisure
- Emotionally happy with positive self-worth
- Engaged with social connections[#]

[#] *Social connections involve relationships with family, friends, colleagues, teachers, etc.*

Mission: To empower students to reach their fullest potential by providing a quality and holistic education.

Values: Metta School's values are -

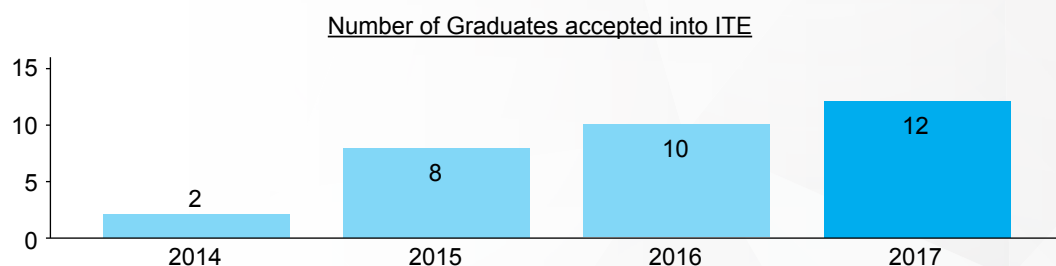
- Respect
- Resilience
- Responsibility
- Openness
- Compassion
- Knowledge

Core Programmes

The school has five main programmes that caters to our students' learning needs. They are: Autism (A), Basic (B), Career (C), Vocational (V), and Employment Pathway Programme (EPP).

- The A Programme caters to the learning and developmental needs of students with autism spectrum disorder from age 7. This structured programme aims at developing and improving individual skills in social interaction and communication, behavioural and emotional development, cognitive as well as adaptive daily living skills. Picture Exchange Communication System (PECS) is offered as part of the curriculum. Structured teaching is adopted, focusing on four main areas: physical, daily schedule, work system and visual structure. Pre-vocational skills training on generic work skills are offered to senior ASD students while junior students will focus on self-help skills towards independent living.
- The B Programme caters to students between the ages of 7 to 12 years old with MID. It aims to equip students with a good foundation of Literacy and Numeracy skills, basic science concepts, develop their fine and gross motor skills, as well as their self-management skills. This helps to prepare them for vocational skills training in the later part of their learning journey with the school. The students are taught English; Mathematics; Science; Physical Education (PE); Promoting Alternative THinking Strategies (PATHS); Home Economics; Character & Citizenship Education (CCE); Self-Help and Household Management. In addition, the students attend monthly Social Competence outings to different places in the community.
- The C Programme caters to students between the ages of 13 to 16 years old and comprises of three key learning areas: Functional Academics Learning – Workplace Literacy and Numeracy (WPLN) and Science; Physical; Personal & Social Learning – PE; CCE; and Vocational Education & Training – Home Economics and Work Exposure. Students at age 16 and above were attached to various work places for 2 weeks through the structured Work Exposure programme. They are also offered Integrated Training in Housekeeping, Food Preparation and Baking to prepare them for further skills training into the V Programme.
- The V Programme meets the needs of students from age 17 to 21 by adopting the well-established ITE Skills Certificate (ISC) 2-module course in Housekeeping, Food Preparation and Baking, which comprises of 140 hours off-the-job and 528 hours on-the-job training. Certified trainers and assessors are deployed to conduct training and provide on-site assessment to meet the criteria for certification. In 2013, Metta School introduced the ISC 4-module course in Baking Practices and Hospitality Services. The entry requirement is WPLN Level 4 in Reading & Listening. Students in the programme undergo 950 training hours, including 250 hours of on-the-job training. Upon successful completion of the programmes and acquisition of WPL level 5 in Reading, Speaking, Listening & Writing, students are eligible for application into NITEC programmes in ITE.
- The EPP programme meets the needs of students from age 17 to 18 who are not on the vocational certification track. The programme caters for students from both MID and ASD classes. They will transit from school to work upon graduation at age 18. Students in EPP programme undergo vocational skills training such as WSQ modules, Food and Hygiene courses, job trials and on-the-job training.

Graduates Gaining Admission To Ite



Since our first batch of 4-module ITE Skills Certificate (ISC) students graduated in 2014, we have seen an increasing number of students accepted into ITE to pursue National ITE Certificate (Nitec) courses.

To date, majority of graduates chose to study full-time, and most have taken up hospitality courses:

- Nitec in Pastry & Baking: 6 graduates
- Nitec in Western Culinary Arts: 4 graduates
- Nitec in Asian Culinary Arts: 8 graduates
- Nitec in Food & Beverage Operations: 6 graduates
- Nitec in other fields: 4 graduates

Four graduates took up the Nitec traineeship programme in either Food & Beverage Operations or Culinary Arts.

Metta School's batch of graduates in 2014 and 2015 who took up ITE Nitec courses have successfully graduated from the tertiary institution. A graduate from the 2015 batch is currently pursuing the ITE Higher Nitec course at ITE College West.

Support Services

Metta School students are supported by a team of committed Allied Health Professionals (AHPs) comprising of Social Workers, Psychologists, Speech Therapists and Occupational Therapists. Dedicated Job Coaches conduct supervision, job support and placement services at the work place to provide on-the-job training for students during their attachment.

Character And Citizenship Education (CCE)

Metta School is committed to character development and providing opportunities for active participation to imbue students with desired school values.

CCE periods involve the explicit teaching and discussion of values. There are other platforms for CCE including Performing and Visual Arts (PVA), camps, Co-Curricular Activities (CCA), Social and Work Exposure outings, overseas trips, Values In Action (VIA) activities, and day to day educational moments to inculcate sound moral and work values in our students.

The school encourages students to start VIA activities with local organisations such as Willing Hearts, elderly nursing homes and more. Students under the V Programme also had the opportunity to participate in overseas VIA trips to Batam, Indonesia in recent years. The students from the V1-V4 programme served others by improving the facilities and environment at an orphanage as well as conducting programmes for the children during an overseas VIA from 31 October to 4 November 2017 after the year end assessment.

Performing & Visual Arts (PVA) – Signature Programme

Metta School started the PVA Programme in 2003 to allow students to experience and develop interest and enjoyment in their own creativity and that of others. Students are given the opportunity to experience their preferred PVA every Wednesday and Friday.

Batik Painting, Pottery and Speech & Drama PVA are on the Artist-in-School Scheme (AISS) from the National Arts Council. This scheme supports the collaboration between Metta School and local artists/arts educators in developing customised arts education programmes for the students.



The groups are as follows:

Performing Arts

- Angklung
- Circus Art
- Percussion
- Ukulele
- Speech & Drama
- Chinese Orchestra
- Dance
- Music & Movement
- Wushu

Visual Arts

- Art & Craft
- Chinese Calligraphy & Painting
- Digital Art
- Photography
- Batik Painting
- Mosaic Art
- Pottery

The PVA programme has since become a signature programme for Metta school. The students explore, acquire and develop skills in performing and visual arts. They learn to communicate their feelings, thoughts and ideas through art and to appreciate performances and art work done by others.

Our Visual Arts groups have produced various arts pieces such as Batik, Chinese Calligraphy, Mosaic, Painting and Pottery, to present to local and overseas guests. Our students' artworks have also been showcased to the audiences at Shine Night Exhibition in 2017.



Aside from the annual performances in Metta School and Metta Welfare Association's events, our Performing Arts groups have also performed at other platforms. Our Lion Dance troupe has always been very busy during the Chinese New Year period, celebrating and spreading joy of spring and good fortune to all. Wushu participated in Very Special Arts (VSA) – Welcome to My World 2017 Concert at Republic Polytechnic on 13 August 2017 as well as the Metta Charity Run at Singapore Indoor Stadium on 26 August 2017. The Dance group performed at various events including ST Engineering Charity Golf Dinner at Orchid Country Club on 26 May 2017, NCSS Day 2017 at The Grassroots' Club on 19 April 2017 and Singapore Youth Festival (SYF) 2017 at Esplanade Outdoor Theatre. Our percussion group, "Stomp Warriors" performed at Cerebral Palsy Alliance Singapore (CPAS) Sports Day 2017 at Meridian Junior College Sports Hall. All of our Performing Arts group showcased their talents at the Metta Shine Night at the Institute of Technical Education College East's (ITE) auditorium on 18 November 2017.

Co-Curricular Activities (CCA)

In support of the vision, "Metta student leads an independent and meaningful life", CCA is offered to all students to imbue knowledge, equip skills and develop character. Values such as perseverance, discipline and determination are nurtured by teachers and instructors.

The school offers the following CCA:

- Badminton
- Bowling
- Lion Dance
- Scouts
- Soccer
- Swimming
- Table Tennis

ACHIEVEMENTS

Sports

Our students participated in the following sports competition and attained great achievements:

a. Special Olympics Singapore National Games 2017

Total no of awards: 24

- 1 Gold in Athletics
- 3 Gold, 1 Silver & 1 Bronze in Bowling
- 4 Gold, 2 Silver & 2 Bronze in Swimming
- 1 Gold, 3 Silver & 1 Bronze in Badminton
- 1 Silver in Soccer
- 2 Silver & 2 Bronze in Table Tennis

b. Singapore Disability Sports Council (SDSC) National Para Games 2017

Total no of awards: 3

- 1 Silver & 1 Bronze in Athletics
- 1 Silver in Swimming

c. Individual Achievement for Swimming - Danielle Moi (V3-1) who participated in-

- 2017 ASEAN Para Games, Kuala Lumpur, Malaysia
She won Gold Medal for the Women's 200m S14 freestyle event.
- 2017 Asian Youth Para Games, Dubai
- 2017 World Para Swimming World Series, Berlin, Germany

Metta Simba Scouts

2017 marked the 10th Anniversary of Metta Simba Scouts. There was a celebration on 22 July 2017 held at The Singapore Scout Association's Multi-Purpose Hall. We invited all parents, scout commissioners and Metta School graduates to join the celebration.

Our Cub and Scout Patrol Leaders, Marshall Navin and Brendan Pang led the group with the Scout Promise as we launched our Metta Simba Scout unit scarf. A parent shared about how scouting had helped his daughter to be more independent. A few scouts also shared their scouting experience and how it has enriched their lives and built their character.

Simba Rover Crew Group Scout Leader who is also Metta School teacher Mdm Salamah launched the Metta Simba Rover Crew which comprises of ex-Metta Simba Scout members who are currently working or furthering their studies. We hope that our Metta graduates can always remain part of the Metta Simba Scout Family and actively contribute to the community.



The unit had also been awarded the Frank Cooper Sands Award (FCSA) Honours Pennant, after consecutively achieving the Gold category of FCSA for five years.

Goodwill Trip Brunei Darussalam 2017

Metta Simba Scouts embarked on a Goodwill trip to Brunei from 4 to 7 September 2017.

The objectives include:

- To develop endurance, perseverance and resilience through trekking in Ulu Temburong National Park and scaling up its vertical scaffolding canopy walk.
- To develop self-confidence and stretch one's comfort zone by camping in the village.
- To strengthen team spirit and friendship with other scouts with special needs.

Activities include the National Park Canopy Walk, an exchange program at Pusat Bahagia where the scouts received a very warm welcome by the Bruneian scouts, a visit to the Jame' Asr Hassanil Bolkiah Mosque, Sultan Palace, local market, Royal Regalia Museum and a boat ride at the water village. The Singapore Scouts Association also hosted a dinner for their Brunei friends.

Open House for EIPIC (Early Intervention Programme for Infants & Children)

The yearly Open House for parents and staff of EIPIC centres and primary schools was held on 23 March 2018. The response was overwhelming as we received over 130 attendees.

Our Head of Department for MID Junior Programme, Ms Karen Loh and Head of Department for Autism Programme, Ms Masita Selamat, shared the curriculum and activities that each programme offered. The parents of the EIPIC students were also briefed by Metta School's psychologist, Ms Marilyn Tan on the admission criteria and process.

The attendees were entertained with an array of wonderful performances by the school's Ukulele, Sparks, Circus Arts and Wushu Performing Groups.

The attendees toured the school facilities such as the Visual Arts room where they viewed the students' pottery pieces and live demonstration of students working on their mosaic, batik and Chinese calligraphy pieces.

There was also a tour of the special rooms where our students learn and receive training, including the Information and Communications Technology Virtual Reality (ICT VR) room, Home Economics room and the Pre-Vocational rooms as well as the training facilities for the ITE Skills Certification (ISC) Programme.

The attendees also observed lessons conducted under MID and ASD Programmes. It provided them an insight of the class setting and structure.

The event culminated at the school hall with refreshments and Question and Answer session. The attendees had the opportunity to interact with school staff, particularly the Allied Health Professionals and tour leaders who clarified and answered their queries.

We received positive feedback from the guests who attended the Open House. They were appreciative that the sessions were informative and cited the school tours as the most useful. They were impressed with the programmes Metta School offered and the dedication and passion shown by the school staff.

Metta Shine Night 2017

Metta Shine Night 2017 was a wonderful platform for students to showcase their talents to parents and audiences. It is a joyous event that every child, teacher and parent look forward to.

The event was part of Metta Welfare Association's 25th Anniversary celebration themed "Forging Ahead". Students got to share with the audiences their passion, talent and joy in performing arts skills which they had acquired in school.

The event was organised and structured in two parts – to showcase individual works by various performing groups, which was held at the function hall and to foster closer working relations amongst various groups in the same performing item presented at the auditorium.

All guests at the Metta Shine Night 2017 concert were bedazzled with the impressive stage performances by Metta School students which saw a splendid turn-out of over 600 guests. Special guest Dr Yek Tiew Ming, Principal of ITE College East, officiated the event with an eye-dotting ceremony of the Dragon from Metta School's Lion and Dragon Dance troupe while Venerable Shi You Guang, First Vice President of Metta Welfare Association, welcomed the guests with an opening speech. While the event was set against a backdrop of screened pyrotechnics, the sleek transition between performances and the amazing acts fascinated guests in the auditorium. This enjoyable evening was etched in everyone's memories.



Other Programmes And Activities

Metta School conducts programmes to support holistic development of its students. This includes camps, enrichment and Values In Action (VIA) activities. Objectives of camps vary to meet different profile and learning needs of each student. The programmes assist the students to develop personal growth in various areas, such as self-management, independent living, leadership skills, confidence and team spirit.

ASD Independent Living Camp

A total of 20 students from the ASD programme, accompanied by 10 teaching staff, participated in a 3D2N camp at a homestyle lodging place in Johor Bahru, Malaysia from 27 to 29 July 2017.



Objectives of the camp include:

- To put into practice skills that are picked up in the Housekeeping, Self-Management, Home Economics, and Laundry training lessons.
- To demonstrate desirable character qualities such as teamwork, good social behaviour, and ability to follow instructions.
- To communicate with peers from different classes/age groups.
- To experience living independently away from home (for new campers).
- To reach out and provide help to their peers (for experienced campers).

The students had a wide range of outdoor activities including visits to Angry Birds Activity Park and UK Farm in Kluang, where they had the opportunities to observe, touch and feed different kinds of animals. Being an independent living camp, the students also prepared meals for everyone. They purchased the ingredients and collaborated with one another to prepare breakfast, dinner and supper at the campsite under the supervision of their teachers.

The students were very excited and expressive about their experience during the overseas camp trip. Most of them gave feedback that they enjoyed the trip and activities. Being away from home and travelling overseas is a rare experience for our students, of which some of them could only experience once in their lifetime. We are glad that we can organise such outdoor trips for our students to experience.

The staff found that the camp was especially useful for new campers as it was an opportunity for them to learn how to be independent without having caregivers present. Students were able to take in verbal instructions besides visual and demonstrate self-management skills. The buddy system of allowing experienced campers to guide the new campers allowed peer guidance and provided more opportunities for communication.

Here are some reflections from our students:

- "Everybody is happy."
- "I learn to follow instructions and I helped my friends."
- "I made my own bed and I cleaned the house."
- "I visited many places; we are very happy."
- "I enjoyed the camp very much."
- "We cooked together and the food was very nice."
- "We went to many places. I liked the farm. There are many animals and I get to feed them."
- "I had a good time. I enjoy the activities."

V1 2017 National Civil Defence Cadet Corps Camp

From 24 to 25 August 2017, students from the V1 classes attended a training camp organised by National Civil Defence Cadet Corps. The students reported to Home Team Academy located at Old Choa Chu Kang Road on the first day and fire station at Bukit Batok Road on the second day.

The students took part in many activities such as foot drills, learning how to put out a small fire, picking up life-saving skills and touring around the fire station. Hariz (V1-2) recalled the correct procedure to use a fire extinguisher, "We had to pull the pin, aim the nozzle towards the base of the fire and squeeze the handle to release the extinguishing agent until the fire is put out."

New knowledge and skills were passed down to the students throughout the camp. The students were very excited during the Fire Station tour as it was a rare opportunity for them to encounter fire trucks and fire-fighting equipment. The students also had a chance to experience being inside an ambulance.

Reflections from the students:

- “I learnt how to use the AED machine.” – Downen (V1-2)
- “I learnt how to stop bleeding and more about bandaging.” – Kay Kit (V1-1)
- “I learnt how to communicate and take care of my buddy, Sabrina, when she had a headache.” – Syazana (V1-2)
- “My camp buddy was Dominic Poh from V1-2. Previously, we were pretty distant. As the camp progressed, we discovered that we both like to joke around and comment about whatever is happening in camp. Through this, I have become more confident in socialising with others. Overall, I am grateful to be able to learn these lessons. The experiences of this camp have given me many happy and wonderful memories. I am proud to be able to participate in the NCDCC camp.” – Brendon (V1-3)

V3 National Cadet Corps (NCC) Camp

During the same period as the National Civil Defence Cadet Corps Camp, students from the V3 classes also participated in a 2D1N NCC camp conducted in collaboration with National Cadet Corps HQ (NCCHQ) based at Amoy Quee Camp in Ang Mo Kio. The objective of the camp was to give our students a chance to experience the regimentation and discipline that youths experience during National Service.



Some of the activities conducted during the camp include:

- Learning to wear the SAF uniform and folding it to “Smart Four” standards.
- Basic marching and learning of the drill commands.
- Tent Pitching and learning how to handle outdoor cooking using solid fuel and mess tins.
- Scaling through the standard obstacle course.
- Attempting the Flying Fox high element and paintball activity within camp grounds.

The camp is a good initiative as it allows the students to understand the importance of National Service and the various components of what it entails. Moreover, it gives the students the opportunity to interact with each other and move out of their comfort zones, camping outdoors for a night and marching from point to point. The collaboration with NCCHQ also allows the camp to be tailored to the learning needs of the students which in turn, enhances their experiences.

Reflections from Metta School students and staff:

- “During the NCC camp, I learnt some of the basic foot drills that the army used for marching. Sergeant Joseph shared with us some of their training experiences which was interesting to hear!” – Sarhan
- “I overcame my fear of heights and I learnt that we have to fall in fast when getting ready to march. I learnt how the army is like and trying out the Flying Fox is really fun. I would definitely want to attend this camp again!” – Wei Lun
- “I had fun trying out the Flying Fox during the NCC camp.” – Maryam
- “This NCC camp is a great way for the students to bond and get to know life from a different perspective. They also had great fun trying out the Flying Fox and paintball.” – Stanley, instructor
- “The NCC camp allowed the students to be more independent than usual and teaches them basic skills such as tent pitching and adjusting to new surroundings that were unfamiliar. Overall, I felt this was a good way for the students to experience National Service and the importance of serving the nation.” – Muru, form teacher.

Dragon & Lion Dance CCA Exposure & Exchange Programme to Hong Kong 2017

Metta School Dragon & Lion Dance Troup embarked on an 8-day exciting and enriching journey to Hong Kong from 2 to 9 December 2017.



Objectives of the overseas exchange programme:

- To provide an opportunity for the students to share and demonstrate the techniques and skills acquired in school with friends in a different cultural environment;
- To provide an opportunity for students in Lion Dance CCA to observe and view this traditional Chinese art in an open competition;
- To promote the interest of students in this arts form, develop a positive learning attitude towards the Chinese martial arts form;
- To develop independence, team-bonding and sense of responsibility while being away from home;
- To instill awareness of different cultures and practices in another country through interaction with students in different schools.

A total of 22 participants, which comprised of 13 students, 2 alumni, 5 teachers and 2 instructors, assembled at Changi Airport and began their journey.

The group had the opportunity to watch the Hong Kong Lion and Dragon Dance Open Competition at Kowloon Park. The students were amazed at the high-standard of performance by the competition troupes, which could be from individual interest groups, schools, social & community centres.

We visited two schools in Hong Kong - Lok Sin Tong Leung Kau Kui Primary School in Tin Shui Wai and Yan Chai Hospital No. 2 Secondary School in Tuen Mun. The school welcomed us with their Lion Dance students. We joined in their assembly and performed for the school. Students from both sides interacted with one another and had a good time exchanging ideas, showcasing skills and intermingling together at their campus. Our students enjoyed the whole exchange programme at both schools and found it both inspiring and memorable.

Visits to scenic and tourist spots such as Disneyland and Ocean Park theme parks, as well as Ngong Ping 360 cable car were also arranged for them to have exposure to another city of different culture and environment. Students also spent time doing reflection towards the end of the day and noted down what they learnt and how they could improve in days ahead.

INITIATIVES AND KEY DEVELOPMENTS

Parade Square

Our students, especially the younger children from the PM session enjoy running and playing at the parade square. During recess, they can be seen interacting with their friends at the square and at times, they can be so engrossed that they are unaware of the uneven surface of the ground. Falls and injuries at the Parade Square were quite common.

To prevent students from sustaining abrasion after falling on the interlocking tiles, Metta School decided to replace the tiles with EPDM rubber that have been installed at all playgrounds in the housing estates. Design of the ground is based on the following factors:

- Safety.
- Vibrant, colourful and attractive environment.
- Play activities to engage students.
- Concept of learning in a fun way.



Metta School Dragon & Lion Dance Troupe – Drum Dao

Metta School Dragon & Lion dance troupe started Drum Dao which combines drumming and martial arts, together with cymbals and gong. It emphasises a lot on discipline, character building and teamwork, which plays a vital role for the drummers to display powerful percussion strokes in movement.

The group participated in various events including the opening act for Chinese New Year “Ren Ri” organised by Golden Pagoda Temple to welcome our Guest of Honour, Mr Ng Chee Meng, the former Minister for Education (Schools). They were also invited by Changi-Simei Constituency to perform an opening performance for Chingay @Heartland.

Health & Fitness

The Health and Fitness programme at Metta School plays a vital part in our students’ development and well-being.

The outcomes of the programme:

- Students lead a healthy lifestyle
- Students acquire physical fitness for work and living
- Enhancing students’ emotional wellbeing
- Promote inclusion by integration with the community
- Equipped students with safety skills while engaging in fitness activities

Body Mass Index Chart

One of the most important objectives of health education is to shape the habits of attention to positive physical health, which determines the low risk of health problems, particularly in later life.

An important indicator of correct pro-health behaviours is to maintain an appropriate ratio between body weight and height at the appropriate level. The Body Mass Index real size chart was installed as a teaching aid for a healthy lifestyle at the Health & Fitness classes. Students can find out instantaneously if they are of a healthy weight using the chart. This is also part of the school’s effort to build a culture of healthy living amongst its staff.

Portable Basketball Hoops

Portable Basketball Hoops were bought to encourage structured recess play. Students with plenty of energy to expend would love to challenge one another in a safe environment. The exercise promotes psychomotor skills such as eye-hand coordination.

Building Staff Capacity

It is our belief that staff competencies and capacity are keys to the school’s success, with professional development central to school improvement. In line with our strategic objectives to develop a learning and sharing culture among staff, the school leaders oversee staff professional development, supported by the key personnel and the Human Resource department.

The school has identified key learning areas for all staff, involved all teachers in professional learning teams in 2017 to build a professional learning community.

Space, time and resources are set aside for professional development activities to enhance the competencies of teaching staff. These include:

- Quarterly Learning Community sessions to enhance teachers' competencies.
- Sending staff for training sessions such as conferences, seminars, workshops, including overseas conferences.
- In-house training workshops and discussion of case studies.
- Sharing at staff meetings, department meetings, staff retreat and etc.
- Peer observations in the classroom with reflections.
- Learning journeys and overseas study trip.
- Teacher Work Attachment scheme for teachers to be attached to other organisations for in-depth learning.

Staff were also identified and sent for milestone courses offered by MOE and National Institute of Education (NIE), Diploma in Special Education (DISE), to enhance professional development and to upgrade their specialist skills and knowledge. A total of four teaching staff have commenced their courses in DISE in July 2017.

In 2017, several staff attended overseas conferences to keep abreast of the global development, research-findings, services, pedagogical knowledge and skills related to special education worldwide.

Metta School hopes that our staff will be lifelong learners and constructors of knowledge.

WALS & Immersion Programme

8 staff, led by the Vice Principal of Metta School, participated in the World Association of Lesson Studies (WALS) International Conference 2017 held at Nagoya University, Japan from 24 to 29 November 2017.

Objectives were for participating staff to learn the latest research and practices relating to Lesson Study, be equipped with knowledge and skills on Lesson Study applied in different cultural, subject areas and learning contexts, gain insights in curriculum development, implementation and innovative uses of lesson study to enhance teaching and learning and to acquire ideas to make improvements in current teaching practices and adopting lesson study as a way to determine how students learn best.

The team benefitted and gained knowledge and insights from various keynote addresses, concurrent sessions and papers through the various presentation and research at the conference.



Different members of the team also embarked on an immersion programme to different schools in the Fukui Prefecture. They shared their learning with the staff in Japan and brought back insightful ideas and practices and shared with the others during the Learning Community Session.

MOVING FORWARD

Metta School will conduct envisioning exercise in 2018 to align the school's strategic plan to ensure we can meet the Living Learning and Working (LLW) outcomes cascaded by MOE SEB (Ministry of Education's Special Education Branch). This new set of outcomes will help SPED schools recognise the SPED vision of students being "Active in the Community, Valued in Society". This is also aligned with the school's vision of Metta students being independent and leading meaningful lives.

The school aspires to move out of our comfort zone and become knowledge constructors in our field so that we can empower our students to be ready for the future. We are prepared to help other students who are in need of special education beyond our current profile.

Since the school started in 2001, the school has grown from strength to strength, to provide our students with quality education. This is possible because we have a team of dedicated staff, visionary School Management Committee, committed parents and supportive partners.



THANK YOU FOR SUPPORTING

METTA SCHOOL



PLEASE VISIT US AT:

30 Simei St 1 S(529949)
Tel: 6788 5800
Fax: 6788 5507
Email: enquiry@mettaschool.edu.sg
Website: www.mettaschool.edu.sg



METTA ALUMNI CARE

Key Facts & Figures (as at 31 March 2018)

Arts@Metta commenced in 2007;
8 trainees and 3 staff

Metta Café commenced in March 2014;
8 apprentices and 11 staff

ARTS@METTA

Metta Alumni was formed in 2007 to continue imparting to graduates of Metta School with life skills that promote integration, independence and employment.

Our maiden initiative, Arts@Metta, has as its mission to provide equal access to enriching artistic endeavours for youths with special needs while creating related training cum employment opportunities under a sustainable framework.

Its key thrusts include:

- To cultivate the artistic talents of youths with special needs.
- To provide a safe, open and nurturing environment where their talents can thrive.
- To implement effective training programmes and support services that benefits their holistic development.
- To develop sustainable employment support for these youths.

The programme allows our artists to further hone their mastery of visual arts whilst learning how to uphold proper work decorum such as service attitude, punctuality and time management. We have also seen the successful transition of artists into open employment following the years of training they received in this programme. These jobs include cleaning, food and beverage, sales and administration related work.

The artists were kept busy with ongoing Corporate Social Responsibility (CSR) activities conducted throughout the year, teaching over 1,000 individuals across various industries and different levels of staff. Their flourishing artistry has also gained recognition from corporate partners the likes of Changi Airport Group, Singapore Pools, Deloitte & Touche LLP and many more where we have been commissioned to customise batik and pottery pieces into attractive lifestyle products. This has aided the businesses in aligning their corporate branding with a social purpose.

Following the inclusion of more activities and programmes, we look forward to focusing more on soft skills training, career counselling and financial management so that our alumni can lead a more independent life.





ALUMNI - PERFORMING ARTS

Since 2017 when the Metta Alumni Performing Arts including Chinese Orchestra, Chinese Drums and Lion Dance were inceptioned, we had been invited to several performances including the Chinese New Year Ren Ri dinner held at Marine Bay Sands, Huo Yow Cooks' Association-Metta Charity Luncheon, concert held at Victoria Theatre in August 2018 besides invitations from companies to perform at their respective events.

These performances have allowed our alumni youths to continue honing their musical talents and building their confidence with each performance.

METTA CAFÉ

Metta Café was established in 2014 to provide F&B vocational training for Metta School graduates diagnosed with mild intellectual disability and/or autism aged 18 and above. The programme fills the gap by providing our Metta School alumni to lead an independent life and full integration into society by focusing on their employment and employability.

Mission:

To train and create employment opportunities for youths with special needs.

Vision:

To develop vocational training that caters to youths with special needs. To equip them with relevant skills for open employment so as to achieve self-reliance.

This success would not have been possible without the support Metta Café receives from our corporate partners and donors including PTC System (S) Pte Ltd who have organised the annual ITG golf tournament for the past five years since Metta Café's inception in 2014. The funds raised and donation received from the event have allowed us to create employment opportunities for our apprentices, thus enabling them to achieve financial independence, build confidence and instil self-reliance.

We are also proud to be one of the Cocktail Reception Sponsors for the President's Volunteerism and Philanthropy Awards in 2016 and sponsored the cookies as door gifts in 2017 and 2018.

Our apprentices are happy to transform into their roles to "teachers" in our CSR events where they taught many companies how to bake cookies and cupcakes. These activities have increased their self-confidence and self-esteem – important "ingredients" towards helping them to integrate into society.

Our future plans are to have Metta Café to become one of the WSQ Approved Training Organisation (ATO) to train PWDs (Persons with Disabilities) in basic Food and Beverage WSQ courses.



THANK YOU FOR SUPPORTING

METTA ALUMNI CARE

PLEASE VISIT US AT:

Metta Building (Level 4) 32 Simei St 1 S(529950)

Tel: 6580 4688/4656

Fax: 6580 4699

Email: alumni@metta.org.sg

Facebook: [groups/MettaAlumni](https://www.facebook.com/groups/MettaAlumni)

ArtsAtMetta

CafeMetta

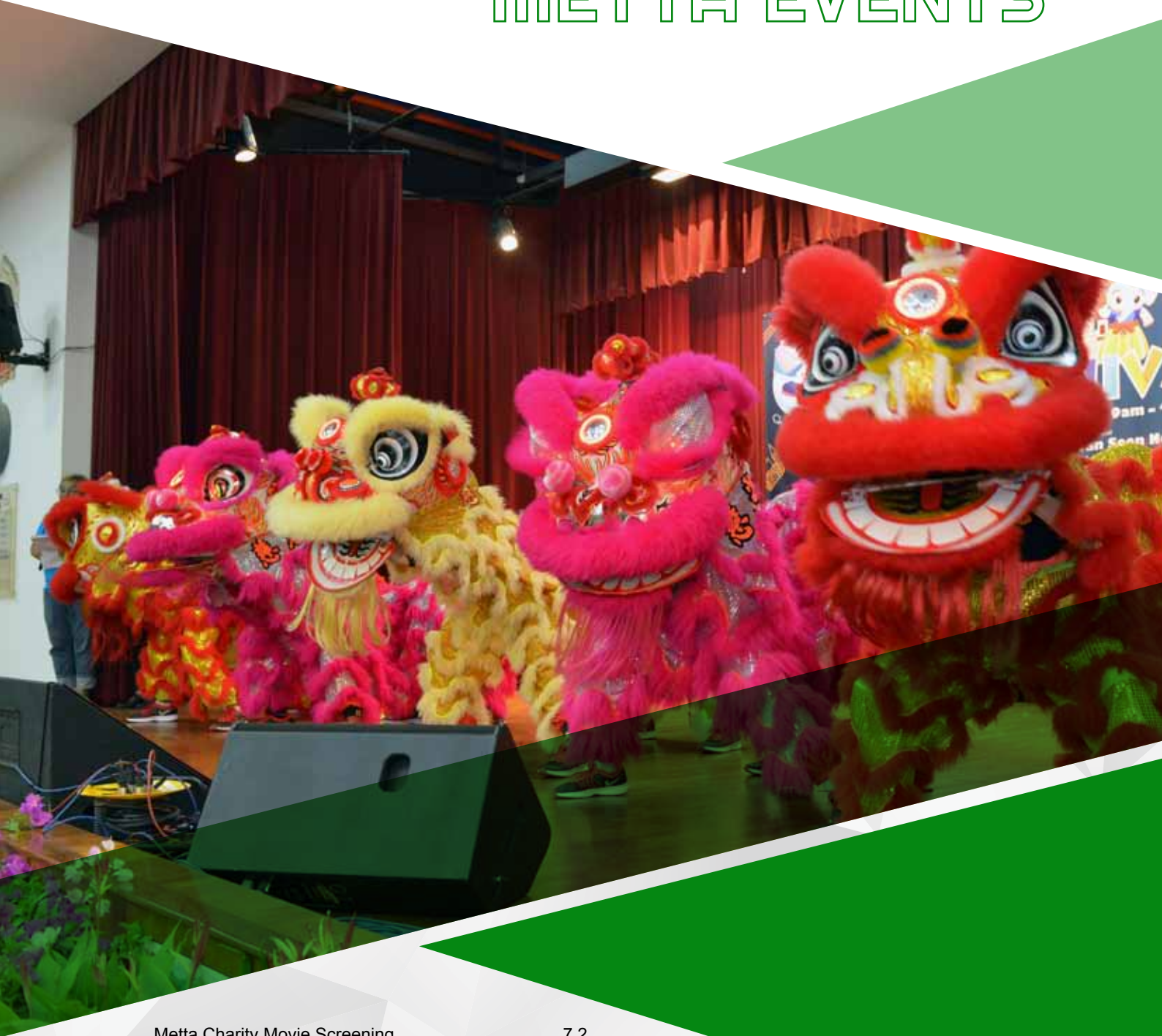
METTA CAFÉ



ARTS@METTA



METTA EVENTS



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Metta Charity Run	7.5
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Metta Shine Night	7.7
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Metta Charity Carnival	7.10

METTA CHARITY MOVIE SCREENING

8 July 2017, The Cathay Cineplex

A squad of volunteers dressed as Spiderman swung by Cathay Cineplex for the launch of the Metta Charity Movie Screening of Spider-Man: Homecoming. The cosplayers' surprise presence caught the attention of enthusiastic movie-goers and crowds who took turns to pose with the squad. With thanks and appreciation to our donors and the public, the charity fundraiser saw two full house of screening halls packed with children, parents, young adults and several beneficiaries of Metta. In line with Metta's superhero theme of honouring our donors, supporters and volunteers, the movie fundraiser was a resounding success that raised over \$50,000 in funds for Metta's beneficiaries from our nine welfare centres islandwide. The event was a truly wonderful experience with the message of self-determination coming across the movie's storyline.



METTA CHARITY GOLF TOURNAMENT

13 July 2017, Raffles Country Club

Metta held its 18th Charity Golf Tournament at the Raffles Country Club. Combining the love for golf and compassion for the less fortunate, golf enthusiasts came together for a good game and networking session amidst the leisure sport. The major annual fundraiser drew over \$120,000 in funds. Gracing the event as the Guest-of-Honour was Chairman of Keppel Fellows, Mr. Choo Chiau Beng ^{BBM} and Mr CH Tong as the Special Guest. The tournament concluded with a delectable fine Chinese cuisine and exciting circus arts and dance performances from Metta School's Sparks group and Music and Movement dance group that drew applause from the audience.



LUNAR SEVENTH MONTH CHARITY AUCTIONS

22 August to 19 September 2017, Island-Wide

The Lunar Seventh Month Charity Auction leverages on the celebration of cultural tradition during the Hungry Ghost Festival to fundraise. This annual event initiated by Metta's founding President, aims to raise funds for the programmes and services of Metta's various nine welfare centres islandwide. Metta's President, Venerable Shi Pu En launched the event's opening on 21 July 2017 which saw the likes of several veteran celebrities among the attendees. Metta Welfare Association is grateful to the 7th Month Organising Committees, Auctioneers, Donors and Volunteers for their staunch support and contributions to the association throughout the years. The highlight for 2017's auspicious centerpiece is the ornamental "Ascent to Success", an amalgam of bamboo shoots and a rising stairway carved in *Liu Li* crystal. The propitious dual combination is a symbolism of a smooth pathway and soaring success that signifies wealth, power and strength; a quintessential element for businesses and investments.





METTA CHARITY RUN

26 August 2017, Singapore Sports Hub

Metta Charity Run 2017 in its 8th year running, saw good success for the event with over 1,200 runners and more than SGD\$100,000 raised. The run embraced a Superhero theme to honour our supporters, donors and volunteers. Gracing the event as Guest-of-Honour was Mr Seah Kian Peng, MP for Marine Parade GRC, together with Ms Jessica Tan, MP for East Coast GRC, who participated as a Special Guest. This non-competitive run consists of 3 categories of Legendary 10km, Powerful 5km and Dynamic Duo Parent & Child 1.5km Fun Run. The 1.5km scenic route along Tanjong-Rhu bridge was packed with engaging games and activities that engaged the family. Clients from Metta School and Metta Home for the Disabled also joined in the Run to show their support to the fundraiser. Volunteers dressed in Superhero characters found great appeal with the runners whilst a mini carnival with snacks and stalls added conviviality to the Run.



METTA SILVER JUBILEE BANQUET

20 October 2017, Marina Bay Sands Convention Centre

Metta Welfare Association celebrated her 25th anniversary with a mystical Enchanted Forest-themed charity banquet at Marina Bay Sands. Former Minister in the Prime Minister's Office and Secretary-General of the National Trades Union Congress, Mr Chan Chun Sing, graced the event as the Guest-of-Honour. The gala banquet was attended by over 300 guests and raised over \$228,000 that evening. The banquet is in celebration of Metta's milestones and the collective impact made in the community in the last 25 years. Among the banquet's highlights were performances by Metta School's students and circus arts group, Sparks, as well as musical ensembles of angklung; a harp, flute and violin in a classical repertoire; a fairy tale dance by Metta Preschool children; and fusion Indian dance performance by clients from Metta Home. An enchanting photobooth transporting guests to the forest, a vertical garden of upcycled cardboard tubes adorned with ferns and clay butterflies from Arts@Metta, bottled fairy lights, a photo tree-of-life depicted Metta's achievements, and creative potted 'succulent cakes' by Metta Cafe were among the unique cocktail attractions that preceded the dinner, as hazy mist filled the room with the scent of bamboo and pine providing a mystical experience for the guests.





METTA SHINE NIGHT

18 November 2017, ITE College East

Back for its 13th run, the Metta Shine Night is a dazzling talent pageant which showcase the performing capabilities of Metta School students and clients from Metta Day Rehabilitation Centre for the Elderly. In an unprecedented show of integration, the audience were mesmerised by the combined performance of Metta School's Sparks group, Circus Arts team and the Angklung Kulintang Ensemble, among other breath-taking acts. The event was attended by special guest of the evening, Dr Yek Tiew Ming, Principal of ITE College East and Venerable Shi You Guang, First Vice President of Metta Welfare Association, who officiated the concert with an opening speech. Dr Danny Tan, artistic director of Odyssey Dance Theatre choreographed the stage performance which saw a splendid turn-out of over 600 guests for the Metta Shine Night Concert.



LUNAR NEW YEAR 'LOU-HEI' BUFFET LUNCHEON

3 February 2018, Metta Building

Nothing binds a community of compassionate donors and volunteers than a steaming vegetarian hot pot. Metta held its customary honour of its supporters, donors and volunteers with a Saturday afternoon Lunar New Year "Lou-Hei" luncheon at Metta Building. The celebration took the opportunity to usher in the Lunar New Year that was presided with a blessings ceremony by Metta's President, Venerable Shi Pu En and a lion dance performance by students from Metta School. The indispensable tossing of the vegetarian yu sheng completed the starters as excited guests peppered auspicious phrases which filled the air for blessings of good fortune, health and a smooth year ahead. Metta School students gave a splendid display of Wushu as the impressive lunch entertainment for the guests. The rich mushroom broth of the hot pot, bustle and mingling among the guests left a lasting impression on those who attended the luncheon.





METTA CHARITY CARNIVAL

18 March 2018, Metta Building and Metta School

Metta Charity Carnival goes had a colourful Sunday at Metta Building amidst a bustling crowd and colourful cartoon mascots that brought smiles to the faces of many. The Carnival's Cartoon Wonderland theme represented Metta's stakeholders: donors, volunteers, beneficiaries and staff, who came from many walks of life, all congregating at Metta building to share Metta's vision in helping the community.

Gracing the event as Guest-of-Honour was Ms Jessica Tan, MP for East Coast GRC and Advisor to East Coast GRC GROs as she flagged off the morning 3-km Charity Walk around the Simei estate that preceded the Carnival. First Vice-President of Metta Welfare Association, Venerable Shi You Guang delivered an opening speech and together with Ms Jessica Tan, struck the giant gong to symbolise the official start of the Metta Charity Carnival 2018.

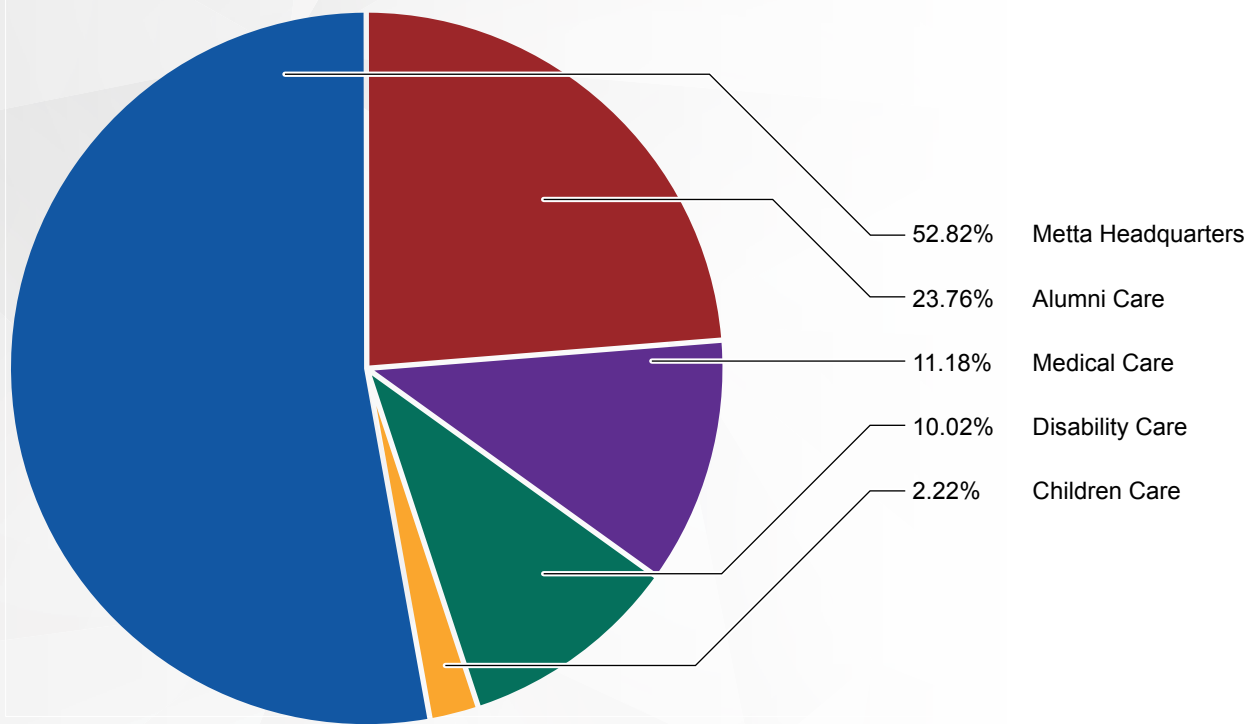
It was a multi-sensory carnival packed with food, fun games for parents and kids, lucky draws and entertaining stage performances for the young and old. With over a hundred stalls catering to the palates and interests of the public, it was a good excuse to enjoy oneself on that day. All credit goes to the sponsors, stallholders, volunteer groups, schools, public and staff who chipped in to successfully raise over \$287,000 in funds for Metta's less fortunate beneficiaries, while promoting family and community bonding and healthy living.

OPERATIONS REVIEW & CORPORATE GOVERNANCE

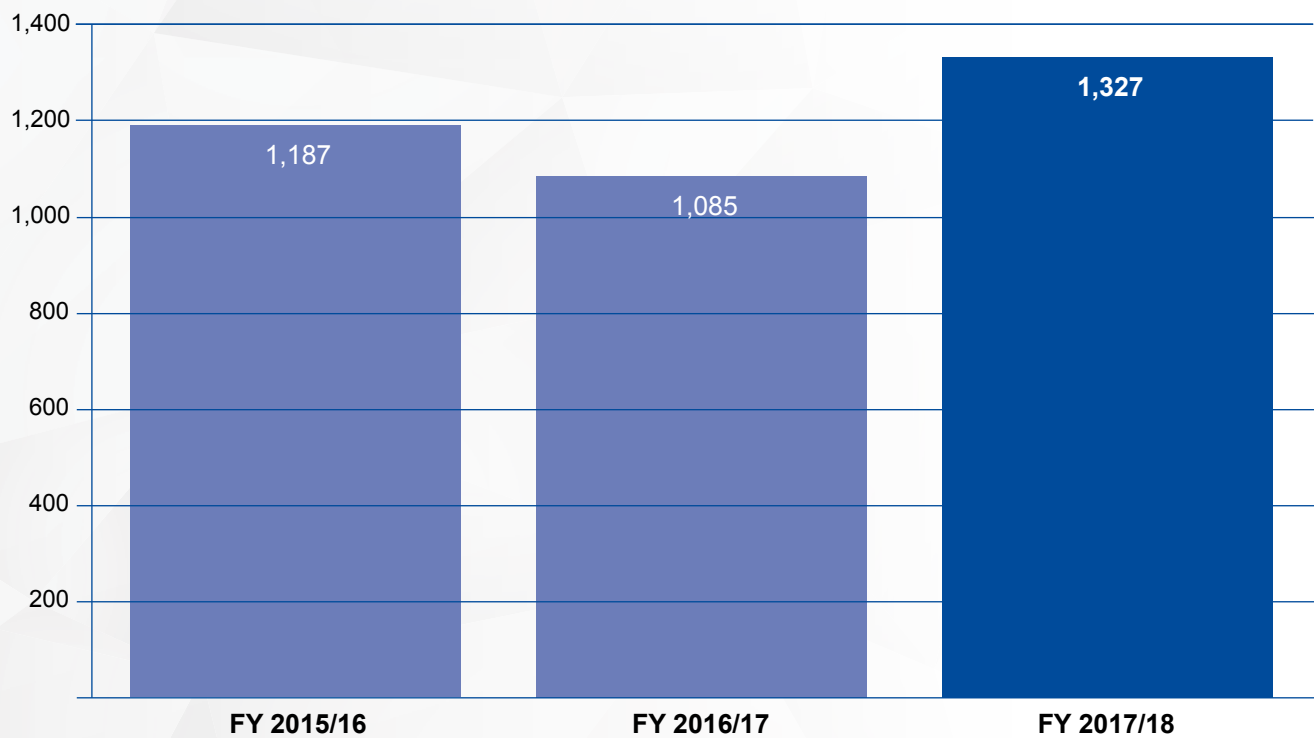
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OPERATIONS REVIEW

Donations Received for Financial Year 2017/18



Total Number of Clients for the Past 3 Financial Years



KEY RATIOS

Reserves: Operating Expenses

Operating Reserves (Total)	: \$34,989,494
Annualised Expenses	: \$12,519,293
Ratio	: 2.79 (33.48 mths)

Fund Raising Expenses: Fundraising Income

(Consolidated Year Ended 31 March 2018)

Fundraising Expenses	: \$236,583
Fundraising Income	: \$1,118,718
Ratio	: 0.21

Conflict of Interest Policies

All Executive Management Committee members, Sub-Committees members and staff of Metta Welfare Association are required to read and understand the conflict of interest policy in place and make full disclosure of interests, relationships and holdings that could potentially result in a conflict of interest. When a conflict of interest situation arises, the member/staff shall abstain from participating in the discussion, decision making and voting on the matter.

Reserves Policy

The maximum operating reserves shall be 5 years of annual operating expenditure, with annual operating expenditure being 5 times the highest annual expenditure over the last 3 years. Operating reserves exclude all building/project funds, endowment and sinking funds.

Remuneration of the Management Committee

No member of the Management Committee has received any form of remuneration for his service rendered as a Management Committee member.

GOVERNANCE EVALUATION CHECKLIST (For Large IPCs)

For the period April 2017 to March 2018

<u>S/No.</u>	<u>Code Description</u>	<u>Code ID</u>	<u>Compliance</u>
Board Governance			
1	Are there Board members holding staff appointments? (Remarks: skip items 2 and 3 if “No”)		No
2	If the governing instrument permits staff to become Board members, they should comprise not more than one-third of the Board.	1.1.2	–
3	Staff does not chair the Board.	1.1.2	–
4	There is a maximum term limit of four consecutive years for the Treasurer position (or equivalent, e.g. Finance Committee Chairman).	1.1.6	Complied
5	The Board conducts regular self-evaluation to assess its performance and effectiveness.	1.1.10	Complied
6	There are Board committees (or designated Board members) with documented terms of reference.	1.2.1	Complied
7	The Board meets regularly with a quorum of at least one-third or at least three members, whichever is greater (or as required by the governing instrument).	1.3.1	Complied
Conflict Of Interest			
8	There are documented procedures for Board members and staff to declare actual or potential conflicts of interest to the Board.	2.1	Complied
9	Board members do not vote or participate in decision-making on matters where they have a conflict of interest.	2.4	Complied
Strategic Planning			
10	The Board reviews and approves the vision and mission of the charity. They are documented and communicated to its members and the public.	3.1.1	Complied
11	The Board approves and reviews a strategic plan for the charity to ensure that the activities are in line with its objectives.	3.2.2	Complied
Human Resource Management			
12	The Board approves documented human resource policies for staff.	5.1	Complied
13	There are systems for regular supervision, appraisal and professional development of staff.	5.6	Complied
14	There is a system to address grievances and resolve conflicts.	5.11	Complied

<u>S/No.</u>	<u>Code Description</u>	<u>Code ID</u>	<u>Compliance</u>
Financial Management And Controls			
15	The Board ensures internal control systems for financial matters are in place with documented procedures.	6.1.2	Complied
16	The Board ensures reviews on the charity's controls, processes, key programmes and events.	6.1.3	Complied
17	The Board approves an annual budget for the charity's plans and regularly monitors its expenditure.	6.2.1	Complied
18	The charity discloses its reserves policy in the annual report.	6.4.1	Complied
19	Does the charity invest its reserves? (Remarks: skip question 20 if "No")		Yes
20	The charity invests its reserves in accordance with an investment policy approved by the Board. It obtains advice from qualified professional advisors, if deemed necessary by the Board.	6.4.4	Complied
Fundraising Practices			
21	Donations collected are properly recorded and promptly deposited by the charity.	7.2.2	Complied
Disclosure And Transparency			
22	The charity makes available to its stakeholders an annual report that includes information on its programmes, activities, audited financial statements, Board members and executive management.	8.1	Complied
23	Are Board members remunerated for their Board services? (Remarks: skip items 24 and 25 if "No")		No
24	No Board member is involved in setting his or her own remuneration.	2.2	–
25	The charity discloses the exact remuneration and benefits received by each Board member in the annual report.	8.2	–
26	Does the charity employ paid staff? (Remarks: skip items 27 and 28 if "No")		Yes
27	No staff is involved in setting his or her own remuneration.	2.2	Complied
28	The charity discloses in its annual report the annual remuneration of its three highest paid staff who each receives remuneration exceeding \$100,000, in bands of \$100,000. If none of its top three highest paid staff receives more than \$100,000 in annual remuneration each, the charity discloses this fact.	8.3	Complied
Public Image			
29	The charity accurately portrays its image to its members, donors and the public.	9.1	Complied

NON-FINANCIAL INFORMATION

Charity Status

The Metta Welfare Association was set up as a society with the Registry of Societies (ROS) on 13 July 1994. It was registered as a charity under the Charities Act on 9 March 1995.

Charity Registration Number : 01082
 ROS Registration Number : 0285/1993WEL
 Unique Entity Number : S94SS0081K

Institution of a Public Character (IPC)/Central Fund Status

Period : 2 May 2016 to 31 May 2018
 1 June 2018 to 28 February 2021
 IPC Reference No. : S94SS0081K
 Member of Central Fund : NCSS Charitable Fund

Operational Details

(as at 31 March 2018)

Number of Beneficiaries : 1,327
 Number of Staff : 312

Registered Address

32 Simei Street 1
 Metta Building
 Singapore 529950

Executive Management Committee

Venerable Shi Pu En	- President
Venerable Shi You Guang	- 1st Vice President
Dr Wong Sin Yew	- 2nd Vice President
Mr Ee Tiang Hwee	- Honorary Secretary
Mr Khua Kian Kheng, Ivan ^{PBM}	- Asst Honorary Secretary
Mr Ang Zi Qian	- Honorary Treasurer
Er. Loke Sim Wee, Joshua	- Asst Honorary Treasurer
Ms Goh Kah Eem, Evelyn	- Committee Member
Er. Koh Lip Koon	- Committee Member
Mr Lim Ah Noi, Peter	- Committee Member
Mr Lim Thou Kin, Julian	- Committee Member
Mr Ong Say Kiat, Jason ^{BBM}	- Committee Member
Mr Poh Yong Meng, Stephen ^{PBM}	- Committee Member
Mr Tan Ming Tatt, Christopher	- Committee Member

Auditor

Fiducia LLP



AUDITED FINANCIAL STATEMENTS

For The Year Ended 31 March 2018

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STATEMENT BY EXECUTIVE MANAGEMENT COMMITTEE

The Executive Management Committee present their statement together with the audited financial statements of Metta Welfare Association (the "Association") for the financial year ended 31 March 2018.


In the opinion of the Executive Management Committee,

- a) the financial statements of the Association are drawn up so as to present fairly, in all material respects, the state of affairs of the Association as at 31 March 2018 and the results and cash flows of the Association for the financial year then ended; and
- b) at the date of this statement, there are reasonable grounds to believe that the Association will be able to pay its debts as and when they fall due.

The Executive Management Committee, comprising the following, authorised the issue of these financial statements on

President	Ven Ong Tai Yong @ Shi Pu En
First Vice President	Shi You Guang
Second Vice President	Wong Sin Yew
Honorary Secretary	Ee Tiang Hwee
Assistant Honorary Secretary	Khua Kian Kheng Ivan
Honorary Treasurer	Ang Zi Qian
Assistant Honorary Treasurer	Loke Sim Wee, Joshua
Committee Member	Goh Kah Eem, Evelyn
Committee Member	Lim Thou Kin, Julian
Committee Member	Ong Say Kiat
Committee Member	Lim Ah Noi, Peter
Committee Member	Koh Lip Koon
Committee Member	Stephen Poh Yong Meng
Committee Member	Tan Ming Tatt, Christopher

On behalf of the Executive Management Committee,



Ven Ong Tai Yong @ Shi Pu En
President



Ang Zi Qian
Honorary Treasurer

Singapore, 4 September 2018

REPORT ON THE AUDIT OF FINANCIAL STATEMENTS

Opinion

We have audited the accompanying financial statements of Metta Welfare Association (the “Association”), which comprise the balance sheet as at 31 March 2018, the statement of financial activities and statement of cash flows of the Association for the financial year ended, and notes to the financial statements, including a summary of significant accounting policies. In our opinion, the accompanying financial statements are properly drawn up in accordance with the provisions of the Societies Act, Chapter 311 (the “Societies Act”), the Charities Act, Chapter 37 and other relevant regulations (the “Charities Act and Regulations”) and Charities Accounting Standard in Singapore (“CAS”) so as to give a true and fair view of the state of affairs of the Association as at 31 March 2018, and of the results, and cash flows of the Association for the financial year then ended on that date.

Basis for Opinion

We conducted our audit in accordance with Singapore Standards on Auditing (“SSAs”). Our responsibilities under those standards are further described in the *Auditor’s Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Association in accordance with the Accounting and Corporate Regulatory Authority (“ACRA”) *Code of Professional Conduct and Ethics for Public Accountants and Accounting Entities* (“ACRA Code”) together with the ethical requirements that are relevant to our audit of the financial statements in Singapore, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the ACRA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

Management are responsible for the other information. The other information comprises the Statement by Executive Management Committee, but does not include the financial statements and our auditor’s report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with the provisions of the Societies Act, the Charities Act and Regulations and CAS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Association’s ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association’s financial reporting process.

Auditor’s Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SSAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Associations' ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

In our opinion,

- (a) the accounting and other records required to be kept by the Association have been properly kept in accordance with the provisions of the Societies Regulations enacted under the Societies Act, the Charities Act and Regulations ; and
- (b) the fund raising appeals held during the financial year ended 31 March 2018 have been carried out in accordance with Regulation 6 of the Societies Regulations issued under the Societies Act and proper accounts and other records have been kept of the fund raising appeals.

During the course of our audit, nothing has come to our attention that caused us to believe that during the financial year:

- (a) the Association has not used the donation moneys in accordance with its objectives as required under Regulation 11 of the Charities (Institutions of a Public Character) Regulations; and
- (b) the Association has not complied with the requirements of Regulation 15 (Fund-raising expenses) of the Charities (Institutions of a Public Character) Regulations.



Fiducia LLP
Public Accountants and
Chartered Accountants
Singapore, 4 September 2018

Partner in charge : Looi Chee Bin
PAB No. : 01834

STATEMENT OF FINANCIAL ACTIVITIES FOR THE FINANCIAL YEAR ENDED 31 MARCH 2018

		Unrestricted funds								Restricted funds			
		General fund S\$	Investment fund S\$	Project account reserve S\$	Sinking fund S\$	Alumni student welfare fund S\$	Children welfare fund S\$	Client welfare fund S\$	Equipment fund S\$	Medicine fund S\$	Education trust fund S\$	Programme fund S\$	Total funds S\$
2018	Note												
INCOME													
Income from generated funds													
- Voluntary income	4	2,044,067	0	0	0	17,455	0	5,440	0	580	0	7,906,566	9,974,108
- Activities for generating funds	4	1,161,483	0	0	0	0	0	0	0	0	0	50,517	1,212,000
- Investment income	4	110,130	54,200	0	0	0	0	0	0	0	0	14,475	178,805
Income from charitable activities	4	758,924	0	0	0	0	0	0	0	0	0	892,236	1,651,160
Other income	4	585	0	0	0	0	0	0	0	0	0	6,309	6,894
Total income		4,075,189	54,200	0	0	17,455	0	5,440	0	580	0	8,870,103	13,022,967
EXPENDITURES													
Cost of generating funds	5	403,470	7,665	0	0	54,102	0	830	0	84	38,000	43,215	547,366
Cost of charitable activities	5	3,486,870	0	0	38,874	0	0	0	0	0	0	7,106,420	10,632,164
Governance and other administrative costs	5	1,321,354	0	0	0	0	0	0	0	0	0	18,409	1,339,763
Total expenditures		5,211,694	7,665	0	38,874	54,102	0	830	0	84	38,000	7,168,044	12,519,293
NET INCOME / (EXPENDITURE)		(1,136,505)	46,535	0	(38,874)	(36,647)	0	4,610	0	496	(38,000)	1,702,059	503,674
GROSS TRANSFERS BETWEEN FUNDS													
Transfer to / (from) of funds	11	1,583,739	100,735	0	230,412	0	0	0	0	0	0	(1,914,886)	0
NET MOVEMENT IN FUNDS		447,234	147,270	0	191,538	(36,647)	0	4,610	0	496	(38,000)	(212,827)	503,674
TOTAL FUNDS BROUGHT FORWARD (RESTATED)		24,997,065	3,061,123	1,517,134	4,628,129	325,579	44,921	33,545	25,233	16,472	319,656	(5,856,695)	29,112,162
TOTAL FUNDS CARRIED FORWARD		25,444,299	3,208,393	1,517,134	4,819,667	288,932	44,921	38,155	25,233	16,968	281,656	(6,069,522)	29,615,836

STATEMENT OF FINANCIAL ACTIVITIES FOR THE FINANCIAL YEAR ENDED 31 MARCH 2018 (CONT'D)

		Unrestricted funds									Restricted funds		
		General fund	Investment fund	Project account reserve	Sinking fund	Alumni student welfare fund	Children welfare fund	Client welfare fund	Equipment fund	Medicine fund	Education trust fund	Programme fund	Total funds
2017	Note	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$
INCOME													
Income from generated funds													
- Voluntary income	4	2,071,828	0	0	0	37,110	10,000	5,136	0	868	0	9,243,997	11,368,939
- Activities for generating funds	4	896,932	0	0	0	0	0	0	0	0	0	76,698	973,630
- Investment income	4	56,584	41,310	0	0	0	0	0	0	0	0	53,463	151,357
Income from charitable activities	4	1,889,800	0	0	0	0	0	0	0	0	0	920,426	2,810,226
Other income	4	6,691	0	0	0	0	0	0	0	0	0	3,382	10,073
Total income		4,921,835	41,310	0	0	37,110	10,000	5,136	0	868	0	10,297,966	15,314,225
EXPENDITURES													
Cost of generating funds	5	320,215	2,592	0	0	48,744	0	347	0	0	16,000	56,561	444,459
Cost of charitable activities	5	4,115,177	0	0	18,826	0	0	0	0	0	0	7,057,914	11,191,917
Governance and other administrative costs	5	1,512,665	0	0	0	0	0	0	0	0	0	53,455	1,566,120
Total expenditures		5,948,057	2,592	0	18,826	48,744	0	347	0	0	16,000	7,167,930	13,202,496
NET INCOME / (EXPENDITURE)		(1,026,222)	38,718	0	(18,826)	(11,634)	10,000	4,789	0	868	(16,000)	3,130,036	2,111,729
GROSS TRANSFERS BETWEEN FUNDS													
Transfer to / (from) of funds	11	94,520	422,345	0	452,867	0	0	0	0	0	0	(969,732)	0
NET MOVEMENT IN FUNDS		(931,702)	461,063	0	434,041	(11,634)	10,000	4,789	0	868	(16,000)	2,160,304	2,111,729
AT 1 APRIL 2016 (PREVIOUSLY STATED)		8,559,768	2,600,060	1,517,134	4,194,088	337,213	34,921	28,756	25,233	15,604	335,656	9,352,000	27,000,433
PRIOR YEAR ADJUSTMENT	19	17,368,999	0	0	0	0	0	0	0	0	0	(17,368,999)	0
AT 1 APRIL 2016 (RESTATED)		25,928,767	2,600,060	1,517,134	4,194,088	337,213	34,921	28,756	25,233	15,604	335,656	(8,016,999)	27,000,433
TOTAL FUNDS CARRIED FORWARD (RESTATED)		24,997,065	3,061,123	1,517,134	4,628,129	325,579	44,921	33,545	25,233	16,472	319,656	(5,856,695)	29,112,162

The accompanying notes form an integral part of these financial statements.

BALANCE SHEET AS AT 31 MARCH 2018

	Note	2018 S\$	2017 S\$ (Restated)
ASSETS			
Current assets			
Cash and cash equivalents	6	16,077,059	15,615,444
Pledged Fixed deposits	6	375,689	534,275
Trade and other receivables	7	991,136	716,132
Inventories		4,363	4,867
		<u>17,448,247</u>	<u>16,870,718</u>
Non-current assets			
Investment in financial assets	8	1,775,816	1,267,848
Property, plant and equipment	9	<u>12,422,930</u>	<u>13,257,513</u>
		<u>14,198,746</u>	<u>14,525,361</u>
Total assets		<u>31,646,993</u>	<u>31,396,079</u>
LIABILITY			
Current liability			
Trade and other payables	10	<u>2,031,157</u>	<u>2,283,917</u>
Total liability		<u>2,031,157</u>	<u>2,283,917</u>
NET ASSETS		<u>29,615,836</u>	<u>29,112,162</u>
FUNDS			
Unrestricted funds			
General fund	11	25,444,299	24,997,065
Investment fund	11	3,208,393	3,061,123
Project account reserve	11	1,517,134	1,517,134
Sinking fund	11	4,819,667	4,628,129
Designated funds	11	414,209	445,750
		<u>35,403,702</u>	<u>34,649,201</u>
Restricted funds			
Education trust fund	11	281,656	319,656
Programme fund	11	<u>(6,069,522)</u>	<u>(5,856,695)</u>
		<u>(5,787,866)</u>	<u>(5,537,039)</u>
Total funds		<u>29,615,836</u>	<u>29,112,162</u>

The accompanying notes form an integral part of these financial statements.

STATEMENT OF CASH FLOW FOR THE FINANCIAL YEAR ENDED 31 MARCH 2018

	Note	2018 S\$	2017 S\$
Cash flows from operating activities			
Net income		503,674	2,111,729
Adjustments for:			
- Amortisation of investments	5	3,532	2,592
- Depreciation	9	991,618	947,227
- Investment income	4	(178,805)	(151,357)
- (Gain)/ Loss on disposal of property, plant and equipment	4,5	(2,000)	14,499
- Unutilised leave		10,026	6,806
Operating cash flow before changes in working capital		1,328,045	2,931,496
Changes in working capital:			
- Trade and other receivables		(275,004)	305,472
- Inventories		504	599
- Trade and other payables		(262,786)	180,021
Cash generated from operations		790,759	3,417,588
Interest received		4,891	6,289
Net cash provided by operating activities		<u>795,650</u>	<u>3,423,877</u>
Cash flows from investing activities			
Decrease/(increase) in pledged deposits		158,586	(244,035)
Investment received		173,914	145,068
Placement/(Withdrawal) of investment	8	(511,500)	511,726
Proceeds from disposal of property, plant and equipment		2,000	100
Purchases of property, plant and equipment	9	(157,035)	(571,924)
Net cash used in investing activities		<u>(334,035)</u>	<u>(159,065)</u>
Net increase in cash and cash equivalents		461,615	3,264,812
Cash and cash equivalents at beginning of financial year		15,615,444	12,350,632
Cash and cash equivalents at end of financial year	6	<u>16,077,059</u>	<u>15,615,444</u>

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 MARCH 2018

These notes form an integral part of and should be read in conjunction with the accompanying financial statements.

1. General information

Metta Welfare Association (the "Association") operates in the Republic of Singapore. Its registered office and principal place of activities is located at 32, Simei Street 1, Metta Building, Singapore 529950.

The Association is dedicated to the active promotion of humanitarian causes. The Association's objectives are to provide special education, welfare services, community and medical care to the intellectually disabled, elderly and terminally ill in the community, regardless of race and religion.

The Association is registered as a charity organisation under Charities Act, Chapter 37 on 9 March 1995 and has been accorded an Institution of a Public Character ("IPC") status for the period from 2 May 2016 to 31 May 2018. The IPC status has been renewed for the period from 1 June 2018 to 28 February 2021.

The Association is composed of eight (8) welfare centres as follows:

1. Metta Home for the Disabled
2. Metta Home Day Activity Centre
3. Metta Day Activity Centre for the Intellectually Disabled
4. Metta Day Rehabilitation Centre for the Elderly
5. Metta Hospice Care Centre
6. Metta Preschool @Punggol
7. Metta Alumni Care
8. Metta HomeCare (Formerly known as Metta Home Nursing)

2. Significant accounting policies

2.1 Basis of preparation

The financial statements have been prepared in accordance with Charities Accounting Standard ("CAS") and the disclosure requirements of the Societies Act (Chapter 311) and Charities Act (Chapter 37). The financial statements have been prepared under the historical cost convention, except as disclosed in the accounting policies below.

The financial statements are presented in Singapore Dollar ("S\$"), which is the Association's functional currency.

The preparation of the financial statements in conformity with CAS requires management to exercise its judgement in the process of applying the Association's accounting policies. It also requires the use of certain critical accounting estimates and assumptions.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are disclosed in Note 3.

2. Significant accounting policies (Cont'd)

2.2 Revenue recognition

Revenue comprises the fair value of the consideration received or receivable for the services rendered in the ordinary course of the Association's activities. Revenue is recognised as follows:

2.2.1 Donations are recognised in the statement of financial activities upon receipt. Donations subject to donor-imposed conditions that specify the time period in which the expenditure can take place are accounted for as deferred income and recognised as a liability until the financial period in which the Association is allowed by the condition to expend the income.

Donations-in-kind are recognised when the fair value of the assets received can be reasonably ascertained.

2.2.2 Government grants are recognised at their fair value where there is reasonable assurance that the grants will be received and all related conditions will be complied with.

2.2.3 Revenue from rendering of services is recognised when the services have been performed and rendered.

2.2.4 Interest and investment income are recognised on a time-proportion basis using the effective interest method.

2.2.5 Other income is recognised when received.

2.3 Expenditure recognition

All expenditure are accounted for on accrual basis, aggregated under the respective areas. Direct costs are attributed to the activity where possible. Where costs are not wholly attributable to an activity, they are apportioned on a basis consistent with the use of resources.

2.3.1 Cost of generating funds from fund-raising activities

Costs that are directly attributable to the fund-raising activities are separated from those costs incurred in undertaking charitable activities.

2.3.2 Cost of charitable activities

Cost of charitable activities comprises all costs incurred in the pursuit of the charitable objects of the Association. The total costs of charitable expenditure are apportionment of overhead and shared costs.

2.3.3 Governance and administrative costs

Governance costs include the costs of governance arrangement, which relate to the general running of the Association, providing governance infrastructure and ensuring public accountability. These costs include costs related to constitutional and statutory requirements and an apportionment of overhead and shared costs.

2. Significant accounting policies (Cont'd)

2.4 Employee benefits

2.4.1 Defined contribution plans

Defined contribution plans are post-employment benefit plans under which the Association pays fixed contributions into separate entities such as the Central Provident Fund ("CPF"), on a mandatory, contractual or voluntary basis. The Association has no further payment obligations once the contributions have been paid. The Association's contribution to defined contribution plans are recognised as employee compensation expense when they are due.

2.4.2 Employee leaves entitlement

Employee entitlements to annual leave are recognised when they accrue to employees. A provision is made for the estimated liability for annual leave as a result of services rendered by employees up to the reporting date.

2.5 Operating Leases

Leases of assets in which a significant portion of the risks and rewards of ownership are retained by the lessor are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are taken to the statement of financial activities on a straight-line basis over the period of the lease. When an operating lease is terminated before the lease period has expired, any payment required to be made to the lessor by way of penalty is recognised as an expense in the period in which termination takes place.

Rental on operating lease is charged to statement of financial activities.

2.6 Financial assets

2.6.1 Recognition and measurement

Trade and other receivables, excluding prepayments, are initially recognised at their transaction price, excluding transaction costs, if any. Transaction costs shall be recognised as expenditure in the statement of financial activities as incurred. Prepayments are initially recognised at the amount paid in advance for the economic resources expected to be received in the future.

Investments in financial assets are investments in debt or equity instruments, which are recognised when it becomes a party to the contractual provisions of the instrument. These are initially measured at the transaction price excluding transaction costs, if any, which shall be recognised as expenditure immediately in the statement of financial activities. They are included in non-current assets unless management intends to dispose of the assets within twelve months after the reporting date.

Trade and other receivables and investments in financial assets are subsequently measured at cost less accumulated impairment losses.

2.6.2 Derecognition

Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the Association has transferred substantially all risks and rewards of ownership.

2. Significant accounting policies (Cont'd)

2.6 Financial assets (Cont'd)

2.6.3 Impairment

The Association assesses at each reporting date whether there is objective evidence that a financial asset or a group of financial assets is impaired.

An allowance for impairment of financial assets is recognised when there is objective evidence that the Association will not be able to collect all amounts due according to the original terms of the receivables. Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganisation, and default or delinquency in payments is considered indicators that the receivable is impaired. The amount of the allowance is the difference between the asset's carrying amount and the undiscounted future cash flows that the Association expects to receive. The amount of the allowance for impairment is recognised in the statement of financial activities within "Governance and administrative costs".

Subsequently, if the amount of an impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the Association shall reverse the previously recognised impairment loss. The reversal shall not result in any carrying amount of the financial asset (net of any allowance account) that exceeds what the carrying amount would have been had the impairment not previously been recognised. The amount of reversal is recognised in the statement of financial activities.

2.7 Cash and cash equivalents

Cash and cash equivalents include cash on hand and deposits with financial institutions, which are subject to an insignificant risk of change in value.

2.8 Inventories

Inventories are carried at the lower of cost and net realisable value. Cost includes all costs of purchase and other cost incurred in bringing the inventories to their present location and condition. Cost is determined using the first-in, first-out basis. Net realisable value is the estimated selling price in the ordinary course of business less selling expenses.

2.9 Property, plant and equipment

2.9.1 Measurement

All property, plant and equipment are initially recognised at cost and subsequently carried at cost less accumulated depreciation and accumulated impairment losses.

The cost of an item of property, plant and equipment includes its purchase price and any costs that are directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by Management.

2. Significant accounting policies (Cont'd)

2.9 Property, plant and equipment (Cont'd)

2.9.2 Depreciation

Depreciation on property, plant and equipment except renovation in progress is calculated using the straight-line method to allocate their depreciable amounts over their estimated useful lives as follows:

	Useful lives
Aircon	5 years
Alarm and security system	5 years
Arts and music equipment	5 years
Building	30 - 50 years
Computer	3 years
Electrical and fittings	5 years
Furniture and equipment	5 years
Kitchen equipment	5 years
Laundry equipment	5 years
Motor vehicles	5 years
Physio / Medical equipment	5 years
Renovation	7 - 15 years

Fully depreciated assets are retained in the financial statements until they are no longer in use.

The residual values and useful lives of property, plant and equipment are reviewed, and adjusted as appropriate, at each reporting date. The effects of any revision of the residual values and useful lives are included in the statement of financial activities for the financial year in which the changes arise.

2.9.3 Subsequent expenditure

Subsequent expenditure relating to property, plant and equipment that have already been recognised is added to the carrying amount of the asset only when it is probable that future economic benefits associated with the item will flow to the Association and the cost of the item can be measured reliably. Other subsequent expenditure is recognised as repair and maintenance expenses in the statement of financial activities during the financial year in which it is incurred.

2.9.4 Disposal

On disposal of an item of property, plant and equipment, the difference between the net disposals proceeds and its carrying amount is taken to the statement of financial activities.

2.10 Financial liabilities

Financial liabilities are recognised when the Association becomes a party to the contractual agreements of the instrument and are classified according to the substance of the contractual arrangements entered into. All interest related charges are recognised in the statement of financial activities. Financial liabilities include "Trade and other payables".

Financial liabilities are derecognised when the obligations under the liability are discharged, cancelled or expire. When existing financial liabilities are replaced by another from the same lender on substantially different terms of an existing liability are substantially modified, such an exchange or modification is treated as a derecognition of the original liability and the recognition of a new liability, and the difference in respective carrying amounts is recognised in the statement of financial activities.

2. Significant accounting policies (Cont'd)

2.11 Trade and other payables

Trade and other payables, excluding accruals, are recognised at their transaction price, excluding transaction costs, if any, both at initial recognition and at subsequent measurement. Transaction costs shall recognised as expenditure in the statement of financial activities as incurred. Accruals are recognised at the best estimate of the amount payable.

2.12 Provisions for other liabilities and charges

Provisions for other liabilities and charges are recognised when the Association has a present legal or constructive obligation as a result of past events, it is more likely than not that an outflow of resources will be required to settle the obligation and the amount has been reliably estimated.

2.13 Funds

Fund balances restricted by outside sources are so indicated and are distinguished from unrestricted funds allocated to specific purposes, if any, by action of the Executive Management Committee. Externally restricted funds may only be utilised in accordance with the purposes for which they are established. The Executive Management Committee retains full control over the use of unrestricted funds for any of the Association's purposes.

3. Critical accounting estimates, assumptions and judgments

Estimates, assumptions and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

3.1 Critical accounting estimates and assumptions

The Association makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results. The estimate and assumption that has a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year is discussed below.

3.1 Critical accounting estimates and assumptions (Cont'd)

3.1.1 Estimated useful lives of property, plant and equipment

The Association reviews annually the estimated useful lives of property, plant and equipment based on factors such as operating plans and strategies, expected level of usage and future technological developments. It is possible that future results of operations could be materially affected by changes in these estimates brought about by changes in the factors mentioned. The carrying amount of property, plant and equipment and the depreciation for the financial year are disclosed in Note 9.

3.2 Critical judgments in applying the entity's accounting policies

The key critical judgements in applying the entity's accounting policies concerning the future at the reporting date, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year, are discussed below.

3.2.1 Government grants

Government grants to meet operating expenses are recognised as income in the income and expenditure statement on the accrual basis in the year these operating expenses were incurred and there is reasonable assurance that the Association will comply with the conditions attached to it. For certain grants, the government agencies reserve the right to withdraw, withhold or reduce the amount of any funds approved but not yet disbursed or to call for the refund of all funds which have been disbursed to the Association if the conditions are not met.

4. Income

	Note	Unrestricted funds					Designated funds			Restricted funds		
		General fund S\$	Investment fund S\$	Sinking fund S\$	Alumni student welfare fund S\$	Children welfare fund S\$	Client welfare fund S\$	Equipment fund S\$	Medicine fund S\$	Education trust fund S\$	Programme fund S\$	Total funds S\$
2018												
Voluntary income												
Donations – Tax exempt		444,594	0	0	0	0	5,440	0	0	0	116,592	566,626
Donations – Non-tax exempt		265,856	0	0	0	0	0	0	0	0	136,543	402,399
Donations – Designated		271,980	0	0	17,455	0	0	0	580	0	46,735	336,750
Grants – Government												
- IRAS grants		57,948	0	0	0	0	0	0	0	0	68,653	126,601
- MOM grants		33,574	0	0	0	0	0	0	0	0	46,547	80,121
- MOE grants		784,434	0	0	0	0	0	0	0	0	0	784,434
- MOH grants		0	0	0	0	0	0	0	0	0	1,895,206	1,895,206
- MSF grants		50,697	0	0	0	0	0	0	0	0	4,073,107	4,123,804
NCSS grants		14,984	0	0	0	0	0	0	0	0	12,918	27,902
Grants – Non – Government		120,000	0	0	0	0	0	0	0	0	3,238	123,238
Tote Board grants		0	0	0	0	0	0	0	0	0	1,123,616	1,123,616
Care and share	11	0	0	0	0	0	0	0	0	0	352,444	352,444
Community Silver Trust	11	0	0	0	0	0	0	0	0	0	30,967	30,967
		<u>2,044,067</u>	<u>0</u>	<u>0</u>	<u>17,455</u>	<u>0</u>	<u>5,440</u>	<u>0</u>	<u>580</u>	<u>0</u>	<u>7,906,566</u>	<u>9,974,108</u>
Activities for generating funds												
Corporate social responsibility		2,110	0	0	0	0	0	0	0	0	0	2,110
Event and activity		91,172	0	0	0	0	0	0	0	0	0	91,172
Fund-raising		1,068,201	0	0	0	0	0	0	0	0	50,517	1,118,718
		<u>1,161,483</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>50,517</u>	<u>1,212,000</u>
Investment income												
Interest income		110,130	0	0	0	0	0	0	0	0	14,475	124,605
Investment income		0	54,200	0	0	0	0	0	0	0	0	54,200
		<u>110,130</u>	<u>54,200</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>14,475</u>	<u>178,805</u>
Income from charitable activities												
Fees received		540	0	0	0	0	0	0	0	0	795,853	796,393
Membership fee		660	0	0	0	0	0	0	0	0	0	660
Sales		684,998	0	0	0	0	0	0	0	0	0	684,998
Transport service fee		0	0	0	0	0	0	0	0	0	77,687	77,687
Others		72,726	0	0	0	0	0	0	0	0	18,696	91,422
		<u>758,924</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>892,236</u>	<u>1,651,160</u>
Other income												
Profit on disposal fixed assets		0	0	0	0	0	0	0	0	0	2,000	2,000
Sundry		585	0	0	0	0	0	0	0	0	4,309	4,894
		<u>585</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,309</u>	<u>6,894</u>

4. Income (Cont'd)

2017	Note	Unrestricted funds							Restricted funds				
		General fund S\$	Investment fund S\$	Sinking fund S\$	Alumni student welfare fund S\$	Children welfare fund S\$	Client welfare fund S\$	Equipment fund S\$	Medicine fund S\$	Education trust fund S\$	Programme fund S\$	Total funds S\$	
Voluntary income													
Donations – Tax exempt		519,779	0	0	0	0	0	0	0	0	90,139	609,918	
Donations – Non-tax exempt		263,077	0	0	0	0	0	0	0	0	110,529	373,606	
Donations – Designated		101,359	0	0	37,110	10,000	5,136	0	868	0	36,140	190,613	
Grants – Government													
- IRAS grants		125,839	0	0	0	0	0	0	0	0	128,098	253,937	
- MOE grants		784,434	0	0	0	0	0	0	0	0	0	784,434	
- MOH grants		0	0	0	0	0	0	0	0	0	1,108,982	1,108,982	
- MSF grants		63,556	0	0	0	0	0	0	0	0	4,456,760	4,520,316	
Grants – Non – Government		140,000	0	0	0	0	0	0	0	0	4,473	144,473	
NCSS grants		73,784	0	0	0	0	0	0	0	0	85,596	159,380	
Tote Board grants		0	0	0	0	0	0	0	0	0	1,195,853	1,195,853	
Care and share	11	0	0	0	0	0	0	0	0	0	1,350,000	1,350,000	
Community Silver Trust	11	0	0	0	0	0	0	0	0	0	677,427	677,427	
		<u>2,071,828</u>	<u>0</u>	<u>0</u>	<u>37,110</u>	<u>10,000</u>	<u>5,136</u>	<u>0</u>	<u>868</u>	<u>0</u>	<u>9,243,997</u>	<u>11,368,939</u>	
Activities for generating funds													
Corporate social responsibility		42,463	0	0	0	0	0	0	0	0	15,170	57,633	
Event and activity		18,552	0	0	0	0	0	0	0	0	0	18,552	
Fund-raising		835,917	0	0	0	0	0	0	0	0	61,528	897,445	
		<u>896,932</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>76,698</u>	<u>973,630</u>	
Investment income													
Interest income		56,584	0	0	0	0	0	0	0	0	41,838	98,422	
Investment income		0	41,310	0	0	0	0	0	0	0	11,625	52,935	
		<u>56,584</u>	<u>41,310</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>53,463</u>	<u>151,357</u>	
Income from charitable activities													
Programme activity income		1,182,775	0	0	0	0	0	0	0	0	0	1,182,775	
Fees received		780	0	0	0	0	0	0	0	0	823,063	823,843	
Membership fee		1,960	0	0	0	0	0	0	0	0	0	1,960	
Sales		636,467	0	0	0	0	0	0	0	0	0	636,467	
Transport service fee		0	0	0	0	0	0	0	0	0	83,800	83,800	
Others		67,818	0	0	0	0	0	0	0	0	13,563	81,381	
		<u>1,889,800</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>920,426</u>	<u>2,810,226</u>	
Other income													
Profit on disposal fixed assets		0	0	0	0	0	0	0	0	0	100	100	
Sundry		6,691	0	0	0	0	0	0	0	0	3,282	9,973	
		<u>6,691</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,382</u>	<u>10,073</u>	

5. Expenditure

		Unrestricted funds							Restricted funds			
		Designated funds										
		General fund S\$	Investment fund S\$	Sinking fund S\$	Alumni student welfare fund S\$	Children welfare fund S\$	Client welfare fund S\$	Equipment fund S\$	Medicine fund S\$	Education trust fund S\$	Programme fund S\$	Total funds S\$
2018	Note											
Cost of generating funds												
Amortisation of investments	8	0	3,532	0	0	0	0	0	0	0	0	3,532
Corporate social responsibility		0	0	0	0	0	0	0	0	0	4,696	4,696
Investment interest expense		0	4,133	0	0	0	0	0	0	0	0	4,133
Designated expenses		75,693	0	0	54,102	0	830	0	84	38,000	24,338	193,047
Donation expense		39,950	0	0	0	0	0	0	0	0	2,492	42,442
Event and activity expense		62,933	0	0	0	0	0	0	0	0	0	62,933
Fund-raising expenditure		224,894	0	0	0	0	0	0	0	0	11,689	236,583
		403,470	7,665	0	54,102	0	830	0	84	38,000	43,215	547,366
Cost of charitable activities												
Cost of sales		229,582	0	0	0	0	0	0	0	0	0	229,582
Depreciation	9	307,978	0	0	0	0	0	0	0	0	683,640	991,618
Direct activity expenses												
- Insurance		268	0	0	0	0	0	0	0	0	279	547
- Meals and refreshments		11	0	0	0	0	0	0	0	0	84,078	84,089
- Medical and physical aids		0	0	0	0	0	0	0	0	0	60,304	60,304
- Medical professional fee		0	0	0	0	0	0	0	0	0	350,091	350,091
- Other expenses		91,428	0	0	0	0	0	0	0	0	31,479	122,907
- Outings and activities		0	0	0	0	0	0	0	0	0	49	49
- Training and teaching materials		51,783	0	0	0	0	0	0	0	0	12,962	64,745
- Transportation		598	0	0	0	0	0	0	0	0	187,910	188,508
- Uniform		0	0	0	0	0	0	0	0	0	10,949	10,949
- Utensils		326	0	0	0	0	0	0	0	0	478	804
Fixed assets expensed		13,722	0	0	0	0	0	0	0	0	28,382	42,104
Public education		11,805	0	0	0	0	0	0	0	0	995	12,800
Rental												
- Land and building		1,031,904	0	0	0	0	0	0	0	0	366,030	1,397,934
- Equipment		23,004	0	0	0	0	0	0	0	0	19,309	42,313
Staff costs	12	1,274,342	0	0	0	0	0	0	0	0	4,763,349	6,037,691
Upkeep, repairs and maintenance												
- Aircon and lift		23,965	0	0	0	0	0	0	0	0	27,197	51,162
- Building and landscaping		85,805	0	0	0	0	0	0	0	0	16,243	102,048
- Equipment		32,468	0	0	0	0	0	0	0	0	21,943	54,411
- General		69,399	0	38,874	0	0	0	0	0	0	121,291	229,564
Balance carried forward		3,248,388	0	38,874	0	0	0	0	0	0	6,786,958	10,074,220
Cost of charitable activities (Cont'd)												
Balance brought forward		3,248,388	0	38,874	0	0	0	0	0	0	6,786,958	10,074,220
- Kitchen and laundry equipment		4,781	0	0	0	0	0	0	0	0	16,324	21,105
- Motor vehicles		18,090	0	0	0	0	0	0	0	0	55,759	73,849
Utilities		127,672	0	0	0	0	0	0	0	0	190,598	318,270
Others												
- General expenses		6,506	0	0	0	0	0	0	0	0	4,785	11,291
- License and subscription		22,648	0	0	0	0	0	0	0	0	5,165	27,813
- Meeting expenses		6,651	0	0	0	0	0	0	0	0	508	7,159
- Printing, stationery and postage		14,410	0	0	0	0	0	0	0	0	15,340	29,750
- Telecommunication		37,724	0	0	0	0	0	0	0	0	30,983	68,707
		3,486,870	0	38,874	0	0	0	0	0	0	7,106,420	10,632,164
Governance and other administrative costs												
Audit fees		20,028	0	0	0	0	0	0	0	0	5,243	25,271
Bad debts		0	0	0	0	0	0	0	0	0	1,331	1,331
Bank charges		2,344	0	0	0	0	0	0	0	0	4,718	7,062
Consultation		4,548	0	0	0	0	0	0	0	0	0	4,548
Newspapers and periodicals		1,097	0	0	0	0	0	0	0	0	376	1,473
Other professional fees		3,000	0	0	0	0	0	0	0	0	2,690	5,690
Outsource IT service		32,742	0	0	0	0	0	0	0	0	0	32,742
Recruitment		3,895	0	0	0	0	0	0	0	0	4,051	7,946
Staff costs	12	1,253,700	0	0	0	0	0	0	0	0	0	1,253,700
		1,321,354	0	0	0	0	0	0	0	0	18,409	1,339,763

5. Expenditure (Cont'd)

		Unrestricted funds							Restricted funds			
		Designated funds										
		General fund S\$	Investment fund S\$	Sinking fund S\$	Alumni student welfare fund S\$	Children welfare fund S\$	Client welfare fund S\$	Equipment fund S\$	Medicine fund S\$	Education trust fund S\$	Programme fund S\$	Total funds S\$
2017	Note											
Cost of generating funds												
Amortisation of investments	8	0	2,592	0	0	0	0	0	0	0	0	2,592
Corporate social responsibility		7,920	0	0	0	0	0	0	0	0	8,299	16,219
Designated expenses		55,330	0	0	48,744	0	347	0	0	16,000	27,189	147,610
Donation expense		31,472	0	0	0	0	0	0	0	0	4,499	35,971
Event and activity expense		418	0	0	0	0	0	0	0	0	0	418
Fund-raising expenditure		225,075	0	0	0	0	0	0	0	0	16,574	241,649
		320,215	2,592	0	48,744	0	347	0	0	16,000	56,561	444,459
Cost of charitable activities												
Activity expense		398,187	0	0	0	0	0	0	0	0	0	398,187
Cost of sales		214,271	0	0	0	0	0	0	0	0	0	214,271
Depreciation	9	309,973	0	18,826	0	0	0	0	0	0	618,428	947,227
Direct activity expenses												
- Meals and refreshments		0	0	0	0	0	0	0	0	0	71,185	71,185
- Medical and physical aids		0	0	0	0	0	0	0	0	0	22,043	22,043
- Medical professional fee		0	0	0	0	0	0	0	0	0	433,796	433,796
- Other expenses		92,508	0	0	0	0	0	0	0	0	24,180	116,688
- Outings and activities		0	0	0	0	0	0	0	0	0	1,780	1,780
- Training and teaching materials		16,106	0	0	0	0	0	0	0	0	47,306	63,412
- Transportation		263	0	0	0	0	0	0	0	0	189,847	190,110
- Uniform		0	0	0	0	0	0	0	0	0	7,181	7,181
Fixed assets expensed		22,190	0	0	0	0	0	0	0	0	39,617	61,807
Public education		5,065	0	0	0	0	0	0	0	0	257	5,322
Rental												
- Land and building		1,003,294	0	0	0	0	0	0	0	0	401,261	1,404,555
- Equipment		21,741	0	0	0	0	0	0	0	0	19,271	41,012
Staff costs	12	1,507,055	0	0	0	0	0	0	0	0	4,687,624	6,194,679
Upkeep, repairs and maintenance												
- Aircon and lift		29,552	0	0	0	0	0	0	0	0	9,613	39,165
- Building and landscaping		143,411	0	0	0	0	0	0	0	0	41,563	184,974
- Equipment		18,974	0	0	0	0	0	0	0	0	23,482	42,456
- General		16,729	0	0	0	0	0	0	0	0	34,866	51,595
- Information technology		33,188	0	0	0	0	0	0	0	0	195	33,383
- Kitchen and laundry equipment		2,690	0	0	0	0	0	0	0	0	14,648	17,338
- Motor vehicles		19,994	0	0	0	0	0	0	0	0	57,862	77,856
Cost of charitable activities (Cont'd)												
Balance brought forward		3,855,191	0	18,826	0	0	0	0	0	0	6,746,005	10,620,022
Utilities		141,932	0	0	0	0	0	0	0	0	218,720	360,652
Others												
- General expenses		20,603	0	0	0	0	0	0	0	0	11,715	32,318
- License and subscription		19,284	0	0	0	0	0	0	0	0	14,047	33,331
- Meeting expenses		9,744	0	0	0	0	0	0	0	0	577	10,321
- Printing, stationery and postage		30,221	0	0	0	0	0	0	0	0	17,696	47,917
- Telecommunication		38,202	0	0	0	0	0	0	0	0	27,707	65,909
- Overseas travelling		0	0	0	0	0	0	0	0	0	21,447	21,447
		4,115,177	0	18,826	0	0	0	0	0	0	7,057,914	11,191,917
Governance and other administrative costs												
Audit fees		21,098	0	0	0	0	0	0	0	0	7,597	28,695
Bank charges		4,911	0	0	0	0	0	0	0	0	980	5,891
Corporate social responsibility		36,239	0	0	0	0	0	0	0	0	0	36,239
Loss on disposal of fixed assets		0	0	0	0	0	0	0	0	0	14,599	14,599
Newspapers and periodicals		1,466	0	0	0	0	0	0	0	0	411	1,877
Other professional fees		7,600	0	0	0	0	0	0	0	0	0	7,600
Outsource IT service		46,285	0	0	0	0	0	0	0	0	0	46,285
Recruitment		1,801	0	0	0	0	0	0	0	0	6,467	8,268
Staff costs	12	1,381,552	0	0	0	0	0	0	0	0	19,382	1,400,934
Stamp duty		11,713	0	0	0	0	0	0	0	0	4,019	15,732
		1,512,665	0	0	0	0	0	0	0	0	53,455	1,566,120

6. Cash and cash equivalents

	2018 S\$	2017 S\$
Cash on hand	12,300	11,300
Cash in banks	4,052,112	7,099,455
Fixed deposits	<u>12,388,336</u>	<u>9,038,964</u>
	16,452,748	16,149,719
Pledged fixed deposits	<u>(375,689)</u>	<u>(534,275)</u>
Cash and cash equivalents for cash flow purposes	<u>16,077,059</u>	<u>15,615,444</u>

Fixed deposits have maturity terms of 1 to 26 months (2017: 3 to 36 months) and interest rates ranging from 0.25% to 1.70% (2017: 0.25% to 1.70%) per annum.

Fixed deposit amounting to S\$325,689 (2017: S\$484,275) is pledged against the Banker's Guarantee in compliance to the tenancy agreement with Singapore Land Authority, which will expire on 14 March 2020 and 31 March 2020 (2017: 29 June 2017 and 29 June 2020).

Fixed deposit amounting to S\$50,000 (2017: S\$50,000) is pledged to an existing credit facility with a certain financial institution.

Long-term fixed deposits, excluding the pledged deposits, are included as cash and cash equivalents as these can be readily converted into cash without incurring significant penalty.

At the reporting date, the tenures of the fixed deposits are as follows:

	2018 S\$	2017 S\$
Less than 1 month	2,500,000	0
1 month to 1 year	9,562,647	7,550,000
More than 1 year	<u>325,689</u>	<u>1,488,964</u>
	<u>12,388,336</u>	<u>9,038,964</u>

7. Trade and other receivables

	2018 S\$	2017 S\$
Trade receivables		
- Third parties	<u>22,354</u>	<u>28,075</u>
Other receivables		
- Amount due from related parties	3,652	274
- Deposits paid	20,659	97,322
- Grants receivable	718,763	473,272
- Other receivables	165,696	63,385
- Prepayments	<u>62,312</u>	<u>56,104</u>
	971,082	690,357
- Allowance for bad debts	<u>(2,300)</u>	<u>(2,300)</u>
	<u>968,782</u>	<u>688,057</u>
	<u>991,136</u>	<u>716,132</u>

Amount due from related parties are unsecured, interest-free, collectible on demand, and to be settled in cash.

At the reporting date, the carrying amounts of trade and other receivables approximate their fair value.

8. Investment in financial assets

	2018 S\$	2017 S\$
Listed debt securities		
- Bond with fixed interest of 3.08% and maturity date as at 12 September 2022 - Singapore	502,842	503,474
- Bond with fixed interest of 3.11% and maturity date as at 24 August 2026 - Singapore	510,559	0
- Bond with fixed interest of 3.10% and maturity date as at 24 July 2024 - Singapore	<u>762,415</u>	<u>764,374</u>
	<u>1,775,816</u>	<u>1,267,848</u>

The movement of the investment in financial assets are as follows:

	2018 S\$	2017 S\$
Beginning of financial year	1,267,848	1,782,166
Addition	511,500	0
Disposal	0	(511,726)
Amortisation during the financial year	<u>(3,532)</u>	<u>(2,592)</u>
Balance at end of financial year	<u>1,775,816</u>	<u>1,267,848</u>

At the reporting date, the fair value of the above investment in financial assets are S\$1,762,235.

9. Property, plant and equipment

	Beginning of financial year S\$	Additions S\$	(Written off/ Disposals) S\$	Transfer to/(from) S\$	End of financial year S\$
2018					
Cost					
Aircon	454,997	2,622	0	0	457,619
Alarm and security system	256,717	0	(13,696)	0	243,021
Arts and music equipment	6,065	0	0	0	6,065
Building	15,626,677	0	0	0	15,626,677
Computer	845,547	7,703	0	0	853,250
Electrical and fittings	225,900	0	0	0	225,900
Furniture and equipment	873,772	18,433	(5,431)	0	886,774
Kitchen equipment	158,877	2,800	0	0	161,677
Laundry equipment	58,407	0	0	0	58,407
Motor vehicles	641,924	18,998	(56,745)	0	604,177
Physio / Medical equipment	490,810	100,589	0	0	591,399
Renovation	<u>2,266,154</u>	<u>5,890</u>	<u>(4,708)</u>	<u>0</u>	<u>2,267,336</u>
	<u>21,905,847</u>	<u>157,035</u>	<u>(80,580)</u>	<u>0</u>	<u>21,982,302</u>

9. Property, plant and equipment (Cont'd)

	Beginning of financial year S\$	Depreciation S\$	(Written off/ Disposals) S\$	(Transfer) S\$	End of financial year S\$
2018 (Cont'd)					
Accumulated depreciation					
Aircon	269,182	91,437	0	0	360,619
Alarm and security system	193,915	22,275	(13,696)	0	202,494
Arts and music equipment	6,065	0	0	0	6,065
Building	4,545,198	310,452	0	0	4,855,650
Computer	528,425	152,827	0	0	681,252
Electrical and fittings	160,657	26,867	0	0	187,524
Furniture and equipment	832,369	23,504	(5,431)	0	850,442
Kitchen equipment	134,215	11,207	0	0	145,422
Laundry equipment	58,407	0	0	0	58,407
Motor vehicles	466,374	105,316	(56,745)	0	514,945
Physio / Medical equipment	181,781	80,683	0	0	262,464
Renovation	1,271,746	167,050	(4,708)	0	1,434,088
	<u>8,648,334</u>	<u>991,618</u>	<u>(80,580)</u>	<u>0</u>	<u>9,559,372</u>

	Beginning of financial year S\$	End of financial year S\$
Carrying amount		
Aircon	185,815	97,000
Alarm and security system	62,802	40,527
Arts and music equipment	0	0
Building	11,081,479	10,771,027
Computer	317,122	171,998
Electrical and fittings	65,243	38,376
Furniture and equipment	41,403	36,332
Kitchen equipment	24,662	16,255
Laundry equipment	0	0
Motor vehicles	175,550	89,232
Physio / Medical equipment	309,029	328,935
Renovation	994,408	833,248
	<u>13,257,513</u>	<u>12,422,930</u>

	Beginning of financial year S\$	Additions S\$	(Written off/ Disposals) S\$	Transfer to/(from) S\$	End of financial year S\$
2017					
Cost					
Aircon	451,840	3,157	0	0	454,997
Alarm and security system	249,436	7,281	0	0	256,717
Arts and music equipment	6,065	0	0	0	6,065
Building	15,626,677	0	0	0	15,626,677
Computer	559,839	165,148	(4,363)	124,923	845,547
Electrical and fittings	219,180	6,720	0	0	225,900
Furniture and equipment	950,055	0	(76,283)	0	873,772
Kitchen equipment	152,938	5,939	0	0	158,877
Laundry equipment	58,407	0	0	0	58,407
Motor vehicles	678,726	49,218	(86,020)	0	641,924
Physio / Medical equipment	313,318	198,592	(21,100)	0	490,810
Renovation	2,097,029	135,869	(28,900)	62,156	2,266,154
Renovation in progress	187,079	0	0	(187,079)	0
	<u>21,550,589</u>	<u>571,924</u>	<u>(216,666)</u>	<u>0</u>	<u>21,905,847</u>

9. Property, plant and equipment (Cont'd)

2017 (Cont'd)	Beginning of financial year S\$	Depreciation S\$	(Written off/ Disposals) S\$	(Transfer) S\$	End of financial year S\$
Accumulated depreciation					
Aircon	178,446	90,736	0	0	269,182
Alarm and security system	167,952	25,963	0	0	193,915
Arts and music equipment	6,029	36	0	0	6,065
Building	4,234,746	310,452	0	0	4,545,198
Computer	418,977	113,811	(4,363)	0	528,425
Electrical and fittings	131,367	29,290	0	0	160,657
Furniture and equipment	880,093	28,559	(76,283)	0	832,369
Kitchen equipment	121,303	12,912	0	0	134,215
Laundry equipment	47,698	10,709	0	0	58,407
Motor vehicles	488,825	63,569	(86,020)	0	466,374
Physio / Medical equipment	147,279	52,854	(18,352)	0	181,781
Renovation	1,080,459	208,336	(17,049)	0	1,271,746
Renovation in progress	0	0	0	0	0
	<u>7,903,174</u>	<u>947,227</u>	<u>(202,067)</u>	<u>0</u>	<u>8,648,334</u>
	Beginning of financial year S\$				End of financial year S\$
Carrying amount					
Aircon	273,394				185,815
Alarm and security system	81,484				62,802
Arts and music equipment	36				0
Building	11,391,931				11,081,479
Computer	140,862				317,122
Electrical and fittings	87,813				65,243
Furniture and equipment	69,962				41,403
Kitchen equipment	31,635				24,662
Laundry equipment	10,709				0
Motor vehicles	189,901				175,550
Physio / Medical equipment	166,039				309,029
Renovation	1,016,570				994,408
Renovation in progress	187,079				0
	<u>13,647,415</u>				<u>13,257,513</u>

10 Trade and other payables

	2018 S\$	2017 S\$
Trade payables		
- Third parties	207,686	115,018
Other payables		
- Accruals	727,861	1,073,457
- Advance receipts	125,053	99,792
- Amount due to related parties	118,969	105,346
- Deposits received	114,821	106,835
- Grant received in advance	620,982	670,639
- Other creditor	1,517	718
- Provision for unutilised leave	114,268	112,112
	<u>2,031,157</u>	<u>2,283,917</u>

Amount due to related parties are unsecured, interest-free, repayable on demand, and to be settled in cash.

11. Funds

11.1 Unrestricted funds

11.1.1 General fund

Prior to the adoption of CAS, grants received for the purchase of depreciable assets were taken to deferred capital grant accounts. The deferred grants were recognised in the statement of financial activities over the years necessary to match the depreciation of property, plant and equipment to which the grants relate.

With the adoption of CAS, the balance of deferred capital grant was recognised as General Reserves. This note shows the amount of deferred capital grant that was included in the General Reserves.

	2018 S\$	2017 S\$
Beginning of financial year	11,280,055	11,724,824
Amortised during the year	(418,348)	(444,769)
End of financial year	<u>10,861,707</u>	<u>11,280,055</u>

11.1.2 Investment fund

On 28 September 1997, the Executive Management Committee resolved that 20% of the annual surplus should be transferred to this fund.

11.1.3 Project account reserve

This reserve is for setting up new centres and closing existing ones.

11.1.4 Sinking fund

This fund is for maintenance of the building property of Metta Building and all Centres. The 20% of annual surplus should be transferred to this fund.

11.1.5 Designated funds

This fund is composed of the following:

11.1.5.1 Children welfare fund

This fund is used to pay various expenses for the benefit of the Preschool's students.

11. Funds (Cont'd)

11.1 Unrestricted fund (Cont'd)

11.1.5 Designated funds (Cont'd)

11.1.5.2 Client welfare fund

This fund is used to pay various expenses for the benefit of the clients at Metta Day Activity Centre for the Intellectually Disabled and Metta Home Day Activity Centre.

11.1.5.3 Equipment fund

This fund is used to purchase electrical appliances and exercise equipment for the clients of Metta Day Rehabilitation Centre for the Elderly.

11.1.5.4 Medicine fund

This fund helps subsidise cost of medication and other pharmaceutical expenses of the clients of Metta Hospice Care Centre.

11.1.5.5 Alumni student welfare fund

This fund was known as the 'Alumni Welfare fund' in the prior years. This fund is to support Metta school's students and Alumni education, training, recreational, financial assistance programmes and other related expenses.

11.2 Restricted funds

11.2.1 Education trust fund

This fund is for the benefit of special needs children of Metta School and Alumni youths.

11.2.2 Programme fund

The programme fund is recurrent funding received from Ministry of Health, Ministry of Social & Family Development, NCSS ComChest and ToteBoard Social Service Fund. This fund is to defray the operational costs of running the Children Care, Disability Care and Medical Care, Alumni care and Care and share programmes.

Programme fund represents by cash and cash equivalents and other assets.

11.2.3 Community Silver Trust

Community Silver Trust (CST) is a matching grant of one dollar for every donation dollar raised by eligible organisations with proper governance and whose programmes are aligned with the Government's intermediate and long-term vision for the long-term care sector in Singapore, which will be provided by the CST.

The CST is managed jointly by the Ministry of Health ("MOH") and Ministry of Community Development, Youth and Sports ("MCYS") on behalf of the Trustees, which is a restricted fund.

11. Funds (Cont'd)

11.2 Restricted funds (Cont'd)

11.2.3 Community Silver Trust (cont'd)

The Community Silver Trust provides funding for various designated activities organised by the Association.

	Note	2018 S\$	2017 S\$
Balance at beginning of financial year		458,572	263,121
Additions	4	30,967	677,427
Less: Capital expenditure		(92,465)	(72,236)
Less: Operating expenditure		<u>(206,655)</u>	<u>(409,740)</u>
Balance at end of financial year		<u>190,419</u>	<u>458,572</u>

11.2.4 Care and share

Care and Share fund is a matching grant from Ministry of Social and Family Development ("MSF"), where eligible donations raised by the Association are matched dollar-for-dollar by the government, received in advance from National Council of Social Service. The matched fund goes towards building the Association's capabilities and capacity in the provision of social services and programmes for its beneficiaries. The fund is restricted and any unused funds for programmes that are withdrawn or terminated prematurely may be clawed back by MSF.

The Care & Share matching grant provides funding for various designated activities organised by the Association.

	Note	2018 S\$	2017 S\$
Balance at beginning of financial year		342,996	0
Additions	4	352,444	1,350,000
Less: Capital expenditure		(17,869)	(395,254)
Less: Operating expenditure		<u>(324,498)</u>	<u>(611,750)</u>
Balance at end of financial year		<u>353,073</u>	<u>342,996</u>

12. Staff costs

	Note	2018 S\$	2017 S\$
CPF/SDL and FWL contributions		973,690	986,745
Salaries and bonuses		5,940,878	6,174,557
Staff benefits		253,970	283,410
Staff welfare		<u>122,853</u>	<u>150,901</u>
		<u>7,291,391</u>	<u>7,595,613</u>

The staff costs were allocated as follows:

Costs of charitable activities	5	6,037,691	6,194,679
Governance and administrative costs	5	<u>1,253,700</u>	<u>1,400,934</u>
		<u>7,291,391</u>	<u>7,595,613</u>

13. Operating lease commitments

As at the reporting date, the Association has commitments for future minimum lease payments in respect of premises and equipment under non-cancellable operating leases as follows:

	2018 S\$	2017 S\$
Rental of land		
Within one year	1,371,086	1,371,086
Later than one year but not later than five years	<u>1,357,477</u>	<u>2,727,246</u>
	<u>2,728,563</u>	<u>4,098,332</u>
Rental of equipment		
Within one year	31,445	39,163
Later than one year but not later than five years	<u>97,662</u>	<u>36,343</u>
	<u>129,107</u>	<u>75,506</u>

The above operating lease commitments are based on known rental rates as at the date of this report and do not include any revision in rates which may be determined by the lessor.

14. Income tax expense

The Association is registered as a charity organisation under Charities Act, Chapter 37. As an approved charity, it is exempt from income tax under Section 13(1) (zm) of the Income Tax Act.

15. Related party transactions

The Association had transactions with related parties on terms agreed between the parties as follows:

	2018	2017
Related parties with common key management executive committee	S\$	S\$
Income received	209,486	201,558
Expenses paid by Association on behalf of the related party	15,506	20,787
Income received by Association on behalf of the related party	164,070	315,305
Expenses paid by related party on behalf of the Association	<u>0</u>	<u>46,343</u>

In prior year, two of the Executive Management Committee members received honorariums and travelling allowance for services rendered during fundraising activities totalling to S\$9,126. Other members did not receive any remuneration during the financial year.

15. Related party transactions (Cont'd)

The number of highest paid staff in the respective remuneration bands is as follows:

	2018 No. of personnel	2017 No. of personnel
Remuneration band		
Between S\$150,001 to \$200,000	2	0
Between S\$100,001 to \$150,000	<u>0</u>	<u>4</u>

Key management personnel compensation

The key management personnel are those persons having authority and responsibility for planning, directing and controlling the activities of the Association. The Key management personnel for the reporting period are comprise of the Deputy Director, Deputy Executive Director, Executive Director, Senior Managers and Executive Management Committee members.

Key management personnel compensation for the financial year is as follows:

	2018 S\$	2017 S\$
Salaries and other short-term employee benefits	681,760	913,552
Post-employment benefits – contribution to CPF	<u>98,220</u>	<u>118,812</u>
	<u>779,980</u>	<u>1,032,364</u>

None of the Management Committee members received remuneration for their contributions as Management Committee except as disclosed above.

16. Management of conflict of interest

Executive Management Committee members are required to disclose any interest that they may have, whether directly or indirectly, that the Association may enter into or in any organisations that the Association has dealings with or is considering dealing with; and any personal interest accruing to him as one of the Association's supplier, user of services or beneficiary. Should there be any potential conflict of interest, the affected Executive Management Committee member may not vote on the issue that was the subject matter of the disclosure. Detailed minutes will be taken on the disclosure as well as the basis for arriving at the final decision in relation to the issue at stake.

17. Fund management

The primary objective of the Association is to ensure it maintains sufficient cash in order to support its activities. Its approach to management of funds is to balance the allocation of cash and the incurrence of debt. Available cash is deployed primarily to cover operational requirements.

18. Reserve policy and position

The Association's reserve position at the reporting is as follows:

		2018	2017 (Restated)	Increase / (Decrease)
		S\$'000	S\$'000	%
A	Unrestricted Funds			
	Accumulated general funds	25,444	24,997	1.79
	Investment fund	3,208	3,061	4.80
	Project account reserve	1,517	1,517	0.00
	Sinking fund	4,820	4,628	4.15
	Total	34,989	34,203	2.30
B	Restricted or Designated Funds			
	Designated Funds	414	446	(7.17)
	Restricted Funds	(5,788)	(5,537)	(4.53)
C	Total Funds	29,616	29,112	1.73
D	Total Annual Operating Expenditure	12,519	13,202	(5.17)
E	Ratio of Funds to Annual Operating Expenditure (A/D)	2.79	2.59	

Reference:

- C. Total Funds include unrestricted and restricted / designated funds.
- D. Total Annual Operating Expenditure includes expenses related to Cost of generating funds, Cost of Charitable Activities and Governance and Other Administrative costs.

The Association's reserve policy is as follows:

The maximum operating reserves shall be five (5) years of annual operating expenditure.

19. Comparative information

During 2018, the Association reclassified the management fee recharged to the Centres from general fund to programme fund to reflect the way in which the expenses are derived from its use. Consequently, comparative amounts in the statement of financial activities and statement of financial position were restated for consistency.

The restatements made to the financial statements for the year ended 1 April 2016 is summarised as follows:

As at 1 April 2016 Statement of financial position / statement of financial activities	Previously stated S\$	Restatements S\$	As restated S\$
FUNDS			
Unrestricted funds			
General fund	8,559,768	17,368,999	25,928,767
Restricted funds			
Programme fund	9,352,000	(17,368,999)	(8,016,999)
Total funds	<u>17,911,768</u>	<u>0</u>	<u>17,911,768</u>

20. Authorisation of financial statements

These financial statements were authorised for issue in accordance with a resolution of the Executive Management Committee on 4 September 2018.



AUDITED FINANCIAL STATEMENTS

For The Year Ended 31 March 2018

School Management Committee's Statement	9.30
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Notes to the Financial Statements	9.42

SCHOOL MANAGEMENT COMMITTEE'S STATEMENT

The School Management Committee presents this statement together with the audited financial statements of Metta School (the "School") for the financial year ended 31 March 2018.

Opinion Of The School Management Committee

In the opinion of the School Management Committee,

- (a) the accompanying financial statements are drawn up in accordance with the provisions of the Singapore Charities Act, Chapter 37 (the "Charities Act") and Charities Accounting Standards ("CAS") so as to give a true and fair view of the state of affairs of the School as at 31 March 2018, and the financial performance and cash flows of the School for the financial year ended on that date; and
- (b) the accounting and other records required by the Charities Act to be kept by the School have been properly kept in accordance with the provisions of the Charities Act; and
- (c) at the date of this statement, there are reasonable grounds to believe that the School will be able to pay its debts as and when they fall due.

School Mangement Committee

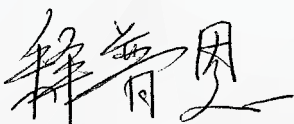
The School Management Committee, comprising the following, has on the date of this statement, approved and authorised these financial statements for issue.

Venerable Shi Pu En Chairman
 Ee Tiang Hwee Supervisor
 So Kah Lay Secretary
 Lim Yew Si Honorary Treasurer
 Lau Swee Eng, Marilyn Member
 Poh Yong Meng, Stephen Member
 Venerable Shi You Guang Member
 Lee Hak Boon Member nominated by Ministry of Education and/or the National Council of Social Services
 Wong Geok Mei Representative from Ministry of Education


Independent Auditor

The independent auditor, UHY Lee Seng Chan & Co, has expressed its willingness to accept the reappointment.

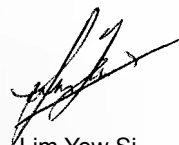
On behalf of the School Management Committee,



Venerable Shi Pu En
Chairman



Ee Tiang Hwee
Supervisor



Lim Yew Si
Honorary Treasurer

Singapore
6 August 2018

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF METTA SCHOOL

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Metta School (the School), which comprise the statement of financial position of the School as at 31 March 2018, the statement of financial activities, statement of cash flows of the School and statement of monthly student enrolment eligible for funding for the financial year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements are properly drawn up in accordance with the provisions of the Singapore Charities Act, Chapter 37 (the Charities Act) and Charities Accounting Standard (CAS) so as to present fairly, in all material respects, the state of affairs of the School as at 31 March 2018 and of the income and expenditure and cash flows of the School for the financial year ended on that date.

Basis for Opinion

We conducted our audit in accordance with Singapore Standards on Auditing (SSAs). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the School in accordance with the Accounting and Corporate Regulatory Authority (ACRA) Code of Professional Conduct and Ethics for Public Accountants and Accounting Entities (ACRA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Singapore, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the ACRA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Matter

The financial statements for the financial year ended 31 March 2017 were audited by another independent auditor whose report dated 22 August 2017 expressed an unqualified opinion on those financial statements.

Other Information

Management is responsible for the other information. The other information comprises the information included in the School Management Committee's Statement set out on page 9.30.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of Management Committee for the Financial Statements

Management committee is responsible for the preparation of financial statements that give a true and fair view in accordance with the provisions of the Charities Act and CAS, and for devising and maintaining a system of internal accounting controls sufficient to provide a reasonable assurance that assets are safeguarded against loss from unauthorised use or disposition; and transactions are properly authorised and that they are recorded as necessary to permit the preparation of true and fair financial statements and to maintain accountability of assets.

In preparing the financial statements, management committee is responsible for assessing the School's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the School or to cease operations, or has no realistic alternative but to do so.

The management committee's responsibilities include overseeing the School's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level assurance, but is not a guarantee that an audit conducted in accordance with SSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SSAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the management committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

In our opinion, the accounting and other records have been properly kept in accordance to the Rules and Regulations issued by the Ministry of Education (MOE) and the National Council of Social Service (NCSS), as well as of any agreement signed with the MOE and NCSS.

During the course of our audit, nothing has come to our attention that caused us to believe that during the financial year:

- (i) the receipt, expenditure and investment of monies; and
- (ii) the acquisition and disposal of assets by the school;

have not been carried out in accordance to the Rules and Regulations issued by the MOE and the NCSS, as well as of any agreement signed with the MOE and NCSS; nor that

- (iii) the donations and other receipts of the school were not used for approved projects and the purposes intended.



UHY Lee Seng Chan & Co
Public Accountants and
Chartered Accountants

Singapore
6 August 2018

STATEMENT OF FINANCIAL POSITION

31 March 2018

	Note	2018 \$	2017 \$
ASSETS			
Current assets			
Cash and cash equivalents	4	15,885,736	15,704,318
Other receivables	5	416,443	184,593
		<u>16,302,179</u>	<u>15,888,911</u>
Non-current assets			
Other receivables	5	-	70,875
Property, plant and equipment	6	13,147,578	13,512,316
		<u>13,147,578</u>	<u>13,583,191</u>
Total assets		<u>29,449,757</u>	<u>29,472,102</u>
LIABILITIES			
Current liabilities			
Other payables and accrued expenses	7	554,963	534,476
Total liabilities		<u>554,963</u>	<u>534,476</u>
NET ASSETS		<u>28,894,794</u>	<u>28,937,626</u>
FUNDS			
Unrestricted fund			
Building repairs and refurbishment fund	8	1,100	-
Student welfare fund	9	11,656	12,866
		<u>12,756</u>	<u>12,866</u>
Restricted funds			
Accumulated general fund	10(a)	22,765,804	22,678,715
Additional training vote fund	10(b)	199	2,192
Curriculum enhancement fund	10(c)	2,543	155
Discretionary financial assistance	10(d)	208	-
Edusave grant	10(e)	422	5,347
Financial assistance fund	10(f)	15	15
High needs grant	10(g)	22,079	1,237
ICT development grant			
- ICT manpower grant	10(h)	151	309
- ICT equipment and services grant	10(i)	360	1,067
Opportunity fund	10(j)	26,244	26,778
Project fund	10(k)	1,626,563	1,653,308
Public transport subsidy	10(l)	1,370	900
School building fund - extension	10(m)	157,651	163,396
School-to-work (S2W) fund	10(n)	335	335
Sinking fund	10(o)	2,541,818	2,569,687
MOE-NCSS innovation award fund	10(p)	-	5,000
Staff training vote fund	10(q)	30,968	97,807
Student assistance fund	10(r)	1,702,953	1,716,157
Trailblazer fund	10(s)	2,355	2,355
Contract teaching	10(t)	-	-
MOE secondment fund	10(u)	-	-
Parent support group fund	10(v)	-	-
School meals programme	10(w)	-	-
SPED financial assistance scheme	10(x)	-	-
Student achievement award	10(y)	-	-
		<u>28,882,038</u>	<u>28,924,760</u>
TOTAL FUNDS		<u>28,894,794</u>	<u>28,937,626</u>

The accompanying notes form part of these financial statements

Metta Welfare Association

Metta Welfare Association

Annual Report 2017/18

STATEMENT OF CASH FLOWS

Financial year ended 31 March 2018

	Note	2018 \$	2017 \$
Cash flows from operating activities			
Net (expenditure)/income		(82,077)	260,065
Adjustments for:			
Annual adjustment for prior financial year		39,245	20,697
Depreciation of property, plant and equipment		632,918	760,149
Gain on disposal of property, plant and equipment		(138)	(1,282)
Property, plant and equipment written off		712	237
Interest income		(113,735)	(119,185)
Operating profit before working capital changes		476,925	920,681
Changes in working capital			
Other receivables		(131,029)	122,832
Other payables and accrued expenses		20,487	103,867
Net cash from operating activities		366,383	1,147,380
Cash flows from investing activities			
Purchase of property, plant and equipment		(268,894)	(320,042)
Proceeds from disposal of property, plant and equipment		140	1,291
Overprovision of cost of property, plant and equipment		-	4,352
Interest received		83,789	145,659
Net cash used in investing activities		(184,965)	(168,740)
Net change in cash and cash equivalents		181,418	978,640
Cash and cash equivalents at beginning of financial year		15,704,318	14,725,678
Cash and cash equivalents at end of financial year	4	15,885,736	15,704,318

The accompanying notes form part of these financial statements

STATEMENT OF MONTHLY STUDENT ENROLMENT ELIGIBLE FOR FUNDING

Financial year ended 31 March 2018

FY2018	(a) Number of students under each disability group				(b) Number of students under vocational tracks			Total number of students (c = a + b)
	MID (J)	MID (S)	ASD	Total	VOC-MID	VOC-ASD	Total	
April 2017	62	81	109	252	105	16	121	373
May 2017	64	80	109	253	104	16	120	373
June 2017	64	80	109	253	104	16	120	373
July 2017	64	81	110	255	104	16	120	375
August 2017	65	82	110	257	104	16	120	377
September 2017	65	82	110	257	104	16	120	377
October 2017	65	81	110	256	103	16	119	375
November 2017	65	81	110	256	103	16	119	375
December 2017	65	81	110	256	103	16	119	375
January 2018	64	84	119	267	104	17	121	388
February 2018	64	86	118	268	103	17	120	388
March 2018	64	86	119	269	102	17	119	388

Students are eligible for funding as on the first day of every month if they are Singapore Citizens or Permanent Residents, receive education in a Government-funded special education school and are either:

- (a) Aged 6 to 17 years (as at 1 Jan); or
- (b) Aged 18 to 20 years (as at 1 Jan) and pursuing vocational certification programme in Metta School.

Separate column to be provided for each disability group, which are described as follow:

MID (J) refers to students under mild intellectual disability within the age group of 6 to 11 years as at 1 January.

MID (S) refers to students under mild intellectual disability within the age group of 12 to 17 years as at 1 January.

ASD refers to students under autism spectrum disorder.

VOC-MID refers to vocational students under mild intellectual disability.

VOC-ASD refers to vocational students under autism spectrum disorder.

The accompanying notes form part of these financial statements

STATEMENT OF MONTHLY STUDENT ENROLMENT FOR INTERNATIONAL STUDENTS

Financial year ended 31 March 2018

FY2018	Number of international students		Total number of students (c = a + b)
	(a)	(b)	
April 2017	2	0	2
May 2017	2	0	2
June 2017	2	0	2
July 2017	2	0	2
August 2017	2	0	2
September 2017	2	0	2
October 2017	2	0	2
November 2017	2	0	2
December 2017	2	0	2
January 2018	3	0	3
February 2018	3	0	3
March 2018	3	0	3

International students are defined as those who are not of Singapore Citizen or Permanent Resident status.

(a) International students who are children of employment pass holders, skilled workers or diplomatic staff.

(b) International students who are not children of employment pass holders, skilled workers or diplomatic staff.

The accompanying notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS

31 March 2018

1. GENERAL INFORMATION

Metta School (the "School") is registered with the Ministry of Education ("MOE") under the Education Act (Chapter 87) on 16 November 2001.

The registered office and principal place of operations of the School is located at 30 Simei Street 1 Singapore 529949.

The School is one of the welfare centres supported by Metta Welfare Association, which is a registered exempt charity in Singapore.

The objective of the School is to provide special education to students with mild intellectual disability and/or mild autism between ages seven (7) and eighteen (18). Students who can benefit from vocational programmes can continue to school up to twenty one (21) years old.

As at 31 March 2018, the School has 161 (2017: 139) employees, with 2 (2017: 2) MOE seconded staffs.

The financial statements for the financial year ended 31 March 2018 were authorised for issue by the School Management Committee on 6 August 2018.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) BASIS OF PREPARATION

The financial statements have been prepared in accordance with the provisions of the Singapore Charities Act (the "Act") and Charities Accounting Standard ("CAS").

The financial statements have been prepared under the historical cost convention except as disclosed in the accounting policies set out below.

The financial statements are presented in Singapore dollar ("S\$"), which is the functional currency of the School.

The preparation of financial statements in conformity with CAS requires management to exercise its judgement in the process of applying the School's accounting policies. It also requires the use of accounting estimates and assumptions. Although these estimates are based on management's best knowledge of current events and actions, actual results may ultimately differ from those estimates. The areas where estimates and assumptions are significant or critical to the financial statements are disclosed in Note 3.

The accounting policies adopted are consistent with those of the previous financial year.

(b) PROPERTY, PLANT AND EQUIPMENT

All items of property, plant and equipment are stated at initial cost and subsequently carried at cost less accumulated depreciation.

Depreciation of property, plant and equipment is computed on a straight-line basis to allocate their depreciable amounts over their estimated useful lives of the assets as follows:

Arts and music equipment	5 years
Computers	3 years
Furniture and fittings	5 years
Office equipment	5 years
Other equipment	3 years
Occupational therapist equipment	5 years
Renovation	2 years
School building	50 years

Fully depreciated property, plant and equipment are retained in the financial statements until they are no longer in use.

The residual values, useful lives and depreciation methods of property, plant and equipment are reviewed, and adjusted as appropriate, at the end of each reporting period to ensure that the amount, method and period of depreciation are consistent with previous estimates and the expected pattern of consumption of the future economic benefits embodied in the items of property, plant and equipment.

An item of property, plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss on derecognition of the asset is included in the statement of financial activities in the financial year the asset is derecognised.

(c) IMPAIRMENT OF NON-FINANCIAL ASSETS

The School's non-financial assets are reviewed for impairment at the end of each reporting period and whenever there is any indication that these assets may be impaired. If any such indication exists or when an annual impairment testing for an asset is required, the recoverable amount of the asset is estimated to determine the amount of the impairment loss (if any).

Recoverable amount of an asset is the higher of its fair value less cost to sell and value in use. For the purpose of impairment testing, recoverable amount is determined on an individual asset basis unless the asset does not generate cash flows that are largely independent of those from other assets. If this is the case, recoverable amount is determined for the cash-generating unit (CGU) to which the asset belongs.

If the recoverable amount of the asset or CGU is estimated to be less than its carrying amount, the carrying amount of the asset or CGU is reduced to its recoverable amount and the impairment loss is recognised in statement of financial activities.

Where an impairment loss subsequently reverses, the carrying amount of the asset or CGU is increased to the revised estimate of its recoverable amount, provided that this amount does not exceed the carrying amount that would have been determined, net of depreciation, had no impairment loss been recognised for the asset or CGU in prior years. A reversal of impairment loss is recognised in statement of financial activities.

(d) INCOME RECOGNITION

Income is recognised to the extent that it is probable that the economic benefits will flow to the School and the income can be reliably measured, regardless of when the payment is made. Income is measured at the fair value of consideration received or receivable, taking into account contractually defined terms of payment net of taxes and duty.

Income is deferred only when the donor specifies that the grant or donations must only be used in future accounting periods; or where the donor has imposed conditions which must be met before the School has entitlement.

School fees

School fees are recognised over the period of instruction. Amounts of fees relating to future periods of instruction are included in fees received in advance.

Government grants

Grants from government are recognised as a receivable at their fair value when there is reasonable assurance that the grant will be received and the School will comply with the conditions associated with the grant.

Government grants receivable are recognised in the statement of financial activities over the periods necessary to match them with the related costs which they are intended to compensate, on a systematic basis.

Donations

Donations are recognised in the statement of financial activities upon receipt. Donations subject to donor-imposed conditions that specify the time period in which the expenditure can take place are accounted for as deferred income and recognised as unrestricted fund until the financial period in which the School is allowed by the condition to expend the income.

Interest income

Interest income is recognised as interest accrues using the effective interest method.

(e) INCOME TAX

As a charity, the School is exempted from tax on income and gains falling with Section 13(1)(zm) of the Income Tax Act to the extent that these are applied to its charitable objects. No tax charge has arisen in the School.

(f) PROVISIONS

Provisions are recognised when the School has a present obligation (legal or constructive) as a result of a past event, it is probable that the School will be required to settle the obligation, and a reliable estimate can be made of the amount of the obligation.

The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the end of the reporting period, taking into account the risks and uncertainties surrounding the obligation. Where a provision is measured using the cash flows estimated to settle the present obligation, its carrying amount is the present value of those cash flows.

When some or all of the economic benefits required to settle a provision are expected to be recovered from a third party, the receivable is recognised as an asset if it is virtually certain that reimbursement will be received and the amount of the receivable can be measured reliably.

(g) EMPLOYEE BENEFITS

Employee entitlements to annual leave are recognised as a liability when they accrue to employees. The estimated liability for annual leave is recognised for services rendered by employees up to the end of the reporting period.

Contributions to defined contribution plan are recognised in the same financial year as the employment that gives rise to the contributions.

(h) CASH AND CASH EQUIVALENTS

Cash and cash equivalents comprise cash on hand, bank balances and fixed deposits placed with financial institutions.

(i) OPERATING LEASES - where the School is a lessee

Leases where a significant portion of the risks and rewards of ownership are retained by the lessors are classified as operating leases. Payments made under operating leases are recognised in statement of financial activities on a straight-line basis over the period of the leases.

When an operating lease is terminated before the lease period has expired, any payment required to be made to the lessor by way of penalty is recognised as an expense in the period in which termination takes place.

(j) RELATED PARTIES

A related party is defined as follows:

- (a) A person or a close member of that person's family is related to the School if that person:
 - (i) Has control or joint control over the School;
 - (ii) Has significant influence over the School; or
 - (iii) Is a member of the key management personnel of the School or of a parent of the School.
- (b) An entity is related to the School if any of the following conditions applies:
 - (i) The entity and the School are members of the same group (which means that each parent, subsidiary and fellow subsidiary is related to the others).
 - (ii) One entity is an associate or joint venture of the other entity (or an associate or joint venture of a member of a group of which the other entity is a member).
 - (iii) Both entities are joint ventures of the same third party.
 - (iv) One entity is a joint venture of a third entity and the other entity is an associate of the third entity.
 - (v) The entity is a post-employment benefit plan for the benefit of employees of either the School or an entity related to the School. If the School is itself such a plan, the sponsoring employers are also related to the School.
 - (vi) The entity is controlled or jointly controlled by a person identified in (a).
 - (vii) A person identified in (a) (i) has significant influence over the entity or is a member of the key management personnel of the entity (or of a parent of the entity).

(k) FUND

Fund balances restricted by agencies and donors are so indicated and are distinguished from funds allocated to specific purposes, if any. Externally restricted funds may only be utilised in accordance with the purposes for which they are established. The School reserves funds will not be transferred out of the School for other purposes. The School Management Committee retains full control over the use of unrestricted funds for any of the School's purposes.

(a) Building repairs and refurbishment fund

Building repairs and refurbishment fund was set up for expenses related to the general repairs and redecorations of the school building.

(b) Student welfare fund

Student welfare fund was set up for expenses related to the welfare of students.

(c) Accumulated general fund

The accumulated general fund is restricted for the School only, for the benefit of its intended purpose, according to the funder's intent for the use of monies. The fund will not be transferred out of the School for other purposes. The fund will also not be re-designated for other purposes, unless approval is given by the funder.

- (d) Additional training vote fund
This is provided by MOE for each registered teacher to receive appropriate trainings in order to improve the quality of his or her services.
- (e) Curriculum enhancement fund
This fund was set up to promote and sustain school-based initiatives in enhancing the quality of the school's curriculum and co-curriculum.
- (f) Discretionary financial assistance fund
This pertains to the fund received from MOE that is ring-fenced to help students for discretionary financial assistance purposes.
- (g) Edusave grant
Edusave grant is a grant from MOE to be used to organise common curriculum programmes or purchase additional resources which benefit students.
- (h) Financial assistance fund
In the financial year 2012, MOE released an additional top-up grant that would be ring-fenced to financially assist students.
- (i) High needs grant
In the financial year 2012, high needs fund has been set up by MOE for SPED Schools to provide additional resources to support students with high needs. The fund is used to employ additional full-time teaching aides for students with highly challenging behaviours.
- (j) ICT development grant
The ICT development grant consists of:
 - (i) ICT manpower grant
The ICT manpower grant provide schools annual grant to hire an information technology professional to support teachers in the implementation of ICT – enhanced lessons in the classrooms. The grant would be ring-fenced and school would not be allowed to use the grant for other purposes.
 - (ii) ICT equipment and services grant
The ICT equipment and services grant provide school annual grant to purchase of ICT hardware, software or services to implement general classroom teaching and other ICT – related programmes.
- (k) Opportunity fund
The opportunity fund is an initiative by MOE since financial year 2006/2007 to support needy students.
- (l) Project fund
This fund was approved by the School Management Committee and is set aside for use in the school building extension, school improvement and upgrading works, also for projects/programmes that will meet the needs of the students.
- (m) Public transport subsidy
This fund was set up by the MOE to subsidise \$10 per month (or \$120 per year) to each SPED Financial Assistance Scheme (FAS) recipient who declare taking public transport to school, for as long as the students are enrolled in the school.
- (n) School building fund – extension
The construction for the School's extension building started in 2012 and the building was officially opened on 26 April 2013 upon completion of the construction work. MOE provided a grant-in-aid of 95%, NCSS on behalf of the TOTE Board Social Service Fund gave a capital grant equivalent to 2.5% and the School contributed the other remaining 2.5%.
- (o) School-to-work (S2W) fund
The programme aims to develop more work and training options and pathways to benefit SPED students in their graduating year who have the potential to work.
- (p) Sinking fund
The sinking fund was set up for major repairs and maintenance of the School's building.
- (q) MOE-NCSS innovative award
This award was set up to support the schools' innovative projects to enhance teaching and learning.
- (r) Staff training vote fund
A sum of \$1,100 is allocated for each staff to receive appropriate trainings in order to improve the quality of their services.

(s) Student assistance fund

The student assistance fund was set up to provide financial assistance to students in need.

(t) Trailblazer fund

This fund was set up by Trailblazer Foundation and administered by NCSS, aims to help students from low-income families affected by economic downturn.

(u) Contract teaching

This fund enabled the School to engage contract teachers to cover teaching duties of staff undergoing Diploma in Special Education (DISE), Advanced DISE and Management and Leadership in Schools (MLS) courses, as well as staffs who are away on MOE Masters Scholarship.

(v) MOE secondment fund

This fund is used to top up the difference of actual manpower costs of MOE-seconded education officers based on MOE salary scale and salaries of SPED principals/teachers provided in the prevailing SPED staffing model.

(w) Parent support group fund

This pertains to the one-off seed funding received from MOE to enhance its partnership efforts with parents and to try out new ideas to engage parents.

(x) School meals programme

This programme is implemented to provide \$2 for a meal per day for 180 school days for SPED FAS students aged from 6 to 11 years old as at 1 January, and an additional 2 meals per week at \$2 per meal for 40 weeks a year.

For SPED FAS students aged from 12 to 20 years old as at 1 January, \$2.50 per meal per day for 180 school days and an additional 2 meals per week at \$2.50 per meal for 40 weeks a year.

(y) SPED financial assistance scheme

This scheme was set up to provide needy students in SPED schools with waiver of school fees, free uniforms and textbooks.

(z) Student achievement award

The achievement award for SPED students was set up in 2010 by MOE to recognise and encourage students for their achievements and progress, with good conduct and who meet the school-based criteria for the award.

3. CRITICAL ACCOUNTING JUDGEMENTS AND KEY SOURCES OF ESTIMATION UNCERTAINTY

In the application of the School's accounting policies, which are described in Note 2, the management is required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

(a) Critical judgements in applying the School's accounting policies

In the process of applying the School's accounting policies which are described in Note 2 above, management is of the opinion that there are no critical judgements involved that have a significant effect on the amounts recognised in the financial statements.

(b) Key sources of estimation uncertainty

The key assumption concerning the future and other key sources of estimation uncertainty at the end of the reporting period that has a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year is discussed below:

Depreciation of property, plant and equipment

Management estimates the useful lives of property, plant and equipment to be within 2 to 50 years as management is of the view that these are common life expectancies applied in the relevant industry. Changes in the expected level of usage and technologies development could impact the economic useful lives and the residual values of these assets. Hence, future depreciation charges could be revised. The carrying amount of property, plant and equipment is disclosed in Note 6 to the financial statements.

4. CASH AND CASH EQUIVALENTS

	2018	2017
	\$	\$
Cash at banks and on hand	6,968,017	6,701,147
Fixed deposits	8,917,719	9,003,171
	<u>15,885,736</u>	<u>15,704,318</u>

Fixed deposits have maturity terms from 12 to 18 (2017: 12 to 18) months and earn interest at rates ranging from 1.15% to 1.42% (2017: 1.15% to 1.50%) per annum.

5. OTHER RECEIVABLES

	2018	2017
	\$	\$
Current		
Related party	164,070	46,343
Fees receivables	1,280	29,684
Grant receivables	171,520	81,520
Interest receivables	51,473	21,526
Sundry receivable	112	-
Deposits	27,988	5,520
	<u>416,443</u>	<u>184,593</u>
Non-current		
Grant receivables	-	70,875
	<u>-</u>	<u>70,875</u>

Non-trade amount due from a related party is unsecured, interest-free and repayable on demand.

6. PROPERTY, PLANT AND EQUIPMENT

2018

	Arts and music equipment \$	Computers \$	Furniture and fittings \$	Office equipment \$	Other equipment \$	Occupational therapist equipment \$	Renovation \$	School building \$	Total \$
Cost									
Balance at beginning	150,671	431,018	248,201	534,489	932,486	35,206	721,950	15,401,651	18,455,672
Additions	5,807	33,790	71,289	37,085	70,444	-	50,479	-	268,894
Disposals	-	-	-	(8,988)	-	-	-	-	(8,988)
Written off	(2,590)	-	(3,511)	(2,513)	(21,791)	-	-	-	(30,405)
Balance at end	153,888	464,808	315,979	560,073	981,139	35,206	772,429	15,401,651	18,685,173
Accumulated depreciation									
Balance at beginning	117,325	368,183	155,287	339,221	767,585	19,051	660,488	2,516,216	4,943,356
Charge for the financial year	10,245	34,834	30,304	63,808	108,245	7,042	70,407	308,033	632,918
Disposals	-	-	-	(8,986)	-	-	-	-	(8,986)
Written off	(2,009)	-	(3,510)	(2,387)	(21,787)	-	-	-	(29,693)
Balance at end	125,561	403,017	182,081	391,656	854,043	26,093	730,895	2,824,249	5,537,595
Carrying amount									
Balance at 31 March 2018	28,327	61,791	133,898	168,417	127,096	9,113	41,534	12,577,402	13,147,578

2017

	Arts and music equipment \$	Computers \$	Furniture and fittings \$	Office equipment \$	Other equipment \$	Occupational therapist equipment \$	Renovation \$	School building \$	Total \$
Cost									
Balance at beginning	136,773	387,676	187,625	493,048	825,979	35,206	718,312	15,406,003	18,190,622
Additions	13,898	43,342	74,915	59,619	124,630	-	3,638	-	320,042
Disposals	-	-	-	(10,823)	(9,757)	-	-	-	(20,580)
Written off	-	-	(14,339)	(7,355)	(8,366)	-	-	(4,352)	(34,412)
Balance at end	150,671	431,018	248,201	534,489	932,486	35,206	721,950	15,401,651	18,455,672
Accumulated depreciation									
Balance at beginning	109,094	310,839	151,486	280,011	684,949	12,009	477,030	2,208,183	4,233,601
Charge for the financial year	8,231	57,344	18,132	77,377	100,532	7,042	183,458	308,033	760,149
Disposals	-	-	-	(10,816)	(9,755)	-	-	-	(20,571)
Written off	-	-	(14,331)	(7,351)	(8,141)	-	-	-	(29,823)
Balance at end	117,325	368,183	155,287	339,221	767,585	19,051	660,488	2,516,216	4,943,356
Carrying amount									
Balance at 31 March 2017	33,346	62,835	92,914	195,268	164,901	16,155	61,462	12,885,435	13,512,316

7. OTHER PAYABLES AND ACCRUED EXPENSES

	2018	2017
	\$	\$
Related parties	45,101	23,617
Sundry creditors	119,084	24,916
Deferred income	4,780	30,940
Accrued operating expenses	385,998	455,003
	<u>554,963</u>	<u>534,476</u>

Amounts due to related parties are unsecured, interest-free and repayable on demand.

Deferred income refers to school fees received in advance.

8. BUILDING REPAIRS AND REFURBISHMENT FUND

	2018	2017
	\$	\$
Donations received during the financial year/Balance at end	<u>1,100</u>	<u>-</u>

Building repairs and refurbishment fund was set up for expenses related to the general repairs and redecorations of the school building.

9. STUDENT WELFARE FUND

	2018	2017
	\$	\$
Balance at beginning	12,866	23,772
Donation income collected on behalf by related party	-	26,343
Donations received during the financial year	2,630	4,351
	<u>15,496</u>	<u>54,466</u>
Expenditures incurred during the financial year	<u>(3,840)</u>	<u>(41,600)</u>
Balance at end	<u>11,656</u>	<u>12,866</u>

Student welfare fund was set up for expenses related to the welfare of students.

10. RESTRICTED FUNDS

(a) Accumulated general fund

The accumulated general fund is restricted for the School only, for the benefit of its intended purpose, according to the funder's intent for the use of monies. The fund will not be transferred out of the School for other purposes. The fund will also not be re-designated for other purposes, unless approval is given by the funder.

(b) Additional training vote fund

	2018	2017
	\$	\$
Balance at beginning	2,192	13,670
Grants received during the financial year	28,208	15,130
	<u>30,400</u>	<u>28,800</u>
Expenditures incurred during the financial year	(30,201)	(26,608)
Balance at end	<u>199</u>	<u>2,192</u>

During the financial year, MOE provided a grant of \$400 (2017: \$400) for each registered teacher to receive appropriate trainings in order to improve the quality of his or her services.

(c) Curriculum enhancement fund

	2018	2017
	\$	\$
Balance at beginning	155	293
Grants received during the financial year	69,845	69,707
	<u>70,000</u>	<u>70,000</u>
Expenditures incurred during the financial year	(67,457)	(69,845)
Balance at end	<u>2,543</u>	<u>155</u>

This fund was set up to promote and sustain school-based initiatives in enhancing the quality of the school's curriculum and co-curriculum.

(d) Discretionary financial assistance fund

	2018	2017
	\$	\$
Balance at beginning	-	-
Grants received during the financial year	34,800	33,480
	<u>34,800</u>	<u>33,480</u>
Expenditures incurred during the financial year	(34,592)	(33,480)
Balance at end	<u>208</u>	<u>-</u>

This pertains to the funds received from MOE that is ring-fenced to help students for discretionary financial assistance purposes.

(e) Edusave grant

	2018	2017
	\$	\$
Balance at beginning	5,347	13,379
Grants received during the financial year	24,800	24,005
	<u>30,147</u>	<u>37,384</u>
Expenditures incurred during the financial year	(29,725)	(32,037)
	<u>422</u>	<u>5,347</u>
Balance at end	<u><u>422</u></u>	<u><u>5,347</u></u>

Edusave grant is a grant from MOE to be used to organise common curriculum programmes or purchase additional resources which benefit students.

(f) Financial assistance fund

	2018	2017
	\$	\$
Balance at beginning and at end	<u>15</u>	<u>15</u>

In the financial year 2012, MOE released an additional top-up grant that would be ring-fenced to financially assist students.

(g) High needs grant

	2018	2017
	\$	\$
Balance at beginning	1,237	-
Grants received during the financial year	48,634	37,967
	<u>49,871</u>	<u>37,967</u>
Expenditures incurred during the financial year	(27,792)	(36,730)
	<u>22,079</u>	<u>1,237</u>
Balance at end	<u><u>22,079</u></u>	<u><u>1,237</u></u>

In the financial year 2012, high needs grant has been set up by MOE for SPED Schools to provide additional resources to support students with high needs. The fund is used to employ additional full-time teaching aides for student with highly challenging behaviours.

(h) ICT manpower grant

	2018	2017
	\$	\$
Balance at beginning	309	-
Grants received during the financial year	39,991	40,300
	<u>40,300</u>	<u>40,300</u>
Expenditures incurred during the financial year	(40,149)	(39,991)
	<u>151</u>	<u>309</u>
Balance at end	<u><u>151</u></u>	<u><u>309</u></u>

This grant is used to hire an IT professional to support teachers in the implementation of ICT-enhanced lessons in the classroom.

(i) ICT equipment and services grant

	2018	2017
	\$	\$
Balance at beginning	1,067	-
Grants received during the financial year	73,133	74,000
	<u>74,200</u>	<u>74,000</u>
Expenditures incurred during the financial year	(73,840)	(72,933)
	<u>360</u>	<u>1,067</u>

This grant is used to purchase of ICT hardware, software or services to implement general classroom teaching and other ICT-related programmes.

(j) Opportunity fund

	2018	2017
	\$	\$
Balance at beginning	26,778	34,703
Grants received during the financial year	11,665	-
Grants refunded during the financial year	(1,582)	-
	<u>36,861</u>	<u>34,703</u>
Expenditures incurred during the financial year	(10,617)	(7,925)
	<u>26,244</u>	<u>26,778</u>

The opportunity fund is an initiative by MOE since financial year 2006/2007 to support needy students.

(k) Project fund

	2018	2017
	\$	\$
Balance at beginning	1,653,308	1,708,337
Expenditures incurred during the financial year	(26,745)	(55,029)
	<u>1,626,563</u>	<u>1,653,308</u>

This fund was approved by the School Management Committee and is set aside for use in the school building extension, school improvement and upgrading works, also for projects/programmes that will meet the needs of the students.

Property, plant and equipment with depreciation charge of \$26,745 (2017: \$24,928) was included in the expenditures incurred of \$26,745 (2017: \$55,029) as disclosed above while its carrying amount of \$56,199 (2017: \$82,943) has yet to be charged to the fund.

(l) Public transport subsidy

	2018	2017
	\$	\$
Balance at beginning	900	2,250
Grants received during the financial year	6,420	4,110
	<u>7,320</u>	<u>6,360</u>
Expenditures incurred during the financial year	(5,950)	(5,460)
	<u>(5,950)</u>	<u>(5,460)</u>
Balance at end	<u>1,370</u>	<u>900</u>

This fund was set up by MOE to subsidise \$10 per month (or \$120 per year) to each SPED Financial Assistance Scheme (FAS) recipient who declare taking public transport to school, for as long as the students are enrolled in the school.

(m) School building fund - extension

	2018	2017
	\$	\$
Balance at beginning	163,396	173,298
Expenditures incurred during the financial year	(5,745)	(9,902)
	<u>(5,745)</u>	<u>(9,902)</u>
Balance at end	<u>157,651</u>	<u>163,396</u>

The construction for the School's extension building started in 2012 and the building was officially opened on 26 April 2013 upon completion of the construction work. MOE provided a grant-in-aid of 95%, NCSS on behalf of the TOTE Board Social Service Fund gave a capital grant equivalent to 2.5% and the School contributed the other remaining 2.5%.

Property, plant and equipment with depreciation charge of \$5,745 (2017: \$5,745) was included in the expenditures incurred of \$5,745 (2017: \$9,902) as disclosed above while its carrying amount of \$258,261 (2017: \$264,006) has yet to be charged to the fund.

(n) School-to-work (S2W) fund

	2018	2017
	\$	\$
Balance at beginning and at end	<u>335</u>	<u>335</u>

This programme aims to develop more work and training options and pathways to benefit SPED students in their graduating year who have the potential to work.

(o) Sinking fund

	2018	2017
	\$	\$
Balance at beginning	2,569,687	2,582,724
Expenditures incurred during the financial year	(27,869)	(13,037)
	<u>(27,869)</u>	<u>(13,037)</u>
Balance at end	<u>2,541,818</u>	<u>2,569,687</u>

The sinking fund was set up for major repairs and maintenance of the School's building.

Property, plant and equipment with depreciation charge of \$9,914 (2017: \$12,813) was included in the expenditures incurred of \$27,869 (2017: \$13,037) as disclosed above while its carrying amount of \$60,962 (2017: \$691) has yet to be charged to the fund.

(p) MOE – NCSS innovation award

	2018	2017
	\$	\$
Balance at beginning	5,000	-
Grants received during the financial year	-	5,000
	<u>5,000</u>	<u>5,000</u>
Expenditures incurred during the financial year	(5,000)	-
Balance at end	<u>-</u>	<u>5,000</u>

This award was set up to support the schools' innovative projects to enhance teaching and learning.

(q) Staff training vote fund

	2018	2017
	\$	\$
Balance at beginning	97,807	-
Grants received during the financial year	44,093	141,900
	<u>141,900</u>	<u>141,900</u>
Expenditures incurred during the financial year	(110,932)	(44,093)
Balance at end	<u>30,968</u>	<u>97,807</u>

A sum of \$1,100 (2017: \$1,100) is allocated for each staff to receive appropriate trainings in order to improve the quality of their services.

(r) Student assistance fund

	2018	2017
	\$	\$
Balance at beginning	1,716,157	1,718,089
Expenditures incurred during the financial year	(13,204)	(1,932)
Balance at end	<u>1,702,953</u>	<u>1,716,157</u>

The student assistance fund was set up to provide financial assistance to students in need.

(s) Trailblazer fund

	2018	2017
	\$	\$
Balance at beginning and at end	<u>2,355</u>	<u>2,355</u>

This fund was set up by Trailblazer Foundation and administered by NCSS, aims to help students from low-income families affected by economic downturn.

(t) Contract teaching

	2018	2017
	\$	\$
Grants received during the financial year	92,159	43,660
Expenditures incurred during the financial year	(123,379)	(49,007)
	<u>(31,220)</u>	<u>(5,347)</u>
Transfer from accumulated general fund	31,220	5,347
	<u>0</u>	<u>0</u>
Balance at end	<u><u>-</u></u>	<u><u>-</u></u>

This fund enabled the school to engage contract teachers to cover teaching duties of staff undergoing Diploma in Special Education (DISE), Advance DISE and Management and Leadership in Schools (MLS) courses, as well as staff who are away on MOE Masters Scholarship.

(u) MOE secondment fund

	2018	2017
	\$	\$
Grants received during the financial year	135,107	326,243
Secondment fund received during the financial year	293,399	77,196
	<u>428,506</u>	<u>403,439</u>
Expenditures incurred during the financial year	(428,506)	(403,439)
	<u>0</u>	<u>0</u>
Balance at end	<u><u>-</u></u>	<u><u>-</u></u>

This fund is used to top up the difference of actual manpower costs of MOE-seconded education officers based on MOE salary scale and salaries of SPED principals/teachers provided in the prevailing SPED staffing model.

(v) Parent support group fund

	2018	2017
	\$	\$
Balance at beginning	-	588
Grants received during the financial year	2,500	1,912
	<u>2,500</u>	<u>2,500</u>
Expenditures incurred during the financial year	(2,500)	(2,500)
	<u>0</u>	<u>0</u>
Balance at end	<u><u>-</u></u>	<u><u>-</u></u>

This pertains to the one-off seed funding received from MOE to enhance its partnership efforts with parents and to try out new ideas to engage parents.

(w) School meals programme

	2018	2017
	\$	\$
Grants received during the financial year	23,813	7,258
Expenditures incurred during the financial year	(23,813)	(7,258)
Balance at end	-	-

This programme is implemented to provide \$2 for a meal per day for 180 school days for SPED FAS students aged from 6 to 11 years old as at 1 January, and an additional 2 meals per week at \$2 per meal for 40 weeks a year.

For SPED FAS students aged from 12 to 20 years old as at 1 January, \$2.50 per meal per day for 180 school days and an additional 2 meals per week at \$2.50 per meal for 40 weeks a year.

(x) SPED financial assistance scheme

	2018	2017
	\$	\$
Grants received during the financial year	35,464	38,811
Expenditures incurred during the financial year	(35,464)	(38,811)
Balance at end	-	-

This scheme was set up to provide needy students in SPED schools with waiver of school fees, free uniforms and textbooks.

(y) Student achievement award

	2018	2017
	\$	\$
Grants received during the financial year	35,500	35,000
Expenditures incurred during the financial year	(35,500)	(35,000)
Balance at end	-	-

The achievement award for SPED students was set up in 2010 by MOE to recognise and encourage students for their achievements and progress, with good conduct and who meet the school-based criteria for the award.

11. STAFF COSTS

	2018	2017
	\$	\$
Salaries and bonuses	7,559,813	6,892,616
Employer's contributions to Central Provident Fund	1,136,586	915,366
Staff welfare	165,656	178,162
	<u>8,862,055</u>	<u>7,986,144</u>

Staff welfare expenses include expenses that consist of medical insurance, transport reimbursement, staff training and other staff welfare related expenses.

The staff costs were allocated as follows:

	2018 \$	2017 \$
Cost of charitable activities		
Accumulated general fund	7,513,444	6,738,706
Curriculum enhancement fund	42,086	56,252
High needs grant	27,792	36,730
Contract teaching	123,379	49,007
MOE secondment fund	428,506	403,439
	<u>8,135,207</u>	<u>7,284,134</u>
Governance and administrative costs	726,848	702,010
	<u>8,862,055</u>	<u>7,986,144</u>

The breakdown on the headcount of key management personnel of the School into remuneration band is as follows:

	2018 \$	2017 \$
\$100,000 and above	<u>2</u>	<u>2</u>

12. PROFESSIONAL FEES

	2018 \$	2017 \$
Audit fees	12,500	11,500
Other fees paid to auditors	2,500	1,200
Other professional fees	8,646	3,900
	<u>23,646</u>	<u>16,600</u>

13. INCOME TAX

The School is one of the welfare centres being provided by Metta Welfare Association which is a registered charity under the Charities Act 1982. The school is exempted from tax on income and gain falling within Section 13(1)(zm) of the Singapore Income Tax Act to the extent that these are applied to its charitable objects. There is no provision for income tax and deferred tax being made in the financial statements.

14. RELATED PARTY TRANSACTIONS

In addition to the related party information disclosed in Notes 5 and 7 to the financial statements, the following are the significant transactions between the School and related parties that took place at terms agreed between the parties during the financial year:

	2018	2017
	\$	\$
Income received by a related party	194,069	277,559
Income received on behalf of a related party	-	121,020
Expenses paid on behalf by related parties	39,037	25,175
Expenses paid to a related party	14,330	5,960
Purchases of goods and services from related parties	199,024	183,026

The rental expense of the School is fully funded by MOE. Funding remitted directly to Metta Welfare Association ("MWA") because the lease agreement was formalised between MWA and Singapore Land Authority. Hence, such expenses and the corresponding grants are not recognised in the School's statement of financial activities and instead in MWA's accounts.

The rental expense and income recognised by MWA amounts to \$784,434 (2017: \$784,434).

15. CAPITAL GRANTS

The School received capital grants for the procurement of its property, plant and equipments. These were recognised as income and are included in the accumulated general fund when the grant is received. The balance of the unutilised grant is as follows:

	2018	2017
	\$	\$
Balance at beginning	12,883,160	13,191,280
Amortised during the year	(308,120)	(308,120)
Balance at end	12,575,040	12,883,160

16. MANAGEMENT OF CONFLICT OF INTEREST

Key committee members are required to disclose any interest that they may have, whether directly or indirectly, that the School may enter into or in any organisations that the School has dealings with or is considering dealing with; and any personal interest accruing to him as one of the School's supplier, user of services or beneficiary. Should there be any potential conflict of interest, the School Management Committee member may not vote on the issue that was the subject matter of the disclosure. Detailed minutes will be taken on the disclosures as well as the basis for arriving at the final decision in relation to the issue at stake.



ACKNOWLEDGEMENT

We extend our deepest appreciation to all donors, sponsors and supporters who have helped us in realising our mission. Your generosity and goodwill have truly made a tremendous improvement to the lives of our beneficiaries. We look forward to your continued support in our future projects and events.

The names listed in the following pages are in alphabetical order. Whilst we have taken great care to ensure the accuracy of these entries, we hope to seek your kind understanding and forgiveness on any omission or oversight on our part.

GOVERNMENT & QUASI-GOVERNMENT ORGANISATIONS

1	Changi Simei Grassroots Organisations	13	NTUC FairPrice Chai Chee
2	Changi Simei Citizens' Consultative Committee	14	NTUC FairPrice Foundation Ltd
3	Fu Chun Community Club	18	NTUC FairPrice Jurong Point
4	Marsiling Community Club	16	NTUC FairPrice Upper Changi
5	Ministry of Education (MOE)	17	NTUC Income Insurance Co-Operative Ltd
6	Ministry of Health (MOH)	18	Public Utilities Board
7	Ministry of Social and Family Development (MSF)	19	Singapore Police Force
8	National Council of Social Service (NCSS)	20	Singapore Police Force Training Command (TRACOM)
9	National Volunteer & Philanthropy Centre (NVPC)	21	Singapore Pools (Private) Limited
10	Northeast Community Development Council (NECDC)	22	South East Community Development Council (SECDC)
11	NTUC FairPrice Bedok North	23	Tampines Changkat Grassroots Organisations
12	NTUC FairPrice Bedok Reservoir	24	Tote Board

INDIVIDUALS

1	Mr Chan Chun Sing	51	Bay Keow Neo	101	Chen Yeok Len
2	Ms Jessica Tan Soon Neo	52	Bay Sor Sim	102	Chen Yew Nah
3	Dr Mohamad Maliki Bin Osman	53	Bey Chin Kit	103	Cheng Boon Wah
4	Mr Seah Kian Peng	54	Bharti Bhavesh Timbadia	104	Cheng Chuan Chee
5	Mr Zaqy Mohamad	55	Bok Jee Hak	105	Cheng Kee Hong
6	Adam Bin Fashe Huddin	56	Boo Chin Kiah	106	Cheong Kam Wah
7	Abdul Jalil Bin Rafii	57	Boo Wen Ling	107	Cheong Kok Mung
8	Adeline Lim	58	Braydon Tan Ting Feng	108	Cheong Lay Bee
9	Adeline Tan	59	Brenda Chan Ket Huai	109	Cheong Ye Meng Clarence
10	Adrian Ooi	60	Brenda Lim	110	Cheong Yit Hoe
11	Adrian Teo Pea Long	61	Brendan Tan	111	Chew Ah Chye
12	Adrian Wong Wen Kwang	62	Camellia Ng Kai Zhen	112	Chew Chee Kim
13	Alex Ong Jui Khoon	63	Carol Choong	113	Chew Hong Pooi
14	Alex Tay	64	Carol Tan Swee Lian	114	Chew Jia Hui
15	Alice Soh	65	Carrie Chan	115	Chew Jia Hui Gale
16	Alvin Leow	66	Cassandra Marion Nicholas	116	Chew Keat Chuan
17	Alvin Tan Jit Kwang	67	Catan Tan	117	Chew Nam Min
18	Amy	68	Catherine Ooi	118	Chew Seng Teck George
19	Amy Lim	69	Catherine Tan	119	Chew Seow Siang
20	Amy Tay	70	Cecilia Ngeo	120	Chew Soo Chuah
21	Amy Tay Mui Ngo	71	Cecilia Ngeo Chay Hoon	121	Chew Tai Chong
22	An Yang Tang	72	Chai Siow Peng	122	Chia Foong Wan, Rosalind
23	Andrew Ng	73	Chan Bee Tin Kim	123	Chia Hee Nghoh
24	Andrew Tan	74	Chan Chiaw Hee	124	Chia Hui Hoon
25	Andy Lim Beng Suan	75	Chan Chun Kit	125	Chia Kah En, Regine
26	Ang Ah Huat	76	Chan Fook On	126	Chia Mui Peaw
27	Ang Bee Yan	77	Chan Gek Choon (Hui Sheng)	127	Chia Puay Koon
28	Ang Boon Hong	78	Chan Hong Nguan	128	Chia Teck Seng
29	Ang Kah Joo	79	Chan Lai Leng	129	Chia Teo Huat
30	Ang Kian Peng	80	Chan Man	130	Chia Yoke Kheng
31	Ang Pei Li	81	Chan Siah Meng	131	Chian Choon Hua
32	Ang Pei Yu	82	Chan Siam Muay	132	Chiang Ging Seng
33	Ang Sok Hoon	83	Chan Soo	133	Chiang Lai Ling@Chiang Lai Leng
34	Ang Tiong Seng	84	Chan Tack Seng	134	Chin Lui Yin
35	Ang Tzu Jin	85	Chan Wai Meng	135	Chin Siew Onn
36	Ang Ziqiang	86	Chan Yoon Meng	136	Chin Soi Kion
37	Angela Carol Merciar	87	Chandrasekaran Pillai	137	Chiu Yin Fan Eva
38	Angeline Hew Shan Qi	88	Chang Kang Yee	138	Chng Jit Koon
39	Angie Ng Yee Hoon	89	Chang Teck Lui	139	Chng Mui Hiang
40	Ankur Singh	90	Chaw Ah Ber	140	Chng Siew Kheng@Cheng Siew Kheng
41	Annah Lee	91	Che Ther Ching	141	Choi Sow Peng
42	Annie Ng	92	Chek Sian Tng	142	Chong Chee Kiam Jeremy
43	Anthony Yeo	93	Chen Chuen Horng	143	Chong Chin Fan
44	Arba Bin Pa'l	94	Chen Hui Hui	144	Chong Moi Choo
45	Athena d/o Michael	95	Chen I Hung	145	Chong Sook Fong
46	Au Seng Lye	96	Chen Kah Tet	146	Chong Yu Ngan
47	Audrey Kuah Hwi Bin	97	Chen Swe Keong	147	Choo Chiau Beng
48	Augustine Chua	98	Chen Xing Chan	148	Choo Eng Bee
49	Aw Bee Hong	99	Chen Yan Hua & Family		
50	Aw Chin Kang	100	Chen Yaohao		

149	Choo Eng Cheong	217	Foo Ah Heom	285	Hoh Kwai Chun
150	Choo Ngoi Lan	218	Foo Hoe Tay	286	Hong Kiong Ming
151	Choong Lai Weng	219	Foo Kim Pong	287	Hong Yi Xiang
152	Chow Lee Tin	220	Foo Loon Joke, Andy	288	Hong-Yi Long
153	Chow Yew Meng	221	Foo Sek Kok	289	Hoo Sok Siam
154	Choy Khiong Rick	222	Foo Siew Eng	290	Hor Chong Hann
155	Chris	223	Foo Suzhen	291	How Chong Yin
156	Christina Ng Wai Lan	224	Foo Yu Yee	292	How Kam Chiew
157	Chu Chor Wen	225	Florence Goh Hong Bee	293	Huang Chun Jung
158	Chua Hung Mong	226	Francis Chan Hong Nguan	294	Idris Bin Mustapah
159	Chua Kian Lin	227	Francis Tiang	295	Idris Sadli
160	Chua Kim Sing	228	Frankie Lim	296	Irene
161	Chua Lay Hua	229	Gan Beng Soon	297	Irene Lee
162	Chua Lee Cheng	230	Gan Kuat Cheong	298	Ivan Tan
163	Chua Lee Keng	231	Gan Ronson & Family	299	Ivy Tan
164	Chua Li Huang	232	Gan Shou Ying	300	Jacqueline
165	Chua Poh Hock-Chua Bee Lay	233	Gary Seow	301	Jaime Tan Pek Kueng
166	Chua Siang Lan	234	Gee Wee Meng	302	Jane
167	Chua Siok Kheng Jenny	235	George Chew Seng Teck	303	Jane Loh
168	Chua Soon Huat	236	Gog Soon Joo	304	Jane Ng
169	Chua Wee Teck	237	Goh Aik Soon	305	Janette
170	Chua Yang Hong	238	Goh Ashlyn	306	Janette Tan
171	Chua Yew Seng	239	Goh Bee Geok	307	Jasmine Neo
172	Chua Ying Xuan, Audrey	240	Goh Boo Sin	308	Jasper Choo Kok Hwa
173	Chuah Mooi Kiak	241	Goh Chiew Gek	309	Jazreel Chua Sen Feng
174	Chuah Siew Hooi	242	Goh Chin Koon	310	Jean Eichaker
175	Chuan Peck Chew	243	Goh Chye Har	311	Jeffanie Ong
176	Chui Yin Wan	244	Goh Gek Cheng	312	Jeffrey Khoo Boon Chye
177	Cindy (林玉瑞)	245	Goh Gwek Eng	313	Jeffrey Tan Boon Tiong
178	Cindy Chua	246	Goh Hay Hong	314	Jeremy Chiang
179	Daniel Chong Jyh Tar	247	Goh Hock Guan	315	John Babington Vaz
180	Daniel Teo	248	Goh Jui Teow	316	John Ong
181	Daniel Yong Kee Ming	249	Goh Ka Tuan	317	Jolufu Sim Chee Khoon
182	Daphne Poh Wan Ting	250	Goh Ken Lai	318	Julie Koh
183	Davier Tay	251	Goh Keng Hak	319	Juriah Bte Dali
184	Debbie Chiam	252	Goh Kim Huat	320	K K Lau
185	Dennis Loo	253	Goh Sai Wah	321	K K Teoh
186	Derick Ang Jian Zhu	254	Goh See Kee	322	K R Pillay
187	Desmond Fung	255	Goh Sew Meng	323	K Ramaswamy
188	Ding Min	256	Goh Sok Ngo	324	Kam Lai Ching
189	Doddyanto Hamid Umar	257	Goh Toh Moh	325	Kam Mei Si
190	Doris Lim Mei Yin	258	Goh Tong Woo	326	Kang Bak Huay
191	Dr Tan Tiong Har	259	Goh Wee Meng	327	Kang Bee Ching
192	Eddie Teo	260	Goh Yong Hwa	328	Kang Chin Ling
193	Eileen Chia	261	Govind Bommi	329	Kang Liang Tiang
194	Elaine Koh	262	Gui Eng Hong	330	Karen Chan Puay Oon
195	Ellen Chua	263	Gurbachan Singh	331	Katherine Ong
196	Ellen Tan Yi Lin	264	Han Chow Peng	332	Kek Liong
197	Ellen Yee	265	Han Lay Bee	333	Keng Chuan Hiang
198	Emeline Lim	266	Han Li Feng	334	Kenneth Quek
199	Emily Neo	267	Helen Chia	335	Kent Poh
200	Emily Seah	268	Heng Heok Hwee Joyce	336	Khew Yao Rong
201	Er Si Yi Eulisia	269	Heng Mong Yong	337	Khng Wei Jie
202	Eric Teoh	270	Heng Noi Huang	338	Khoo Boo Hung
203	Ernest Tan Boon Khee	271	Heng Sai Keov	339	Khoo Boon Chye Jeffrey
204	Esther Ang Hwee Leng	272	Hew Fook Sen	340	Khoo Zi Qi Angeleigh
205	Esther Chan	273	Hew Pauline	341	Khor Jing Soon Xacus
206	Esther Toh	274	Hng Ah Lean	342	Ko Sok Meng
207	Evan Tan Guan Hong	275	Ho Beng Yau	343	Koh Ah Heng
208	Evelyn Ng	276	Ho Boon Leng	344	Koh Choon Hock
209	Fabian Tan	277	Ho Cheng Cheng	345	Koh Chye Lam
210	Fagan Cheong	278	Ho Eng Chuan	346	Koh Geok Cheng
211	Fan Yoke Heng	279	Ho Eng Wah	347	Koh Geok Yan
212	Fatimah Bte Endut	280	Ho Kee Tuck	348	Koh Hee Moi
213	Felix Teng	281	Ho Kian Tiong	349	Koh Joo Chuan
214	Felix Wee Sheng	282	Ho Shyh Shyan, Glenn	350	Koh Kian Lai
215	Fion Poh	283	Ho Wha Tew	351	Koh Lee Hwa
216	Fong Weng Kay	284	Ho Wing Hong Ivan	352	Koh Loh Mean

353	Koh Teck Meng	420	Liew Chan Harn	488	Loh Chew Choo
354	Kong Yeen Hoon	421	Liew Siet Mee	489	Loh Hwee Lian
355	Koo Bee Lan	422	Lily Seah Leng Hiang	490	Loh Lay Eng
356	Kor Chee Kwang	423	Lim Ah Suay	491	Loh Wah Tong
357	Kuldip Kaur	424	Lim Bee Ching	492	Loh Yeow Nguan
358	Kumara S/O Govindar Rasu	425	Lim Bee Eng	493	Loh Yit Ying
359	Kwek Oi Chin	426	Lim Bee Keow	494	Loke Chee Yong
360	Kwek Tai Kiat	427	Lim Bin Hong	495	Loke Geok Think
361	Lakshmi Narayanan Srinivasa Gopalan	428	Lim Boh Tee	496	Loke Mun Hao
362	Lalit	429	Lim Bok Lan	497	Loo Moi Fa
363	Lam Kin Wang	430	Lim Boon Sze	498	Loong Sheau-Tan
364	Lam Sui Lan	431	Lim Chai Tee	499	Lou Soo Tiang
365	Lam Wing Fatt Steven	432	Lim Chan Poh	500	Lou Zhihan
366	Lam Wing Fatt Steven	433	Lim Chee Liong	501	Low Ah Kiaw
367	Larry Tan	434	Lim Chee Wei	502	Low Ah Muay Catherine
368	Late Lim Shoon Beoy	435	Lim Cheng Hoon	503	Low Boon Hong
369	Late Wee Poh Choo	436	Lim Chiew Moa	504	Low Ching Cheow
370	Lau Kin Huang	437	Lim Chin Sing	505	Low Chow Hong
371	Lau Kwang Fatt Gilbert	438	Lim Chong Yeow	506	Low Ghee Tat
372	Lau Son Heng	439	Lim Choon Huat Johnny	507	Low Kok Tiong
373	Lau Teh Yee	440	Lim Chye Guan	508	Low Koon Lin
374	Lawrence Zhuang	441	Lim Eng Seng	509	Low Lai Kwee
375	Leck Meng Chye Vincent	442	Lim Gek Sim Emeline	510	Low Lee Ngoh
376	Lee Bee Eng	443	Lim Guat Ha	511	Low Ngee Boon
377	Lee Chee Keong	444	Lim Ho Choon	512	Low Siew Yang
378	Lee Cheng Nee	445	Lim Hock Seng	513	Low Wai Ling
379	Lee Cher Huan	446	Lim Hock Tian	514	Low Wee Ting
380	Lee Chong Meng	447	Lim Hui Yuan	515	Lui Ching Yeon
381	Lee Chuan Guan	448	Lim Hwee Hwa	516	Lum Say Keong
382	Lee De Sheng	449	Lim JunHan	517	Maimunah Bte Mahpuz
383	Lee Fook Eng	450	Lim Kee Hun	518	Mak Chee Keong
384	Lee Hui Kee	451	Lim Kee Yang	519	Malik Bin Maksudi, BBM
385	Lee Keng Hwa	452	Lim Kiah Tow	520	Maren Lee Wai Juen
386	Lee Kiat Boon	453	Lim Kim Huat	521	Margaret Tan
387	Lee Kim Yap	454	Lim Kim Kee	522	Mary Teo
388	Lee Kuang Hsi	455	Lim Kim Moey	523	Max Teo
389	Lee Lay Chiu	456	Lim Kim Mok	524	May Ho
390	Lee Lian Seng	457	Lim Kim Seng	525	Md Siddig Ibrahim
391	Lee Ling Ling	458	Lim Kwok Wei	526	Melvin Song Wee Leong
392	Lee Meng Kher	459	Lim Lai Keow Mercy	527	Menghani Jagdish Saligram
393	Lee Poh Lian	460	Lim Lai Thiam	528	Metta Lee Qian Ying
394	Lee Siew Lie	461	Lim Li Moey	529	Michelle Lim
395	Lee Siow Wah	462	Lim Liang Chai	530	Michelle Soh
396	Lee Song Chiew	463	Lim Loo Kit	531	Miruna Ranjan
397	Lee Swee Chong	464	Lim Mui Eng	532	Mohamad Ramli Salleh
398	Lee Tang Li	465	Lim Nellie	533	Mohamed Bin Syed Alwi Alkaff
399	Lee Teng Chin Doris	466	Lim Poh Khoon	534	Mohamed Zin Kadir
400	Lee Thiam Seng	467	Lim Puay Nam	535	Monica Lim Mui Hoon
401	Lee Tiam Nam	468	Lim Seok Kee	536	Morgan Yeo Jing-wei
402	Lee Wee Heng	469	Lim Shan Shan	537	Mr Neo
403	Lee Woei Shiuan	470	Lim Sheng Yun	538	Mr Teo
404	Lee Zeyuan	471	Lim Shi Choo	539	Ms Lee
405	Lei Wang	472	Lim Shi Tai Clifton	540	Neo Kee Choon Thomas
406	Lek Yak Wui	473	Lim Shuh Khoon	541	Neo Kim Hoi
407	Lembaga Pentadbir Masjid Khalid	474	Lim Siew Kien	542	Neo Kwai Cheng
408	Leong Chee Seng	475	Lim Siew Piah	543	Neo Kwei Lu
409	Leong Kai Fei	476	Lim Swee Choo	544	Neu Shi Ling
410	Leong Sein Choy	477	Lim Teck Boon	545	Neu Zheng Wei
411	Leong Yin Fun	478	Lim Thong Chuan	546	Ng Ai Lian
412	Leong Yoke Kuan	479	Lim Xue Er	547	Ng Chee Seong
413	Leow Buck Chuan	480	Lim Yang Maey	548	Ng Cheong Kim
414	Lew Jing Yi Florance	481	Lim Yew Si	549	Ng Chor Seng
415	Lew Kok Thye	482	Lim Zhao Ru	550	Ng Foo Meng
416	Lian Dengli	483	Lim Zheng Yuan	551	Ng Gek Hwee
417	Lian Wei Shun	484	Lin Jou Ching	552	Ng Hong Choo
418	Liang Say Liat	485	Lina C Salorga	553	Ng Kah Gui
419	Lie Kim Lin	486	Linda Ho	554	Ng Kah Leong
		487	Linda Tan	555	Ng Khar Meng

556	Ng Kheng Siang Terence	624	Philip Hew	690	Sia Moah Lean
557	Ng Kok Kian	625	Phyllis Lim Siang Chuang	691	Siah Teck Loo
558	Ng Peng Joe	626	PM. Velvizhi	692	Siew Poh Choo
559	Ng Poh Eng	627	Poh Choon Huay	693	Siew Poh Chuen
560	Ng Siew Geo	628	Poh Hee Hian	694	Sim Koon Lay
561	Ng Siew Meng	629	Poh Kim Hock	695	Sim Lay Kuan
562	Ng Sow Mei	630	Poh Lay Koon	696	Sim Peng Liek
563	Ng Tanng Piew & Family	631	Poh Li Thiem	697	Sim Wee Sing Jeffrey
564	Ng Teck Guan	632	Poh Soon Leong	698	Siow Siew Ping
565	Ng Thian Hoo	633	Poh Teng Hua	699	Siti Fatimah Bte Abdul Latiff
566	Ng Wai Lan Christina	634	Poh Yeo Tee	700	Sivakumar
567	Ng Wei Ming	635	Pong Yew Kong	701	Small Lim
568	Ng Yiang Chuang	636	Poon Cher Hock	702	Sng Cheng Hai
569	Ng Yip Keong	637	Poon Hui Tiang	703	Sng Tee Kia
570	Ngoth Kun Lam Jaron	638	Prakharenka Aliaksandr	704	Soh Boon Cheng
571	Nicole Tay	639	Quek Ah Kee	705	Soh Chee Eng
572	Noorhasana Bte Mohd Arsad	640	Quek Bee Hong	706	Soh Gak Lai
573	Nur Lailian Binte Ridzuan	641	Quek Chin Kok	707	Soh Guek Eng
574	Nyang Poh Chin	642	Quek Guat Keow	708	Soo Yar Ping
575	Oh Beng Kwang	643	Quek Guat Keow, Ivy	709	Soh Huat
576	Oh Khoon Hong	644	Quek Li Kiang	710	Sor Kim Eng
577	Oh Koh Chuan	645	Quek Monie	711	Srinivasan Venikita Padmanabhan
578	Oh Lay Choon	646	Raakhee Girija	712	Stephanie Lee
579	Oh Swee Hwa	647	Rahana	713	Stephen Poh
580	Olivia Chua	648	Rahim Bin Ahmad	714	Steve Quek Chin Kok
581	Ong Bee Choo	649	Rai Nandan	715	Steven Aw Kian Chang
582	Ong Bee Kuan	650	Raman Kumar	716	Steven Lim
583	Ong Beng Li (Weng MingLi)	651	Ray Chen	717	Steven Teo
584	Ong Cai Hong	652	Raymond	718	Su Shinn South
585	Ong Cheng Kiat	653	Richard Ng Kok Hong	719	Subari Bin Ahmad
586	Ong Chwee Lian	654	Richard Tai	720	Sukhita Wong Poh Muay
587	Ong Hai Soon	655	Richard Tan Lian Chou	721	Sukie
588	Ong Hong Ling	656	Rina Ooi	722	Susan Lim
589	Ong Jeffanie	657	Ronson Gan	723	Susan Tai
590	Ong Jun Kang	658	Roy Tan Hao Qian	724	Susan Yeo Khar Sing
591	Ong Kah Chee	659	Ruby Lee	725	Suzanne Tan
592	Ong Keo Hoi	660	S Sanjeeth	726	Tai Choon Hean
593	Ong Kuei Hsien	661	S. Puhaindran	727	Tan Ah Choo
594	Ong Long Zhen	662	Sachin Athalye	728	Tan Ah Moy
595	Ong Nee Gai	663	Sally Teo	729	Tan Ai Tee
596	Ong Ooi Tong	664	Samantabhadra Vihara	730	Tan Aik Lan
597	Ong Pang Kiang	665	Sangeetha D/O	731	Tan Aik Sin
598	Ong Pi Lu		Palasupramaneam	732	Tan Be Yong
599	Ong Poh Hwa	666	Saw Suay Har	733	Tan Bee Peng
600	Ong Say Kiat	667	Seah Ah Meng	734	Tan Bo Tan
601	Ong Seng Keng	668	Seah Chong Eng	735	Tan Boon Hong
602	Ong Siew Choo	669	Seah Kah Heng	736	Tan Boon Tiong Jeffrey
603	Ong Thiam Beng	670	Seah Meow Heang	737	Tan Chang Peng
604	Ong Tsui Chuan	671	Sean Goh	738	Tan Chee Khiang
605	Ong Wan Kee Lynette	672	See Chue Ling	739	Tan Chen Chat
606	Ong Wei Kok	673	See Hock Chuan	740	Tan Cheng Khim
607	Ong Yong Xian	674	Seet Lee Kiang	741	Tan Cheng Wee
608	Ong Zhi Swee	675	Seet Wan Hwa	742	Tan Chew Nghee Eileen
609	Ooi Li Teng	676	Selina Tay Lian Bee	743	Tan Chong Boon
610	Ooi Shing Ming	677	Seng Teck Kee	744	Tan Choon Thian, Mitchel
611	P. Santamilselvi	678	Seow Keat Har Molly	745	Tan Chuan Huat
612	Palaniapan Jeyamalar	679	Serene Gan	746	Tan Gaik Chee
613	Pang Choon Leng	680	Seto Hung Lin	747	Tan Gak Tong
614	Panvira	681	Shamsiah Abdullah	748	Tan Goh Kim
615	Patrick Low	682	Shantha Ramakrishnan	749	Tan Han Koon, Raymond
616	Patrick Tan	683	Sharifah Adida Bte Syed	750	Tan Han Wee
617	Peh Ah Geok		Hassan Shahab	751	Tan Heng Siang
618	Peh Oon Kee	684	Sharon Ang Shu Yi	752	Tan Hock Soon
619	Peh Qon Kee	685	Sharon Low	753	Tan Hoo Leong
620	Pek Beng Tit	686	Shaw Kar Seng, BBM	754	Tan How Nguang
621	Peng Kai Yan	687	Shawn Ong	755	Tan Hsiang Chin Angel
622	Peter Chua	688	She Shau Koon	756	Tan Hua Moy
623	Phey Kian Guan	689	Shue Shin Mai	757	Tan Jing Loong

758	Tan Jui Tuang	826	Teo Hock Kiang	894	Wong Soo Hah
759	Tan Kah Cheng	827	Teo Joo Lai	895	Wong Sow Kin
760	Tan Keng Ann	828	Teo Koon Wee	896	Wong Su May
761	Tan Kheng Hun	829	Teo Kwang Hee	897	Wong Toi Heng
762	Tan Khwee Hau	830	Teo Ngee Kuan	898	Wong Wai Kit
763	Tan Kian Seng	831	Teo Sew Kew	899	Wong Yeok Lan
764	Tan Kim Hee	832	Teo Su Ping	900	Woon Choon Geok
765	Tan Kim Huat	833	Teo Teck Hock	901	Woon Siang Eng
766	Tan Kok Leong	834	Teo Teck Kay	902	Wu Bangwen
767	Tan Kuie Hiang	835	Teo Wee Hwee	903	Wu Si Hui Fiona
768	Tan Lan Guan	836	Tezza	904	Yahshni Devi D/O Murugayan
769	Tan Lay See	837	Thankam D/O R Kunjamboo	905	Yanyan Hou
770	Tan Lee Hwee	838	Thet Win	906	Yap Gay Sin
771	Tan Lee Kiang	839	Thiang Tao-Yien Eugene	907	Yap Guat Khim
772	Tan Mang Lie	840	Thomas Cheah Seng Cher	908	Yap Hui Tee
773	Tan Mui Hiong	841	Ti Kai Xin	909	Yap Lee Yuen
774	Tan Mui Khim	842	Tian Oi Theen	910	Ye Qiao Jun Jayce
775	Tan Pen Lam	843	Tiang Hui Hui	911	Yee Wai Ming Ellen
776	Tan Peng Seng	844	Tio Gek Hiok	912	Yenny
777	Tan Poh	845	Tiong Yen Lin	913	Yeo Bee Har
778	Tan Poh Liang	846	Toh Ah Quee	914	Yeo Chee Beng
779	Tan See Chen	847	Toh Eng Han	915	Yeo Chee Chuan
780	Tan Seok Cheng	848	Toh Hee Choye	916	Yeo Cheng Peng
781	Tan Seong Ee	849	Toh Kim San	917	Yeo Cheo Tee
782	Tan Siew Kee	850	Toh Koon Bee	918	Yeo Eng Ling
783	Tan Sing Phen	851	Toh Kwee Hiong	919	Yeo Eng Teck
784	Tan Siok Keow	852	Toh Pei En	920	Yeo Jing-wei Morgan
785	Tan Suan Ching	853	Toh Poh Yen	921	Yeo Kee Poo
786	Tan Suan Eng	854	Tong Tan Cheng Meng	922	Yeo Lee Kian
787	Tan Suay Lek	855	Tony	923	Yeo Ser Boon
788	Tan Tai Ngia	856	Tuminah Binte Sahlan	924	Yeo Siew Kim
789	Tan Teck Loong, Jason	857	Udaykumar Nanjappan	925	Yeo Siew Leng
790	Tan Tiong Har	858	Valerie Tan	926	Yeo Siew Ming
791	Tan Wam Tung	859	Vanaroja w/o Sankaran	927	Yeo Sing Keong
792	Tan Wee Khiang	860	Venerable Dr. K. Gunaratana	928	Yeo Sok Huang
793	Tan Wee Meng	861	Venus Ang	929	Yeo Soon Kwang
794	Tan Yan Hua	862	Veron Loh	930	Yeo Teck Cheong
795	Tan Yan Ning	863	Viji Ramakrishnan	931	Yeo Teck Kim
796	Tan Yen Leng	864	Vincent Lee	932	Yeo Zhen Yu
797	Tan Yi En	865	Vinutha Dyavappa Gowda	933	Yeong Kwai Chan
798	Tan Yong Kwang	866	Vonda Susanto	934	Yeong Pui Wei
799	Tan Yong Quan	867	Wan Chin Juan	935	Yeow Hui Lang
800	Tan Yu Peng Bobby	868	Wan Hock Chuan	936	Yip Siew Kong Kelvin
801	Tang Kum San	869	Wan Sow Lan	937	Yong Ah Loi
802	Tang Lye Fong	870	Wang Ai Mei	938	Yong Chye Lim
803	Tang P-Yen	871	Wang Cheng Ding	939	Yong Pau Moi
804	Tann Aik Huat	872	Wang Choon Mooi	940	Yong Siew Kin
805	Tay Ah Hong	873	Wang Hong Wee	941	Yong Sook Leng, Sue Lyn
806	Tay Choon Peng	874	Wang Jian Fu	942	Yu King Kiat
807	Tay Lay Lay	875	Wang Lei	943	Yu Kong Nguan
808	Tay Lay Peng	876	Watt Bing Heng	944	Yuen Pak Yew
809	Tay Liang Wah	877	Wee Lai Huat	945	Yvonne Ngoh Gek Pheng
810	Tay Lin Chor	878	Wee Loke Chew	946	Zee Chow Seng
811	Tay Poh Hong	879	Wendy Yap	947	Zeng Hanwei Edmund
812	Tay Seok Choon	880	William Lim	948	Zhang Xiaowei
813	Tay Siew Ba	881	Winnie Tay	949	吕耀威
814	Tay Sing Ling	882	Wong Ah Nee	950	吴亚凤
815	Tay Winnie	883	Wong Chew Yu, Sharon	951	吴亚妹
816	Tay Yin Yin	884	Wong Chit Sieng	952	周正亮
817	Tay Yong Nee	885	Wong Choong Meng Eric	953	己故李北水
818	Tee Kim Swee	886	Wong Fook Choy	954	己故姚金福
819	Teng Chew Meng	887	Wong Foong Lan	955	己故欧阳惠娴
820	Teo Bee Day	888	Wong Gnaw	956	己故洪秀来
821	Teo Boon Gim	889	Wong Guan Yih	957	朱云萍
822	Teo Chin Huat	890	Wong Joy Ling	958	林秀珍
823	Teo Eng Kwang	891	Wong Miow Sing	959	梁璇梅
824	Teo Han Liang Michael	892	Wong Poh Lee	960	王艺英
825	Teo Hock Guan	893	Wong Sin Yew	961	蔡玉花

962 许渊雄
 963 许瑞英
 964 许耀明
 965 许耀豪
 966 许镇鸿
 967 谢佩芳
 968 谭彩红
 969 连林莲
 970 释莱慧
 971 陈太
 972 陈碧君 Jaime

ORGANISATIONS/GROUPS

1 42 SAR
 2 66 Super Store
 3 94 Eating House Pte Ltd
 4 AbbVie Pte. Ltd.
 5 Abdullah Saleh Shooker Charity Fund
 6 ABR Holdings Limited
 7 Active Global Interior Pte Ltd
 8 Active SG
 9 Admira Pte Ltd
 10 Aerogaz (S) Pte Ltd
 11 Alcare Pharmaceuticals
 12 Allalloy Dynaweld
 13 Amoy Canning Corporation (Singapore) LTD
 14 Ange Fashion House
 15 Ann Lee Group
 16 AOX Pte Ltd
 17 Apollo Food Industries Sdn Bhd
 18 AR43 Architects Pte Ltd
 19 Arox Singapore Pte Ltd
 20 Bai Nian 2 (Chai Chee Road)
 21 Bai Nian 2 (New Market)
 22 Basic Essence
 23 Bay Hotel Singapore
 24 BeauteHub International Pte Ltd
 25 Bee Choo Herbal Hair Treatment
 26 Bengawan Solo Pte Ltd
 27 Beyonics International Pte Ltd
 28 Body Wellness
 29 Brilliant Corporation Pte Ltd
 30 Bubble Tease
 31 C.J. Management & Development Pte Ltd
 32 Cambert (F.E.) Pte Ltd
 33 Care & Share
 34 Cheerleading Association Singapore
 35 Cheers
 36 Choon Hin Stainless Steel Pte Ltd
 37 CHURROS FACTORY
 38 Ci Yan Organic Vegetarian Health Food
 39 Citi Exchange Express & Services Pte Ltd
 40 Citizen Farm
 41 Citrusox
 42 City Hair Studio
 43 Classic Spring Hair & Beauty Salon
 44 CMK 2001 Restaurant Pte Ltd
 45 CMYZ Design & Prints
 46 Coca-Cola Pte Ltd
 47 ComfortDelGro Corporation Limited
 48 Community Foundation of Singapore
 49 Component Technology
 50 Crowne Plaza Changi Airport
 51 Daimler South East Asia Pte Ltd, Mercedes-Benz Singapore
 52 Daiya Engineering & Construction Pte Ltd
 53 D'ark Associates

54 D'Cuisines Pte Ltd
 55 Deloitte & Touche LLP
 56 Dian Essentials
 57 Dignity Kitchen
 58 Direct Life Foundation
 59 DKSH
 60 Dough Culture
 61 Dragon D'or Cosmetics
 62 Dragon Tree Milk Shake House
 63 DSO (Oriental Delight Catering)
 64 Durian Fullhouse
 65 E Way-Dido Engineering Pte Ltd
 66 Eelit Placement Agency
 67 Efinity Pte Ltd
 68 Emiko Arts
 69 Entrust Provision
 70 ETI Nee Soon Camp
 71 Etude House
 72 Everform Enterprises
 73 Fa Yew Construction Pte Ltd
 74 Fancy Papers Supplier
 75 Feng Tyan Vegetarian Food
 76 Firefly and Wat Ananda Youth
 77 Firetronics (S) Pte Ltd
 78 Fo You Yuan Vegetarian Restaurant
 79 Fook Hin Pawnshop Pte Ltd
 80 Fountain Money Changer
 81 Furama City Centre
 82 Galderma Singapore Pte Ltd
 83 Gan Teck Kar Investments Pte Ltd
 84 Glass Story
 85 Goh Eng Ghee Scrap Traders
 86 Gold Kili
 87 Golden Health Rice
 88 Gourmet Trendz Pte Ltd
 89 Grand Mercure Singapore Roxy
 90 Green Natural Trading
 91 Group of Philanthropists
 92 H & W International Pte Ltd
 93 Hai Fong Restaurant
 94 Han Poh Court Trading
 95 Han's (F&B) Pte Ltd
 96 Hay Dairies Pte Ltd
 97 He Jia
 98 Heng Kwang Optics & Contact Lens Centre
 99 Himalaya
 100 Hock Air Trading Pte Ltd
 101 Hock Hua
 102 Holiday Inn Singapore Orchard City Centre
 103 Horologe
 104 Hua Siah Construction Pte Ltd
 105 IK Chin Travel
 106 Integer Alpha Pte Ltd
 107 Intercontinental Communications Pte Ltd
 108 Jack Investment Pte Ltd
 109 Jack Singing Training & Musical Centre
 110 Jerry Tan Eye Surgery
 111 Jit Sheng Provision Trading Pte Ltd
 112 JP Nelson Equipment Pte Ltd
 113 JS Hair Dressing Beauty Saloon
 114 Juho Construction Pte Ltd
 115 Jurong Hong San See Association
 116 Just Green Vegetarian Food
 117 Kai Joo Hung Optical & Watches
 118 Keng Chuan Hiang
 119 Keppel FELS
 120 Keppel Offshore & Marine
 121 Keppel Shipyard

122	Keppel SingMarine	189	Primadeli Cake Shop
123	Khai Wah Battery & Tyre Pte Ltd	190	Provac International Pte Ltd
124	Kim Hock Guan	191	PTC System (S) Pte Ltd
125	King Poh Hong Trading	192	Quantisys Private Limited
126	Kips N Kwik	193	Radiance Swiss
127	Kiung Nam Pte Ltd	194	Raffles Country Club
128	Knowledge Park Student Care Centre	195	Raffles Town Club
129	Koufu Foodcourt — 素满园	196	RE&S Enterprises Pte Ltd
130	Koufu Vegetarian Food	197	Reactiv
131	KPMG Services Pte. Ltd.	198	Relex Illumination Pte Ltd
132	Kueh Ho Jiak	199	Ren Ting Trading
133	Kushinagara Buddhist Cultural Products (Pte) Ltd	200	RHQ Rabbitheadquarters
134	Kwan Im Vegetarian Restaurant	201	Ritz Carlton
135	Kwong Cheong Thye Pte Ltd	202	Roma's Deli
136	L&D Interior Contractor Pte Ltd	203	Rotary Club
137	L.D.Waxson (S) Pte Ltd	204	Royalize International Event Management
138	Lao Shan Tan 崂山坛	205	RVB-Research Value Beauty
139	LBK Import & Export	206	Safran Landing System
140	Lee Beng Tyre & Battery Co	207	San Jiang Eating House
141	Lee Foundation	208	Sandeli Cake Shop
142	Lee Wei Song School Of Music	209	Scene City
143	Lian Yick Metal Tents	210	S-City Café Pte Ltd
144	Lifeskills Enrichment	211	Seng Heng Engineering
145	Lingjack Engineering Works Pte Ltd	212	Seng Yeok Chan Agency
146	Lion Corporation (S) Pte Ltd	213	Serena Hair & Beauty Salon
147	Lion's Club	214	SGDrivers Pte Ltd
148	M1 Limited	215	Sheng Moh Fruits & Provision Store
149	M21 Drycleaners Pte Ltd	216	Siemens Postal, Parcel & Airport Logistics Pte Ltd (SPPAL)
150	Magenta Beauty Pte Ltd	217	Siemens Pte Ltd
151	Man Fut Tong Welfare Society	218	Simei Fruits Trading
152	Management Development Institute of Singapore (MDIS)	219	Singapore Airlines Limited
153	Mandarin Orchard Singapore	220	Singapore HK International Restaurant Trade Friendship Association
154	Marina Bay Sands	221	Singapore Hospice Council
155	Mekhala Living	222	Singapore Jain Religious Society
156	Miao Yi Vegetarian Restaurant Pte Ltd	223	Singapore Petroleum Company
157	Ming Xin Trading	224	SMC Industrial Pte Ltd
158	Ministry of Baby	225	SME Centre @ SMCCI Pte Ltd
159	Mitsubishi Electric Asia Pte Ltd	226	Society Staples
160	Moonstone Coffee House LLP	227	Southern Enterprise
161	Mr Bean	228	Southern Palace Vegetarian Restaurant
162	Mukesh Trading & Foods Pte Ltd	229	Staedtler Singapore Pte Ltd
163	My Colours	230	Standard Chartered Bank Singapore
164	Natural Harvest Pte Ltd	231	Sun Tanning Studio Pte Ltd
165	Natural Healings	232	Super Bean International Pte Ltd
166	Nature Harvest Cafe	233	Super Heroes Café
167	Nature Vegetarian Catering Pte Ltd	234	Swee Bee Coffee Stall
168	Nature's Harvest Cafe	235	T & M Travel (S) Pte Ltd
169	NCL Housing Pte Ltd	236	T.K.H Deco Pte Ltd
170	Nestle -MILO	237	Tak Product & Services
171	Norton Lilly International	238	Tampines Optical & Contact Lens Centre Pte Ltd
172	Ocean Curry Fish Head	239	Tampines Rovers Football Club
173	Oh Guan Hing Sesame Oil Factory Pte Ltd	240	Tampines Trading
174	Olam International Ltd	241	Tan Chin Tuan Foundation
175	Orchid Bowl	242	Tanah Merah Country Club
176	Orient Foods Pte Ltd	243	Taste Original Organic Mart
177	Pacific International Lines - Jordan W.L.L.	244	Tay Ah Tho Trading
178	Pan Pacific Hotels & Resorts	245	Teh Tarik Makan House
179	Peninsula Excelsior Hotel	246	Teng Yang Organic Trading
180	Peninsula Excelsior Singapore	247	Tes-Amm Singapore Pte Ltd
181	Phoenix Beauty Salon	248	The Body Shop Singapore
182	Phoenix Oil & Gas Pte Ltd	249	The Finger Players
183	PIL Djibouti Ltd	250	The Fullerton Hotel Singapore
184	Pilot Pen (S) Pte Ltd	251	The Hongkong and Shanghai Banking Corporation Limited
185	Piore Pte Ltd	252	The Jelly Bean Factory Singapore
186	Poh Soon Joss Sticks Trading	253	The New Women Group
187	Polycare Optometrist	254	The Standard Club Asia Ltd
188	Ponni Merchandising Pte Ltd		

255	The Sukha House
256	The Versatile Hair & Beauty Salon
257	Thong Seng Tong Traditional Chinese Medicine Shop
258	Tian Tai Eating House
259	Tiong Bahru Football Club
260	Toyogo Group
261	Treetops Executive Residences Singapore
262	Trident Law Corporation
263	True Fitness
264	Trunk & Petal Ltd
265	Tuas Power Generation Limited
266	U&P Pte Ltd
267	UMW Equipment & Engineering Pte Ltd
268	United Parcel Service Singapore Pte Ltd
269	Urban Fairways
270	Ustyle Hair Beauty Zone
271	Vegan Burg
272	Vegetarian Food
273	Victor Veggie
274	Vincent Watch Pte Ltd
275	VU Marcoms
276	Wan Boo Sow Charity Fund Ltd
277	Wang-Fu Industry (Pte) Ltd
278	West Point Optometrist
279	Winter Time
280	Woodlands Swimming Complex
281	YCH Group Pte Ltd
282	Yeo Hiap Seng Ltd
283	Yi Fang Xiang Services Pte Ltd
284	Yi Kou Wei
285	Yi Shan Vegetarian & Organic Products
286	Yikowei Pte Ltd
287	Yishun 846 Committee
288	Yong Xiang Economical Bee Hoon
289	York Hotel
290	Youthcorp
291	Zendesk Pte Ltd
292	Zi Yean Restaurant Pte Ltd
293	Zi Zai Vegetarian
294	万兴坛
295	健康素食
296	先驱北路中元会
297	协北坛
298	商店吧刹联合社中元会
299	大同食品私人有限公司
300	大自然素食馆
301	智冠素食
302	狮城阴阵殿公庙
303	美味(新)私人有限公司
304	进宝坛
305	顯威殿
306	马林百列中心顺顺顺中元会

EDUCATIONAL INSTITUTIONS

1	Anglo-Chinese School (Independent)
2	Canberra Secondary School
3	Changkat Changi Secondary School
4	Fuchun Primary School
5	Gongshang Primary School
6	Greenview Secondary School
7	Hwa Chong International School
8	ITE College East
9	Marsiling Secondary School
10	Nan Chiau High School
11	Nanyang Technological University
12	NUS Business School
13	PCF Sparkletots Preschool @Changi Simei

14	Presbyterian High School
15	Raffles Institution
16	Republic Polytechnic
17	Singapore Polytechnic
18	United World College South East Asia East Campus
19	West Spring Secondary School
20	Westwood Secondary School

RELIGIOUS ORGANISATIONS

1	Al-Istighfar Mosque
2	Bo Tien Temple
3	Buddha Tooth Relic Temple
4	Buddhist Life Mission
5	Buddhist Research Society
6	Burmese Buddhist Temple
7	Chek Sian Tng Temple
8	Cheow Leng Beo
9	Darul Ghufuran Mosque
10	Golden Pagoda Buddhist Temple
11	Kwan Im Thong Hood Cho Temple
12	Lembaga Pentadbir Masjid Khalid
13	Loyang Tua Pek Kong Temple
14	Palelai Buddhist Temple
15	Puat Jit Buddhist Temple
16	Sagaramudra Buddhist Society
17	Samantabhadra Vihara
18	Sian Teck Tng Vegetarian Convent
19	Singapore Buddhist Youth Mission
20	Singapore Jain Religious Society
21	Tai Pei Yuen Temple
22	Tibetan Buddhist Studies Society
23	Vimalakirti Buddhist Centre

SUPPORTERS OF LUNAR 7TH MONTH CHARITY AUCTIONS

(Not in alphabetical order)

1	Gan Teck Kar Investments Pte Ltd, The Food Barn
2	陈利盛寿桃馆 - 廖琰银, 陈朝豪
3	Burt Wee Lai Huat, 江福成, Ong Teng San, Ong Teng Hai, Victor Lee Siew Wai
4	Arox Singapore Pte Ltd - Tay Kim Ann, Lim Yok Ley, 林福力, Koh Soo Meng, Yap Yong Song, Anthony Lim, Lim Hok Kow, Seah Poh Poh
5	New Town Engineering Pte Ltd - 邱新城, 赵心群, Jade Khoo
6	老中中五香酥虾饼 - 陈机光, 郑秀兰
7	陶发新记 - 杨应青, 吴素珍, 杨凯凌
8	Iris Lim; Poh Yong Wee, Bernard, Tay Siew Lang
9	Tai San Import & Export, Apollo Food Industries (M) Sdn Bhd
10	Yi Fang Xiang Services Pte Ltd, Keith Ng, Cindy Kor
11	Hay Dairies Pte Ltd - John Hay & Doreen Lim
12	Union Inks and Graphics - Philippines, Taylor Tyler Herbal Hair Spa and Salon - 张振发, 廖桂秀
13	Vincent Watch Pte Ltd, VinCees Pte Ltd, 刘政运, 何梅铨, Marshal Watch & Company - Vincent Lui
14	Cool Dynamics Pte Ltd - 王茂荣, 曾惠心
15	Tan Lee Kiang, Goh Chin Wah, Ho Shao Dong, Michael Oh Choon Lor, Goh Boo Sin
16	Choon Hin Stainless Steel Pte Ltd - Richard Lim, Robert Lim, FMD Management Consultants Pte Ltd, Seah Hock Guan
17	Component Technology Pte Ltd, Berne Chung Kum Pang
18	Juho Construction Pte Ltd - Siah Teck Loo

- 19 实龙岗三道居民联合中元会: 陈振豪, Mdm Sher Meow Kheng, 陈福成, 福友成神佛贸易
- 20 阴溪殿公庙: Chng Kok Whatt, Resource Partner Pte Ltd
- 21 协北坛: 洪汉奇, Wong Yuen Choy
- 22 义福龙坛: 黄美珠 (亚碇), Tay Thiam Chye, Ang Chor Meng
- 23 慈善坛 (达摩祖师): 林亚兴, 李诚实, Ong Brothers Scaffolding & Engineering Pte Ltd – Addis Ong See Poh, Hock Seng Heng Transport & Trading Pte Ltd – Vincent Tan Bee Teong, Chiu Siew Cheong, 黄富名, Er Siong Leng, Tex – Star Engineering Pte Ltd, Chua Eng Seng
- 24 花莲宫: Teng Kok Hiang, Toh Eng Chew, Quek Lee Choo, 蔡秀香
- 25 裕廊凤山寺: 凤友喊标团队, 林清河 ^{PBM}, Neo Tiam Ting ^{PBM}, Ng Choon Chee – Alan, 曾振源, Chan & Chan Engineering Pte Ltd; Chan Wei Ming, Wong Wai Guan, Sin Gee Huat Hardware – Ang Shee Choon, Weetek Garment Co. 陈奋展 ^{MHS} 安济圣王庙: Chua Kok Wah ^{PBM}
- 27 玉封至富财帛星君庙: 黄联兴, 黄联成, Ng Choon Chee Alan, Tan Aik Hock, Eldwin Wong, Pin Si Kitchen Pte Ltd; Oh Cheng San ^{BBM}, Ng Kim Tiong, Yang Yu Qi, Ng Choon Chee – Alan
- 28 Neo Kee Say, Koh Wee Meng, Lee Koh Siong
- 29 关协协莲坛: Lay Heng, 许利兴, 许再兴, 黄成财, 刘吉贵, 林劲福 ^{PBM}, 林金发, Chow Chaw Ling Adeline, KitchenBox Pte Ltd
- 30 麟谷岬鲁平安社中元会: Koh Swee Beng & Chng Sok Huay 'Cindy' & Family, 安社中元会, Lengkok Bahru 55, Teow Hee Kwang, William Ong Hong Seng, Tan Kok Leng, Andrew Lu Eng Loong
- 31 凤图庙: Ng Kee Chew
- 32 Singapore Buddhist Youth Mission, Lim Keng Nang
- 33 Sunrise Insulation Pte Ltd, Yim Yew Kwong, 李进忠
- 34 宏茂桥 一路兴中元会: Neo Bock Koon, Tan Kiat Seng, Tan Chin Siang, Yeoh Ah Chiah
- 35 Koh Aik Kuan – Consultants CKz
- 36 The Straits International Pte Ltd, Aroy Tan, Eugene Ong
- 37 金文泰联合宫: 吴文成 – Robert, 黄崧琿, Ng Tin Ann, Lim Har Hiong, Yuhan Holding Pte Ltd, General Lumber Products Pte Ltd, Lee Beng Chuan
- 38 进宝坛 南海观音佛祖: 周炳水, Toh San Peng, Teo Ah Seng, Loh Hue Leong, Seng Leong Project Pte Ltd, Jaguar Express Logistics Pte Ltd – Alan
- 39 先驱北路中元会: 王宝源, 吴如金, William Ang, Peter Chee Fu Sing, Lim Kian Heng
- 40 洪城辉, Suntrad Engineering Pte Ltd, Lim Kian Heng
- 41 城市购物中心商联中元会: 王木生, Tan Bee Lee, Lim Kim Lwee, Mr Cheong, MKO Pte Ltd, Lian Heng Huat Air-Con Services Pte Ltd, Kiew Li Fong, Ong Goon Hoi, Red's Boutique Pte Ltd
- 42 淡滨尼联合宫
- 43 吴运输中元会: 吴木新, Goh Poy Wah – Season Bus Services Co., CT Civil Construction Pte Ltd – Carlos Tay, Ang Yeng Yan, Season Bus Services Co. Pte Ltd
- 44 (兀兰) 新兴中元会: 阿礼, Hong Meng San, Lim Chye Hock, Aik Hoe Heng Construction Engineering Works, 刘坤龙, Alex Ong, Delisnacks Pte Ltd
- 45 裕廊东24街南山乡村中元会: 蔡木川, 黄联成, 谢亨利, Ong Pang Poon, Lek Yong Han, Lim Ho Soon, 白建泰, iQ Design Concept – James Chng
- 46 淡滨尼坊合心社中元会: Ricky Chew, 谢慧珠, Chia Soon Teck, Goh Chong Meng, Soo Hoo Keat Min, UCMHP Academy Pte Ltd, Dr. Bernard Yeo
- 47 全国夜市中元会: Mr Tay - Ah Hwa 郑坤华, Lee Lay Geok, Edmund Tang, Kiong Chee Sang, P. K. Events
- 48 勿洛北 E 区厂商友谊社中元会: Steven Mong, TAN Cheng Chuan, EXQUISTE ART Furniture Interior Deco Pte Ltd, Jessie Catering – Jimmy Tan, KS. Wong, MUN SOON INDUSTRIAL Pte Ltd, Vismark Food Industries – David Tan, Chin Shin (M&E) Pte Ltd; George Lee, Fung Nam Chin, Chong Kwong Ping, Ee Bee Choo, Koh Aik Siah, Shun Yi Cheng Contract Engineering Pte Ltd, Ee Ching Kiong, Toh Poh Hin, A&G Industrial Gas Trading Pte Ltd
- 49 顯威殿: 阿权, In. Element Pte Ltd, Koh Mui Mui, Koh Ho Song Contractor Pte Ltd
- 50 丹戎巴葛无尾巷中元会: Ng Chee Wei, 陈长贺 (重贺), Lee Teck Khoo, B.S.K Stevedoring Pte Ltd, Maggie Thai & Chinese Restaurant – Happy John, Grand Oasis Pte Ltd, Judy Seah
- 51 西海岸汽车市场中元会: Alvin Sim, Alvin Goh, Sim Boon Hai, Boon Hai Marine Engineering Pte Ltd, Motorway Credit Pte Ltd – Michael Lim, Lee Lai Heng, Steve Pang, RTMT Motor Pte Ltd – Ricky Tay, Freddy Lee, FREDLINK AUTO TRADING, RREDLINK CAR RENTAL PTE LTD
- 52 联社中元会: Pets Dream World – Mr Kopi, Low Meng Tee
- 53 淡滨尼西区商店居民中元会: Tan Au Tee, Edmund Tang
- 54 三巴旺大牌503中元会: 梁其德, 柳咏程, Ikea Minimart – Wong Han Min, Shun Yi Cheng Contract Engineering Pte Ltd – Kek Chin Heng, Chua Chee Teck, Hai Insulation Pte Ltd
- 55 马林百列中心顺顺顺中元会, 马林百列商联中元会, 洪兰芳, Koh Wee Meng, 傲翔, Lee Koh Siong, Goh Khim Mok, (萬陽综合保健器材中心)
- 56 安溪四川殿 – 黄联华, Koh Mui Mui
- 57 友诺士工业区丰发社中元会: Choon Hin Stainless Steel Pte Ltd, Richard Lim, Tan Tew Seng, IMD Contractors Pte Ltd, Tan Teck Sheng, Tai Chin Wan, H. S. Ng – NPC Systems Pte Ltd
- 58 新兴重型机械中元会: TAL Holdings Pte Ltd – 陈亚来, Tan Cheng Ser – 阿慈, Poh Eik Ming Jeffrey, Asiagroup Leasing Pte Ltd, Er Hui Shan, Masato Ikeda – Tan Bee Choo Irene
- 59 兀兰东区厂商联合中元会: 周文记, 林鉅评, Lim Kek Lye, Kian Hong Aluminium Works Pte Ltd, Loh Soon Wan, Angelia Ang, See Ho Private Limited, Yew Huat Scaffolding Work – 陈成发, Mike Chong, Kenny Ang Ching Kang, KA Industrial Engineering Pte Ltd
- 60 陈奕政, 林秀撈, Ricky Lau, Sing Yi F&B Pte Ltd – Lim Cheng Hoon, Lim Ming Peng, Lam Fock Ling, Yong Air-Conditioning Services – Yong Wee Cheong
- 61 拔友社中元会: Seah Chong Hwee, 黄保撈 (亚九), 林南全, Ricky Lim, Kong Hwee Ironworks & Construction Pte Ltd, Diamond Hotel – 谢孝铭, Allgreen Design Pte Ltd, Neo Bock Koon, Teo Han Wee
- 62 金文泰镇商联会中元会: 黄崧琿, Goh Khee Huat, Niam Heng Ming, Scoopy Ice Cream Cake, Soh Yih Peng, Low Joo Hiang, 谢美铢, Origin Bee Choo Herbal Pte Ltd, Origin Herbal Hair Treatment Pte Ltd, Origin Herbal Hair Treatment Sdn Bhd, Regrow International Pte Ltd, Purely Herbal Hair Treatment Pte Ltd, Origin Bee Choo Herbal Haircare Pte Ltd
- 63 麦波申三合兴中元会: 林耀辉, 陈机光, Chan Chee Kong, Daniel Tan, Soon Tiong Electrical Engineering – Tan Chua Joo, Chia Soon Teck
- 64 如切坊商店中心联合中元会: 金美布莊 Saw Huan Cheong, Ang Chen Peow, 李铁文, Goay Keat Seang, Ho Shao Dong

- 65 淡滨尼商店吧刹联合社中元会
- 66 合兴社中元会: Seah Chong Hwee, Kwek Sing Kin, Yap Thiam Meng, Seven Seas Oil Trading Pte Ltd, Tan Tai Hong, Tan Tai Hong Resman, Heng Yi Construction Engineering Pte Ltd
- 67 Ng Keng Kwang Keith, 林德祥, 陈春成, 林丽贞, Tan Siak Hiong, 蔡月明, LPC Industrial Services, Ang Shee Choon, Decon Engineering Contractor – Tan Heng Poh
- 68 137,138,139 商店吧刹联合社中元会: 黄金来, 黄赛发, 中心咖啡茶室
- 69 汽车城中元会: Alvin Sim, Alvin Goh, San Hup Bee Motoring Pte Ltd
- 70 金文泰第五巷平安社中元会: 吴文成 (Robert), 黄崧琿, Junelink Management Pte Ltd, Sally Lim, Yeo Hui Lan, Lim Cheo Eng, Sundaresan Krishnamurthi, Hair Needz, Choo Siew Lian, Yap Thiam Meng, Leo Soon Huat
- 71 明古连商业大厦中元会: Mr Leow, 亚华, Chua Cher Khiang, Top Clean System Services Pte Ltd – Esther Yap, Michael Ng Say Hock, Kelle Services Pte Ltd – Alex Teoh
- 72 勿洛北商联中元会: Tan Cheng Chuan, William Koh, Jennifer Ng, Kao Lee Aluminum Industrial Pte Ltd – H. P. Tan 陈云碧, Kiung Nam Pte Ltd, Foo Khee Woon, Wong Kim Soon, Contat Decoration & Transport Pte Ltd – Ng Poy Wan
- 73 增顺大厦中元会: 林贵祥, Richard Koh, Sin Teck Leong Marketing and Resources Private Limited, Tan Kim Hock, William, Mirai Electronics Pte Ltd
- 74 日兴醒狮健身院: 傅子铭, 傅春荣, Y Z Trading – Goh Yao Zong, Meteor Cleaning Services – Wu Zheng Fa, Ong Chin Guan, Goh Gok Siang
- 75 巴西班让振兴社中元会: Yeo Eng Tong, Koh Eng Kim, Lim Kian Seng, Tan Pei Ling, QNQ Enterprise Pte Ltd, Aw Bee Hong, Seet Tai Chai, Total Fresh, Lim Kian Seng, Aw Bee Hong (Bok)
- 76 裕廊东金圣殿: Mr. Ah Hock, John, Veron, Julia Lee, KST
- 77 林佳汶, Perumal Arumai Chandran, Projman Pte Ltd, Tan Bee Eng, Ter Soon Chuan, Lee Woon Sing, 8 Point Marine Services Pte Ltd
- 78 Access Electrical Pte Ltd – Derrick
- 79 勿洛北联谊社中元会: 蓝泰, Kim Leng Store; Poh Boon Pang@Poh Geok Peak
- 80 力山街福潮兴中元会: 林木成 (Muck Seng), 廖宝贵, 沈展辉, 阿勇
- 81 安琪, Steven Tan, Tan Thiang Teck
- 82 勿洛北工业食品联合中元会: Woo Kum Sun, Phua Koon Heng, Ong Chee How, HS Bros Foodstuff Pte Ltd, Teo Boon Kwang, Kiong Sing Food Pte Ltd – Tang Siew Hwa, Chin Lee Restaurant Pte Ltd – Eric Chua
- 83 淡滨尼工业区合兴社中元会: Lim Kim Tiong 林金忠^{PBM}, Fastec M&E Pte Ltd –Paul Lim Kian Soon, 栋利贸易建筑公司, Toh Leong Cheng, Mike Lim Pia Keong, Tin Boon Tay, Gan Hoo Huat, Petra Upholstery, Ms Sally
- 84 兀兰 E 区厂商联合中元会: 曾耀平, Mr Tok, Ng Peck Hua, Alvin Lee Ying Kiat, Resource Partner Pte Ltd – Ong Meng Chai, Mdm Tan, Rong Yi Spare Parts Co., Lua Kok Ping, Speedz Auto Pte Ltd
- 85 Ng Teck Chuan, 郭秋源, Koh Siong Lim, 亚成白钢私人有限公司, Tan Teng Seng
- 86 裕廊教车中心中元会: Yap Cheng Seng, 宝亮, 叶进忠, Danny Ang Ann Kiat, AAK LOGISTIC SERVICES, 林佳汶, Alexis Tan Ming Ching, Confirm Trading (S) Pte Ltd, Shaw Seiki (S) Pte Ltd – Melvin Lim Lee Keng
- 87 Junelink Secretarial Services; Ivan Ng Song Hoi
- 88 UbiTechpark中元会; Serene Teo, Lim Buck Tong
- 89 陈顺和煤气供应商私人有限公司 – Kia Siang Hwa
- 90 慈德堂中元会: 林亚兴, 林天送, Yong Chee Ming, Panoil Petroleum Pte Ltd, Stella Lim Lay Kuan, Seng Leong Steel (Ent) Pte Ltd, Heatherjan Wong, 林国宝, Toh Hong Huat, Chua Kim Hiok
- 91 裕益社中元会: 林亚兴, Lim Ah Hong, Lee Hui Teo, 李诚实, Quek Hong Sun, Stella Lim Lay Kuan, J. SaShi, Red Eagle Marine Services
- 92 狮城阴阵殿公庙: 朱金昌
- 93 兀兰东区厂商联合中元会: 林清河^{PBM}, Mr Tok, 林来和, SITO H SHEL FORD, Netlink Partners Pte Ltd
- 94 汤申旧车中心中元会: Alvin Goh, Tan Geok Hoe, Alan Ng, Grid + Line Pte Ltd – Li Xizhen, Au Ah Tee, Tan Wei Auto Trading – Wendy Tan
- 95 Tibetan Buddhist Studies Society – H. E. Lhatse
- 96 Tulkur Rinpoche, Heng Mong Yong
- 97 联邦道汽车展销中心中元会: 林亚保, MOTORWAY CREDIT PTE LTD, 王宥木, Thrive Technic Pte Ltd – Teo Thiam Teck, Thomas Luah, Raymond Lim, Motor – East Pte Ltd, 张天成, 许源海Don Motoring Private Limited – Karen Tan
- 98 贝亨街中元会 (惹兰苏丹): 曾招基, 谢泰松, 王通海, 阿南, Ng Chee Wei, Chia Thai Cheong, Chan Ju De Pte Ltd, Lee Yock Wah, System Group Realty Pte Ltd
- 99 蔡厝港齐天宫: 黄建林, Mdm Sim Ah Ngoh, 沈亚娥
- 100 花果山宫: Wilson Goh, H C Auto Pte Ltd, Gan Tong San Louis, Formteam Consultancy Pte Ltd; Frankie Pang, 鑫天地 – Vicky, Grand Oasis Pte Ltd
- 101 成兴齐天宫香友会: Alvin Lee Ban Seng – 万成, Ang Hong Kiat, Hellen, Ng Chee Wei, Chow Wai Hong
- 102 中峇鲁齐天宫: 吴京桦, 林扬义
- 103 陈燕交, Tan Bee Siew, Koh Kiat RenKah Giap Air-Con Engineering – Kenny Ler
- 104 Morrisons Export Buying Office Limited – H. K. Tang
- 105 禧林宫: 符明成, 欧文兴, Allgreen Design Pte Ltd, Shalyn Khoo, Lim Ah Kwang
- 106 Ng Yiam Kee, Chow Keong Seng, Leong Lai Fun, Tian Gong Xiang Yu Hui – Cheng Xing Qi, 黄金顺, Ng Poy Wan, 吴泗光, Lai Zhen Oong
- 107 Cheong Stainless Steel Work; Cheong Meng Chwee, Lim Siew Cheng
- 108 顺山亭榕树大伯公宫: 谢汉武, 黄坤生, 林金水^{PBM}, 陈海景, 杨宝丰, 许瑞
- 109 勿洛北商联中元会: Tan Cheng Chuan, Kao Lee Aluminum Industrial Pte Ltd; H. P. Tan 陈云碧, Wong Kim Soon, Contat Decoration Transport Pte Ltd – Ng Poy Wan, Foo Khee Woon, Kiung Nam Pte Ltd
- 110 万兴坛: 黄永财, Teng Fung Construction Pte Ltd; Ma Jian Guo, Steven Soh
- 111 Mary Beauty & Fashion – Lim Kim Kwee, SKS. Collections; Joseph Lim Teck Seng
- 112 合兴社中元会 – Heng Yi Construction Engineering Pte Ltd, Tan Tai Hong, Resman, Yap Thiam Meng
- 113 义和宫顺天堂: 吴运输服务 (私人)有限公司, 吴木新, Goh Poy Wah; Season Bus Services Co. Pte Ltd, Think One Credit Pte Ltd – Neo Tiam Ting, Tan Tze Hau Donny, Don Motoring Private Limited, WHS Global Logistics Pte Ltd, Advan Engineering Pte Ltd, Koh Kim Koon
- 114 阿裕尼十楼莲花坛: 瑞杰, 王国安, OCW Insurance (Brokers) Pte Ltd, Chua Juay ChoonSA
- 115 芳林苑興友中元会: Sam Chee Kin
- 勿洛北 E 区厂商友谊社中元会: Steven Mong, A&G Industrial Gas Trading Pte Ltd, J – Kho Engineering Pte Ltd, Chin Ee Engineering Works, San Ho Technologies Pte Ltd, Mr Vincent Mun, Primac Engineering Pte Ltd, Wong Kim Soon

- 116 蔡厝港关帝庙: 黄腾辉, 黄镇狮, 黄礼治, Tan Kah Tong, Pacific Motor Credit Pte Ltd, Toh Keng Ho
- 117 毛广岛中元会; Bukom 7th Month Festival Organising Committee, Ang Eng Bock, Vincent Quek, Mun Siong Engineering Pte Ltd, Shell Eastern Petroleum Pte Ltd, Ang Sing Kok, Hai Leck Engineering Pte Ltd, Cheng Buck Poh, Wisely Project Management Consultants – Simon Tan, Scan – Bilt Pte Ltd – Chan Wah Soon, Tuff Chem Environmental Services Pte Ltd – Allister Lim
- 118 Simon Tan - Wisely Project Management Consultants, Chan Wah Soon - Scan-Bilt Pte Ltd, Ong Tian Hoo, Ong Bin Jiau, Josimar Pte Ltd, Allister Lim-Tuff Chem Environmental Services Pte Ltd, Yeo Tiong Sau, Tan Lin Siw, Soon Chong Tek, Lim Choon Wah, Lo Thim Leng, Lim Whee Kheng
- 119 中顺坛: Kwek Sing Kin, 亚龙, Lew Peng Kiap, Kong Seng Huat Tyres Pte Ltd
- 120 阴圣殿: 周来福, 卓清旺, 张文荣, 周来发
- 121 勿洛北 (E) 厂商友谊社: Praxis Contractors Pte Ltd – Tan Chor Hui
- 122 兴慧君 – 蔡顺兴
- 123 麦肯西汽车贸易中心中元会
- 124 豪利工业城中元会: Richard Lim, 林振原, 洪利文 Keith Ng, Tay Mong Seng
- 125 DAN Airfreight Pte Ltd: Daniel Mah, Yin Chuang Motoring – Jeffrey Chong
- 126 傅文邦, 唐琥, 陈天文, 梁田, 邱胜扬, 叶世品, 严丙量, 王冠龙, 陈云龙
- 127 黄郅崑, 吴锦汉, 黄明萍, 黄奕聪, 林德容, 李添南, 曾添成, Shieh Keng Lim (Raymond), 许如风, 许友发, 王利源, 林瑛财, 陈玉金, 梁世添, 陈合兴迷你市场, 黄金耀, 汪合源, 林载顺, 黄明和, 汪江铃, 信隆食品有限公司, 卓再发, 廖景凤, 卓文发, 陈正正, 林佳汶, ACE Plumbing Services, Desmond Yeo
- 128 Desmond Tang, Wehuat Seng Engineering Works, Lim Seng Lai, Ghim Heng Trading, Mdm Neo Kui Hoy, Fatt Chan Metal Industrials Pte Ltd; Gates PCM Construction Ltd, Kuo Oil (S) Pte Ltd, Dicky C K Cheong, 余学钧, 吴淳莽
- 129 菜市面庄私人有限公司 – 陈伟明
- 130 邓银岗, 陈勇联 Donovan Tan, 陈国华, 傅金源, 许再兴(红毛仔), 傅子良, Yap Boon Lai, Goh Chin Hock, Ching Chong Hua, Steven Lim, Wang Kok Keng, 陈朝信, Pang Eng Peng, Lim Lye Hock, Fang Min Leong
- 131 Allround Advanced Technologies Pte Ltd – David Tan
- 132 JLA Marine Supplies Pte Ltd
- 133 Richard Tan, 黄清来, 陈华联, Peter Ang, 吴茂新, Kuik Ah Han, Chin Giap Soon, Trading Pte Ltd, 黄荣华, Lai Weng Chuan, 李亚山, Chan Koon Pak, 钟喜德, 林志发, Chew Kheng Siang, RJ Contract Pte Ltd – Rick Toh, 李绍文, Lee Goon Huan
- 134 Seng Choon Huat Trading – Jackson Goh, 永益机件公司 – Mdm Tan, Vincent Lim, 张庆良, 王伟全, 陈梓莹, 卓新川, 郑德和, 沈丰家, Pung Whei Meng, 黄海山, 卓莉芳, 林威联, 许俚正, 黄环珠, 黄水竣, 林添吉, 吕培顺, 方惠铭, 洪志明, 许美后, 陈维忠 ^{BBM}, 黄鸿铭, Goh Kin Hung
- 135 Eng Kwang Chiang, 黄逊赋, Ivy Lai, Ong Meng Chai, 许仁山
- 136 Tentage of Compassion Pte Ltd, 叶长南, Er Siong Leng; Tex Star Engineering Pte Ltd
- 137 林忠耀, 苏发, 李源兴, 兴山坛, 阴莲坛, Mr Chew, Oh Gek Hwa, Chew Siew Yong Joe

DIRECTORY OF OUR WELFARE CENTRES

Metta Day Activity Centre for the Intellectually Disabled

Blk 627 Hougang Ave 8 #01-130 S(530627)
Tel: 6385 2913 Fax: 6385 2914 Email: hidac@metta.org.sg

Metta Home for the Disabled & Metta Home Day Activity Centre

2 Woodlands St 31 S(738580)
Tel: 6365 7666 Fax: 6365 7555 Email: MettaHome@metta.org.sg

Metta Day Rehabilitation Centre for the Elderly

Blk 296 Tampines St 22 #01-526 S(520296)
Tel: 6789 5951 Fax: 6786 3758 Email: rehab@metta.org.sg

Metta Hospice Care

Metta Building (Level 5) 32 Simei St 1 S(529950)
Tel: 6580 4695 Fax: 6787 7542
Email: hhospice@metta.org.sg

Metta HomeCare

Metta Building (Level 5) 32 Simei St 1 S(529950)
Tel: 6580 4653 Fax: 6787 7542
Email: mhomenursing@metta.org.sg

Metta PreSchool @Punggol

Block 194 Punggol Road #01-01 S(820194)
Tel: 6483 9585 Fax: 6483 9586 Email: preschool@metta.org.sg

Metta School

30 Simei St 1 S(529949)
Tel: 6788 5800 Fax: 6788 5507
Email: enquiry@mettaschool.edu.sg Website: www.mettaschool.edu.sg



慈光福利协会
METTA WELFARE ASSOCIATION

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Facebook: [mettawelfareassociation](https://www.facebook.com/mettawelfareassociation)